

November 18, 2014

The regular meeting of the Weston County Commissioners convened at 9:04 a.m. with Vice-Chairman Shepperson presiding. Present for the meeting were Commissioners: Jerry Shepperson, Randy Rossman, Marty Ertman and County Clerk, Mamie C. Krank. Not present were Commissioners: Lenard D. Seeley and Tracy Hunt.

Invocation and Pledge of Allegiance

Commissioner Rossman gave the Invocation and Commissioner Ertman led the delegation in the Pledge of Allegiance.

Liquor License

A motion was made by Commissioner Ertman, seconded by Commissioner Rossman, to approve a second dispensing room permit to the Flying V for December 12, 2014, to host a Christmas party. Carried.

Consensus Resolution

A motion was made by Commissioner Rossman, seconded by Commissioner Ertman, to approve a Resolution to allow the transfer of funds in the amount of \$4,845.78 from the 2011 Consensus MRG-11185/Upton Sewer Project to the BFY2015-16 CWC-15128/Upton Water Line Project. Carried.

Budget Amendment – Mondell Airport

A motion was made by Commissioner Rossman, seconded by Commissioner Ertman, to set a Budget Amendment Hearing for December 2, 2014, at 10:00 a.m. for the Mondell Airport Runway Rehabilitation/Lighting Project in the amount of \$4,222,222.00. Carried.

WEBT Eligibility

A motion was made by Commissioner Ertman, seconded by Commissioner Rossman, to authorize Vice-Chairman Shepperson's signature on a WY Educators Benefit Trust (WEBT) amendment/eligibility change for the definition of spouse for County health insurance coverage. Carried.

Commissioner Tracy Hunt joined the meeting at 9:20 a.m.

Cancellation of Taxes

A motion was made by Commissioner Hunt, seconded by Commissioner Rossman, to accept and sign a cancellation of taxes numbered 1107 in the amount of \$2,548.82 issued to F&J Oil LLC. Carried.

A motion was made by Commissioner Rossman, seconded by Commissioner Ertman, to accept and sign a cancellation of taxes numbered 1108 in the amount of \$642.38 issued to F&J Oil LLC. Carried.

AWOS State Grant-In-Aid

A motion was made by Commissioner Rossman, seconded by Commissioner Ertman, to authorize Vice-Chairman Shepperson's signature on three copies of a Certificate of State Grant-In-Aid Agreement for the Mondell Airport AWOS program. Carried.

Approve Minutes

A motion was made by Commissioner Rossman, seconded by Commissioner Hunt, to approve the minutes of the regular meeting held November 4, 2014, as published. Carried.

A motion was made by Commissioner Ertman, seconded by Commissioner Rossman, to approve the minutes of an executive session held October 21, 2014. Carried.

A motion was made by Commissioner Hunt, seconded by Commissioner Rossman, to approve the minutes of an executive session held November 4, 2014. Carried.

Office Space

Fran Lehman, GIS Coordinator and Scott Rager, Homeland Security Coordinator, met with the Commissioners and discussed office space in the Courthouse basement. Discussion ensued regarding moving Mrs. Lehman to the Homeland Security Office with Mr. Rager and possibly remodeling the GIS Office space for County Attorney Elect William Curley. Mr. Rager will call contractors to obtain estimates for the office space remodel.

The meeting recessed at 10:18 a.m. and reconvened at 10:25 a.m. with all present.

County Road Easement Form

Fran Lehman, GIS Coordinator, met with the Commissioners and discussed revising the county road easement form language. The Commissioners would like the third sentence of paragraph three removed, and a change to the last sentence of paragraph three which would make the grantor responsible only for damage caused by the grantor. The Board discussed many pending road issues and Mrs. Lehman presented updates and revisions completed on various county roads. No action was taken.

The meeting recessed at 10:55 a.m. and reconvened at 11:00 a.m. with all present.

Buffalo Creek Road

Andy Packard, Orica; Tom Barritt, Tiger Transfer; Mark Lindstrom, Town of Upton; and Don Sharkey, Upton Mayor, met with the Commissioners and discussed maintenance on the Buffalo Creek Road inside the Upton Logistics Center. Vice-Chairman Shepperson explained that easements are still needed prior to the use of grant funds for maintenance on the road. A portion of the Buffalo Creek Road has been annexed into Upton city limits. The group reviewed road maps, and decided that the Weston County Attorney and Town of Upton Attorney should resolve the annexation issues. No action was taken.

Rare Element Resources

Mike Finn, RER, met with the Commissioners and discussed concerns regarding the USFS Northern Long-Eared Bat management strategies. A meeting with the Forest Services will be held on December 2, 2014, in Sundance at 6:00 p.m. Mr. Finn encouraged the Board Members to attend. No action was taken.

