

Weston County Library Board Meeting – March 24, 2017

The meeting was called to order at 11:41 by acting chair Kim Conzelman. Attending were Brenda Mahoney-Ayres, Sherri Randall, Kim Conzelman, Paul Patterson, and Becky Todd.

Becky read the minutes from the January meeting. There was not a quorum in February, hence no minutes. Paul moved to accept them, seconded by Becky.

Brenda presented the treasurer's report for Jamie. At this time 62% of the budget has been spent, which is right on target. Discussion was held on the issue of the copier which is on its proverbial last legs. Hopefully there will be help from the foundation on this issue. Paul made a motion to accept the report, seconded by Becky.

Director's report: Brenda reported that the volunteer tax prep program continues until April 10th. She had attended a "Facebook for Marketing" workshop. She had completed an application from the Space Science Institute. The custodian is resigning. Several programs had been presented at the library. Sherri reported that the Lego club continued to meet, she had read to the preschool, and a local astronomer had presented a program for kids at the library. Both libraries had or will have a used book sale.

The next foundation meeting will be April 11th.

Old business: The meeting room policy changes suggested by William Curley, county attorney, were made to the policy. It was decided, after some discussion, to add some clarification of who "they" referred to in the policy. Also the abbreviations are to be written out so that anyone reading the policy would not have questions. Becky moved to accept the changes to the policy, and Paul seconded it. Motion carried.

The payroll liabilities report is going to be reconciled every quarter to meet the concerns of the auditors.

New business: Discussion was held on the computer usage policy. Kim asked if people have an awareness of the computer use policy and what is the liability involved. Schools have a computer use policy that must be signed by those using their internet. The library does not have such a form for people to fill out. The Wi-Fi password in Newcastle is changed frequently; there is no password in Upton. After some discussion it was decided to add a paragraph to the Weston County Library's Computer use policy stating that there is a social media policy dealing with appropriate use and that those using WCLS's internet are expected to abide by that policy. Becky moved to accept this change, seconded by Paul. Motion carried. Becky moved and Paul seconded to accept the Internet Policy with suggested changes on first reading.

The next meeting is April 28th. Meeting adjourned at 12:26.

Respectfully submitted,

Becky Todd