

Weston County Library Board
January 22, 2016

Present: Karen Bowman, Pat Morgan, Becky Todd, Jamie Gaughenbaugh, Kim Conzelman, Sherri Randall, Brenda Mahoney-Ayres

The meeting was convened at 11:32. There being no minutes available from the last meeting, the treasurers report was presented by Jamie. Pat moved to accept it, seconded by Jamie. Motion carried.

Both directors presented their monthly reports.

The third reading of the policy to gift sick leave was read. There was a discussion on accrued hours, which ended up that the employees must maintain 80 hours of sick leave for their personal use. Becky moved that the policy be accepted as amended, Pat seconded and motion carried.

New Business:

Petty cash was discussed. Because the foundation is now paying the postage bills for inter-library loan material, and those payments are made after the fact, it makes a short fall in the petty cash that is on hand. Several suggestions were made. Brenda will approach the foundation to see about a debit card or something of the sort to help alleviate the situation.

Job Evaluation of Brenda: Jamie made a motion to go into executive session, seconded by Pat. Motion carried and Sherri left the meeting. The board then reviewed the evaluation with Brenda. Pat then moved, seconded by Kim to return to the regular meeting. Motion carried.

It was brought to the board's attention that the county was only paying \$.54 for mileage. The board, several months ago, had voted on a higher amount. Becky made a motion, seconded by Jamie to use the county rates. Motion carried.

The next meeting will be February 26th.

There being no more business, the meeting adjourned.

Respectfully submitted
Becky Todd