

**WESTON COUNTY LIBRARY
BOARD OF TRUSTEES MINUTES**

January 24, 2014

President Scott Shoop called the meeting to order at 11:31 am followed by a moment of silence. Board members present were Scott Shoop, Karen Bowman, Cathy Dunford and Paul Holland. The Library Director Brenda Mahoney-Ayres and Upton Branch Manager Sherri Randall were also present.

MINUTES: The minutes of November 22, 2013 were tabled until the next Board meeting.

TREASURER'S REPORT: Cathy Dunford gave the January 2014 Treasurer's report. Cathy informed the Board that the Library budget is currently at 43.98% of the total budget. Karen Bowman made a motion to accept the report as presented. Paul Holland 2nd. Motion carried.

DIRECTORS REPORT: Weston County Library Directors Report: Brenda Mahoney-Ayres discussed the January 2014 Directors report.

Weston County Library Board members, Candy Driver-Ratigan and Cathy Dunford, attended the Commissioners meeting on January 7, 2014 to discuss employee bonuses for the Library staff. Citing conflict of interest Brenda was asked not to attend.

Weston County Library will be sponsoring a Newcastle High School intern this semester. Dillon Ehlers will begin his internship this week.

One Book Wyoming will kick off at the Legislative Reception in Cheyenne on February 20, 2014. Craig Johnson's newest book, *The Spirit of Steamboat*, is the featured book for the project.

Weston County Library closed at noon on Tuesday, January 14, 2014 due to worsening weather and road conditions.

Employee evaluations are underway.

Brenda attended an organizational meeting for A Touch of Wyoming on January 16, 2014.

Weston County Library Board members, Scott Shoop, Cathy Dunford and Brenda attended the Commissioners meeting on January 21, 2014 to again discuss employee bonuses.

Brenda attended the Weston County Library Foundation meeting on January 21, 2014.

Weston County Library is sponsoring the Volunteer Income Tax Assistance (VITA) program again this year. Tax preparations will be done remotely via computer on the following Mondays through April 14th. This is limited to those who make under \$50,000.00 a year.

On February 10, 2014 from 1:00 pm until 6:00 pm, Enroll Wyoming will be available to explain the new Health Insurance Marketplace now open in Wyoming. Navigators are available to help residents understand the insurance plans available and help them sign up for healthcare.gov.

Featured artist, Dianna Williams' works are now on display in the meeting room and the main floor of the library.

UPTON LIBRARY: Sherri Randall presented the Upton Branch January 2014 manager's report.

Sherri attended the Weston County Library Foundation meeting on January 21st.

Mrs. Claus was at the Upton Branch Library on December 18th. There was a small group this time as we only had 16 persons attend. Bags with color books, crayons and candy were handed out by Mrs. Claus and we served hot chocolate and cookies. It was a good evening.

Sherri read to the Polka Tots Daycare in December and January. She also visited and read to two classes at the Upton Preschool in December and January.

She attended a webinar titled "No Thanks! I Don't Want to Learn Anything New" during the month of January.

The main entrance door of the Upton Library seized on the morning of January 23rd and a locksmith was called. After Rexford Lock Shop from Moorcroft worked on it for a while and he was able to get the door open.

WESTON COUNTY LIBRARY FOUNDATION REPORT: At the January 21st meeting plans for the basket auction for May 2nd were discussed.

OLD BUSINESS:

No old business to discuss.

NEW BUSINESS:

Bonuses: The Board briefly discussed employee bonuses. Cathy Dunford made a motion to provide all Weston County Library staff with a \$250.00 bonus. Paul Holland 2nd. Motion Carried.

Directors Evaluation: Cathy Dunford made a motion to move into executive session. Paul Holland 2nd. Motion Carried. The Board went into Executive Session at 11:56 am. The Board conducted the annual Weston County Library Directors evaluation. The Board presented and discussed the evaluation with Brenda Mahoney-Ayres. Cathy Dunford made a motion to move out of executive session. Paul Holland 2nd. Motion Carried. The Board moved out of executive session at 12:56 pm.

The meeting adjourned at 12:58 PM.

The next meeting will be held February 28, 2014.

Respectfully submitted,

Karen Bowman
Secretary