

**WESTON COUNTY LIBRARY
BOARD OF TRUSTEES MINUTES**

April 26, 2013

President Scott Shoop called the meeting to order at 11:38 am followed by a moment of silence. Board members present were Scott Shoop, Candy Driver-Ratigan, Cathy Dunford, Karen Bowman and Donna Bunch. The Library Director Brenda Mahoney-Ayres and Upton Branch Manager Sherri Randall were also present.

MINUTES: The minutes of March 22, 2013 were read. Cathy Dunford made a motion to accept the minutes as written. Candy Driver-Ratigan 2nd. Motion Carried.

TREASURER'S REPORT: Cathy Dunford gave the April 2013 Treasurer's report. Cathy informed the Board that the Library budget is currently at 66.23% of the total budget. Candy Driver-Ratigan made a motion to accept the report as presented. Donna Bunch 2nd. Motion carried.

DIRECTORS REPORT: Weston County Library Directors Report: Brenda Mahoney-Ayres discussed the April 2013 Directors report.

FY2014 budget preparations are still underway.

The VITA program ended on April 15, 2013. Final figures are not yet available, however there were approximately 35 income taxes prepared.

Brenda attended the Weston County Library Foundation meeting on April 2nd. The Endowment and fund raising ideas were discussed. William Curly is the newest Foundation Board member.

Brenda attended the Directors Retreat April 3rd-5th, held in Sundance. This included a workshop by Tim Thorson, Executive Director of *Circles Wyoming*, who discussed how libraries can best meet the challenges of serving people from poverty. There were many group discussions.

The book drop box is in need of repair. Brenda contacted Randy Bock about possibly welding it.

The library was closed on April 9th & 10th as were all the other County entities, due to snowstorms.

Brenda met with the County Commissioners on April 6th to discuss the downtown Newcastle sound system and some landscaping that the Foundation Board would like to do.

The Local Government Liability Pool application has been submitted for this year.

Brenda met with Mark Haley from Recorded Books. He presented options for the audio and video collections. They are offering a program that includes a digital version with the purchase of an audio book. That can be added to the OneClick Digital database. This is an excellent opportunity to grow that database for the local libraries and for other libraries in the state as well. They also have a digital movie database called IndieFlix.

April is National Poetry month including Cowboy Poetry Week on April 21st-27th. National Library Week was April 14th-20th. We held our annual used book sale throughout that week. Artwork by Betty Henderson and Susan Love was on display in the meeting room and throughout the library. A Chamber Coffee was held April 19th. Donna Kennedy who authored the book, *7 Ups* was there for a book signing.

UPTON LIBRARY: Sherri Randall presented the Upton Branch April 2013 manager's report.

Sherri attended the Library Foundation meeting on April 2nd.

Sherri attended the Medieval Fair in full costume at the Upton Elementary School that was put together by the Upton PTO. The Upton Library was invited to have a reading corner display. Sherri and the school librarian teamed up at the event; however the reading corner was not as busy as the other booths. Most of the children opted to watch the jousting and play on the bouncy castle. Discussions are taking place for next year's events and what changes will be made.

A used book sale was held during National Library Week. There was also a bake sale held on April 16th. Eight people other than Sherri and Susan donated items. There were lots of goodies to sale.

Sherri attended/viewed a webinar for the State Law Library. They have a very informative site that assists patrons with law related issues.

OLD BUSINESS:

FY14 Budget: Brenda presented her proposed final budget to the Board. The Board went through the budget in great detail. Donna Bunch made a motion to accept the proposed 2014 budget as presented. Candy Driver-Ratigan 2nd. Motion carried.

Board Operation Policy: The Board discussed the draft Board Operations Policy that was presented at the last meeting by Scott Shoop. The Board went through the policy in detail. Cathy Dunford made a motion to accept the Board Operations Policy on the First Reading. Donna Bunch 2nd. Motion Carried.

NEW BUSINESS:

No old business this month.

The meeting adjourned at 1:27 PM.

The next meeting will be held May 24, 2013.

Respectfully submitted,

Karen Bowman
Secretary