

WESTON COUNTY PLANNING & ZONING COMMISSION MEETING

MINUTES
THURSDAY, MAY 20, 2010
7:00PM

WESTON COUNTY COURTHOUSE

This is a regularly scheduled meeting of the Weston County Planning & Zoning Commission, held the 3rd Thursday of every month at 7:00 pm.

Commission Members: Rick Dunford, Jim Varner, John Ackerman, Joe Sandrini and Jerry Varner.
County Planning Coordinator: Ray Pacheco

Call to Order: 7:00pm

Roll Call: All commission members were present, along with the County Planning Coordinator.

Approval of minutes:

(April 15, 2010)

Motion: J. Ackerman *Second:* J. Sandrini *Vote:* 5-0 approval

Public Comment: *This refers to comments, questions and/or concerns not on the agenda*

No comments from the public were given.

Administrative Business:

- The Board would like a Recommendation Letter from the Commission on all subdivisions:

The Planning Coordinator mentioned that the Board of Commissioners at their last meeting discussed the need to have a written recommendation from the Planning Commission as to their decision on all subdivisions they review. The Board asked that the letter come from the Chairman and be signed by the Chairman and not come from the Planning Coordinator. The letter should include the Commission's recommendation for each subdivision and any details regarding their decision.

The Commission discussed the Board's decision to approve the Stormy Heights Subdivision last month and the Coordinator mentioned the confusion the Board had on the Commission's split decision, which were 2 for approval, 2 for denial and 1 abstention. He mentioned that the County Attorney suggested that the Commission rehear the subdivision case and come up with a more specific recommendation, but the Coordinator said that he had discussed this option in detail with the Attorney and that he did not think the Commissioners would change their opinions. Also, between the times the Commission heard this subdivision request (March 18, 2010) and time the Board considered the subdivision at their April 16th meeting, it was not possible to get the entire Commission back together to rehear the request. Therefore, it was decided that the Commission's vote would stay as given and it would be up to the Board to vote as they desired.

The Commission discussed their need to be more specific and clear on their motions and recommendations to the Board. It was discussed that the Planning Coordinator would draft the Letters of Recommendation and would prepare them for the Chairman to sign.

- Next Joint Board & Commission meeting to discuss Subdivision – August 17, 2010:

The Coordinator asked the Commission to mark their calendars for August 17th as the next meeting date for reviewing the Subdivision Regulations with the Board, County Clerk and County Attorney. He stated the reason for the delay until August was because the Board and County Clerk were too busy with the budget during the month of July and would have more time after July to dedicate to the review of the regulations.

- Drafting of MOU (Joint meeting with City Planning Commission on June 3, 2010):

The Commission discussed the need to have a joint procedure in place between the cities and the county to assure efficient review of subdivisions within the one area of the cities. The Commission discussed the need to meet with the City of Newcastle Planning Commission alone and without the presence of attorneys, in order to allow both commissions the freedom to openly discuss the direction they would prefer to see the MOU go and to be able to develop their own ideas. The Commission discussed the differences of the two MOU that were presented by the Newcastle Engineer and the Planning Coordinator. They decided that one was too vague and the other too detailed, so the Chairman asked the Commission to take the two MOU home and develop their own ideas to discuss at their next meeting. The Chairman said that there is a June 3rd meeting scheduled with the Newcastle Planning Commission, so he wanted a draft MOU from the Commission ready for the Newcastle Commission to review. The Chairman also mentioned that he was in the process of scheduling himself on the Upton Planning Commission’s agenda to discuss the possibilities of an MOU with the City of Upton.

Adjournment:

Motion: J. Sandrini *Second:* Jim Varner *Vote:* 5-0 approved *Time:* 8:05pm

Rick Dunford, Chairman: _____ Date: _____

Joe Sandrini, Vice Chairman: _____ Date: _____

Jim Varner, Secretary: _____ Date: _____