

December 2, 2014

The regular meeting of the Weston County Commissioners convened at 9:00 a.m. with Chairman Seeley presiding. Present for the meeting were Commissioners: Lenard D. Seeley, Jerry Shepperson, Randy Rossman, Tracy Hunt, Marty Ertman and County Clerk, Mamie C. Krank.

Invocation and Pledge of Allegiance

Commissioner Shepperson gave the Invocation and Commissioner Hunt led the delegation in the Pledge of Allegiance.

Accept Collections

A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman, to accept the collections of the District Court Clerk in the amount of \$815.50. Carried.

A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman, to accept the collections of the County Clerk in the amount of \$10,102.25. Carried.

Cancellation of Taxes

A motion was made by Commissioner Rossman, seconded by Commissioner Shepperson, to accept and sign a cancellation of taxes numbered 1109 in the amount of \$50.27 issued to Penny Vielhauer. Carried.

A motion was made by Commissioner Rossman, seconded by Commissioner Shepperson, to accept and sign a cancellation of taxes numbered 1110 in the amount of \$51.65 issued to Penny Vielhauer. Carried.

A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman, to accept and sign a cancellation of taxes numbered 1111 in the amount of \$54.88 issued to Penny Vielhauer. Carried.

A motion was made by Commissioner Rossman, seconded by Commissioner Shepperson, to accept and sign a cancellation of taxes numbered 1112 in the amount of \$73.91 issued to Whispering Pines Construction, LLC. Carried.

Approve Minutes

A motion was made by Commissioner Rossman, seconded by Commissioner Shepperson, to approve the minutes of the regular meeting held November 18, 2014. Discussion ensued. An amendment to the motion was made by Commissioner Hunt, seconded by Commissioner Shepperson, to change the verbiage under the heading "District Court" from, "Mrs. Walford requested the Commissioners consider granting an employee appreciation day on the day after Christmas, which falls on a Friday this year" to "Mrs. Walford requested the Commissioners consider granting the day after Christmas off as an employee appreciation day." Carried. The recorded votes are as follows: Yea: Commissioners: Shepperson, Hunt and Rossman; Nay: Commissioner Ertman.

County Road Fund Eligibility Form

A motion was made by Commissioner Rossman, seconded by Commissioner Shepperson, to sign a County Road Fund (CRF) Eligibility Form in the amount of \$350,000.00, for the CRF WYDOT Gravel Crushing Project. Carried.

Budget Amendment – Mondell Airport

The hour being 10:00 a.m. Chairman Seeley opened a budget amendment hearing to consider amending the Fiscal Year 2015 budget in the amount of \$4,222,222.00 for the Mondell Airport Runway Rehabilitation/Lighting Project. Chairman Seeley called for public comment; hearing none, the public comment portion of the hearing was closed at 10:03 a.m. A motion was made by Commissioner Hunt, seconded by Commissioner Rossman, to increase the Fiscal Year 2015 Budget in the amount of \$4,222,222.00 for the Mondell Airport Runway Rehabilitation/Lighting Project. Carried. The budget hearing was closed at 10:05 a.m.

The meeting recessed at 10:05 a.m. and reconvened at 10:10 a.m. with all present.

Easements

Fran Lehman, GIS Coordinator, met with the Commissioners and discussed the USDA State Easements and a new sample form of easement from Crook County. The Board will review the sample easement form and meet with Mrs. Lehman on December 16, 2014, with recommendations. No action was taken.

Office Space

William Curley, County Attorney Elect, met with the Commissioners and discussed the location of the County Attorney's Office after January 5, 2015. Mr. Curley stated that the City of Newcastle had indicated that the office space currently leased for the Circuit Court could be leased for the County Attorney if the Commissioners agreed. The Commissioners related that no decision had been made as to where the County Attorney's office space would be located. The Commissioners discussed a letter sent to Judge Castano stating that Circuit Court would be located in the Law Enforcement Emergency Operations Center once remodeled. No action was taken, this topic will be re-visited.

Mallo Camp Board

Greg Stumpff, Mallo Camp Board Member, met with the Commissioners and discussed a permit to construct for the water line portion of the Mallo Camp Water Tank Replacement Project. A motion was made by Commissioner Rossman, seconded by Commissioner Shepperson, to authorize Chairman Seeley's signature on the Mallo Camp Water Line Permit to Construct. Discussion ensued, carried.

