

**WESTON COUNTY LIBRARY  
BOARD OF TRUSTEES MINUTES**

**April 27, 2012**

President Scott Shoop called the meeting to order at 11:33 am followed by a moment of silence. Board members present were Scott Shoop, Candy Driver-Ratigan, Cathy Dunford , Karen Bowman and Donna Bunch. The Library Director Brenda Mahoney-Ayres and Upton Branch Manager Sherri Randall were also present.

**MINUTES:** The minutes of February 24, 2012 were read. Donna Bunch made a motion to accept the minutes as written. Candy Driver-Ratigan 2<sup>nd</sup>. Motion Carried. The minutes of March 23, 2012 were read. Donna Bunch made a motion to accept the minutes as written Candy Driver-Ratigan 2<sup>nd</sup>. Motion Carried.

**TREASURER'S REPORT:** Cathy Dunford gave the April 2012 Treasurer's report. Cathy informed the Board that the Library budget is currently at 65.17% of the total budget. Candy Driver-Ratigan made a motion to accept the report as presented. Karen Bowman 2<sup>nd</sup>. Motion carried.

**DIRECTORS REPORT:** Weston County Library Directors Report: Brenda Mahoney-Ayres discussed the April 2012 Directors report.

Brenda continues to work on the FY13 budget.

Volunteer Income Tax Assistance (VITA) program concluded on April 9, 2012. Forty tax returns were prepared this year.

Brenda and Barrett Rich discussed with the Elementary Principal and several teachers to discuss the possibility of busing children to the summer reading program.

Brenda stated that Mamie Krank Weston County Clerk informed her that the SLIB grant for the carpet replacement has been declined. Brenda met with the County Commissioners on April 17, 2012 and they agreed to provide the funds necessary to replace the carpet in the problem areas on the main floor of the library.

Brenda attended the Lions Club meeting on April 25, 2012. Brenda discussed the events planned throughout the year and explained the Wyoming Libraries Endowment Challenge.

There were no volunteers for the month of April.

**UPTON LIBRARY:** Upton Branch Manager Sherri Randall discussed the March 2012 manager's report.

Sherri has read to two classes at the Upton Preschool.

Sherri is currently working on the upcoming summer reading program.

The Upton Branch library hosted Ray Maples and his wife whom portray Wyoming outlaw Tom O'Day and Bronco Nell. The Maples arrived and hosted there program on April 16. Sherri secured the Upton Community Center for the night and covered the hotel and food cost for the Maples. There were 47 attendees.

The Upton Library also hosted a book signing for author Nicholas Trandahl. Nick's new book is titled "The Azure Wizard". Nick signed books for 2.5 hours and was able to sell 26 copies of his novel. The Weston County Gazette thanked the library for the book signing.

**WCL FOUNDATION REPORT:** The April meeting had been cancelled.

**OLD BUSINESS:**

**WEBSITE UTILIZATION:** Karen Bowman presented the reports from the County's website that show the number of views and hits the Library's page has each month from the website. The Library far surpasses all the other departments in the County for views each month on the website. Karen discussed utilizing and keeping the Library pages fresh and up to date. We discussed several ideas on how we can accomplish this task.

**FY2013 BUDGET:** The Board discussed the proposed FY13 budget. Donna Bunch made a motion to move into an executive session, Cathy Dunford 2<sup>nd</sup>. Motion Carried. The Board went into executive session at 12:20 to discuss wages. Donna Bunch made a motion to move out of executive session, Cathy Dunford 2<sup>nd</sup>. Motion Carried. The Board came out of executive session at 12:35. The Board discussed Brenda Mahoney-Ayres current wage. Brenda has showed great progress towards obtaining her Degree and has proved to have excellent job performance. Donna Bunch made a motion to increase Brenda Mahoney-Ayres wage by \$0.25 per hour regardless of any other raises given or not given this fiscal year. Candy Driver-Ratigan 2<sup>nd</sup>. Motion Carried.

**NEW BUSINESS:**

There was no new business to discuss.

The meeting adjourned at 12:50 PM.

The next meeting will be held May 25, 2012.

Respectfully submitted,

Karen Bowman  
Secretary