

July 3, 2012

The regular meeting of the Weston County Commissioners convened at 9:00 a.m. with Chairman Tom W. Bruce presiding. Present for the meeting were Commissioners: Tom W. Bruce, Marty Ertman, Jerry Shepperson, and County Clerk, Mamie C. Krank. Commissioners Randy Rossman and Lenard D. Seeley were not present for the meeting due to fires in the County.

#### **Oil Creek Fire Update**

Oil Creek Fire updates were presented to the Commissioners by Nick Williams, WY Forestry Division. Mr. Williams stated that the Oil Creek fire has burned 20,790 acres currently and is classified as a level 2. Mr. Williams invited the Commissioners and public to attend a Community Meeting at the Newcastle High School at 7:00 p.m. on July 3, 2012. Evacuations of Osage have taken place, involving the evacuation of 423 persons. Mr. Williams stated that the fire behavior is extreme and active crown fires continue. The Commissioners thanked Mr. Williams for the updated information. No action was taken.

#### **Weston County Event Center**

Dean Kettley, Fairgrounds Manager, met with the Commissioners to discuss the possible use of the Weston County Event Center to house firefighters during the County's fire emergency. Currently there is no water at the facility although there is electricity and air conditioning. Mr. Kettley presented an agreement between Weston County and the WY State Forestry Division for the use of the facility. A motion was made by Commissioner Shepperson, seconded by Commissioner Ertman, to accept the agreement for emergency use of the Weston County Event Center during the fires. Carried.

#### **Approve Minutes**

A motion was made by Commissioner Shepperson, seconded by Commissioner Ertman, to approve the minutes of a regular meeting held June 19, 2012, as published. Carried.

#### **Accept Collections**

A motion was made by Commissioner Ertman, seconded by Commissioner Shepperson, to accept the collections of the District Court in the amount of \$1,340.38 and the collections of the County Clerk in the amount of \$7,802.25. Carried.

#### **Fire Restrictions**

The Commissioners discussed the possibility of imposing further fire restrictions in Weston County, and discussed a full fire ban. Daniel Tysdal, Weston County Fire Warden, joined the discussion by telephone. No action was taken, this issue will be revisited.

The meeting recessed at 9:40 a.m. and reconvened at 9:55 a.m. with all present.

#### **FY2013 Budget Hearing**

A motion was made by Commissioner Shepperson, seconded by Commissioner Ertman, to set a Budget Hearing for July 17, 2012, at 7:00 p.m. to consider adopting the Fiscal Year 2013 budget. Carried.

#### **Mt. Pisgah Tower Lease**

A motion was made by Commissioner Shepperson, seconded by Commissioner Ertman, to approve a tower lease agreement for Mt. Pisgah and authorize Chairman Bruce to sign the agreement in front of a notary. Carried.

The meeting recessed at 9:57 a.m. and reconvened at 10:00 a.m. with all present.

#### **UW Coop Extension Service**

A motion was made by Commissioner Shepperson, seconded by Commissioner Ertman, to accept and authorize Chairman Bruce's signature on a Memorandum of Understanding (MOU) between the University of Wyoming and Weston County. The MOU is a cooperative agreement to provide education services through the Extension Service in Weston County. Carried.

#### **Guardian Ad Litem**

A motion was made by Commissioner Shepperson, seconded by Commissioner Ertman, to approve a Memorandum of Understanding (MOU) between the State of Wyoming Office of the State Public Defender and Weston County, with a change in the verbiage on page one from "Circuit Court" to "District Court". The Guardian Ad Litem program provides legal representation in child protection cases; the MOU is for the period of July 1, 2012 through June 30, 2014. Carried.

#### **Upton Library Sprinkler System**

Brenda Ayres, Library Director, met with the Commissioners to discuss a quote received to install a sprinkler system for the lawn of the Upton Branch Library. A motion was made by Commissioner Shepperson, seconded by Commissioner Ertman, to accept the quote from Chuck's Sprinkler Service in the amount of \$4,200.00 to install the sprinkler system at the Upton Branch Library. Carried.

The meeting recessed at 11:10 a.m. and reconvened at 2:15 p.m. with all present.

