

June 5, 2012

The regular meeting of the Weston County Commissioners convened at 8:57 a.m. with Chairman Tom W. Bruce presiding. Present for the meeting were Commissioners: Tom W. Bruce, Marty Ertman, Randy Rossman, Lenard D. Seeley, Jerry Shepperson, and County Clerk, Mamie C. Krank.

Good of the Order

Commissioner Rossman gave the Invocation and Commissioner Seeley led the delegation in the Pledge of Allegiance.

Approve Minutes

A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman, to approve the minutes of a regular meeting held May 15, 2012; a special consensus meeting held May 15, 2012; a special meeting held May 21, 2012; a special meeting held May 22, 2012; a special budget meeting held May 22, 2012; and a special budget meeting held May 29, 2012. Carried.

Accept Collections

A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman, to accept the collections of the District Court in the amount of \$1,307.50 and the County Clerk in the amount of \$8,538.50. Carried.

Cancellation of Taxes

A motion was made by Commissioner Rossman, seconded by Commissioner Shepperson, to approve two cancellations of taxes #1018 for Sample in the amount of \$39.64, and #1019 for Helms in the amount of \$12.89, and authorize Chairman Bruce's signature on each. Carried.

USFS Grant Patrol

A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman, to accept and authorize Chairman Bruce's signature on a grant in the amount of \$4,900.00 for Fiscal Year 2013. The grant is between Weston County and the United States Forest Service for cooperative Law Enforcement patrolling through the Sheriff's department. Carried.

Drought Declaration

The Commissioners discussed correspondence from Governor Matt Mead regarding the possibility of a drought declaration in Weston County. Commissioner Ertman moved to table the issue. No action was taken.

University of Wyoming Extension

A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman, to authorize Chairman Bruce's signature on an agreement between the University of Wyoming and Weston County for the county's portion of wages for an additional Extension Agent in the amount of \$9,680.00. Carried.

Child Support Enforcement Agreement

A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman, to authorize Chairman Bruce's signature on a cooperative agreement for child support enforcement through the Weston County Clerk of District Court. The agreement is for the period of July 1, 2012 through June 30, 2014, and has been approved and signed by Sandra Walford, District Court Clerk and Don Hansen, County Attorney. Carried.

Public Health Nursing

A motion was made by Commissioner Rossman, seconded by Commissioner Shepperson, to authorize Chairman Bruce's signature on an amendment to the contract between the Wyoming Department of Health and Weston County Public Health Nursing. The Amendment number One would extend the term of the current contract through June 30, 2013 and better conform to HIPPA requirements. Discussion ensued. Carried.

The meeting recessed at 9:45 a.m. and reconvened at 9:55 a.m. with all present.

County Board of Equalization Rule Revisions

A motion was made by Commissioner Shepperson, seconded by Commissioner Seeley, to set a public hearing for August 7, 2012 at 10:00 a.m. to consider revisions to the County Board of Equalization Rules. Discussion ensued. Mamie Krank, County Clerk, explained that the revisions include updating references made to Wyoming Statutes and a minor change to the time allotted a petitioner to submit supplemental evidence. Carried.

Vacate Streets/Alleys in Osage

The hour being 10:00 a.m. Chairman Bruce opened a Public Hearing to consider the proposed vacation of streets and alleys in the unincorporated town of Osage, Wyoming. Chairman Bruce read aloud the public notice and a short description of the areas to be vacated. Chairman Bruce asked if there were any written comments received by the County Clerk's Office. Mamie Krank, County Clerk, stated no written comments had been received. Christopher Brooks, land owner, questioned the extent of the proposed vacations. Clifford Perkins, Osage Improvement & Service District (OISD), was present and explained that the areas of vacation do not extend past the land owned by the OISD, where the Kitty Moats building is located. Chairman Bruce called for any further public comment; hearing none, the public comment portion of the hearing was closed at 10:09 a.m. A motion was made by Commissioner Seeley, seconded by Commissioner Shepperson, to approve the vacation of streets and alleys as advertised. Carried. The public hearing was closed at 10:10 a.m. A resolution will be drafted and recorded in the County Clerk's Office.

Newcastle Master Bike Path

The Commissioners received a letter from Linda Hunt, spokesperson, requesting a letter of support from the Board of County Commissioners regarding a project to extend the Newcastle Master Bike Path. Once the bike loop is completed it will provide safe routes to schools, parks and recreational areas for local citizens. A cooperative effort is being made by the City of Newcastle, the WY Department of Transportation, Weston County School Districts, and the Wyoming Refinery to complete the project. A motion was made by Commissioner Seeley, seconded by Commissioner Shepperson, to draft a letter of support to Linda Hunt regarding Weston County's support of the Master Bike Path project. Carried.