Sheriff's Department

Bryan Colvard, Sheriff, met with the Commissioners and reviewed the monthly accounts receivable and fees for his department. Sheriff Colvard related that several inmates had large medical bills and some may need to be paid from another account, as his budget is depleted. The Commissioners discussed the need for office space and the Emergency Operations Center remodel. Circuit Court, Homeland Security and the County Attorney could be housed in the Law Enforcement Center once the project is complete. Sheriff Colvard stated that he would contact the Patrick Amend, Architect for the project, to request action for costs on the remodel. No action was taken.

The meeting recessed at 12:02 p.m. and reconvened at 1:30 p.m. with all present.

Contract Engineer-CMAQ

Jerry Hunt, Contract Engineer, met with the Commissioners and discussed the 2011-2012 Congestion Mitigation Air Quality (CMAQ). Mr. Hunt discussed an email received from Taylor Rossetti, WYDOT, requesting a copy of the bid packet and addressing the notice to proceed for the project. If the notice to proceed has not been issued by WYDOT, the project may need to be re-bid. Commissioner Ertman stated she would contact Mr. Rossetti.

Courthouse Basement

The Commissioners briefed Mr. Hunt on the possible remodel of the Courthouse basement to accommodate the County Attorney Elect. The group decided to go downstairs and look at the space.

The meeting recessed at 1:48 p.m. and reconvened at 2:07 p.m. with all present except Commissioner Hunt.

Commissioner Hunt joined the meeting at 2:11 p.m.

Budget Amendment – County Road Fund/WYDOT Gravel Crushing Project

A motion was made by Commissioner Rossman, seconded by Commissioner Ertman, to set a Budget Amendment Hearing for December 16, 2014, at 10:00 a.m. to consider transferring \$350,000.00 from the County Road Fund (CRF) to the CRF WYDOT Gravel Crushing Project for FY2015. Carried.

The meeting recessed at 2:18 p.m. and reconvened at 2:25 p.m. with all present.

District Court

Sandra Walford, District Court Clerk, met with the Commissioners and discussed a security assessment for Circuit Court and District Court. Mrs. Walford presented the security report to the Board. Mrs. Walford requested the Commissioners consider granting the day after Christmas off as an employee appreciation day.

A motion was made by Commissioner Ertman, to allow an employee appreciation day on December 26, 2014. The motion died for lack of a second.

County Attorney

William Curley, County Attorney Elect, met with the Commissioners and introduced Lynda Black as a potential Deputy County Attorney once he takes office, and Pam Brackett who will become the County Attorney Secretary. The Commissioners discussed possible office space in the Courthouse basement. Mr. Curley discussed two potential rentals. The Board brought up the possibility of Circuit Court moving to the Courthouse basement leaving space close to the Public Defender's current office. Mr. Curley stated that it would be advantageous to have the County Attorney and Public Defender located in the same building.

Deputy County Attorney

A motion was made by Commissioner Hunt, seconded by Commissioner Rossman, to authorize an additional position for Deputy County Attorney for Fiscal Year 2015, and authorize the current Deputy County Attorney salary for the additional position. Discussion ensued, carried.

The meeting recessed at 3:02 p.m. and reconvened at 3:06 p.m. with all present except Commissioner Hunt.

The meeting recessed at 3:08 p.m. and reconvened at 3:12 p.m. with all present.

Mondell Airport

Byrand Streeter, Mondell Airport Manager, and John Patik, Mondell Airport Board Member, met with the Commissioners and discussed an amendment to the original airport runway contract and a contract for the new airport runway and lighting project. A motion was made by Commissioner Ertman, seconded by Commissioner Rossman, to approve and authorize Vice-Chairman Shepperson's signature on a Master Agreement for Engineering Services for the Mondell Airport. Carried.

A motion was made by Commissioner Rossman, seconded by Commissioner Ertman, to approve a contract between Weston County and Century Co., Contractor, for the Project Manual 2014 Runway Overlay at Mondell Airport. Carried.

The meeting recessed at 3:29 p.m. and reconvened at 3:38 p.m. with all present.

Road & Bridge Department

Rick Williams, Road & Bridge Foreman, and Joni Kachelhoffer, WYDOT, met with the Commissioners and discussed the WYDOT Gravel Crushing Project. Mrs. Kachelhoffer stated that crushing was complete for the county gravel project and estimated 53,008 tons of material. Mr. Williams discussed the purchase of a WYDOT dump truck at a cost of \$12,000.00, the Board agreed the Mr. Williams should purchase the equipment. Mr. Williams discussed various county roads and cattle guard issues. A motion was made by Commissioner Hunt, seconded by Commissioner Rossman, to pay a bill from Farnsworth Services in the amount of \$1,004.56 for damage to personal property during the Oil Creek Fire. Carried.

There being no further business to come before the Commission the meeting adjourned at 4:30 p.m.

Attest: Mamie C. Krank
County Clerk

Lenard D. Seeley
Chairman