

RESOLUTION 2017-07

**PUBLIC RECORDS AND SERVICES FEE STRUCTURE
FOR WESTON COUNTY, WYOMING**

WHEREAS, Weston County, Wyoming is a depository of public records and provides services to make those records available to the public; and

WHEREAS, the public records held and maintained by Weston County are in various formats including but not limited to paper, electronic database, film, Photostat, sound recording, map drawings and other documents of varying physical forms and characteristics; and

WHEREAS, public records not privileged or confidential by law are open to inspection by any person in accordance with law and within the parameters of Wyoming Statute 16-4-202; and

WHEREAS, Wyoming State Statutes provide for recording and duplicating records and allowing counties to set reasonable fees for copies of public records.

NOW THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Weston County, Wyoming that the attached fee schedule be effective April 4, 2017 and that the fees may be waived on a case-by-case basis for local state and federal government agencies and the State of Wyoming if the custodian or official custodian deems it appropriate in the discharge of his/her duties.

NOW THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Weston County, Wyoming that payment must be provided before the documents are released.

APPROVED, PASSED AND ADOPTED THIS 4th day of April, 2017.

**BOARD OF COMMISSIONERS
WESTON COUNTY, WYOMING**

Bill Lambert
Chairman

Ed Wagon

J. H.

[Signature]

Mark Estman

ATTEST:

Jill Sellers
JILL SELLERS
WESTON COUNTY CLERK

**WESTON COUNTY CLERK'S OFFICE FEES – EFFECTIVE APRIL 4, 2017
PER RESOLUTION 2017-07**

Certificates of Title

Original or Duplicate Title Fee	\$ 15.00
VIN Inspections	\$ 10.00

Filing & Indexing Fees (UCC)

Security Agreements, Financing Statements (UCC's)	\$20.00
Each Title over one for which Lien is noted	\$ 1.00
Amendments, Continuations, Assignments, Partial Releases	\$ 5.00
Termination Statements (Lien Releases)	NO CHARGE
Termination/Lien Releases over 10 years old	\$ 5.00
State and Federal Tax Liens	\$20.00

Recording of Instruments

First Page	\$ 12.00
Each Additional Page	\$ 3.00
Additional Charge for Each Grantor/Grantee or claim name after Five (5)	\$ 1.00
Additional Charge for Each Section After 10	\$ 1.00
Charge for Each Legal Description by Book & Page Only (in excess of 2)	\$ 2.00
Notary Public bond & Oath (first page)	\$ 12.00
Each Additional Page	\$ 3.00
Corner Record	\$ 5.00

Miscellaneous Fees

Marriage License – CASH ONLY	\$30.00
Certified Copy of Marriage License	\$ 5.00
Lien Search (per name)	\$20.00
Plat Filing	\$75.00
Survey Map (filed under W.S. 33-29-139)	\$50.00
Copies	\$.50
Faxes	\$ 2.00
PDF Plat maps (emailed) 1st page	\$ 5.00
Each additional page	\$ 2.00
Sub-division Permit	\$ 25.00

Electronic Records Fees

Electronic record copy. Assessed per item electronically provided, i.e., via email, CD, DVD, flash drive, or other medium. In addition, actual costs, including but not limited to costs of outside programming, personnel time, and computer services, if necessary to produce or construct the requested material, shall be borne by the requesting party.	\$25.00
Employee time.	
Clerical time	\$16.00/hour
Professional time	\$31.00/hour