Consensus Funds 2013-2014 Biennium

Chairman Bruce read aloud a Resolution in support of the 2013-2014 biennium Consensus Funding division. A motion was made by Commissioner Rossman, seconded by Commissioner Shepperson, to authorize Chairman Bruce's signature on the Resolution for 2013-2014 biennium Consensus Funds. Discussion ensued. Carried.

Budget Amendment-County Road Funds

The hour being 10:30 a.m. Chairman Bruce opened a Budget Amendment Hearing to consider transferring funds from the County Road Fund (CRF) to an expenditure line item for repairs performed on Old Highway 85. Chairman Bruce called for public comment; hearing none, the public comment portion of the Budget Amendment was closed at 10:32 a.m. A motion was made by Commissioner Shepperson, seconded by Commissioner Ertman, to approve the budget amendment in the amount of \$95,524.80 as advertised. Carried.

The meeting recessed at 10:45 a.m. and reconvened at 10:52 a.m. with all present.

Juvenile Justice

Craig Fiscus, Volunteers of America, Deb Sweet, Youth Services Coordinator, and Dean Emmert, Jailor Administrator, met with the Commissioners to discuss the Juvenile Justice Grant and the programs supported by the funding. Mr. Fiscus gave a presentation and discussed ways to improve the success of the program, including prevention. Deb Sweet discussed the youth services program in place in Weston County and improving prevention measures in the county. Mr. Emmert discussed follow up reporting as well as after care measures and medication. The Commissioners thanked the group for the presentation and information. No action was taken.

The meeting recessed at 11:40 a.m. and reconvened at 1:30 p.m. with all present.

District Court

A motion was made by Commissioner Rossman, seconded by Commissioner Shepperson, to approve a voucher to Tiburon in the amount of \$2,214.00 as a prepay for June, 2012. The payment is for software support and maintenance used by the District Court. Carried.

Assessor's Office Remodel

Tina Conklin, County Assessor, met with the Commissioners to discuss renovations to the Assessor's Office. Quotes received from Randy Hein exceed Weston County's available funding; Mrs. Conklin will contact Mr. Hein to discuss a quote for only needed repairs to the space. No action was taken.

Wyoming Business Council

Dave Spencer, Wyoming Business Council, met with the Commissioners to discuss the Upton Industrial Park and proposed improvements to the Buffalo Creek Road. Mr. Spencer stated that funding in the amount of \$50,000.00 is available through the Wyoming Department of Transportation for this purpose. Mr. Spencer stated that funding of \$33,000.00 available through the Wyoming Business Council could be used as a match toward a planning/traffic study for roads within the Upton Industrial Park. A motion was made by Commissioner Shepperson, seconded by Commissioner Seeley, to authorize the Planning/Traffic Study to be conducted at the Upton Industrial Site with funding of: \$50,000.00 from WY DOT; \$33,000.00 from the WY Business Council; and approximately \$8,000.00 County match. Discussion ensued. Carried. The recorded votes are as follows: Commissioners Shepperson, Seeley, and Rossman Yea; Commissioner Ertman Nay.

Wyoming Department of Transportation

Mark Gillett, Ted Ertman, Ronda Holwell and James Evensen, WY DOT, met with the Commissioners and gave a power-point presentation on the State Transportation Improvement Program. The group also discussed funds available through 2013-2014, and planned projects to maximize repairs with the available funding. No action was taken.

The meeting recessed at 3:20 p.m. and reconvened at 3:25 p.m. with all present, except Commissioner Rossman who was absent for the remainder of the meeting.

Mondell Airport

Byrand Streeter, Mondell Airport, met with the Commissioners to discuss the possibility of a 2014 project by the Federal Aviation Administration (FAA) to improve the Newcastle Airport runway. The Airport Runway Rehabilitation Project would involve re-leveling the runway as well as an asphalt overlay. The local match would be split between the City of Newcastle and Weston County at a cost of approximately \$40,000.00 each. Discussion ensued regarding future growth and economic benefits to the area. Mr. Streeter commented that the county would see economic benefits through taxes and workers staying in the area during the course of the project. The Commissioners conclude that although the funding cannot be committed to at this time, there is a definite interest in completing the Mondell Airport runway improvements. No action was taken.

