

**WESTON COUNTY LIBRARY
BOARD OF TRUSTEES MINUTES**

February 24, 2012

Donna Bunch called the meeting to order at 11:35 am followed by a moment of silence. Board members present were Cathy Dunford, Donna Bunch and Karen Bowman. The Library Director Brenda Mahoney-Ayres and Upton Branch Manager Sherri Randall were also present.

MINUTES: The minutes of January 27, 2012 were read. Cathy Dunford made a motion to accept the minutes as written. Donna Bunch 2nd. Motion Carried.

TREASURER'S REPORT: Cathy Dunford gave the February 2012 Treasurer's report. Cathy informed the Board that the Library budget is currently at 50.67% of the total budget and noted that Brenda is doing a very good job with the budget. Donna Bunch made a motion to accept the reports as presented. Karen Bowman 2nd. Motion carried.

DIRECTORS REPORT: Weston County Library Directors Report: Brenda Mahoney-Ayres discussed the February 2012 Directors report.

A Chamber Coffee was held on January 27, 2012 to thank Peabody Coal for their generous contribution to the Libraries Endowment fund. It was well attended.

Brenda completed the SLIB grant to assist with the carpet replacement. Brenda worked with the County Clerk Mamie Krank and the grant was submitted in the correct name of Weston County since they actually own the building.

On January 31, 2012 Lisa Thomas fell in the back parking lot on the ice and broke her wrist. The proper paperwork has been submitted to Wyoming Workers Compensation. She returned to work on February 8, 2012.

Brenda, Barrett Rich, and Don Dorn met with Jolene Olson from the Wyoming Raising Readers program. They already distribute books to children through Weston County Public Health. Brenda is in the process of planning a Raising Readers event for next fall.

Brenda was in contact with Al Padavo from CJ's Landscaping and Maintenance about the trees that were damaged in last fall's windstorm. Brenda met with Al and County Clerk Mamie Krank on February 10, 2012 to look at the trees on the courthouse and library grounds. Al will be faxing a bid once he returns to Gillette.

Due to a family medical emergency Brenda was not able to attend the Upton Library's Chocolate Extravaganza or the Legislative Reception in Cheyenne this year.

The library is setting up a program with the Empties for Cash to recycle used inkjet cartridges. After the library sends in the used cartridges, they will receive payment from them to help with the purchase of additional materials.

The VITA tax assistance program has been held on January 30 and February 13 from 3-6 pm in the library meeting room. So far there has been a great response.

Brenda attended the Weston County Library Foundation meeting on February 21, 2012.

Volunteers for the month of February were Heather McCormick, Shannon Taggart and Sheila French as the VITA volunteer.

UPTON LIBRARY: Upton Branch Manager Sherri Randall discussed the February 2012 manager's report.

Sherri has read to two classes at the Upton Preschool.

The Chocolate Extravaganza was held February 11 at the Upton Community Center. There were 100 attendees. There were 14 donations of chocolate items, and 10 volunteers to help during the extravaganza.

Sherri has spent time with book orders and ordered more DVD's from the Eatherton memorial funds. She has also spent time exploring ebooks.

WCL FOUNDATION REPORT: Brenda Mahoney-Ayres gave the Board report for February 2012. Brenda said the endowment was discussed and there are 6-8 people that will be approached for leader gifts, this includes some businesses and individuals. Brenda shared the packet the Foundation Board has been working on and they are very nice and professional.

OLD BUSINESS:

CENTENNIAL CELEBRATION UPDATE: Brenda has continued to work with Linda Hunt and Lee Hughes on coordinating the events for the Touch of Wyoming and Centennial Celebration. She has contacted several authors regarding attending the celebration. Brenda has been able to confirm that Craig Johnson, Kurt Wendelboe, Michael and Kathleen Gear and locally Rhonda Stearns, Judy King, Nicholas Trandahl and Shauna Bruce Hamburger have all agreed to participate in the celebration. Cathy Dunford showed us the tote bags that will be given to the oldest and youngest library patron, they are very nice.

BASKET AUCTION: Save the date cards have already been made. The basket auction will be held on May 4, 2012.

NEW BUSINESS:

WEBSITE UTILIZATION: Karen Bowman presented the reports from the County's website that show the number of views the Library's page has each month from the website. The Library far surpasses all the other departments in the County for views each month. Karen discussed expanding, utilizing and keeping the Library page fresh and up to date. We discussed several ideas on how we can accomplish this task. We will continue this discussion when all Board members are present.

The meeting adjourned at 12:25 PM.

The next meeting will be held March 23, 2012.

Respectfully submitted,

Karen Bowman
Secretary