The meeting recessed at 11:07 a.m. and reconvened at 11:15 a.m. with all present.

Courthouse Basement/Remodel

Susan Overman, Treasurer; Shawnda Morrison, Deputy Clerk and Tina Conklin, Assessor, met with the Commissioners and discussed the Courthouse basement remodel. Mrs. Overman voiced strong concerns that if Circuit Court was located in the Courthouse basement there would be increased security concerns, increased traffic in the Courthouse, and an immediate need to secure stored documents. The Commissioners discussed repairing the vault doors in the basement which are currently not in working condition. Mrs. Overman stated that if security was increased downstairs for Circuit Court, the entire Courthouse needed to be upgraded. Mrs. Morrison was concerned that monies spent to remodel the basement for Circuit Court would be wasted when the court was moved to the Law Enforcement building. Mrs. Conklin discussed moving her server out of the GIS office to the big vault downstairs in preparation of the remodel. No action was taken, this topic will be re-visited.

The meeting recessed at 11:50 a.m. and reconvened at 1:30 p.m. with all present.

Contract Engineer

Jerry Hunt, Contract Engineer, met with the Commissioners and discussed the 2011-2012 Congestion Mitigation Air Quality (CMAQ) Project. Mr. Hunt discussed a letter from Taylor Rossetti, WYDOT, which indicated that the 2011-2012 CMAQ Project was not advertised three consecutive times and therefore should be re-advertised and re-bid. Mr. Hunt stated that he would revise the bid packet and turn it in to WYDOT for final approval prior to the County re-advertising the project. Mr. Hunt discussed work completed by Timberline Services. The Commissioners requested that Timberline Services turn in a voucher for payment for all cost incurred to date. No action was taken.

The meeting recessed at 1:55 p.m. and reconvened at 2:02 p.m. with all present.

Prairie Dogs

Bob & Jean Harshbarger, resident experts; Lance Russell, South Dakota State Representative and Attorney for the Nation Grasslands Association and Mark Tubbs, National Grasslands Association President, met with the Commissioners and discussed prairie dogs and issues with the Forest Service. Mr. Harshbarger presented notes and research he had compiled, pointing out that the Forest Service does not recognize Weston County's Land Use Plan, as required under the N.E.P.A. Process. The Commissioners stated that several copies of Weston County's Land Use Plan have been provided to the Forest Service and it is available on the Weston County website. Mr. Harshbarger stated that Weston County Resolution 94-12 was referenced in the scoping documents. Mr. Russell discussed South Dakota's history with the Black Footed Ferret introduction and similarities to Wyoming in the prairie dog management plan. Mr. Russell voiced concerns regarding the proposed land swap in Wyoming between Forest Service and State Lands, stating that this happened in South Dakota and public access was denied. Mr. Russell recommended fighting for at least a half mile buffer instead of a quarter mile buffer from private property, and emphasized the importance of communication between the County and the Governor. No action was taken; the Board thanked the group for the presentation and information.

The meeting recessed at 2:50 p.m. and reconvened at 2:57 p.m. with all present except Commissioner Ertman.

Circuit Court

Judge Castano, Circuit Court Judge, met with the Commissioners and discussed possible office space for Circuit Court in the Courthouse basement.

Commissioner Ertman re-joined the meeting at 2:58 p.m.

Judge Castano expressed safety concerns for the Circuit Court Clerks in their current location. The Commissioners discussed the possibility of improving security at the current location until the Emergency Operation Center in the basement of the Law Enforcement Center is finished. The Commissioners discussed traffic flow with Connie Allen, Circuit Court Clerk, who stated that there is a steady flow daily. Mr. Curley, County Attorney Elect, stated that both office space issues could be solved at the same time and he would prefer to be located in the Circuit Court building which would be closer to the Public Defender's office. The Commissioners discussed the possibility of utilizing the GIS office alone for Circuit Court office space, which would require minimal remodeling. A motion was made by Commissioner Shepperson, seconded by Commissioner Hunt, to remodel the South East corner of the Courthouse basement for the Circuit Court office. Discussion ensued, carried. The recorded votes were as follows: Yea: Commissioners Shepperson, Hunt and Rossman; Nay: Commissioner Ertman. A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman, to engage the State Security Coordinator for improved security measures prior to the Circuit Court moving into the Courthouse, and utilize Scott Rager, Homeland Security Coordinator, as a point-of-contact for Courthouse Department Heads. All security measures would need to be approved by the Board of Commissioners. Discussion ensued, carried.

