

Proposed Budget

West End Water District	
Budget Hearing Information	
P.O. Box 892	Location: USDA Service Center, Newcastle, WY
Newcastle, WY 82701	Date: 7/10/2017
(307) 629-0894	Time: 6:00 PM
Weston	Budget Prepared by: Leslie Morris

S-1	BUDGET MESSAGE	W.S. 16-4-104(d)
	<p>There will be no significant changes to the budgetary plan from the previous year. The West End Water District will not be raising/changing its rates during the proposed fiscal year and anticipates maintaining the same number of customers throughout the year. The proposed amount of money to be allocated toward repairs and labor will be used to maintain and update the fire hydrants and pressure relief valves on the system, as well as the general maintenance on meters and the well house.</p>	

PROPOSED BUDGET SUMMARY

OVERVIEW	2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-1 Total Budgeted Expenditures	\$19,553	\$55,500	\$59,500	\$59,500
S-2 Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3 Total Change to Restricted Funds	\$18,000	\$16,500	\$16,500	\$16,500
S-4 Total General Fund and Forecasted Revenues	\$331,865	\$367,500	\$390,500	\$390,500
S-5 <i>Amount requested from County Commissioners</i>	\$0	\$0	\$0	\$0
S-6 Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY	2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-7 Operating Revenues	\$52,340	\$72,000	\$72,000	\$72,000
S-8 Tax levy (From the County Treasurer)	\$0	\$0	\$0	\$0
S-9 Government Support	\$0	\$0	\$0	\$0
S-10 Grants	\$0	\$0	\$0	\$0
S-11 Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12 Miscellaneous	\$1,457	\$1,500	\$1,500	\$1,500
S-13 Other Forecasted Revenue	\$0	\$0	\$0	\$0
S-14 Total Revenue	\$53,797	\$73,500	\$73,500	\$73,500

EXPENDITURE SUMMARY		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-15	Capital Outlay	\$0	\$0	\$0	\$0
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$12,960	\$15,500	\$19,500	\$19,500
S-18	Operations	\$5,154	\$37,000	\$37,000	\$37,000
S-19	Indirect Costs	\$1,439	\$3,000	\$3,000	\$3,000
S-20	Total Expenditures	\$19,553	\$55,500	\$59,500	\$59,500

DEBT SUMMARY		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$278,068	\$294,000	\$317,000	\$317,000

Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-25	b. Other Reserve	\$69,745	\$134,500	\$157,300	\$157,300
S-26	c. Emergency Reserve (Cash)	\$124,612	\$120,000	\$122,000	\$122,000
	Total Reserves (a+b+c)	\$194,357	\$254,500	\$279,300	\$279,300
S-27	Amount to be added				
S-28	a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-29	b. Other Reserve	\$18,000	\$16,500	\$16,500	\$16,500
S-30	c. Emergency Reserve (Cash)	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$18,000	\$16,500	\$16,500	\$16,500
S-31	Subtotal	\$212,357	\$271,000	\$295,800	\$295,800
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$212,357	\$271,000	\$295,800	\$295,800

End of Summary

Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District _____

DISTRICT ADDRESS: P.O. Box 892
Newcastle, WY 82701

PREPARED BY: Leslie Morris

DISTRICT PHONE: (307) 629-0894

Prepared in compliance with the Uniform Municipal Fiscal Procedures Act (W.S. 16-4-101 through 124) as it applies.

Form approved by Wyoming Department of Audit, Public Funds Division



Proposed Budget

West End Water District

FYE 6/30/2018

NAME OF DISTRICT/BOARD

PROPERTY TAXES AND ASSESSMENTS

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)	\$0	\$0	\$0	
R-1.2	Other County Support	\$0	\$0	\$0	

FORECASTED REVENUE

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid	\$0	\$0	\$0	
R-2.2	Additional County Aid (non-treasurer)	\$0	\$0	\$0	
R-2.3	City (or Town) Aid	\$0	\$0	\$0	
R-2.4	Other (Specify)	\$0	\$0	\$0	
R-2.5	Total Government Support	\$0	\$0	\$0	\$0
R-3	Operating Revenues				
R-3.1	Customer Charges	\$52,340	\$72,000	\$72,000	\$72,000
R-3.2	Sales of Goods or Services	\$0	\$0	\$0	
R-3.3	Other Assessments	\$0	\$0	\$0	
R-3.4	Total Operating Revenues	\$52,340	\$72,000	\$72,000	\$72,000
R-4	Grants				
R-4.1	Direct Federal Grants	\$0	\$0	\$0	
R-4.2	Federal Grants thru State Agencies	\$0	\$0	\$0	
R-4.3	Grants from State Agencies	\$0	\$0	\$0	
R-4.4	Total Grants	\$0	\$0	\$0	\$0
R-5	Miscellaneous Revenue				
R-5.1	Interest	\$1,457	\$1,500	\$1,500	\$1,500
R-5.2	Other: Specify	\$0	\$0	\$0	
R-5.3	Other: Additional				
R-5.4	Total Miscellaneous	\$1,457	\$1,500	\$1,500	\$1,500
R-5.5	Total Forecasted Revenue	\$53,797	\$73,500	\$73,500	\$73,500
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	Total Other Forecasted Revenue (a+b)	\$0	\$0	\$0	\$0

