

WESTON COUNTY BOARD OF COMMISSIONERS
OFFICIAL MINUTES
May 7, 2019

The meeting of the Weston County Board of Commissioners was called to order by Chairman Tony Barton at 9:00 a.m. at the Weston County Courthouse. Commissioners Tony Barton, Marty Ertman, Tracy Hunt, Ed Wagoner, and Nathan Todd, Deputy Attorney Saige Smith and Clerk Becky Hadlock were present. Commissioner Todd led the Pledge of Allegiance.

APPROVAL OF AGENDA

Chairman Barton asked to have the Catering Permit and the Cleaning Contract moved under the Consent Agenda and the Courtroom Remodel Update moved to 11:15 a.m. Commissioner Wagoner moved to approve the agenda; seconded by Commissioner Todd. Ayes: Barton, Hunt, Wagoner, Todd. Nays: Ertman. Carried.

BUDGET AMENDMENT HEARING

At 10:00 a.m., a budget amendment hearing was opened to receive unanticipated revenue from grant funds in the amount of \$22,496.00 for the Airport AWOS Ceilometer and allocate the monies to expenditure line item 300.00.40.0258000.0000. Chairman Barton asked for public comment three times. Hearing none, Chairman Barton closed the budget amendment hearing. Vice-Chairman Ertman moved to approve the Budget Amendment; seconded by Commissioner Wagoner. Carried.

APPROVAL OF CONSENT AGENDA

Vice-Chairman Ertman moved to approve the consent agenda, which includes the vouchers, payroll, collections for April 2019, Tax Roll Correction #1282, #1283, #1284, catering permit for West End Bar & Grill, cleaning contract for Annex, changes to the Executive Session Minutes of April 16, 2019 and changes to the minutes of April 16, 2019; seconded by Commissioner Todd. Carried.

ROAD & BRIDGE/BLACK THUNDER BRIDGE

Superintendent Rick Williams and Engineer Jerry Hunt reported that 2024 is when the Wyoming Department of Transportation BROS program funds will be available to start fixing the Black Thunder Bridge. Superintendent Williams does not see any way to wait that long. Vice-Chairman Ertman wondered how long it would take WYDOT to approve the bridge and Superintendent Williams didn't think it would take very long since they suggested going this route. Vice-Chairman Ertman would like to see a two lane bridge rather than a one lane and the land owners that were present at the meeting voiced that a one lane works for them. Engineer Hunt suggested getting a quote from Big R for a two lane bridge and possibly making it a permanent fix. Commissioner Todd wondered if a couple of lined culverts would work, but Engineer Hunt stated trash would be an issue with culverts. Chairman Barton moved to authorize Superintendent Rick Williams and Jerry Hunt to put a bid proposal together by the first meeting in June to put a single span bridge in and pay for it out of CMAQ; seconded by Commissioner Todd. During discussion Commissioner Hunt stated the Board can't do anything without prices, Commissioner Todd and Vice-Chairman Ertman agreed. Ayes: Barton. Nays: Ertman, Hunt, Wagoner, Todd. Failed.

Vice-Chairman Ertman moved to accept Timberline Services bid of \$278,080 for the CMAQ #19409, Upton Fairview/Fiddler Creek Project; seconded by Commissioner Todd. Carried.

Superintendent Williams updated the Board that Attorney Alex Berger was working on the resolution that would appoint Superintendent Williams and Ted Ertman as the Viewers for Weston County and WYDOT has appointed Morgan Elsbury of Crook County. Superintendent will have a viewer's report ready at the next meeting.

TREASURER UPDATE ON SATELLITE OFFICE

Treasurer Susie Overman updated the Board on the progress of the Treasurer's satellite office in Upton. The office will be located at the Town Hall and will be open from 9-3 on the 2nd and 3rd Wednesday of the month. Vice-Chairman Ertman wondered if an MOU was needed with the Town of Upton and Deputy Attorney Saige Smith did not believe it was. Chairman Barton asked what would be able to be done at this office and Treasurer Overman stated renewals, pay property taxes, the only thing that can't be executed is a new vehicle purchase. Commissioner Todd moved to approve the Treasurer to have a temporary satellite office in Upton, for a length of time at the Treasurer's discretion; seconded by Vice-Chairman Ertman. Carried. Treasurer Overman reported on the Weston County Economic Development Accounts that she discussed with County Attorney Berger and our former auditor about getting them off the books. Vice-Chairman Ertman moved to have Treasurer Overman and Clerk Hadlock provide documents to write off the following journal entries Coffee Kind in the amount of \$4,189.01, Quality PC in the amount of \$1,810.01 and Canyon Barrels in the amount of \$.02; seconded by Commissioner Wagoner. Carried.