Public Health

A Maternal Family Health (MFH) Grant Contract between the Wyoming Department of Health and Weston County Public Health was received by Lori Bickford, Public Health Nurse, for the Commissioners consideration. After reviewing the contract, a motion was made by Commissioner Shepperson, seconded by Commissioner Ertman, to authorize Chairman Bruce's signature on the Public Health MFH Contract in the amount of \$34,806.00 for the period of July 1, 2012 through June 30, 2013. Carried

Road & Bridge Department

Rick Williams, Road & Bridge Foreman, met with the Commissioners and discussed various county roads and cattle guards. Mr. Williams gave the department report including equipment and a 1984 D7 Dozer which needs replaced. The Commissioners discussed proposed changes to the Salt Creek Road. Mr. Williams will contact the Ackerman's to follow up on these requests. No action was taken.

Budget Work Session

The Commissioners discussed the one percent sales tax funds and provider of service agreements, along with requests for funding. The Commissioners tentatively decide that employee raises will not be given for the upcoming Fiscal Year 2013. Commissioner Shepperson left the meeting at 5:30 p.m.

The Commissioners continued to review budget requests for Fiscal Year 2013.

Approve Vouchers

A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman, to approve the vouchers as presented; except for a voucher to Wyoming County Commissioners Association in the amount of \$4,937.00 and a portion of the voucher to Visa for charges incurred by Bill Taylor, Ag Department, for a master gardener class in the amount of \$183.60. Carried. They are as follows:

066 NCPERS, financial admin, \$272.00, AFLAC, payroll ded, \$1,852.72, Blue Cross Blue Shield, financial admin, \$49,372.85, Dept of Employment, financial admin, \$3,396.25, Office of Child Support, payroll ded, \$175.00, Orchard Trust, payroll ded, \$1,195.00, WEBT, financial admin, \$181.65, Weston County Clerk, financial admin, \$39,671.15, WY Child Support, payroll ded, \$650.00, WY Retirement System, financial admin, \$24,149.86, WY Retirement System, financial admin, \$581.87, Intab Inc, election supp, \$84.20, True North Steel, hmlnd sec exp, \$20,491.66, Reis Environmental, hmlnd sec exp, \$4,797.00, Hermes Consolidated Inc, oil/gas, \$26,045.72, Howard White Construction, bldg/equip upgrade, \$1,848.00, Morrison Maierle Inc, master airport plan, \$59,137.66, A&B Welding Supply Co, repair/maint, \$84.20, Ad Pro, supp, \$3,597.02, Advanced Communications, comm, \$30.00, Advanced Drug Testing Inc, misc, \$26.00, All Clear Windows, janitor supp, \$152.00, Alpha Communications, tower rent, \$55.00, Alsco, janitor supp, \$105.80, Apex Technology Solutions, software/new equip, \$1,809.83, AT&T Mobility, comm, \$875.51, Black Hills Plumbing, misc/repair/maint, \$959.00, Black Hills Power, util, \$2,416.45, Black Hills Printing & Signs, p-hlth exp/misc, \$756.57, Bob Barker Co, brd of prisoners, \$113.40, Brenda Busskohl, srch & rescue, \$92.37, Tom W. Bruce, mile/trvl, \$317.00, Byrand Streeter, contract wages, \$1,071.88, C&J Newcastle Hardware, repair/maint/supp, \$706.46, Cambria Car Wash, veh maint/fuel, \$20.00, Cambria Supply, repair/maint/shrff invstgtns, \$141.37, Casey Thorson, janitor supp, \$460.00, CDW Government Inc, p-hlth exp, \$1,013.94, City of Newcastle, util/dispatch/pub def/p-hlth exp, \$4,658.80, Connor Web Solutions, p-hlth exp, \$219.05, Consolidated Services, repair/maint/ctrct/equip/lbr, \$107.00, Culligan Water Conditioning, misc, \$15.00, Decker's Market, supp/p-hlth exp, \$247.71, Diabetic Express, p-hlth exp, \$114.85, Dixon Bros Inc, oil/gas, \$527.77, Fisher Sand & Gravel, grvl/rd mtrl, \$6,349.98, Flowers & Things, p-hlth exp, \$3.50, Gateway Auto Supply, repair/maint, \$1,531.30, Golden West Technologies, hmlnd sec exp, \$55.00, Hansen & Peck, office exp/comp rsrch, \$3,901.37, Hansen Equipment Co, repair/maint/ctrct/equip/lbr, \$189.53, Hillyard/Sioux Falls, janitor supp, \$9.70, Hopkins Medical Products, wic, \$312.95, Industrial Organizational Solutions, pre-employment/officer equip, \$643.00, James R. Bryan, repair/maint, \$1,107.00, Jerry Shepperson, mile/trvl, \$284.00, Jodi Brooks, wic, \$13.75, John W. Lambert II, repair/maint, \$297.00, John's Electric, maj repairs, \$3,649.95, Kaffee Klatsch, p-hlth exp, \$142.50, KASL, p-hlth exp/elctn print/publ, \$883.50, Leighton Construction & Srvs LLC, maj repairs, \$9,500.00, Lenard D. Seeley, mile/trvl, \$385.00, Lichen Research Center, comp software, \$1,000.00, Lori Bickford, mile/trvl/p-hlth exp, \$359.93, Lyle Signs Inc, Imbr/clvrts/brdg/freight, \$207.01, MasterCard, mile/trvl/brd of prisoners/veh maint/fuel, \$1,974.69, Max Masters, gis land records/hmlnd sec exp, \$2,025.00, Michelle Sweet, p-hlth exp, \$9.96, Midwest Cancer Screening, p-hlth exp, \$7.90, Mountain States Lithographing, supp, \$353.42, Natrona Co Attorney/Legal Dept, invol commit, \$476.25, Newcastle Ambulance Service, ambulance, \$1,458.33, Newcastle Extinguisher, repair/maint, \$645.28, Newcastle Motors, veh maint/fuel, \$196.26, NEWEDC, newedc, \$1,000.00, News Letter Journal, print/publ/supp/ag exp, \$5,382.68, Northern WY Mental Health, mntl hlth, \$2,531.25, Oil City Operating Inc, repair/maint, \$177.63, Pamida, brd of prisoners/supp/jail medical/p-hlth exp, \$422.26, Positive Promotions, p-hlth exp, \$219.60, Powder River Energy Corp, util, \$871.30, Power Plan OIB, repair/maint, \$4,030.94, Randy Rossman, mile/trvl, \$75.00, Reserve Acct-Pitney Bowes, post/freight, \$900.00, Ringer Law PC, special attny, \$396.00, Roadrunner Disposal Service, util, \$55.00, Roger Hespe, mile/trvl, \$194.00, RT Communications, comm, \$1,873.66, Sandra Walford, supp, \$39.16, Servall Uniform/Linen Co, repair/maint, \$183.40, Source Gas, util, \$323.23, Stacy Madden, ag exp, \$50.15, Streck, p-hlth exp, \$271.81, Susan K. Overman, school exp, \$148.00, Team Lab Chemical Corp, oil/gas/post/freight, \$215.50, Thar's Feed & Ranch, repair/maint, \$285.60, Top Office

