

## Proposed Budget

Weston County Hospital District	
Budget Hearing Information	
1124 Washington Blvd	Location: Hospital Board Room
Newcastle, Wyoming 82701	Date: 5/23/2019
307-746-4491	Time: 5PM
Weston county	Budget Prepared by: Pam Simianer-Accounting Manager

S-A	BUDGET MESSAGE	W.S. 16-4-104(d)
<p>We have installed a new financial system during this past year. Volumes are anticipated to remain stable with no significant changes in operations.</p>		

S-B	RESERVE DESCRIPTION
<p>We do not hold reserves, except for funded depreciation, as many other government organizations do. Most years we generate over 90% of our revenues by providing medical and nursing home services.</p>	

S-C

Names of Board Members	Date of End of Term
Jimmy Long-President	2020
Georgenna Maetri -Secretary	2022
Connie James-Treasurer	2020
Mike Ratigan - Trustee	2020
Jeff Virchow- Trustee	2022

Does the district have regular office hours exceeding 20 hours per week?	<input checked="" type="checkbox"/> YES
<b>If Yes, enter</b>	
Address of office:	1124 Washington Blvd
City, State, Zip:	Newcastle, Wyoming 82701
Phone Number:	307-746-4491
Hours Open:	8AM-5PM

Where are the minutes of your board meeting available for public review?  
 Board meeting minuutes are available on our website at wchs-wy.org

How and where are the notices of meeting posted for the public?  
 Notices are published I the county newspapers and posted in public places with the hospital. Also are on our website

Where are the public meetings held?  
 The hospital board room

## PROPOSED BUDGET SUMMARY

OVERVIEW		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
S-1	<b>Total Budgeted Expenditures</b>	\$19,323,860	\$18,840,187	\$19,647,248	\$19,647,248
S-2	<b>Total Principal to Pay on Debt</b>	\$1,260,720	\$1,238,736	\$1,289,508	\$1,289,508
S-3	<b>Total Change to Restricted Funds</b>	\$0	\$15,023	\$15,023	\$15,023
S-4	<b>Total General Fund and Forecasted Revenues Available</b>	\$21,120,507	\$22,464,389	\$22,914,367	\$22,914,367
S-5	<i>Amount requested from County Commissioners</i>	\$995,894	\$1,068,662	\$971,961	\$971,961
S-6	<b>Additional Funding Needed :</b>			\$0	\$0

REVENUE SUMMARY		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
S-7	<b>Operating Revenues</b>	\$16,819,317	\$17,974,464	\$19,583,017	\$19,583,017
S-8	<b>Tax levy (From the County Treasurer)</b>	\$995,894	\$1,068,662	\$971,961	\$971,961
S-9	<b>Government Support</b>	\$1,111,370	\$1,395,678	\$1,419,868	\$1,419,868
S-10	<b>Grants</b>	\$0	\$40,000	\$10,000	\$10,000
S-11	<b>Other County Support (Not from Co. Treas.)</b>	\$0	\$0	\$0	\$0
S-12	<b>Miscellaneous</b>	\$287,290	\$78,949	\$55,235	\$55,235
S-13	<b>Other Forecasted Revenue</b>	\$0	\$0	\$0	\$0

S-14	<b>Total Revenue</b>	\$19,213,871	\$20,557,753	\$22,040,081	\$22,040,081
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Weston County Hospital District

EXPENDITURE SUMMARY		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
S-15	<b>Capital Outlay</b>	\$1,679,889	\$1,344,981	\$830,848	\$830,848
S-16	<b>Interest and Fees On Debt</b>	\$235,141	\$229,889	\$207,721	\$207,721
S-17	<b>Administration</b>	\$638,547	\$2,121,706	\$2,343,514	\$2,343,514
S-18	<b>Operations</b>	\$14,993,295	\$13,127,574	\$14,142,877	\$14,142,877
S-19	<b>Indirect Costs</b>	\$1,776,988	\$2,016,037	\$2,122,288	\$2,122,288
S-20R	<b>Expenditures paid by Reserves</b>	\$0	\$0	\$0	\$0
S-20	<b>Total Expenditures</b>	\$19,323,860	\$18,840,187	\$19,647,248	\$19,647,248

