

Weston County Library
Board of Trustees Minutes

June 26, 2015

Present were Karen Bowman, Patricia Morgan, and Paul Holland. Also present were Library Director Brenda Mahoney-Ayres and Upton Branch Manager Sherri Randall. The meeting was called to order at 11:30 a.m. by Karen Bowman.

The minutes for April 17, 2015 and May 22, 2015 were approved. Pat Morgan made the motion to approve the minutes and the second was by Paul Holland

The treasurer's report was presented. At the moment 78.49% of the budget was spent vs. the 91.66% with one month left. The e-rate money was applied back to the communications line which explains why so little looks spent in that category. Paul Holland moved approval of the report which was seconded by Pat Morgan. It was approved.

Director's report was presented. Upton Branch Manager's report was presented.

The foundation report consisted of the information that Paul Holland is resigning due to a move and that the Weston County Library Foundation will need a new treasurer and also a new board member. The board may wish to consider how to enhance communication between the two boards. July 7th will be the next meeting of the Foundation.

An endowment agreement between Weston County Library Board and Foundation and the Laramie County Library Board and Foundation was presented. This agreement would allow the two libraries to partner and get endowment funds from the state. Paul Holland moved and Pat Morgan seconded approval of the agreement. The motion passed and agreement was signed.

Updated job descriptions for a several positions at the library were presented. The basic idea is to spread out the acquisition and cataloging duties among these positions. Pat Morgan moved and Paul Holland seconded the motion that the changes be approved on 1st reading. The motion passed.

Paul Holland read the letter to Weston County Commissioners resigning his position on the library board at the end of July. It will be presented to the Commissioners at their July 7 meeting.

The meeting was adjourned at 12:07 p.m.

Submitted—Paul Holland, Secretary