The meeting recessed at 4:02 p.m. and reconvened at 4:15 p.m. with all present.

Approve Vouchers

A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman, to approve the vouchers as presented. Carried. They are as follows:

066 NCPERS, financial admin, \$272.00, AFLAC, payroll ded, \$1,729.33, Blue Cross Blue Shield, financial admin, \$53,750.13, Office of Child Support, payroll ded, \$175.00, Orchard Trust, payroll ded, \$1,140.00, WEBT, financial admin, \$180.70, Weston County Clerk, financial admin, \$41,387.89, WY Child Support, payroll ded, \$1,175.00, WY Dept of Workforce Services, financial admin, \$2,288.28, WY Retirement System, financial admin, \$26,422.65, Hunkins Newton Law Firm, special attny, \$25,000.00, Weston County Treasurer, district court fees, \$2,880.00, Hermes Consolidated Inc., oil/gas/lube, \$22,459.57, Mining Electrical Service, co lighting, \$92,549.70, Kadrmas Lee & Jackson, buffalo cr rd, \$7,686.72, Wiss, Janney, Elstner Assoc Inc., repairs, \$13,461.03, Local Govt Liability Pool, insur, \$13,461.03, Local Govt Liability Pool, insur, \$1,000.00, Fossil Industries Inc., Mallo cabin, \$709.00, Alice Tratebas, misc, \$739.81, Ad Pro, supp, \$2,034.05, ADI Insurance Agency, insur, \$938.00, Alinea Coy, election, \$115.50, All Clear Windows, repair/maint, \$140.00, Alpha Communications, tower rent, \$131.00, American Welding & Gas Inc., repair/maint, \$147.55, AT&T Mobility, comm, \$1,011.22, Barb Munger, election, \$18.13, Barbara Crow, election, \$124.00, Barbara Lebsack, election, \$124.00, Batteries Plus #76, misc, \$108.58, Becky Hadlock, election, \$119.13, Betty Petranek, election, \$18.13, BH Auto Salvage, veh/maint/fuel, \$328.20, Black Hills Chemical, brd of prisoner, \$241.40, Black Hills Plumbing, repair/maint, \$3,234.70, Black Hills Power, util, \$2,894.87, Bob Barker, brd of prisoner, \$278.88, Brownell's Inc., equip, \$170.84, Burnell Pond, equip, \$180.19, Byrand Streeter, wages/equip/repairs, \$1,255.25, C&J Newcastle Hardware, repair/maint/misc, \$257.77, Cambria Supply, repair/maint, \$1,335.07, Carolyn Peterson, election, \$132.00, Casey Thorson, janitorial, \$1,240.00, Catherine Beck, election, \$138.50, CDW Government Inc., med supp, \$127.67, Charlotte Daigh, election, \$18.13, Christine French, election, \$18.13, City of Newcastle, util, \$4,892.66, Clinical Lab of the Black Hills, autopsies, \$2,027.00, Comtronix, misc, \$549.40, Connie James, wic, \$47.67, Connie Tooman, election, \$180.38, CSI Forensic Supply, investing, \$215.81, Culligan Water Conditioning, misc, \$15.00, Dakota Radiology, misc, \$33.00, Dawnyell Nagle, election, \$7.25, Deanna Beck, election, \$109.50, Debra Smith, election, \$120.38, Decker's Market, supp, \$370.69, Denise Thompson, election, \$109.50, Dixon Bros, oil/gas/lube, \$341.84, Double D Obsolete Parts, repair/maint, \$120.32, Dustbusters Inc., gravel, \$17,608.53, Ellen Butts, election, \$116.75, Farnsworth Services, financial admin, \$2,396.56, Fastenal Company, tools, \$399.99, Francie Goode, election, \$118.56, Francine Lehman, supp, \$77.69, Fred's Welding, repair/maint, \$83.96, Frontier Home Ranch, supp, \$44.46, Gary Lebsack, election, \$120.38, Gateway Auto Supply, veh/maint, \$136.46, Georgia Japp, election, \$127.63, Gloria Riehemann, election, \$198.50,

