

October 7, 2014

The regular meeting of the Weston County Commissioners convened at 9:00 a.m. with Chairman Seeley presiding. Present for the meeting were Commissioners: Lenard D. Seeley, Jerry Shepperson, Randy Rossman, Tracy Hunt, Marty Ertman and County Clerk, Mamie C. Krank.

**Invocation and Pledge of Allegiance**

Commissioner Rossman gave the Invocation and Commissioner Ertman led the delegation in the Pledge of Allegiance.

**Liquor License/Ten O'clock Rule**

Rhonda Gordon, West End Bar & Grill, met with the Commissioners and discussed a possible Resolution regarding the ten o'clock rule for Weston County Liquor License holders. The Ten O'clock Rule allows persons under the age of eighteen to be in a dining or waiting area of an establishment which serves alcohol not later than 10:00 p.m., if accompanied by a parent or legal guardian who is eighteen. A motion was made by Commissioner Ertman, seconded by Commissioner Rossman, to accept and sign a Resolution for the Ten O'clock Rule in Weston County. Discussion ensued, carried. The recorded votes are as follows: Yea: Commissioners Shepperson, Hunt, Rossman and Ertman; Nay: Chairman Seeley.

**Approve Minutes**

A motion was made by Commissioner Rossman, seconded by Commissioner Shepperson, to approve the minutes of September 16, 2014, as published. Discussion ensued; a motion was made by Commissioner Shepperson to amend the prior motion to include a correction under the heading "Prairie Dogs" as follows: remove "No action taken" and replace with "The Board agreed that Chairman Seeley should remain on the committee. Action in the form of a Resolution will follow". The amendment was accepted by the original bringer, carried.

**Accept Collections**

A motion was made by Commissioner Shepperson, seconded by Commissioner Hunt, to accept the collections of the County Clerk in the amount of \$13,539.25. Carried.

A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman, to accept the collections of the District Court Clerk in the amount of \$2,016.26. Carried.

**Board Appointment – CLG Historic Preservation**

A letter of interest for appointment to the Historic Preservation Board was received from Wendy Robinson and read aloud by Chairman Seeley. A motion was made by Commissioner Hunt, seconded by Commissioner Shepperson, to accept the letter and appoint Wendy Robinson to the CLG Historic Preservation Board for an unexpired three-year term ending in January 2016. Carried.

The meeting recessed at 9:50 a.m. and reconvened at 9:55 a.m. with all present.

**Weston County Event Center**

A conference call with Ray Hunkins, Hunkins Newton Law Firm and Wiss, Janney, Elstner Associates (WJE) was placed by the Board to discuss the Weston County Event Center. A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman, to enter executive session under Wyoming Statute 16-4-405 (a)(iii) on matters concerning litigation to which the governing body is a party or proposed litigation to which the governing body may be a party. Carried. The recorded votes were as follows: Yea: Commissioners Shepperson, Hunt and Rossman; Nay: Commissioner Ertman.

The meeting entered executive session at 10:03 a.m. and returned to open session at 11:12 a.m. with all present.

The meeting recessed at 11:12 a.m. and reconvened at 11:16 a.m. with all present.

**Budget Amendment – Crisis Intervention Team**

The hour being 11:16 a.m. Chairman Seeley opened a budget amendment hearing to consider increasing the general fund portion of the Fiscal Year 2015 Budget by \$2,800.00 for an unanticipated grant through the Sheriff's Office for a Crisis Intervention Team. Chairman

Seeley called for public comment, hearing none; the public comment portion of the hearing was closed at 11:17 a.m. A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman, to approve the budget amendment in the amount of \$2,800.00 for the Crisis Intervention Team through the Sheriff's Office. Carried.

#### **Public Health**

Lori Bickford, Public Health Nurse; Judy Stallman, State Public Health Nurse and Karen Mayhem, Chief Nurse, met with the Commissioners and discussed a Memorandum of Understanding between the WY Department of Health and Weston County Public Health. Ms. Stallman discussed input provided by the Board and how that input was utilized to update other agreements. No action was taken.

