

President Karen Bowman called the meeting to order at 11:40 AM. This was followed by a moment of silence and consideration of the agenda. Present were board members Karen Bowman, Pat Morgan, Jamie Gaughenbaugh and Library Director Brenda Mahoney-Ayres and Sherri Randall, Upton Branch Manager.

The minutes from the May meeting were read and Pat made a motion to approve the minutes with a correction from Cheyenne to Laramie regarding the location of Brenda's directors meeting. Seconded by Jamie.

The treasurer's report was read and reported that 79% of budget has been spent with one month remaining in the fiscal year. Pat made a motion to accept the treasurer's report, seconded by Jamie.

Brenda and Sherri presented their respective reports. These will be attached to the minutes.

Old Business: FY 2017 budget. Brenda and board member Pat Morgan met with the Weston County Commissioners on May 24, 2016 to discuss the budget cuts. They are requiring a 25% cut to the budget due to the expected lower valuation. Brenda reworked the budget and met with them again on May 31st. Pat Morgan made a motion to approve the revised FY2017 budget, Jamie seconded.

New Business: Personnel Policy Updates reflecting the Fair Labor Standard Act changes.

Brenda and Sherri will become non-exempt employees as of December 2016.

Our current policy addresses comp-time accrual and set use time. The policy will be modified to include wording "as revised by FLSA changes". Pat moved we accept on first reading the revised personnel policy regarding Fair Labor Standards Act changes. Seconded by Jamie.

As this was Karen Bowman's last meeting as board member, those present expressed their appreciation for her service to the library board.

The meeting was adjourned at 12:20 PM. The next meeting will be July 22, 2016.

Respectfully submitted,

Jamie Gaughenbaugh