

Weston County Library  
Board of Trustees Minutes

Friday August 28, 2015

Present were Karen Bowman, Patricia Morgan, Becky Todd and Jamie Gaughenbaugh. Also present were Brenda Mahoney-Ayres, Library Director and Sherri Randall, Upton Branch Manager. The meeting was called to order at 11:30 am by Karen Bowman.

The minutes from the June 26th & July 24th were read. Pat Morgan made a motion to approve the minutes and Becky Todd seconded. Motion carried.

The treasurer's report was presented. At the time of preparing the report, the 2015-16 county budget was not available. Becky Todd mad a motion to approve the limited budget reporting. Seconded by Pat morgan. Motion carried.

The Director's report and the Upton Branch report were presented and will be attached to the minutes.

There was no Library Foundation report.

Old Business: A third and final reading of the updated job descriptions was presented. Pat Morgan made a motion approve job descriptions as presented. Jamie Gaughenbaugh seconded. Motion carried.

New Business: Becky Todd made a motion to approve the amount increase of \$.57.5 / mile to reflect the County's mileage increase on this year's budget. Seconded by Pat Morgan. Motion carried.

The Wyoming Library Partner Endowment : Laramie County Library Foundation submitted a match for \$88,111.00. Our 3:1 match will be \$264,333. We will receive half of that in the amount of \$132,166.50.

The date of the November and December board meetings was discussed. Since these dates fall on or near the holidays, one meeting date of Friday December 4 was chosen. Jamie Gaughenbaugh made a motion to combine the November & December meetings to December 4, 2015. Seconded by Pat Morgan. Motion carried.

After checking county policy, the idea of employee sick time donation was considered. Discussion included incorporating this as a library policy with 3 subsequent readings, methods of documentation for auditing purposes and a sick bank pool vs employee to employee donations. Jamie Gaughenbaugh made a motion to allow employees to gift fellow employees sick hours, effective Septemner 1, 2015 for the current fiscal year. Seconded by Becky Todd. Motion carried.

Becky Todd was named acting Secretary for the board until another board member is named.

The meeting was adjourned at 12:45 pm.

Submitted by Jamie Gaughenbaugh