

**WESTON COUNTY LIBRARY
BOARD OF TRUSTEES MINUTES**

June 28, 2013

President Scott Shoop called the meeting to order at 11:28 am followed by a moment of silence. Board members present were Scott Shoop, Candy Driver-Ratigan, Karen Bowman and Donna Bunch. The Library Director Brenda Mahoney-Ayres and Upton Branch Manager Sherri Randall were also present.

MINUTES: The minutes of May 24, 2013 were read. Candy Driver-Ratigan made a motion to accept the minutes as written. Donna Bunch 2nd. Motion Carried.

TREASURER'S REPORT: Brenda Mahoney-Ayres presented the May and June 2013 Treasurer's report. Brenda informed the Board that the Library budget for May is at 73.75% of the total budget and June's total budget is at 81.25%. Candy Driver-Ratigan made a motion to accept both reports as presented. Karen Bowman 2nd. Motion carried.

DIRECTORS REPORT: Weston County Library Directors Report: Brenda Mahoney-Ayres discussed the June 2013 Directors report.

The Weston County Library System's cash & revenue report was submitted to the Weston County Clerk, Mamie Krank.

The parts needed to make the Library's front door handicap accessible have been ordered from Hagen Glass. John's Electric supplied an estimate for the electrical work needed. Total cost is around \$5,000.00.

Brenda attended the Weston County Library Foundation meeting on June 11th. The Foundation provided funding for to install new concrete flower bed borders on the front lawn. The Foundation is also providing funding for a couple long overdue new computers for the Weston County Library and the Upton Branch Library. The Foundation will have a display set up with information regarding the Endowment at the A Touch of Wyoming Arts event and the Cambria Coal Mine Days on June 29th.

The Library has a display of local artist's Karen Barton's paintings.

Children's Librarian, Barrett Rich, reported there were approximately 1,150 visitors for the month of June. Story time had 349 attendees. Several elementary school teachers have been assisting with story time.

As part of the Summer Reading Program, Storyteller Indiana Bones was at the Weston County Library on June 20th. There were approximately 40 people that enjoyed the program.

Plans are set for A Touch of Wyoming arts event. Authors present will include Sandra Brannan, Annesse Brockley, Donna Coulson, Dr. Mike Jording, Donna Kennedy, Judy King, Lynn McManaman, Colleen Pollat, Alice Schuette, Neil Sweet, and Nicholas Trandahl. Scott Haynes and Cindy Keen Reynders were scheduled to attend, but could not make it at the last minute.

Anna Gettinger was a volunteer for June. She has been assisting in the children's library.

UPTON LIBRARY: Sherri Randall presented the Upton Branch May 2013 manager's report.

The "Dig into Reading" summer reading program will begin May 29th. The first craft and story time will be held on June 4th.

Flyers for the summer reading program have been distributed to the Upton Preschool and the Upton School grades K-8 and all teachers in the Elementary and Middle schools.

The first grade class was slated to visit the Upton Library on May 21st. Due to the inclement weather Sherri went to the school and visited the first grade in their classroom. The students received certificates from the Library congratulating them on working hard on their reading during the school year. She then visited with the class and their teacher about the upcoming summer reading program and read two stories.

Sherri is proctoring exams for a college student for several summer course exams again this year. She is trying to do these before the library opens to the public, so the student has some quiet time.

The storyteller Indiana Bones will be performing at the Upton Community Center at 2 PM on June 20th.

Funding for the Indiana Bones program is courtesy of the Weston County Library Foundation and the fund raising efforts at the Upton Branch Library. The Town of Upton is donating the use of the Upton Community Center room for the performance.

OLD BUSINESS:

Board Training: Candy Driver-Ratigan, Karen Bowman and Brenda Mahoney-Ayres attended the Board training presented by Bill Miller of LGLP on May 8th. He explained the different responsibilities of the people on boards and in management positions. The Board discussed the training and materials handed out at the presentation.

Board Operation Policy: The Board discussed the 2nd draft Board Operations Policy. The Board went through the policy in detail and made some changes. Donna Bunch made a motion to accept the Board Operations Policy on the Second Reading with changes. Candy Driver-Ratigan 2nd. Motion Carried.

NEW BUSINESS:

Board Vacancies: Currently there are two Board positions that will expire on July 1, 2013. The Board discussed ways we could help recruit new members and what could be done to accommodate this process.

The meeting adjourned at 12:26 PM.

The next meeting will be held June 28, 2013.

Respectfully submitted,

Karen Bowman
Secretary