

November 2, 2010

The regular meeting of the Weston County Commissioners convened at 9:00 a.m. with Chairman Tom W. Bruce presiding. Present for the meeting were Commissioners: Tom Bruce, Glen Hutt, Randy Rossman, Jerry Shepperson, Alan Todd, and County Clerk Paulette Thompson.

**Good of the Order**

Commissioner Shepperson gave the Invocation and Chairman Bruce led the delegation in the Pledge of Allegiance.

**Approve Minutes**

A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman, to approve the minutes of the last regular meeting as published. Carried.

**Accept Collections**

A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman, to accept the collections from the County Clerk in the amount of \$6,087.50 and the Clerk of District Court in the amount of \$1,766.32. Carried.

**Public Health Nurse-Emergency Preparedness Grant**

Public Health Nurse Lori Bickford discussed the Emergency Preparedness contract. The Commissioners had taken action at their last meeting to terminate the contract with the state. Lori explained that the State has indicated that they will enter into an agreement with Steven Huerta to provide the services for the rest of the contract period if the County will continue with the grant agreement and allow for an amendment to accommodate the proposed changes. A motion was made by Commissioner Rossman, seconded by Commissioner Shepperson, to amend the previously adopted motion terminating the Emergency Preparedness grant, ratify the state contract and nullify the contract between Steven Huerta and Weston County effective today. This motion carried unanimously. The County Attorney will draft the termination document. At a later time, a motion was made by Commissioner Rossman, seconded by Commissioner Shepperson, to authorize the Chairman to sign the notice of termination of contract prepared by the County Attorney. Carried.

**Revival Agreement to Bioterrorism-Emergency Preparedness Agreement**

Public Health Nurse Lori Bickford explained that a 4<sup>th</sup> quarter allocation of the Bioterrorism Emergency Preparedness grant had not been spent during the contract period. The state has now offered to extend the time, revive the contract and extend the contract period. A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman, to authorize the revival agreement and hold a hearing to consider amending the fiscal budget if necessary. Carried.

**Public Health Assessment Agreement**

Public Health Nurse Lori Bickford presented an agreement with the State of Wyoming that allows the Public Health Nurse's Department to perform the LT101 assessments for long term care home and community based services. A motion was made by Commissioner Rossman, seconded by Commissioner Todd, to sign the contract agreement. Carried.

**Investment Disclosure**

Tamera Cleverdon, Assistant Deputy Treasurer, submitted the investment disclosure document required of the Weston County Treasurer's office employees. A motion was made by Commissioner Rossman, seconded by Commissioner Shepperson, to accept the Disclosure of Investment. Carried.

**Employee Appreciation Day**

A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman, to give the day after Thanksgiving to the county employees as an Employee Appreciation Day. Carried.

**LEPC Agreement**

A motion was made by Commissioner Rossman, seconded by Commissioner Todd, to approve the contract for the Local Emergency Planning Committee (LEPC) in the amount of \$2,396.22

and propose to advertise to amend the budget by increasing the budget by the amount of the grant and transfer \$599.06 from 100.00.20.0099000.0000 to the LEPC project account as the required local match. Carried. A budget amendment hearing will be held on December 7<sup>th</sup> at 10:00 a.m.

The meeting recessed at 10:16 a.m. and reconvened at 10:30 p.m.

#### **Sheriff's Department Report**

Sheriff Bill Ware and Undersheriff Brian Colvard presented the Sheriff's Department report of revenues and expenses. The oath of office was given to Deputy Sheriff Derek Thompson by the County Clerk. Sheriff Ware presented cost estimates for new pickups for his deputies. A motion was made by Commissioner Hutt, seconded by Commissioner Shepperson, to authorize the Sheriff to purchase two long-wheel based pickups and to include a maximum set-up cost of \$7,000.00 for each. Carried. This purchase will be paid from Impact funds. A motion was made by Commissioner Shepperson, seconded by Commissioner Hutt, advertise and hold a hearing to consider amending the 2011 fiscal budget by transferring \$77,774.00 from the Impact Reserve Account into the fiscal 2011 operating budget for expenditure. The hearing will be held on December 7<sup>th</sup> at 10:00a.m. Carried.

The meeting recessed at noon for lunch and reconvened at 1:30 p.m. with all present.

#### **Fair Building Project**

Mr. Kyle Gillette, Schutz Foss Architects, reviewed the bids for the construction of the proposed fair building. The low bid was from Paul Reed Construction. Per Mr. Gillette's recommendation, a motion was made by Commissioner Shepperson, to accept the base bid in the amount of \$895,511.00 from Paul Reed Construction and award the bid to the contractor. Carried. Mr. Gillette will work with the contractor on the alternate bidding issue.