Products, supp/misc, \$1,475.56, Upton Ambulance, ambulance, \$4,375.00, Urbin & Patterson LLP, special attny, \$586.85, Vaisala Inc, awos, \$2,245.00, Verizon Wireless, p-hlth exp, \$58.96, VISA, p-hlth exp/ag exp, \$350.39, WCS, comm, \$181.35, West End Water District, util, \$60.00, West Payment Center, law library, \$281.40, WC 4-H Council, ag exp, \$270.86, WC Gazette, print/publ, \$187.50, WC Health Services, misc, \$35.00, WC Natural Resource Dist, nat res garden, \$250.00, WC Road & Bridge, veh maint/fuel, \$4,342.63, WC Sr Services, sr citizen, \$6,250.00, WC True Value, repair/maint, \$699.72, William Taylor, ag exp, \$5.69, Wireless Advanced Communications, new equip, \$19,101.56, Woody's Food Center, ag exp/wic, \$23.66, WY Automotive Co, repair/maint, \$771.16, WY County Assessors Assoc, school exp, \$160.00, WY Dept of Health, p-hlth exp, \$1,098.00, WY Health Council, p-hlth exp, \$452.67, WY Honor Conservation Camp, brd of prisoners, \$1,635.20, WY Law Enfrcmnt Academy, mile/trvl, \$370.00, WY Machinery Co, repair/maint/leased equip, \$15,187.25, WY Network, financial admin, \$201.25, Xerox Direct, ag exp, \$742.99. Net Payroll, \$136,673.15.

There being no further business to come before the Commission the meeting adjourned at 5:38 p.m.

Attest: Mamie C. Krank
County Clerk

Tom W. Bruce
Chairman