DEBT SUMMARY		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
S-21	<b>Principal Paid on Debt</b>	\$1,260,720	\$1,238,736	\$1,289,508	\$1,289,508

CASH AND INVESTMENTS		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
S-22	<b>TOTAL GENERAL FUNDS</b>	\$1,906,636	\$1,906,636	\$874,286	\$874,286

**Summary of Reserve Funds**

S-23	<b>Beginning Balance in Reserve Accounts</b>				
S-24	a. Sinking and Debt Service Funds	\$701,909	\$701,909	\$701,909	\$701,909
S-25	b. Reserves	\$1,094,881	\$1,094,881	\$1,109,904	\$1,109,904
S-26	c. Bond Funds	\$1,128,817	\$1,128,817	\$1,128,817	\$1,128,817
	<b>Total Reserves (a+b+c)</b>	\$2,925,607	\$2,925,607	\$2,940,630	\$2,940,630
S-27	<b>Amount to be added</b>				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$15,023	\$15,023	\$15,023
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	<b>Total to be added (a+b+c)</b>	\$0	\$15,023	\$15,023	\$15,023
S-31	<b>Subtotal</b>	\$2,925,607	\$2,940,630	\$2,955,653	\$2,955,653
S-32	<b>Less Total to be spent</b>	\$0	\$0	\$0	\$0
S-33	<b>TOTAL RESERVES AT END OF FISCAL YEAR</b>	\$2,925,607	\$2,940,630	\$2,955,653	\$2,955,653

*End of Summary*

Date adopted by Special District \_\_\_\_\_

\_\_\_\_\_  
*Budget Officer / District Official (if not same as "Submitted by")*

**DISTRICT ADDRESS:** 1124 Washington Blvd  
Newcastle, Wyoming 82701

**PREPARED BY:** Pam Simianer-Accounting Manager

**DISTRICT PHONE:** 307-746-4491

# Proposed Budget

Weston County Hospital District

FYE 6/30/2020

**NAME OF DISTRICT/BOARD** \_\_\_\_\_

<b>PROPERTY TAXES AND ASSESSMENTS</b>
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		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
R-1	<b>Property Taxes and Assessments Received</b>				
R-1.1	Tax Levy (From the County Treasurer)	\$995,894	\$1,068,662	\$971,961	\$971,961
R-1.2	Other County Support				

<b>FORECASTED REVENUE</b>
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		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
R-2	<b>Revenues from Other Governments</b>				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify)	\$1,111,370	\$1,395,678	\$1,419,868	\$1,419,868
R-2.5	<b>Total Government Support</b>	\$1,111,370	\$1,395,678	\$1,419,868	\$1,419,868
R-3	<b>Operating Revenues</b>				
R-3.1	Customer Charges	\$14,634,087	\$15,672,121	\$15,965,317	\$15,965,317
R-3.2	Sales of Goods or Services				
R-3.3	Other Assessments	\$2,185,230	\$2,302,343	\$3,617,700	\$3,617,700
R-3.4	<b>Total Operating Revenues</b>	\$16,819,317	\$17,974,464	\$19,583,017	\$19,583,017
R-4	<b>Grants</b>				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies		\$40,000	\$10,000	\$10,000
R-4.4	<b>Total Grants</b>	\$0	\$40,000	\$10,000	\$10,000
R-5	<b>Miscellaneous Revenue</b>				
R-5.1	Interest	\$94,162	\$69,467	\$51,835	\$51,835
R-5.2	Other: Specify <u>Grants &amp; contributions</u>	\$193,128	\$9,482	\$3,400	\$3,400
R-5.3	Other: Additional				
R-5.4	<b>Total Miscellaneous</b>	\$287,290	\$78,949	\$55,235	\$55,235
R-5.5	<b>Total Forecasted Revenue</b>	\$18,217,977	\$19,489,091	\$21,068,120	\$21,068,120
R-6	<b>Other Forecasted Revenue</b>				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	<b>Total Other Forecasted Revenue (a+b)</b>	\$0	\$0	\$0	\$0