COURTROOM REMODEL UPDATE

Assessor Tina Conklin and Maintenance Foreman Steve Price gave an update on the courtroom remodel. Randy Hein is requesting the Board pay Michael's Construction for ½ of the retainage that was withheld as they are almost done with the punch list. Foreman Price explained that Michael's Construction had only completed two things on the punch list. Commissioner Hunt let the Board know that Attorney Berger was meeting with SLIB, about the grants, and would give an update with what he finds out. Chairman Barton said as a contractor he feels we need to pay them. Vice-Chairman Ertman explained because we accepted State money, we have to follow State law on how to proceed on payments. Assessor Conklin reported that Clerk of Court Gidget Macke would like to purchase a Wyoming seal wall decoration and a new chair for the judge. Vice-Chairman Ertman reported that the Board has already given permission for her to spend this money. The other items that Clerk Macke had on her list the Board would like to address when they have a report back from Attorney Berger.

ATTORNEY

Deputy Smith reported that Attorney Berger has leases drawn up to fill the vacant offices at the Annex. Vice-Chairman Ertman moved to accept the three year offer from the Public Defender for \$600 per month with utilities included and they pay their own internet; seconded by Commissioner Wagoner. Carried. Attorney Berger prepared an estimate for dividers and blinds to be purchased for the offices in the Annex. Commissioner Wagoner moved to approve the County Attorney to purchase the blinds out of 1% Courthouse Repair 100.00.30.0155000.0000 for the amount of \$800.00 and the partitions to be purchased out of Annex Repair and Maintenance 100.00.31.0021000.000 for the amount of \$1,414.35; seconded by Vice-Chairman Ertman. Carried. Commissioner Wagoner moved to approve the County Attorney to accept the three year offer from Focus for \$600 per month with utilities included; seconded by Commissioner Todd. During discussion Vice-Chairman Ertman would like to look at the 1% tax that is given to Focus, she would prefer the rent be given to them and 1% be given to something else. Ayes: Barton, Hunt, Wagoner, Todd. Nays: Ertman. Carried.

OLD BUSINESS

NEW YORK LIFE WORKSITE EMPLOYEE AGREEMENT FORM

Commissioner Wagoner moved for the Chairman's signature on the New York Life Worksite Agreement Form; seconded by Commissioner Hunt. Carried.

COMMISSIONER'S SCHOLARSHIP

Clerk Hadlock updated the Board that there is no limit on the number of times an applicant can receive a renewal scholarship. Commissioner Todd will present the Upton Scholarship winners and Commissioner Wagoner will present the Newcastle Scholarship winners.

NEW BUSINESS

POWDER RIVER HEATING & AC

Vice-Chairman Ertman moved to pay \$21,672.00 to Powder River Heating & AC out of the EOC Grant 355.50.36.0147000.0000 and \$10,015.20 out of Building and Grounds 100.00.26.0621000.000; seconded by Commissioner Wagoner. Carried.

ONEOK

Danette Welsh, with ONEOK, updated the Board on the status of the ONEOK pipeline progress. Staking the center line south of Lusk is in the final stages and they are just beginning north of Lusk. Ms. Welsh stated they had a road use agreement in place with Road and Bridge, but asked the Board to let her know if they had any concern or questions.

MICHAEL'S CONSTRUCTION

Commissioner Hunt moved to pay \$37,979.74 to Michael's Construction upon submission of voucher and final completion will begin once the punch list is complete; seconded by Commissioner Todd. During discussion Vice-Chairman Ertman said they have to resubmit a different voucher. Carried.

Vice-Chairman Ertman would like to have Treasurer Overman and Clerk Hadlock look into having the new Auditor do a forensic audit of the grant revenue & expenditures. Clerk Hadlock stated they will look into seeing how much this will cost.

PUBLIC COMMENT

None.

VOUCHERS

066 NCPERS, financial admin, \$256.00, AFLAC, payroll ded, \$2,114.43, Blue Cross Blue Shield, financial admin, \$53,186.55, Great West Trust Co, payroll ded, \$2,490.00, VSP Vision Care, financial admin, \$544.77, WEBT, financial admin, \$183.85, WC Clerk, financial admin, \$44,351.15, WC Treasurer, financial admin, \$20.00, WY Child Support, payroll ded, \$550.00, WY Dept of Workforce Services, financial admin, \$2,863.78, WY Retirement System, financial admin, \$32,106.55, Hermes consolidated, oil/gas/lube, \$19,490.00, Structural Dynamics, engineer srvs, \$4,587.69, Hermes Consolidated, oil/gas/lube, \$10,887.50, Hermes Consolidated, oil/gas/lube, \$18,160.31, Advanced Drug Testing, misc, \$52.00, Al Costello, jail med, \$10.39, Alpha Communications, tower rent, \$55.00, AT&T Mobility, comm, \$1,043.54, Axis Forensic Toxicology, coroner exp, \$230.00, Black Hills Chemical & Janitorial, brd of prisoners/repair/maint, \$159.74, BH Energy, util, \$4,006.56, BH Plumbing, repair/maint, \$1,806.73, Byrand Streeter, contract wage, \$ 1,177.52, Cambria Supply, veh maint, \$146.35, Casper Star Tribune, mit 2019