Proposed Budget

West End Water District

FYE 6/30/2018

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
E-1	Capital Outlay				
E-1.1	Real Property	\$0	\$0	\$0	
E-1.2	Vehicles	\$0	\$0	\$0	
E-1.3	Office Equipment	\$0	\$0	\$0	
E-1.4	Other (Specify)				
E-1.5	_____	\$0	\$0	\$0	
E-1.6	_____	\$0	\$0	\$0	
E-1.7					
E-1.8	TOTAL CAPITAL OUTLAY	\$0	\$0	\$0	\$0

ADMINISTRATION BUDGET

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
E-2	Personnel Services				
E-2.1	Administrator	\$0	\$0	\$0	
E-2.2	Secretary	\$11,232	\$11,000	\$12,000	\$12,000
E-2.3	Clerical	\$0	\$0	\$0	
E-2.4	Other (Specify)				
E-2.5	_____	\$0	\$0	\$0	
E-2.6	_____	\$0	\$0	\$0	
E-2.7					
E-3	Board Expenses				
E-3.1	Travel	\$0	\$0	\$0	
E-3.2	Mileage	\$0	\$0	\$0	
E-3.3	Other (Specify)				
E-3.4	_____	\$0	\$0	\$0	
E-3.5	_____	\$0	\$0	\$0	
E-3.6					
E-4	Contractual Services				
E-4.1	Legal	\$0	\$1,000	\$2,500	\$2,500
E-4.2	Accounting/Auditing	\$0	\$1,000	\$2,500	\$2,500
E-4.3	Other (Specify)				
E-4.4	_____	\$0	\$0	\$0	
E-4.5	_____	\$0	\$0	\$0	
E-4.6					
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	\$567	\$2,500	\$2,500	\$2,500
E-5.2	Office equipment, rent & repair	\$0	\$0	\$0	
E-5.3	Education	\$0	\$0	\$0	
E-5.4	Registrations	\$0	\$0	\$0	
E-5.5	Other (Specify)				
E-5.6	_____	\$0	\$0	\$0	
E-5.7	_____	\$0	\$0	\$0	
E-5.8					
E-6	TOTAL ADMINISTRATION	\$11,799	\$15,500	\$19,500	\$19,500

Proposed Budget

West End Water District

FYE 6/30/2018

OPERATIONS BUDGET

			2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
E-7	Personnel Services					
E-7.1	Wages--Operations		\$1,000	\$1,000	\$1,000	\$1,000
E-7.2	Service Contracts		\$0	\$0	\$0	
E-7.3	Other (Specify)					
E-7.4	_____		\$0	\$0	\$0	
E-7.5	_____		\$0	\$0	\$0	
E-7.6	_____					
E-8	Travel					
E-8.1	Mileage		\$0	\$0	\$0	
E-8.2	Other (Specify)					
E-8.3	_____		\$0	\$0	\$0	
E-8.4	_____		\$0	\$0	\$0	
E-8.5	_____					
E-9	Operating supplies (List)					
E-9.1	Repairs & Labor		\$3,542	\$29,000	\$29,000	\$29,000
E-9.2	Propane		\$0	\$1,000	\$1,000	\$1,000
E-9.3	Water Analysis		\$945	\$2,000	\$2,000	\$2,000
E-9.4	_____		\$0	\$0	\$0	
E-9.5	_____					
E-10	Program Services (List)					
E-10.1	_____		\$0	\$0	\$0	
E-10.2	_____		\$0	\$0	\$0	
E-10.3	_____		\$0	\$0	\$0	
E-10.4	_____		\$0	\$0	\$0	
E-10.5	_____					
E-11	Contractual Arrangements (List)					
E-11.1	_____		\$0	\$0	\$0	
E-11.2	_____		\$0	\$0	\$0	
E-11.3	_____		\$0	\$0	\$0	
E-11.4	_____		\$0	\$0	\$0	
E-11.5	_____					
E-12	Other operations (Specify)					
E-12.1	Misc. Expenses		\$0	\$4,000	\$4,000	\$4,000
E-12.2	_____		\$0	\$0	\$0	
E-12.3	_____		\$0	\$0	\$0	
E-12.4	_____		\$0	\$0	\$0	
E-12.5	_____					
E-13	TOTAL OPERATIONS		\$5,487	\$37,000	\$37,000	\$37,000

