

**WESTON COUNTY LIBRARY
BOARD OF TRUSTEES MINUTES**

January 27, 2012

President Scott Shoop called the meeting to order at 11:35 am followed by a moment of silence. Board members present were Scott Shoop, Candy Driver-Ratigan, Cathy Dunford and Karen Bowman. The Library Director Brenda Mahoney-Ayres and Upton Branch Manager Sherri Randall were also present.

MINUTES: The minutes of December 16, 2011 were read. Candi Driver-Ratigan made a motion to accept the minutes as written. Cathy Dunford 2nd. Motion Carried.

TREASURER'S REPORT: Cathy Dunford gave the January 2012 Treasurer's report. Cathy informed the Board that the Library budget is currently at 43.13% of the total budget. Karen Bowman made a motion to accept the report as presented. Candy Driver-Ratigan 2nd. Motion carried.

DIRECTORS REPORT: Weston County Library Directors Report: Brenda Mahoney-Ayres discussed the January 2012 Directors report.

Brenda stated that she had a staff meeting on January 20, 2012. She gave her staff an update on the upcoming centennial celebration.

Brenda attended a United Fund meeting on January 24, 2012.

The Library will be offering the Volunteer Income Tax Assistance (VITA) program starting January 30th from 3-6 PM. Brenda placed flyers at several places around town. There is one volunteer, Sheila French, whom will be assisting Jon Lasham from the Gillette program for VITA.

Children's Librarian, Barrett Rich hosted a Reading marathon December 28, 2011, there were 13 participants.

Brenda submitted a matching funds request on January 25, 2012 to the Wyoming Public Libraries Endowment for Weston County in the amount of \$16,000.00.

The Community Relations Manager for Peabody Energy, Charlene Murdock, presented the Weston County Library Foundation Endowment Fund with a generous donation of \$10,000.00 and \$1,000.00 from First State Bank.

Brenda attended the Weston County Library Foundation meeting on January 10th and 24th. Plans are in the works for the Basket Auction on May 4, 2012 and the Centennial Celebration on July 28, 2012. The Centennial Celebration will be coordinated with the second annual "Touch of Wyoming" exhibit and the Weston County Fair and Parade. Brenda has contacted Craig Johnson, C.J. Box, and Curt Wendelboe to ask for their participation in the celebration. Craig Johnson has accepted and C.J. Box declined due to prior commitments. Other authors will be contacted. Brenda also submitted a grant to Pamida to help with costs for advertising and author expenses.

Volunteers for the month of January were Heather McCormick, Shannon Taggart and Sheila French as the VITA volunteer.

UPTON LIBRARY: Upton Branch Manager Sherri Randall discussed the January 2012 manager's report.

Sherri has read to two classes at the Upton Preschool.

Sherri attended the Weston County Library Foundation meeting on January 10, 2012.

The Chocolate Extravaganza will be held February 11, 2012, at the Upton Community Center. Sherri is actively asking for volunteers to assist in setup, serving and donations of chocolate items. Posts are being made to facebook and the Upton Library's Blog page, asking for volunteers.

Supplies have been ordered for the Summer Reading program and should arrive in April.

Sherri is currently proctoring tests for a student with the University of South Dakota.

WCL FOUNDATION REPORT: Cathy Dunford informed the Board that the Brochures the Foundation Board have been working on for fund raising are done and they have commenced fund raising. Cathy is also helping with the Centennial Celebration. They are possibly going to get tote bags in place of a plaque for the oldest and youngest library patrons.

OLD BUSINESS:

MISSION & VISION STATEMENTS: The Board discussed the Mission and Vision Statements. The Board discussed several great ideas for the Vision statement. The Board also discussed the Mission Statement and agreed that it meets our expectations at this time and we will not be changing it.

NEW BUSINESS:

CENTENNIAL CELEBRATION: The Library bookcase will display pictures and history information for the celebration. Currently, Lee and Connie are getting bookmarks and save the day cards are being made. The 21st Century club will also do a case display, and they are gathering materials and discussing the items to be presented to the oldest and newest library patrons.

The meeting adjourned at 12:20 PM.

The next meeting will be held February 24, 2012.

Respectfully submitted,

Karen Bowman
Secretary