Golden West Technologies, software/comm, \$1,558.80, Grace Davis, election, \$116.75, Great Western Tire Co, repair/maint, \$12,699.81, Grimm's Pump, fuel/tank/maint, \$527.63, Hansen & Peck, office exp, \$4,250.00, Hillside Pharmacy, misc, \$183.79, Hillyard, supp, \$126.82, Jacks Truck & Equipment, radio, \$723.54, James Tooman, election, \$120.38, Jane Capps, election, \$118.50, Jerry Shepperson, mile/trvl, \$42.00, Jill Pischke, election, \$23.25, Joan Fassbender, election, \$116.75, Karen Carter, election, \$109.50, KASL, print/publ, \$871.80, Kathleen Tavegie, election, \$124.88, Kayla Carter, fees/trans, \$125.00, Lavonne Roberts, election, \$120.38, Linda Engle, election, \$18.13, Lori Bickford, mile/trvl, \$79.64, Marlene Dixon, election, \$116.75, Marlys Mitchell, election, \$124.00, Mary Dixon, election, \$109.50, MasterCard, brd prisoner/mile/travel, \$395.36, Max Masters, land rec, \$1,900.00, Michelle Sweet, med supp, \$234.47, Minute Lube Center, veh maint/fuel, \$70.94, News Letter Journal, print/publish, \$10,014.28, North American Truck & Trailer, repair/maint, \$26.72, Office Ally, immuniz, \$19.95, Phyllis Sundstrom, election, \$18.13, Pitney Bowes Inc., supp, \$130.88, Plainsman, supp, \$864.96, Postmaster, post/freight, \$98.00, Powder River Energy, util, \$985.61, Precinct Police Products, uniforms, \$705.00, Preventive Health, med, \$42.00, Randy Rossman, mile/trvl, \$24.00, Rapid Delivery, post/freight, \$12.60, Regional Health, jail med, \$712.00, Roadrunner Disposal, util, \$60.00, Robert Kenney, coroner, \$200.00, RT Communications, comm, \$2,621.06, Safety-Kleen Corp, misc, \$346.21, Sandra Bulawa, election, \$120.50, Sanofi Pasteur, immuniz, \$1,466.90, Servall Uniform/Linen Co., misc, \$225.44, Shari Frederick, election, \$109.50, Shopko, misc, \$221.90, Shreds, supp, \$50.00, Source Gas, util, \$1,230.09, Susan Love, election, \$124.50, Tammy Cleverdon, election, \$18.13, Texas Refinery Corp, oil/gas/lube, \$648.00, Timberline Services, gravel, \$11,063.48, Top Office Products, supp, \$1,502.73, Trail King Ind., post/freight, \$24.51, Tri Star Surveying, rd fund, \$60.00, Tyler Technologies, misc, \$664.07, Ultra Max, equip, \$1,131.00, Upton Co-op Assn, oil/gas/lube, \$19,381.44, Urbin Law Office LLC, special attny, \$725.99, UW-Admin Business Office, salary, \$5,649.00, Vanita Epperson, election, \$126.75, Verizon Wireless, comm, \$181.39, VISA, gas/oil/trvl/misc, \$1,223.75, WCS, comm, \$171.33, WEAFCs Treasurer-Melissa Bardsley, st fair, \$120.00, West End Water District, util, \$60.00, Western Plains, supp, \$1,144.50, Western Printing, supp, \$307.60, Western States Fire Protection, repair/maint, \$415.00, WC 4-H Council, st fair, \$165.00, WC Gazette, comm, \$238.14, WC Health Services, jail medical, \$12,686.90, WC Road & Bridge, veh/maint/fuel/oil, \$3,648.31, WC Senior Services, brd of prisoner, \$2,122.00, Weston Engineering Inc., eng svc, \$1,000.00, Whirlwind Services, snow removal, \$375.00, Woody's Food Center, supp, \$215.09, WY Automotive, oil/gas/repair/maint, \$314.36, WY Dept of Health, mile/trvl/misc, \$318.00, WY Machinery, repair/maint, \$1,953.14, WY Network, misc, \$208.05, WY Taxpayers Assoc, misc, \$195.00, Wyoma Jungck, election, \$116.75, Net Payroll, 133,444.92.

There being no further business to come before the Commission the meeting adjourned at 4:25 p.m.

Attest: Mamie C. Krank
County Clerk

Lenard D. Seeley
Chairman