Proposed Budget

West End Water District

FYE 6/30/2018

INDIRECT COSTS BUDGET

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
E-14	Insurance				
E-14.1	Liability	\$663	\$1,000	\$1,000	\$1,000
E-14.2	Buildings and vehicles	\$0	\$0	\$0	\$0
E-14.3	Equipment	\$0	\$0	\$0	\$0
E-14.4	Other (Specify)				
E-14.5	_____	\$0	\$0	\$0	\$0
E-14.6	_____	\$0	\$0	\$0	\$0
E-14.7					
E-15	Indirect payroll costs:				
E-15.1	FICA (Social Security) taxes	\$858	\$1,500	\$1,500	\$1,500
E-15.2	Workers Compensation	\$99	\$250	\$250	\$250
E-15.3	Unemployment Taxes	\$48	\$250	\$250	\$250
E-15.4	Retirement	\$0	\$0	\$0	\$0
E-15.5	Health Insurance	\$0	\$0	\$0	\$0
E-15.6	Other (Specify)	\$0	\$0	\$0	\$0
E-15.7	_____	\$0	\$0	\$0	\$0
E-15.8	_____	\$0	\$0	\$0	\$0
E-15.9					
E-16	Depreciation Expenses	\$0	\$0	\$0	\$0
E-17	TOTAL INDIRECT COSTS	\$1,668	\$3,000	\$3,000	\$3,000

DEBT SERVICE BUDGET

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
D-1	Debt Service				
D-1.1	Principal	\$0	\$0	\$0	\$0
D-1.2	Interest	\$0	\$0	\$0	\$0
D-1.3	Fees	\$0	\$0	\$0	\$0
D-2	TOTAL DEBT SERVICE	\$0	\$0	\$0	\$0

Proposed Budget

West End Water District

FYE 6/30/2018

NAME OF DISTRICT/BOARD

GENERAL FUNDS

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
C-1	Balances at Beginning of Fiscal Year				
C-1.1	General Fund Checking Account Balance	\$159,618	\$174,000	\$195,000	\$195,000
C-1.2	Savings and Investments Account Balance	\$0	\$0	\$0	
C-1.3	General Fund CD Balance	\$118,450	\$120,000	\$122,000	\$122,000
C-1.4	All Other Funds	\$0	\$0	\$0	
C-1.5	Reserves (From Below)	\$212,357	\$271,000	\$295,800	\$295,800
C-1.6	Total Estimated Cash and Investments on Hand	\$490,425	\$565,000	\$612,800	\$612,800
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE	\$0	\$0	\$0	
C-2.2	b. Reserves	\$212,357	\$271,000	\$295,800	\$295,800
C-2.3	Total Deductions (a+b)	\$212,357	\$271,000	\$295,800	\$295,800
C-2.4	Estimated Non-Restricted Funds Available	\$278,068	\$294,000	\$317,000	\$317,000

DEPRECIATION RESERVE (CAPITAL OUTLAY - REPLACEMENT)

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
C-3	Beginning Balance in Reserve Account (end of previous year)				
C-3.1	Beginning Balance in Reserve Account (end of previous year)				
C-3.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount to be spent from "Reserve for Capital Outlay"				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained in Depreciation Reserve Account	\$0	\$0	\$0	\$0

OTHER RESTRICTED FUND BALANCES - RESERVE (LEGALLY ENFORCED)

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
C-4	Beginning Balance in Reserve Account (end of previous year)				
C-4.1	Beginning Balance in Reserve Account (end of previous year)	\$104,118	\$134,500	\$157,300	\$157,300
C-4.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.3	Amount to be added to the reserve	\$18,000	\$16,500	\$16,500	\$16,500
C-4.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.5	SUB-TOTAL	\$122,118	\$151,000	\$173,800	\$173,800
C-4.6	"Other Reserves"				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained in Other Reserve Account	\$122,118	\$151,000	\$173,800	\$173,800

ASSIGNED FUND BALANCE (EMERGENCY RESERVE - NOT COMMITTED)

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
C-5	Beginning Balance in Reserve Account (end of previous year)				
C-5.1	Beginning Balance in Reserve Account (end of previous year)	\$118,450	\$120,000	\$122,000	\$122,000
C-5.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.3	Amount to be added to the reserve	\$0	\$0	\$0	
C-5.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.5	SUB-TOTAL	\$118,450	\$120,000	\$122,000	\$122,000
C-5.6	Amount to be spent from Emergency Reserve (Cash)				
C-5.7	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.8	Balance to be retained in Assigned Fund Balance	\$118,450	\$120,000	\$122,000	\$122,000
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0