#### **Public Defender Rental Agreement**

A rental agreement between the City of Newcastle and Weston County for the Public Defender space was reviewed by the Commissioners. A motion was made by Commissioner Shepperson, seconded by Commissioner Ertman, to approve a rental agreement for the Public Defender in the amount of \$300.00 per month for the Fiscal Year 2013, and authorize Chairman Bruce to sign three copies. Carried.

#### **Contract Engineer**

Jerry Hunt, Weston Engineering, met with the Commissioners to discuss a Contract Engineering Agreement drafted by Don Hansen, County Attorney. The agreement was amended with Mr. Hunt's approval and agreed upon by all parties. A motion was made by Commissioner Ertman, seconded by Commissioner Shepperson, to authorize Chairman Bruce's signature on the agreement for Contract Engineering services between Weston County and Weston Engineering. The contract states Weston County will pay a rate of \$1,000.00 per month in return for ten hours of service, additional fees to be charged at a fee schedule attached to the contract. Carried. All parties signed the contract and a copy was provided to Mr. Hunt.

#### **Road & Bridge Department**

Rick Williams, Road & Bridge Foreman, met with the Commissioners and discussed fires burning on Oil Creek and around the City of Newcastle. Mr. Williams discussed county roads and upgrades to Breakneck Road. No action was taken.

The meeting recessed at 3:44 p.m. and reconvened at 3:55 p.m. with all present.

#### **Courthouse Maintenance**

The Commissioners discussed the need for a part-time maintenance person at the Courthouse. It was decided to advertise for the part-time position. No action was taken.

#### **Newcastle Landfill**

Bob Hartley, City Engineer, and Greg James, Mayor, met with the Commissioners to discuss proposed budget cuts to the Newcastle Landfill. The Commissioners have tentatively cut funding to the Newcastle Landfill from \$20,000.00 to \$12,000.00 for Fiscal Year 2013. Mr. James requested funding of \$20,000.00 for Fiscal Year 2013. Mr. Hartley stated that City rates will be increasing by approximately fifty percent, and it is the goal of the City to keep rates reasonable for both City and County residents. Discussion ensued regarding the possibility that residents in the County may not be able to use the facility any longer. The Commissioners discussed the large number of requests received for provider of service agreements from the one percent sales tax monies, and how the funding was distributed. After further discussion, the Commissioners request this topic be revisited at the next meeting when all Commissioners are in attendance. No action was taken, this issue will be revisited.

#### **Approve Vouchers**

A motion was made by Commissioner Shepperson, seconded by Commissioner Ertman, to approve the vouchers as presented. Carried. They are as follows:

