

**WESTON COUNTY PLANNING & ZONING COMMISSION MEETING**

MINUTES

WEDNESDAY, JANUARY 20, 2010

6:00 PM

WESTON COUNTY COURTHOUSE

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This is a SPECIAL CALL meeting of the Weston County Planning & Zoning Commission

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**Call to order:** Jerry Varner, Joe Sandrini, Chairman Rick Dunford and Planning Coordinator – Ray Pacheco.

**Roll call:** 6:01pm

**Approval of minutes:**

(December 17, 2009)

*Motion:* Mr. Sandrini (to approve)      *Second:* Mr. Varner      *Vote:* 3-0 app.

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**Administrative Business:**

Election of a Vice – Chairman

*Motion:* Mr. Dunford (nominated Mr. Sandrini)      *Second:* Mr. Varner      *Vote:* 3-0 app.

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**Staff Presentation:**

- Community Assessment

The Planning Coordinator told the Commission that Wyoming Rural Development Council will facilitate the County's Community Assessment starting in May. The Planning Coordinator provided the Commission with additional information to help them understand the basic intent of an assessment and he also provided them with some of the outline information of what would be needed and required to put together the county's assessment. The Planning Coordinator said that the Assessment would be the basis for starting the Comprehensive Plan. He said that this Assessment should be added upon once it is finished in order to gather additional information from the county residents. The Assessment will be May 11<sup>th</sup>, 12<sup>th</sup> and 13<sup>th</sup> of this year. The Planning Coordinator said that he needs a meeting place for the Assessment Team to hold their interviews and a place to hold the town meeting on the last day. The Commission suggested a few places that could be used to host the meetings, such as the Forest Service's meeting room. It was mentioned that there would be about 5 to 6 Team members coming from Rural Development.

The Planning Coordinator asked the Commission to help him identify key stakeholders in the community that could be part of the county's evaluation committee and could help bring others within the community to the assessment meetings. The Planning Coordinator mentioned the intense schedule that he would be working with for those three days. The Chairman asked who would be in charge of food and lodging for the RDC members. The Planning Coordinator said that he is looking for people within the community to contribute to the costly items of the project, such as housing for two or three nights and discounts on meals. The Commission suggested that the community could house the Council members for those 2 or 3 nights to reduce eliminate that cost to the county.

The Planning Coordinator asked the Commission for suggestions as to who would be a good tour guide to take the Council members around the county. The Commission suggested the following people; Jerry Baird

and Ted Ertman as possible guides. There was also a discussion as to how we would get everyone around the county, so we would need to coordinate the use of 4x4 vehicles to get them around during the unpredictable spring weather. The Planning Coordinator asked the Commission to also help him identify the key Community Sectors that would act as an Assessment Committee. The Commission said that they would provide contact names by their next meeting. The Planning Coordinator also discussed the Community Evaluation that the residents would fill out in order to allow them the chance to provide additional input as to what they want or don't want within the county. The Commission mentioned the names of past Commission members that might be helpful in making the assessment successful. One of the key components of the success of the Assessment is marketing, and building it up as a positive activity that will benefit everyone within the community. Mr. Sandrini mentioned that the article in the paper last week was written well and had a positive spin to it, so that it did not stir up the community.

The Planning Coordinator mentioned that with the help of the Commission, they will be able to maintain order within the committees that will be formed around the Assessment and the Comprehensive Plan. He said it will be important not to allow individuals to overpower committees or dominate meetings. It will also be important that individuals with personal agendas are not allowed to have their followers in one committee, but to separate people so that they interact with other residents with various ideas. This will provide diverse ideas to specific topics and will allow others to give their opinions.

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**Additional Comments:**

The Planning Coordinator mentioned the new subdivision fees that the Board approved at their last meeting that would allow the county to charge a reasonable fee for all subdivisions, since there were no fees set prior to the Board January 5, 2010 meeting. The costs that will be paid for each phase of the Wyoming Club will help pay for the Commission's time, as well as county staff's time spent on reviewing the phases of this subdivision.

A brief update was given on the Stormy Heights subdivision and the fact that it was approved by the City of Newcastle the night before. In a conversation earlier that day, the City Engineer mentioned to the Planning Coordinator that the City of Newcastle did not place any additional condition on the subdivision since it was in the county and would not be annexed into the city. The Commission thought that the city would add additional conditions, so by not doing so, they passed up a chance to make a difference.

It was mentioned that the Wyoming Club has submitted their final plat application.

**Adjournment:**

*Motion:* Mr. Varner    *Second:* Mr. Sandrini    *Vote:* 3-0 app.    *Time:* 6:27pm

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Rick Dunford, Chairman: \_\_\_\_\_ Date: \_\_\_\_\_

Joe Sandrini, Vice Chairman: \_\_\_\_\_ Date: \_\_\_\_\_

Jim Varner, Secretary: \_\_\_\_\_ Date: \_\_\_\_\_