

October 15, 2013

The regular meeting of the Weston County Commissioners convened at 9:00 a.m. with Chairman Seeley presiding. Present for the meeting were Commissioners: Lenard D. Seeley, Jerry Shepperson, Randy Rossman, Marty Ertman and County Clerk, Mamie C. Krank. Commissioner Tracy Hunt was not present.

Invocation and Pledge of Allegiance

Commissioner Shepperson gave the Invocation and Commissioner Ertman led the delegation in the Pledge of Allegiance.

Planning & Zoning Board

A motion was made by Commissioner Rossman, seconded by Commissioner Shepperson, to accept a letter of resignation from Planning & Zoning Board Member Michael Turner with regret. A letter of appreciation for Mr. Turner's participation on the board will be mailed. Carried.

Burning Restrictions Lifted

A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman, to ratify lifting the burn ban restrictions in Weston County and sign a Resolution to that effect. Carried. Resolution numbered 13-02 was signed and filed.

Approve Minutes

A motion was made by Commissioner Rossman, seconded by Commissioner Shepperson, to approve the minutes of the regular meeting held October 1, 2013, as published. Discussion ensued, carried.

Cancellation of Taxes

A motion was made by Commissioner Rossman, seconded by Commissioner Shepperson, to accept and sign a Cancellation of Taxes numbered 1071 in the amount of \$207.97 for Albert and Linda Robert. Carried.

Rebate of Taxes

A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman, to accept and sign a Rebate of Taxes numbered 1072 in the amount of \$183.82 for Rock Well Petroleum. Carried.

Budget Amendment Hearing – Homeland Security

A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman, to set a Budget Amendment Hearing for November 5, 2013 at 10:15 a.m. to consider three (3) Fiscal Year 2014 Homeland Security Grant Awards. The grants are as follows: Homeland Security SHSP Coroner's Office in the amount of \$2,755.50; Homeland Security SHSP Law Enforcement Terrorism in the amount of \$5,586.20 and Homeland Security EMPG Emergency Management Performance Grant in the amount of \$36,997.44. Carried.

Budget Amendment Hearing – FEMA

A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman, to set a Budget Amendment Hearing for November 5, 2013 at 10:45 a.m. to consider the transfer of \$72,274.98 from a FEMA fund to the Road & Bridge new equipment expenditure line item; for work that was completed by the Road & Bridge Department on the Plum Creek Road. Discussion ensued, carried.

Homeland Security

A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman, to authorize Chairman Seeley's signature on a Fiscal Year 2013 Homeland Security EMPG Grant in the amount of \$30,000.00, this grant requires a fifty percent local funding match. Carried.

Employee Appreciation

A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman, to authorize a half day off for all Weston County employees on November 27, 2013, the day before Thanksgiving. Carried.

Library

Brenda Ayres, Library Director, met with the Commissioners and discussed the Library Budget. First quarter profit and loss statements were distributed by Mrs. Ayres. Mill levies and cash reserve funds were discussed. Mrs. Ayres explained how she budgets for the Libraries expenses and that the cash reserve funds carry the Library through the first three months of a Fiscal Year budget. The Commissioners thanked Mrs. Ayres for the information. No action was taken.

The meeting recessed at 9:55 a.m. and reconvened at 10:02 a.m. with all present except Commissioner Shepperson.

Budget Amendment – County Road Funds

The hour being 10:02 a.m. Chairman Seeley opened a Budget Amendment Hearing to consider the transfer of \$96,760.00 from the County Road Fund cash account to an expenditure line item for road surveys to be completed on the following roads: Skull Creek, Materi, Raven Creek, Fiddler Creek and Cheyenne River.

Commissioner Shepperson rejoined the meeting at 10:03 a.m.

A motion was made by Commissioner Rossman, seconded by Commissioner Shepperson, to accept the County Road Fund Budget Amendment expense in the amount of \$96,760.00. Carried.

County Road Fund Eligibility Form

A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman to accept and sign an Eligibility Form for the County Road Fund (CRF) expense in the amount of \$96,760.00 for road surveys. Discussion ensued, carried.

Employee Appreciation - Rescinded

A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman, to rescind a previous motion to authorize a half day off for all Weston County employees on November 27, 2013, the day before Thanksgiving. Carried.

Employee Appreciation

A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman, to authorize November 29, 2013, the day after Thanksgiving as an employee appreciation day. Discussion ensued, carried.