#### **Skull Creek Road Easements**

Fran Lehman, GIS Coordinator, met with the Commissioners and presented two state easement applications for Skull Creek Road. A motion was made by Commissioner Rossman, seconded by Commissioner Shepperson, to authorize Chairman Seeley's signature on both State Easement Applications for the Skull Creek Road. Carried.

A motion was made by Commissioner Rossman, seconded by Commissioner Shepperson, to authorize Mrs. Lehman to order duplicate Mylar maps of the Skull Creek Road, to be recorded in Weston County. Carried.

#### **Sheriff's Department**

Bryan Colvard, Sheriff, met with the Commissioners and discussed the department's monthly accounts receivable and fees. Sheriff Colvard discussed the recent purchase of two vehicles for his department. Sheriff Colvard related that the Law Enforcement Center had been vandalized. No action was taken.

The meeting recessed at 12:06 p.m. and reconvened at 1:30 p.m. with all present, except Commissioner Hunt, who re-joined the meeting at 1:37 p.m.

#### **Homeland Security Grants**

A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman, to authorize Chairman Seeley's signature on a Homeland Security Grant for the Weston County Allocation in the amount of \$36,027.75. Carried.

A motion was made by Commissioner Rossman, seconded by Commissioner Shepperson, to authorize Chairman Seeley's signature on a Homeland Security Grant for LETPA/Sheriff in the amount of \$6,269.65. Carried.

A motion was made by Commissioner Shepperson, seconded by Commissioner Ertman, to authorize Chairman Seeley's signature on a Homeland Security Grant for SHSP/Coroner in the amount of \$2,505.00. Carried.

#### **Contract Engineer**

Jerry Hunt, Contract Engineer, met with the Commissioners and discussed several projects.

Commissioner Hunt re-joined the meeting.

Circuit Court: Mr. Hunt discussed the possible remodel of the District Court Law Library to house the Circuit Court personnel. Mr. Hunt stated that the proposed changes may not provide the County with a long term solution. The Commissioners agreed and decided to draft a letter stating that the Circuit Court should be housed in the Law Enforcement basement once remodeled.

Solid Waste Disposal: Mr. Hunt stated that Weston Engineering is working on presenting a feasibility study as well as cost estimates for a county-wide solid waste disposal facility.

The meeting recessed at 1:58 p.m. and reconvened at 2:08 p.m. with all present, except Commissioner Hunt, who re-joined the meeting at 2:09 p.m.

Buffalo Creek Traffic Study: Mr. Hunt and Commissioner Shepperson discussed a recent public meeting held in Upton for the Buffalo Creek Traffic Study. Thomas McMurtry, Kadmas, Lee & Jackson (KLJ), presented various alternatives for the Buffalo Creek Road at the public meeting. Commissioner Shepperson stated that Alternative #3 – a realignment of the Buffalo Creek Road to remain south of the proposed rail loop was the widely accepted alternative for those

in attendance at the September 25, 2014 public meeting. Mr. Hunt stated that various options will be reported and drafts will be available by the end of the month. No action was taken.

#### **District Court**

Sandra Walford, District Court Clerk, met with the Commissioners and discussed the possible remodel of the District Court Law Library to house the Circuit Court. Mrs. Walford stated that space for existing court activity was limited and urged against the idea. The Board informed Mrs. Walford that a letter would be drafted to Circuit Court Judge Castano and copied to Sheriff Colvard stating that the Law Library remodel is not feasible to house Circuit Court. No action was taken.

#### **WY Game & Fish**

Troy Achterhof and Brian Olson, WY Game & Fish, met with the Commissioners and discussed county roads and hunter access. Mr. Achterhof discussed several incidents where a hunter reading county road signs may in fact be on private property and unknowingly in violation. The Commissioners explained that Weston County has spent thousands of dollars in the past year alone to get surveys completed and formally establish county roads. This process has a priority listing established by the Commissioners. Mr. Achterhof requested the signs be removed from roads that are not established. The Commissioners explained that some roads have signage for emergency responders even if the county does not have all of the required easements. Mr. Achterhof and Mr. Olson would like the County's help producing a map for hunters showing established county roads. The Commissioners agreed to help with the road map and suggest that it should include landowner names so hunters can contact the property owners. No action was taken.