#### **County Road Project**

Fran Lehman presented a project report. She updated the Commissioners on her recent activities.

#### **Mallo Construction Project**

Ray Pacheco met with the Commissioners to discuss the bids for the Mallo Emergency Flood Damage project. Commissioner Shepperson declared a potential conflict of interest and left the meeting. Mr. Pacheco explained that two bids had been received; one from Tom Farnsworth and one from Dan Hart. After discussion, a motion was made by Commissioner Rossman, to award the bid to Tom Farnsworth. The motion died for lack of a second. A motion was made by Commissioner Todd, seconded by Commissioner Hutt, that Dan Hart be awarded the bid upon receipt of a proper bid bond and proof of insurance. Motion carried with a vote of 3 ayes and 1 no.

#### **Purvis Road Discussion**

Mr. Mike Burleson discussed the Purvis Road with the Commissioners. They answered questions and listed to his comments. Mr. Burleson has been requested to give a county road easement through his property.

Commissioner Rossman left the meeting at 3:30 p.m.

#### **Road and Bridge Department Report**

Rick Williams presented the Road and Bridge Department report. A representative from RDO was present to discuss the proposed purchase of a used grader. A motion was made by Commissioner Shepperson, seconded by Commissioner Hutt, to authorize the purchase of a John Deere 2006 772D motor grader and accept a trade-in offer for a 140G Cat in the amount of \$52,000.00 for a total cash difference of \$159,000.00. Carried. The purchase had been budgeted in this year's fiscal budget.

#### **Approve Vouchers**

A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman, to approve the vouchers as presented. Carried. They are as follows:

066-NCPERS, financial admin, \$368.00, WY Retirement System, financial admin, \$22,863.79, WY Child Support Enforcement, payroll deduction, \$514.00, WC Clerk, financial admin, \$37,208.46, WEBT, financial admin, \$178.50, Orchard Trust, payroll deduction, \$1,565.00, Office of Child Support, payroll deduction, \$175.00, Dept of Employment, financial admin, \$2,490.74, Blue Cross Blue Shield, payroll deduction, \$46,387.36, AFLAC, payroll deduction, \$2,162.32, Weston County Library, library fund, \$448.42, Hermes Consolidated, gas/oil, \$21,615.93, Johns Electric, em operation cntr, \$9,990.69, Dustbusters Inc., congestion mit, \$47,815.86, A&B Welding, repair/maint, \$122.58, Ad Pro, post/freight, \$50.54, Alan L. Todd, mile/trvl, \$120.00, All Clear Windows, janitor supp, \$70.00, Alltel, comm, \$818.13, Alpha Communications, comm/tower rent, \$335.00, AlSCO, janitor supp, \$95.90, BH Plumbing, repair/maint, \$211.00, BH Power, comm/util, \$2,712.48, Bob Barker Co., brd of prisoners, \$399.68, Brienne Watkins, school exp, \$211.05, Tom W. Bruce, mile/trvl, \$114.00, Byrand Streeter, contract wages, \$1,020.87, C&J Newcastle Hardware, supp/repair/maint, \$211.20, Cambria Car Wash, veh maint, \$50.00, Cambria Supply, repair/maint, \$866.40, Casey Thorson, janitor supp, \$1,170.00, Channing Bete Co., p-hlth/mfh, \$5,228.96, Childbirth Graphics, p-hlth, \$155.27, City of Newcastle, util/cir court/pub defender/landfill/dispatch, \$11,658.85, Civic Research Institute, supp, \$149.95, Contractors Supply, repair/maint, \$298.05, Culligan Water, misc, \$57.00, Decker's Food Center, supp, \$88.35, Dixon Bros Inc., gas/oil, \$158.46, Drive Train Industries, repair/maint, \$81.55, Eddie's Truck Center, repair/maint, \$204.13, Election Systems & Software, print/publ, \$5,564.61, Evercom, inmate prog, \$350.00, Fastenal Co., repair/maint, \$1,736.42, Fisher Sand & Gravel, rd material fund, \$916.92, Focus, focus, \$1,125.00, Gateway Auto, repair/maint, \$518.08, Godfrey's Brake Service, repair/maint, \$677.10, Golden West Tech, exp, \$89.97, Great Western Tire, repair/maint, \$341.66, Grimm's Pump & Industrial Supply, fuel tank maint, \$908.75, Hansen & Peck, office exp, \$3,333.33, Harvey's Lock Shop, maint, \$311.07, Healthy Ed Assoc., p-hlth, \$255.50, Hillyard, brd of prisoners, \$473.48, IAAO, supp, \$175.00, Jerry Shepperson, mile/trvl, \$126.00, Jodi Brooks, wic, \$125.99, John W. Lambert II, comm, \$148.50, KASL, p-hlth, \$228.00, Kazco Inc., sheriff investigation, \$109.97, KBFS AM 1450, p-hlth, immunize, \$60.00, Lab Corp, pre employ, \$69.75, Law Office of Patrick Crow, special attny, \$1,620.00, Lichen Research, software lic, \$1,000.00, Lloyd Roberts, wic, \$40.50, Lori Bickford, p-hlth/mile/trvl, \$2,521.27, Lyle Signs Inc., Imbr/clvrts, \$203.53, MasterCard, veh maint/mile/trvl, \$906.15, Matthew Bender & Co., misc, \$330.94, Max Masters, gis land records, \$1,700.00, MG Oil Co., gas/oil, \$1,751.25, Michelle Sweet, mile/trvl, \$72.60, Midwest Cancer Screening, p-hlth/f-plan, \$47.40, Minuteman Lube, veh maint, \$70.00, Motorola, hmlnd sec, \$10,914.74, NESCO, repair/maint, \$1,267.63, Newcastle Ambulance, ambul, \$2,708.33, Newcastle Motors, veh maint, \$52.47, News Letter Journal, supp/print/publ, \$1,494.53, Northern WY Mental Health, mental hlth, \$2,500.00, Nutrition Matters Inc., wic, \$60.00, Osage Ambulance, ambul, \$1,375.00, Outlaw Motors, veh maint, \$744.00, Pamida, supp/jail medical, \$387.23, Powder River Energy, util/hmlnd sec, \$976.23, Power Plan, repair/maint, \$2,459.12, Randy Rossman, mile/trvl, \$24.00, Rapid Delivery, post/freight, \$10.45, Rebecca Greklek, school exp, \$16.37, Reserve Acct-Pitney Bowes, post/freight, \$700.00, Rich's Automotive, veh maint, \$1,017.81, Roadrunner Disposal, util, \$55.00, Rose Bros. Inc., equip repair, \$130.11, RT Communications, comm, \$1,952.69, Sandra Walford, court fees, \$246.00, Sanofi Pasteur, immunize, \$1,032.48, Secretary of State, financial admin, \$30.00, Servall Uniform, repair/maint, \$168.01, Source Gas, p-hlth, \$149.12, Spencer Fluid Power, repair/maint, \$62.34, Steven Huerta, p-hlth, \$4,086.69, Sundance Equipment, new equip, \$3,895.28, Sundance Times, ag educational, \$30.00, Thars Feed & Ranch, Imbr/clvrts, \$232.73, Tina Conklin, school exp, \$443.50, Top Office, supplies, \$1,099.00, Town of Upton, landfill, \$2,500.00, Ultra Max, equip/ammo, \$638.00, Upton Ambulance, ambul, \$2,500.00, Upton Chamber of Commerce, chamber, \$750.00, Urbin & Patterson LLP, special attny, \$775.06, Verizon Wireless, p-hlth, \$50.95, Vicki Hayman, gas/oil, \$63.05, Visa, school exp, \$4,268.56, Voelkers Autobody, veh maint, \$276.00, WCS, comm, \$183.93, West End Water District, util, \$60.00, West Payment Center, law library, \$502.00, Western Printing, supp, \$235.97, WC Gazette, print/publ, \$1,365.00, WC Health Services, in-home health, \$1,250.00, WC Library, library fund, \$2,580.81, WC Natural Resource Dist, garden, \$125.00, WC Road & Bridge, fuel, \$2,679.12, WC SR Services, senior centers, \$6,250.00, WC Weed & Pest, repair/maint, \$205.45, Woody's Food Center, supp, \$15.74, WRS Group LTD, p-hlth, \$1,294.09, WY Automotive, repair/maint, \$71.87, WY Clerk of Dist Crt Assoc, school exp, \$125.00, WY Dept of Health, reimb to state, \$14,520.76, WY Guardian Ad Litem, fees, \$722.01, WY Health Council, p-hlth, \$207.28, WY Machinery, repair/maint, \$828.38, WY Network, financial admin, \$220.00, Net Payroll \$126,029.52.

There being no further business to come before the Commission, the meeting adjourned at 3:50 P.M.

Attest: Paulette Thompson  
County Clerk

Tom W. Bruce  
Chairman