Meeting Rescheduled

Mamie C. Krank, Weston County Clerk, requested the Commission consider rescheduling the meeting of November 19, 2013, due to hunting season. A motion was made by Commissioner Rossman, seconded by Commissioner Shepperson, to reschedule the meeting of November 19, 2013 to Thursday, November 21, 2013. Carried. The recorded votes were as follows: Yea: Commissioners Rossman, Shepperson and Seeley; Nay: Commissioner Ertman.

The meeting recessed at 10:43 a.m. and reconvened at 10:47 a.m. with all present.

Weston County Event Center

Dave Spencer, Wyoming Business Council, met with the Commissioners and discussed progress on the Weston County Event Center. The Commissioners explained that the final report from KB Engineering had been forwarded to the insurance companies involved and that Weston County was now waiting for a response. The Commissioners discussed the possibility of hiring an outside trial attorney to begin reviewing the case. No action was taken.

County Administrator Position

David Schultz met with the Commissioners and discussed the County Administrator position. Mr. Schultz explained that he was retired from Shell Oil Company and was responsible for the development and oversight of projects in his career.

The hour being 11:06 a.m. Commissioner Tracy Hunt joined the meeting.

Various duties of the position were discussed. Mr. Schultz recommended that the job description include a short list of deliverables and offered to draft something for the Commissioners to review. The Commissioners thanked Mr. Schultz. No action was taken.

The meeting recessed at 11:27 a.m. and reconvened at 11:35 a.m. with all present except Commissioner Hunt.

Sheriff's Department

Bryan Colvard, Sheriff, met with the Commissioners and discussed a delay in the sidewalk project at the Law Enforcement Center due to the weather. Sheriff Colvard related that Architect Patrick Amend would be attending the November 5, 2013 Commissioner's meeting to discuss progress on the Law Enforcement Emergency Operations Center (EOC) Project. Sheriff Colvard stated that Deputy Ryan Kerns was relocating and had tendered his resignation. Sheriff Colvard discussed inmate Medicare and Medicaid changes and related that he is working with Joseph Baron, Crook County Attorney, to find payment solutions. No action was taken.

Mallo Camp – NRA Grant

Ted Ertman, Mallo Camp Board Member, met with the Commissioners and discussed a grant through the National Rifle Association (NRA) for upgrades to the shooting range located at Mallo Camp, North of Newcastle. Mr. Ertman related that three items were prioritized in the request for grant funding. First, a restroom at the outdoor facility; second, a garage type building and third, a berm at the far end of the shooting range. Mr. Ertman stated that the grant did not require matching funds. A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman, to authorize the Mallo Camp Board to apply for a NRA Grant for improvements at the shooting range. Carried. Commissioner Ertman abstained from voting due to a conflict.

The meeting recessed at 12:00 p.m. and reconvened at 1:30 p.m. with all present.

Weston County Event Center

The Commissioners discussed grading issues at the Weston County Event Center. Commissioner Rossman volunteered to contact Paul Reed of Paul Reed Construction and Rick Williams, Road & Bridge Foreman. No action was taken.

The meeting recessed at 1:50 p.m. and reconvened at 1:58 p.m. with all present.

Ag Department

Vicki Hayman, UW Extension Educator and Duane Williams, Associate Director UW Extension, met with the Commissioners and discussed the County Extension program and shared salary contributions for the 4-H Educator position. The Commissioners related to Mr. Williams that the shared salary arrangement obligates the County to pay half of the salary for the 4-H Educator but does not allow the County's input into salary decisions. The Commissioners stated that they have no complaints about the job Stacy Madden has done as 4-H Educator; however, County employees did not receive a raise for Fiscal Year 2014 and they could not justify increasing the salary of the 4-H Educator position. Mr. Williams related that the University of Wyoming understands this issue and is hopeful that the County will participate in career advancement opportunities for the position in the future. A motion was made by Commissioner Ertman, seconded by Commissioner Shepperson, to authorize Chairman Seeley's signature on a salary agreement for the 4-H Educator position in the amount of \$19,656.00, the same rate as Fiscal Year 2013. Carried.

Weed & Pest Board

Hale Redding, Weed & Pest Director, met with the Commissioners and relayed that Mark Stenson, Weed & Pest Board Member, had indicated that he would be moving out of the district and resigning his position on the Board. The Commissioners discussed advertising for the unexpired term once the resignation letter is received from Mr. Stenson. Mr. Redding also discussed progress in the Mountain Pine Beetle (MPB) infestation and tree loss in Weston County. No action was taken.

There being no further business to come before the Commission the meeting adjourned at 2:53 p.m.

Attest: Mamie C. Krank
County Clerk

Lenard D. Seeley
Chairman