066 NCPERS, financial admin, \$272.00, AFLAC, payroll ded, \$1,852.72, Blue Cross Blue Shield, financial admin, \$51,327.29, Office of Child Support, payroll ded, \$175.00, Orchard Trust, payroll ded, \$1,245.00, WEBT, financial admin, \$181.65, Weston County Clerk, financial admin, \$38,982.42, WY Child Support, payroll ded, \$650.00, WY Dept of Workforce Services, financial admin, \$3,386.54, WY Retirement System, financial admin, \$23,765.13, WY Retirement System, financial admin, \$581.87, Visa, ag exp, \$350.39, City of Newcastle, rd constr, \$434.55, Fisher Sand & Gravel, rd constr, \$54,258.96, Grizzly Services, rd constr, \$13,035.00, K&K Trucking, rd constr, \$5,786.94, Robin King Trucking, rd constr, \$6,661.71, Wade Regan Trucking, rd constr, \$18,405.00, Tiburon Inc, comm, \$2,214.00, UW-Admin Business Office, ag exp, \$9,680.00, Hermes Consolidated Inc, oil/gas, \$23,941.56, Black Hills Plumbing, retrofit Mallo, \$25,904.00, Black Hills Plumbing, retrofit Mallo, \$12,000.00, Grizzly Services, grvl/rd mtrl, \$40.00, Osage Improvement & Srvc Dist, misc, \$158.00, Pitney Bowes Inc, misc, \$794.67, Visa, ag exp, \$183.60, WC Treasurer, dist crt juror/wtnss fee, \$2,762.00, WY Co Commissioners Assoc, school exp, \$4,937.00, WY Machinery Co, new equip, \$283,284.00, Hermes Consolidated Inc, oil/gas, \$23,630.12, Farnsworth Services Co Inc, hmlnd sec exp, \$1,955.00, Relm Wireless Corp, hmlnd sec exp, \$1,258.80, A&B Welding Supply Co, new equip, \$3,175.77, Ad Pro, ag exp, \$76.72, Advanced Communications, hmlnd sec exp, \$265.00, All Clear Windows, janitor supp, \$42.00, Alpha Communications, tower rent, \$55.00, AlSCO, janitor supp, \$158.70, Amera-Chem Inc, supp, \$46.65, American Red Cross, brd of prisoners, \$38.00, Apex Technology Solutions, comp software, \$1,124.95, AT&T Mobility, comm, \$756.52, BKS Environmental Associates Inc, contrct/equip/lbr, \$3,100.70, Black Hills Chemical & Janitorial, brd of prisoners, \$472.99, Black Hills Plumbing, repair/maint, \$273.00, Black Hills Power, util, \$2,699.48, Black Hills Printing & Signs, misc, \$152.71, Bob Stoddard, hmlnd sec exp, \$4,300.00, Tom W. Bruce, mile/trvl, \$154.00, Byrand Streeter, contract wages, \$1,071.82, C&J Newcastle Hardware, repair/maint, \$888.44, Cambria Car Wash, veh maint/fuel, \$150.00, Cambria Supply, repair/maint, \$1,486.57, Casey Thorson, janitor supp, \$1,460.00, CDPHE, invstgts, \$205.00, CDW Government Inc, p-hlth exp, \$292.59, Channing Bete Co Inc, p-hlth exp, \$3,771.43, Childbirth Graphics, wic, \$44.28, City of Newcastle, util/dispatch/pub def/p-hlth exp, \$4,833.54, CJ's Landscaping & Maintenance, misc, \$1,450.00, Collins Communications Inc, hmlnd sec exp, \$869.12, Comtronix, p-hlth exp, \$366.00, Culligan Water Conditioning, misc, \$27.00, Custom Auto & Truck, veh maint, \$610.00, Dakota Equipment Rental, repair/maint, \$371.00, Decker's Market, ag exp/supp, \$300.88, Delane Haynes, new equip, \$1,103.96, Destination X, srch & rscue, \$1,118.25, Diabetic Express, wic, \$114.85, Dixon Bros Inc, oil/gas, \$346.73, Doug Jorrey, hmlnd sec exp, \$215.15, Drive Train Industries Inc, repair/maint, \$100.29, Fastenal Company, repair/maint, \$209.08, Fisher Sand & Gravel, grvl/rd mtrl, \$23,049.18, Focus, focus, \$1,125.00, Francine Lehman, hist preservation, \$350.00, Fred's Welding Service, brd of prisoners/contrct/equip/lbr, \$6,300.00, Gateway Auto Supply, hmlnd sec exp/veh maint/fuel, \$753.20, Great Western Tire Co, repair/maint, \$10,610.91, Green's Alignment, veh maint/fuel, \$70.00, Grimm's Pump & Industrial Supply, repair/maint, \$1,015.68, Hansen & Peck, office exp/comp rsrch, \$4,662.83, IALEFI, invstgtns, \$280.00, Ice & Refrigeration Systems, brd of prisoners, \$1,490.00, James R. Bryan, repair/maint, \$741.00, Jerry Shepperson, mile/trvl, \$84.00, John's Electric, repair/maint, \$10,678.00, KASL, hmlnd exp/p-hlth exp, \$931.55, Lenard D. Seeley, mile/trvl, \$40.00, Lichen Research Center, comp software, \$1,100.00, Linstads Alignment & Brake Service, repair/maint, \$105.00, Lori Bickford, p-hlth exp, \$839.32, Lucille Dumbrell, hist preservation, \$350.00, Lyle Signs Inc, lmr/clartrts/brdg, \$5,048.37, Marco Inc, ag exp, \$268.71, MasterCard, mile/trvl/misc/invstgtns, \$1,895.32, Max Masters, gis land records, \$1,900.00, Medfax-Sentinel Inc, p-hlth exp, \$80.00, MG Oil Company, oil/gas, \$2,690.50, Midwest Cancer Screening, p-hlth exp, \$39.50, Minuteman Lube Center, veh maint/fuel, \$475.69, Mountain States Lithographing, supp, \$170.93, National 4-H Council Supply, ag exp, \$72.45, Neves Uniforms Inc, uniforms, \$1,461.54, Newcastle Ambulance Service, ambulance, \$1,458.37, Newcastle Chamber of Commerce, chmbr, \$875.00, Newcastle Motors, veh maint, \$1,001.60, Newedc, new-edc, \$1,000.00, News Letter Journal, print/publ/supp/ag/hmlnd sec exp, \$9,233.36, Northern WY Mental Health/Newcastle, jail medical, \$23.75, Nutrition Matters Inc, wic, \$147.00, Pamida, supp/brd of prisoners/repair/maint/ag exp, \$392.08, Phil's Tire, veh maint/fuel, \$977.88, Pitney Bowes Inc, supp, \$175.08, Plainsman, supp, \$1,159.19, Postmaster c/o Detention, brd of prisoners, \$45.00, Postmaster c/o Sheriff, post/freight, \$90.00, Powder River Energy Corp, util, \$931.45, Randy Rossman, mile/trvl, \$24.00, Rapid Delivery, post/freight, \$12.00, Rick Williams, misc/post/freight, \$130.95, Ringer Law PC, spec attny, \$90.00, Roadrunner Disposal Service, util, \$55.00, RT Communications, comm, \$1,878.60, Rushmore Embroidery & Screen Printing, uniforms, \$1,092.00, Safety-Kleen Corp, repair/maint, \$446.23, Securus, inmate prog,