exp, \$202.84, City of Newcastle, util/dispatch/pub def/p-hlth exp, \$5,411.36, CLT Flooring & Furnishings, maj repair, \$633.66, Control Solutions, p-hlth exp, \$59.00, County Clerks Association of Wy, mile/trvl/conv, \$100.00, Culligan Water Conditioning, misc exp, \$28.00, Decker's Market, supp, \$70.58, Dixon Bros, post/freight, \$188.98, Double D, repair/maint, \$729.24, Eastern Wy Equipment, veh/maint/fuel, \$41.61, Eaton Sales & Service, tank maint, \$57.14, Finkey Law, spec attny, \$487.00, Fisher Sand & Gravel, rd mtrl, \$2,555.59, Focus, focus, \$956.25, Frontier Home Ranch & Hardware, repair/maint/janitor supp, \$1,163.92, Golden West Technologies, comp software/new equip, \$7,319.27, Great Western Tire, repair/maint \$5,010.00, Harris Govern FT Collins User Group, assr comm, \$150.00, Hurricane Services 21, leased equip, \$4,226.00, Inland Truck Parts, veh maint, \$198.03, Jodi Brooks, wic exp, \$16.47, Jub, financial admin, \$88.75, Lori Bickford, p-hlth exp, 99.99, Mallo Camp, mallo camp, \$1,250.00, Marina Cullum, coroner exp, \$250.00, MasterCard, trvl/sup/hmld exp, \$1,169.01, Max Masters, gis land records, \$1,900.00, McKesson Medical-Surgical, p-hlth exp, \$310.95, MG Oil Company, oil/gas/lube, \$3,985.00, Minuteman Lube Center, veh maint, \$131.98, National Public Safety Info Bureau, sheriff exp, \$149.00, Newcastle Ambulance Service, ambulance, \$1,340.00, Newcastle Chamber of Commerce, chamber, \$725.00, Newcastle Fire Suppression, r&b misc, \$793.79, Newcastle Motors, veh maint, \$245.34, News Letter Journal, supp, \$2,179.57, Northern Wy Mental Health, mental health, \$2,125.00, Office Ally, p-hlth exp, \$35.00, Onsolve, comm, \$7,500.00, Osage Improvement & Service District, coroner rent, \$300.00, Peter Dobro, sheriff exp, \$10.00, Postmaster, wic exp, \$180.00, Powder River Energy, util, \$1,848.97, Preventive Health & Safety Division, p-hlth exp, \$92.00, PV Business Solution, mile/trvl, \$298.50, R&S Northeast, p-hlth exp, \$25.07, Reserve Acct-Pitney Bowes, post/freight, \$3,925.00, Roadrunner Disposal Service, util, \$60.00, RT Communications, comm, \$3,671.05, Sanofi Pasteur, p-hlth exp, \$74.62, Servall Uniform Linen, janitor, \$330.25, ShopKo, supp, \$15.73, T-O Engineers, repair, \$2,500.00, Thomas L Bennett, coroner exp, \$2,000.00, Timberline Services, gravel/rd mtrl/equipment, \$80,608.93, Top Office Products, supp, \$1,160.36, Town of Upton, comm ctr/landfill, \$2,193.75, Upton Ambulance, ambulance, \$3,750.00, Upton Chamber of Commerce, chamber, \$425.00, Upton Co-op Assn, oil/gas/lube, \$17,210.51, Verizon Wireless, comm, \$274.65, Vicki Hayman, ext serv exp, \$97.44, Vilas Pharmacy, jail medical, \$50.97, Voelkers Autobody, veh maint, \$432.50, Wayne Erickson Family Dental, jail medical, \$260.00, WC Sheriff's Search & Rescue, srch & rscue, \$111.98, WC&PAA, attny dues, \$300.00, West End Water District, util, \$60.00, WC 4-H Council, supp, \$292.91, WC Fairboard, block allocation, \$27,811.26, WC Gazette, print/publ, \$521.08, WC Health Services, jail med/in home health, \$1,821.00, WC Humane Society, humane society, \$637.50, WC Library, block allocation, \$22,890.24, WC Natural Resource Dist, nat res garden/hazard, \$1,168.75, WC Road & Bridge, veh maint/fuel, \$2,859.20, WC Sr Services, sr citizens/brd of prisoners, \$9,486.50, WC True Value, repair/maint, \$33.99, Wilder Graphic Design, misc, \$660.90, Woody's Food Center, brd of prisoners/supp, \$362.11, WY Automotive, veh maint, \$466.73, WY Dept of Agriculture, trvl/meals/regis, \$250.00, WY Dept of Health/Rental, p-hlth, \$114.90, WY Dept of Transportation, supp, \$149.40, WY Guardian Ad Litem, spec attny, \$2,810.44, WY Machinery, repair/maint, \$9,191.76, WY Network, financial admin, \$ 270.00, WY Police Service Dog, sheriff exp, \$60.00, Net Payroll, \$151,352.23.

With no further business, the meeting was adjourned at 2:52 p.m.

Tony Barton
Chairman

Attest: Becky Hadlock
Weston County Clerk