# Proposed Budget

Weston County Hospital District  
 NAME OF DISTRICT/BOARD

FYE 6/30/2020

## CAPITAL OUTLAY BUDGET

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
E-1	<b>Capital Outlay</b>				
E-1.1	Real Property	\$1,679,889	\$1,344,981	\$830,848	\$830,848
E-1.2	Vehicles				
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	_____				
E-1.6	_____				
E-1.7	_____				
E-1.8	<b>TOTAL CAPITAL OUTLAY</b>	<b>\$1,679,889</b>	<b>\$1,344,981</b>	<b>\$830,848</b>	<b>\$830,848</b>

## ADMINISTRATION BUDGET

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
E-2	<b>Personnel Services</b>				
E-2.1	Administrator	\$232,210	\$260,232	\$260,232	\$260,232
E-2.2	Secretary	\$45,089	\$42,259	\$47,029	\$47,029
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5	CFO in 2018	\$118,493			
E-2.6	Other Admin Functions		\$1,243,974	\$1,205,795	\$1,205,795
E-2.7	_____				
E-3	<b>Board Expenses</b>				
E-3.1	Travel	\$392	\$345	\$1,345	\$1,345
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4	Professional meetings	\$1,088	\$1,564	\$1,564	\$1,564
E-3.5	_____				
E-3.6	_____				
E-4	<b>Contractual Services</b>				
E-4.1	Legal	\$31,118	\$18,619	\$18,000	\$18,000
E-4.2	Accounting/Auditing	\$32,655	\$100,763	\$97,534	\$97,534
E-4.3	Other (Specify)				
E-4.4	_____				
E-4.5	_____				
E-4.6	_____				
E-5	<b>Other Administrative Expenses</b>				
E-5.1	Office Supplies	\$3,004	\$14,054	\$14,424	\$14,424
E-5.2	Office equipment, rent & repair	\$1,372	\$74,880	\$185,875	\$185,875
E-5.3	Education	\$81,320	\$7,764	\$94,097	\$94,097
E-5.4	Registrations	\$2,140	\$18,683	\$18,682	\$18,682
E-5.5	Other (Specify)				
E-5.6	Marketing	\$47,879	\$67,821	\$70,000	\$70,000
E-5.7	Other Admin Functions	\$41,787	\$270,748	\$328,937	\$328,937
E-5.8	_____				
E-6	<b>TOTAL ADMINISTRATION</b>	<b>\$638,547</b>	<b>\$2,121,706</b>	<b>\$2,343,514</b>	<b>\$2,343,514</b>

