

Weston County Library  
Board of Trustees Minutes

April 17, 2015

Present were Pat Morgan, Jamie Gaughenbaugh, and Paul Holland. Also present were Library Director Brenda Mahoney-Ayres and Upton Branch Manager Sherri Randall. The meeting was called to order at 11:30 a.m. by Pat Morgan.

The minutes for the March 2015 meeting were presented. Paul Holland made a motion and it was seconded by Jamie Guaghenbaugh to approve the minutes. They were approved with a correction of the spelling of Sherri Randall's last name.

The treasurer report was presented. We have spent 63.36% of our budget through April. Jamie Gaughenbaugh moved approval, seconded by Paul Holland, and the report was approved.

The Director and Branch Manager reports were presented. Brenda Mahoney-Ayres added that she would be attending the Director's retreat in Buffalo next week.

Paul Holland made a Weston County Library Foundation Report. The Foundation at their last meeting voted to spend money on ILL fees within the state of Wyoming, an audio book lease plan for Upton, landscaping flowers, and for Brenda Mahoney-Ayres to take a class on long range planning for small libraries.

Old Business

The budget for FY2016 was discussed, Health insurance costs will stay close to the same but for employees the deductible will be raised. Retirement and Workmen's Compensation will see small increases. The need for a wage scale was discussed; partly as a means to raise salaries to match elsewhere in the county and also to maintain balance within the library. Best use of the Foundation endowment money was also discussed. Jamie Gaughenbaugh made the motion to approve the budget to submit to the County Commissioners. Paul Holland seconded the motion and the motions were approved.

A short discussion about the software for shut-in service took place.

New Business

A motion by Paul Holland would increase the postage fee we charge for ILLs from \$2 to \$3 dollars starting May 1. This would not be a fee at this time picked up for in-state ILL by the patron but by the foundation. Jamie Gaughenbaugh seconded and the motion was approved.

The date of the next meeting was discussed. It is the day before Memorial Day weekend and concern was that some would be leaving early for the long weekend. The date will be determined by whether we can get a quorum on our normal meeting date.

Submitted—Paul Holland, Secretary