\$280.00, Servall Uniform/Linen Co, repair/maint, \$258.15, Shreds, p-hlth exp, \$79.00, SmileMakers, p-hlth exp, \$154.90, Source Gas, util, \$208.93, Stacy Madden, ag exp, \$63.27, State of WY c/o Post, supp, \$375.00, Texas Refinery Corp, oil/gas, \$319.00, Top Office Products, supp/wic/p-hlth exp/ag exp, \$1,527.58, Town of Upton, landfill, \$2,500.00, True North Steel, Imbr/clvrts/brdg, \$1,654.07, Upton Chamber of Commerce, chmbr, \$750.00, Upton Co-op Assn, repair/maint, \$17.77, Urbin & Patterson LLP, special attny, \$47.90, Vaisala Inc, awos, \$449.00, Verizon Wireless, p-hlth exp, \$49.64, Vicki Hayman, ag exp, \$167.50, Virginia Craig, ag exp, \$76.00, Visa, p-hlth exp, \$1,261.20, WC Sheriffs Search & Rescue, srch & rscue, \$189.94, WCS, comm, \$196.09, WD Larson Co Ltd Inc, repair/maint, \$163.87, Wesco Gas, util, \$1,853.49, West End Water District, util, \$120.00, West Payment Center, law library, \$281.40, WC Children's Ctr, chld ctr, \$3,750.00, WC Predatory Management Dist, predator mngt, \$500.00, WC 4-H Council, ag exp, \$993.59, WC Gazette, print/publ, \$187.50, WC Health Services, invol commit, \$1,825.51, WC Humane Society, humane soc, \$750.00, WC Road & Bridge, veh maint/fuel/hmlnd sec exp, \$3,515.25, WC Sheriff's Office, post/freight/brd of prisoners/youth svcs, \$33.87, Whitey's Small Engine, cntrct/equip/lbr, \$435.42, Why Try LLC, youth svcs, \$300.00, Woody's Food Center, wic/supp, \$47.41, WY Assoc of Sheriffs & Chiefs, misc, \$250.00, WY Automotive Co, repair/maint, \$87.07, WY Dept of Health, p-hlth exp, \$15,743.49, WY Health Council, p-hlth exp, \$329.42, WY Honor Conservation Camp, brd of prisoners, \$1,615.60, WY Machinery Co, repair/maint, \$473.94, WY Network, financial admin, \$201.25. Net Payroll, \$136,989.38.

There being no further business to come before the Commission the meeting adjourned at 4:50 p.m.

Attest: Mamie C. Krank  
County Clerk

Tom W. Bruce  
Chairman