# Proposed Budget

Weston County Hospital District

FYE 6/30/2020

## OPERATIONS BUDGET

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
<b>E-7</b>	<b>Personnel Services</b>				
E-7.1	Wages--Operations	\$7,882,100	\$6,933,421	\$7,173,748	\$7,173,748
E-7.2	Service Contracts				
E-7.3	Other (Specify)				
E-7.4	Physician Contracts	\$5,524	\$9,574	\$8,000	\$8,000
E-7.5	Specialty contracts				
E-7.6					
<b>E-8</b>	<b>Travel</b>				
E-8.1	Mileage	\$30,936	\$31,200	\$29,081	\$29,081
E-8.2	Other (Specify)				
E-8.3					
E-8.4					
E-8.5					
<b>E-9</b>	<b>Operating supplies (List)</b>				
E-9.1	Pharmaceuticals	\$2,793,694	\$1,802,178	\$3,214,466	\$3,214,466
E-9.2	Other OP Supplies	\$357,466	\$517,397	\$456,782	\$456,782
E-9.3					
E-9.4					
E-9.5					
<b>E-10</b>	<b>Program Services (List)</b>				
E-10.1	General Operations	\$1,227,645	\$1,518,831	\$1,780,860	\$1,780,860
E-10.2					
E-10.3					
E-10.4					
E-10.5					
<b>E-11</b>	<b>Contractual Arrangements (List)</b>				
E-11.1	Patient Testing	\$174,630	\$138,648	\$139,284	\$139,284
E-11.2	IT Services	\$368,373	\$540,730	\$634,123	\$634,123
E-11.3	Consultants	\$84,116	\$20,682	\$9,800	\$9,800
E-11.4					
E-11.5					
<b>E-12</b>	<b>Other operations (Specify)</b>				
E-12.1	Utilities	\$336,254	\$358,151	\$395,793	\$395,793
E-12.2	Bank & Collection Fees	\$77,959	\$123,241	\$100,940	\$100,940
E-12.3	Staffing Agency fees	\$1,654,598	\$1,133,521	\$200,000	\$200,000
E-12.4					
E-12.5					
<b>E-13</b>	<b>TOTAL OPERATIONS</b>	<b>\$14,993,295</b>	<b>\$13,127,574</b>	<b>\$14,142,877</b>	<b>\$14,142,877</b>

# Proposed Budget

Weston County Hospital District

FYE 6/30/2020

## INDIRECT COSTS BUDGET

			2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
<b>E-14</b>	<b>Insurance</b>					
E-14.1	Liability		\$168,759	\$139,859	\$148,903	\$148,903
E-14.2	Buildings and vehicles		\$40,859	\$46,620	\$49,635	\$49,635
E-14.3	Equipment					
E-14.4	Other (Specify)					
E-14.5	_____					
E-14.6	_____					
E-14.7						
<b>E-15</b>	<b>Indirect payroll costs:</b>					
E-15.1	FICA (Social Security) taxes		\$450,587	\$492,087	\$510,517	\$510,517
E-15.2	Workers Compensation		\$123,844	\$168,120	\$169,967	\$169,967
E-15.3	Unemployment Taxes		\$12,714	\$116	\$115	\$115
E-15.4	Retirement		\$152,070	\$163,371	\$166,030	\$166,030
E-15.5	Health Insurance		\$682,018	\$827,865	\$894,851	\$894,851
E-15.6	Other (Specify)					
E-15.7	Medicare Tax		\$111,999	\$124,864	\$127,151	\$127,151
E-15.8	Dental/Life/Other		\$34,138	\$53,135	\$55,119	\$55,119
E-15.9						
<b>E-17</b>	<b>TOTAL INDIRECT COSTS</b>		<b>\$1,776,988</b>	<b>\$2,016,037</b>	<b>\$2,122,288</b>	<b>\$2,122,288</b>

## DEBT SERVICE BUDGET

			2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
<b>D-1</b>	<b>Debt Service</b>					
D-1.1	Principal		\$1,260,720	\$1,238,736	\$1,289,508	\$1,289,508
D-1.2	Interest		\$235,141	\$229,889	\$207,721	\$207,721
D-1.3	Fees					
<b>D-2</b>	<b>TOTAL DEBT SERVICE</b>		<b>\$1,495,861</b>	<b>\$1,468,625</b>	<b>\$1,497,229</b>	<b>\$1,497,229</b>

