

November 21, 2013

The regular meeting of the Weston County Commissioners convened at 9:00 a.m. with Chairman Seeley presiding. Present for the meeting were Commissioners: Lenard D. Seeley, Randy Rossman, Marty Ertman, Tracy Hunt and County Clerk, Mamie C. Krank. Not present: Commissioner Jerry Shepperson.

Invocation and Pledge of Allegiance

Commissioner Rossman gave the Invocation and Chairman Seeley led the delegation in the Pledge of Allegiance.

Approve Minutes

A motion was made by Commissioner Rossman, seconded by Commissioner Hunt, to approve the minutes of the regular meeting held November 5, 2013, as published. Carried.

Weston County Event Center

Commissioner Rossman advised the Board that the drainage issues at the Weston County Event Center had been addressed by the Road & Bridge crew. Road & Bridge also constructed a berm on the outside of the fenced area to divert water away from the building. No action was taken.

Budget Amendment LEPC

A motion was made by Commissioner Rossman, seconded by Commissioner Hunt, to set a Budget Amendment Hearing for December 3, 2013, at 10:15 a.m. to consider increasing the general fund portion of the Fiscal Year 2014 budget because of unanticipated revenue in the amount of \$2,109.17 for the Homeland Security Local Emergency Planning Committee (LEPC) Grant. Carried.

Rebate of Taxes

A motion was made by Commissioner Ertman, seconded by Commissioner Rossman, to accept two (2) Rebates of Taxes issued to Rockwell Petroleum. Rebate numbered 1076 in the amount of \$2.07 and 1077 in the amount of \$3,498.34. Carried.

Cancellation of Taxes

A motion was made by Commissioner Rossman, seconded by Commissioner Ertman, to accept a Cancellation of Taxes numbered 1078 to POC-1, LLC in the amount of \$1,639.63. Carried.

Commissioner Shepperson joined the meeting at 9:15 a.m.

Liquor License Permit

A motion was made by Commissioner Rossman, seconded by Commissioner Hunt, to approve and authorize Chairman Seeley's signature on a secondary dispensing room permit for Cambria Inn/Flying V to cater a Christmas party on December 6 and December 7, 2013. Carried.

Prairie Dogs

Chairman Seeley briefed the Commission on a meeting of the Select Committee on Federal Natural Resource Management he attended in Cheyenne on November 20, 2013. Chairman Seeley was encouraged by the meeting discussion. No action was taken.

The Commissioners completed a Public Comment Form requesting the Weston County Board of Commissioners be included in all plans or changes regarding prairie dogs on the Thunder Basin National Grasslands (TBNG) as required by Federal Land Policy Act (FLPA) and National Environmental Protection Act (NEPA). No action was taken.

Black Hills Power New Transmission Line

Chairman Seeley read aloud a letter from Black Hills Power regarding a new 230kv transmission line to be constructed from Teckla, Wyoming through Osage, Wyoming and on to Rapid City, South Dakota. Chairman Seeley declared a conflict of interest as the power line will go through his property and stated that he would refrain from further discussion. No action was taken.

The meeting recessed at 9:44 a.m. and reconvened at 9:52 a.m. with all present.

Mallo Camp Lighting

Commissioner Ertman stated that the Mallo Camp Lodge needs the light fixtures replaced before they can pass their next inspection. The Commissioners agreed that the Mallo Camp Board should contact an engineer to complete the repairs. No action was taken.

Budget Amendment - Airport Runway

The hour being 10:05 a.m. Chairman Seeley opened a Budget Amendment Hearing to consider increasing the general fund portion of the Fiscal Year 2014 budget by \$123,334.00 for the Airport Runway Project. The Federal portion would increase by \$111,000.00, the State portion would increase by \$7,400.00 and the local portion of the project would increase by \$4,934.00; to be divided equally between the City of Newcastle and Weston County. Chairman Seeley called for public comment, hearing none; the public comment portion of the hearing was closed at 10:07 a.m. A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman, to approve the budget amendment in the amount of \$123,334.00 for the Airport Runway Project. Carried. The Budget Amendment Hearing was closed at 10:08 a.m.

Board Appointments

The hour being 10:13 a.m. Chairman Seeley opened a Board Appointment Hearing.

Weed & Pest Control Board:

A motion was made by Commissioner Rossman, seconded by Commissioner Hunt, to appoint Clay Branscom to an unexpired four-year term on the Weed & Pest Control Board. Discussion ensued, carried.

The meeting recessed at 10:30 a.m. and reconvened at 10:38 a.m. with all present.

Local Emergency Planning Committee

Doug Jorrey, Homeland Security Coordinator and Becky Hadlock, Deputy Coordinator, met with the Commissioners and discussed the Local Emergency Planning Committee (LEPC) Grant. Mr. Jorrey distributed literature to the Board members. Mr. Jorrey explained that the LEPC was created in 1986 by the Emergency Planning & Community Right to Know Act to respond to chemical accidents and report on possible chemical hazards within communities. Current members of the LEPC include local elected officials, law enforcement, homeland security, firefighters, emergency medical, public health, environmental, hospital, transportation, media, community groups and owners/operators of facilities required to report. Discussion ensued; Mr. Jorrey and Mrs. Hadlock were thanked for the information. No action was taken.

The meeting recessed at 11:45 a.m. and reconvened at 1:31 p.m. with all present, except Commissioner Hunt.

County Administrator Position

The Commissioners discussed the county administrator position and possible salary ranges.

Commissioner Hunt joined the meeting at 1:34 p.m.

The Commissioners reviewed a draft job description for the county position. The Commissioners discussed exempt versus non-exempt employee status with Bill Miller, Local Government Liability Pool (LGLP), via conference call. Mr. Miller suggested an "exempt employee" job description include a specialized schooling requirement. Mr. Miller will send sample job descriptions for the Board's review. No action was taken.

The meeting recessed at 2:18 p.m. and reconvened at 2:31 p.m. with all present.

Road & Bridge Department

Rick Williams, Road & Bridge Foreman, met with the Commissioners and discussed equipment. Mr. Williams discussed the completed grading at the Weston County Event Center. Big Plum Creek Road and a situation where a landowner was interfering with the Forest Service removing equipment from the area was discussed. The Commissioners discussed the Cheyenne River Road and a survey completed by Tri-Star Surveying. No action was taken.

There being no further business to come before the Commission the meeting adjourned at 3:09 p.m.

Attest: Mamie C. Krank
County Clerk

Lenard D. Seeley
Chairman