# Proposed Budget

Weston County Hospital District  
NAME OF DISTRICT/BOARD

FYE 6/30/2020

## GENERAL FUNDS

	End of Year	Beginning	Beginning	Pending Approval
	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	
<b>C-1 Balances at Beginning of Fiscal Year</b>				
C-1.1 General Fund Checking Account Balance	\$685,093	\$685,093	\$685,093	\$685,093
C-1.2 Savings and Investments Account Balance		\$0		
C-1.3 General Fund CD Balance	\$1,032,350	\$1,032,350		
C-1.4 All Other Funds	\$189,193	\$189,193	\$189,193	\$189,193
C-1.5 Reserves (From Below)	\$2,925,607	\$2,925,607	\$2,955,653	\$2,955,653
C-1.6 <b>Total Estimated Cash and Investments on Hand</b>	<b>\$4,832,243</b>	<b>\$4,832,243</b>	<b>\$3,829,939</b>	<b>\$3,829,939</b>
<b>C-2 General Fund Reductions:</b>				
C-2.1 a. Unpaid bills at FYE				
C-2.2 b. Reserves	\$2,925,607	\$2,940,630	\$2,955,653	\$2,955,653
C-2.3 <b>Total Deductions (a+b)</b>	<b>\$2,925,607</b>	<b>\$2,940,630</b>	<b>\$2,955,653</b>	<b>\$2,955,653</b>
C-2.4 <b>Estimated Non-Restricted Funds Available</b>	<b>\$1,906,636</b>	<b>\$1,891,613</b>	<b>\$874,286</b>	<b>\$874,286</b>

## SINKING & DEBT SERVICE FUNDS

	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
<b>C-3</b>				
C-3.1 Beginning Balance in Reserve Account (end of previous year)	\$701,909	\$701,909	\$701,909	\$701,909
C-3.2 Date of Reserve Approval in Minutes: <i>FY2016</i>				
C-3.3 Amount to be added to the reserve				
C-3.4 Date of Reserve Approval in Minutes:				
C-3.5 SUB-TOTAL	\$701,909	\$701,909	\$701,909	\$701,909
C-3.6 Identify the amount and project to be spent				
C-3.7 a. _____				
C-3.8 b. _____				
C-3.9 c. _____				
C-3.10 Date of Reserve Approval in Minutes:				
C-3.11 TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12 Balance to be retained	\$701,909	\$701,909	\$701,909	\$701,909

## RESERVES

	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
<b>C-4</b>				
C-4.1 Beginning Balance in Reserve Account (end of previous year)	\$1,094,881	\$1,094,881	\$1,109,904	\$1,109,904
C-4.2 Date of Reserve Approval in Minutes: <i>FY2012</i>				
C-4.3 Amount to be added to the reserve		\$15,023	\$15,023	\$15,023
C-4.4 Date of Reserve Approval in Minutes: <i>Interest Only</i>				
C-4.5 SUB-TOTAL	\$1,094,881	\$1,109,904	\$1,124,927	\$1,124,927
C-4.6 Identify the amount and project to be spent				
C-4.7 a. _____				
C-4.8 b. _____				
C-4.9 c. _____				
C-4.10 Date of Reserve Approval in Minutes:				
C-4.11 TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12 Balance to be retained	\$1,094,881	\$1,109,904	\$1,124,927	\$1,124,927

## BOND FUNDS

	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
<b>C-5</b>				
C-5.1 Beginning Balance in Reserve Account (end of previous year)	\$1,128,817	\$1,128,817	\$1,128,817	\$1,128,817
C-5.2 Date of Reserve Approval in Minutes: <i>FY2016</i>				
C-5.3 Amount to be added to the reserve				
C-5.4 Date of Reserve Approval in Minutes:				
C-5.5 SUB-TOTAL	\$1,128,817	\$1,128,817	\$1,128,817	\$1,128,817
C-5.6 Identify the amount and project to be spent				
C-5.7 Date of Reserve Approval in Minutes:				
C-5.8 Balance to be retained	\$1,128,817	\$1,128,817	\$1,128,817	\$1,128,817
C-5.9 TOTAL TO BE SPENT	\$0	\$0	\$0	\$0