#### **Certified Local Government (CLG) Historic Preservation Board**

Lucille Dumbrill and Fran Lehman, Historic Preservation Board, met with the Commissioners and discussed the Mallo Cabin Restoration Project. The final reports have been submitted to the Cultural Trust Fund and Humanities Council. Mrs. Dumbrill discussed the addition of audio equipment to the Mallo Cabin project as its final phase. No action was taken.

#### **Road & Bridge Department**

Rick Williams, Road & Bridge Foreman, met with the Commissioners and discussed various county roads. No action was taken.

#### **Direct Deposit – County Employees**

A motion was made by Commissioner Rossman, seconded by Commissioner Hunt, to accept and authorize Chairman Seeley's signature on a resolution authorizing direct deposit for county employee payroll for the calendar year 2015. Carried. The recorded votes are as follows: Yea: Commissioners Rossman, Hunt and Ertman; Nay: Commissioner Shepperson. The resolution was signed and numbered 14-09.

#### **Circuit Court Magistrates**

An order appointing part-time Magistrates for Weston County was received from Circuit Court. The order was signed by Judge Castano and appointed Francis E. Stevens and R. Douglas Dumbrill as part-time Magistrates for the Circuit Court in the Sixth Judicial District, Weston County Wyoming. A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman, to concur with the appointments made by Circuit Court Judge Castano. Discussion ensued; a motion was made by Commissioner Hunt, seconded by Commissioner Rossman, to table the previous motion indefinitely. Carried. Commissioner Shepperson abstained as bringer of the original motion.

#### **Commissioners Meeting – General Election**

A motion was made by Commissioner Hunt, seconded by Commissioner Shepperson, to adjourn the meeting of November 4, 2014, by 11:00 a.m. due to the General Election. Carried. The recorded votes are as follows: Yea: Commissioners Shepperson, Hunt and Rossman; Nay: Commissioner Ertman.

#### **Approve Vouchers**

A motion was made by Commissioner Rossman, seconded by Commissioner Shepperson, to approve the vouchers as presented. Carried. They are as follows:

066 NCPERS, financial admin, \$272.00, AFLAC, payroll ded, \$1,758.71, Blue Cross Blue Shield, financial admin, \$51,477.15, Office of Child Support, payroll ded, \$175.00, Orchard Trust, payroll ded, \$1,140.00, WEBT, financial admin, \$170.35, Weston County Clerk, financial admin, \$43,034.30, WY Child Support, payroll deed, \$1,175.00, WY Dept of Workforce Services, financial admin, \$2,423.94, WY Retirement System, financial admin, \$27,155.47, Maxine Kaul, misc, \$46.37, Hermes Consolidated Inc, oil/gas/lube, \$26,595.26, Kadrmas, buffalo cr rd, \$11,907.82, Doug Jorrey, misc, \$399.99, WACO, misc, \$300.00, Collins communication, misc, \$700.00, Hermes Consolidated Inc, oil/gas/lube, \$48,068.88, Ad Pro, supp, \$2,316.06, ADI Insurance, insurance, \$45,721.00, All Clear Windows, \$145.00, misc, \$145.00, Allstate Peterbilt, repair/maint, \$235.44, Alpha Communications, \$55.00, tower rent, Arrow Electric, brd of prisoner, \$969.00, AT&T, comm., \$762.15, B-4 Automotive LLC, repair/maint, \$67.84, Batteries Plus, equip, \$373.21, Black Hills Auto Salvage, misc, \$1,543.30, Black Hills Chemical & Janitorial, brd prisoner, \$209.61, Black Hills Plumbing, repair/maint, \$674.00, Black Hills Power, util, \$3,495.03, Bob Barker, brd prisoner, \$51.70, Byrand Streeter, wages, \$1,255.25, C&J Newcastle Hardware, misc, \$319.18, Cambria Car wash, veh maint, \$200.00, Cambria Supply, repair/maint, \$262.45, Casey Thorson, supp, \$1,040.00, CDW Government Inc, brd prisoner, \$117.54, Central WC Solid Waste Dist, misc insurance, \$1,875.00, City of Newcastle, util, \$7,769.78, Civil Air Patrol Magazine, pub rel, \$395.00, Comtronix, repair/maint, \$156.00, Crook County, softwr, \$9,891.10, Culligan, misc, \$15.00, Decker's Market, supp, \$244.13, Dixon Bros, oil/gas/lube, \$193.42, Double D Obsolete Parts, repair/maint, \$380.14, Election Systems & Software Inc, \$264.80, Employee Data Forms, supp, \$27.25, Fastenal Company, repair/maint, \$159.97, Frontier Home Ranch & Hardware, supp, \$291.88, Gateway Auto Supply, repair/maint, \$124.42, Golden West Technologies, softwr, \$3,927.80, Great Western Tire Co, repair/maint, \$4,120.05, Greens Alignment, veh maint/fuel, \$377.99, Hansen & Peck, office exp, \$4,250.00, Hillyard, supp, \$82.80, Jacks Truck & Equipment, misc, \$209.90, Jerry Shepperson, mile/trvl \$84.09, Jodi Brooks, supp, \$85.12, KASL, supp, \$749.00, KB Engineering LLC, \$828.75, misc, Kone Inc, repair/maint, \$525.96, Lea Mitchell, dpty coroner calls, \$100.00, Lenard Seeley, mile/trvl, \$275.00, Lichen Research Center, softwr, \$2,750.00, Linstads Alignment & Brake Service, repair/maint, \$75.00, Mary Capps, clg-hist presr, \$302.00, MasterCard, mile/trvl, \$217.10, Max Masters, land rec, \$1,900.00, Michelle Sweet, mile/trvl, \$8.40, Microvoice Communications, misc, \$5,625.00, Minuteman Lube Center, veh/maint/fuel, \$212.91, NADA Appraisal Guides, misc, \$178.00, Neves Uniforms Inc, equip, \$39.28, Newcastle Ambulance Service, ambInc service, \$1,458.33, Newcastle Extinguisher, equip, \$21.79, Newcastle Motors, repair/maint, \$1,031.34, News Letter Journal, \$9,770.46, print/publ/supp, Office Ally, immunization, \$19.95, Osage Ambulance, ambInc service, \$4, 375.00, Pitney Bowes Inc, crthse supp, \$774.00, Porter Muirhead Cornia & Howard CPA'S, admin, \$15,000.00, Powder River Energy Corp, util, \$1,001.64, Power Plan Oib, repair/maint, \$1,685.82, Professional Plotter, supp, \$1,624.03, Randy Rossman, mile/trvl, \$24.00, Rapid Delivery, post/freight, \$12.60, Regional Health, medical, \$274.00, Ringer Law P.C., special attny, \$132.00, Roadrunner Disposal Service, util, \$60.00, RT Communications, comm, \$2,1133.24, Salina Suess-Baker, misc, \$315.00, Sanofi Pasteur, immunz, \$408.99, Servall Uniform/Linen Co, repair/maint, \$225.44, Shopko, supp, \$542.64, Source Gas, util, \$178.16, Sundance Equipment Co, post/freight, \$364.73, Susan Overman, misc, \$10.00, Thomas Reuters, misc, \$602.86, Timberline Services, gravel/rd \$ 2,9880.03, Tina Conklin, misc, \$258.89, Top Office Products, supp/maint, \$707.41, Town of Upton, community center/landfill, \$2,875.00, Tri Star Surveying, road fund, \$8,500.00, Ultra Max, equip, \$120.25, Upton Senior Center, senior center, \$625.00, Urbin Law Office, special attny, \$564.21, Verizon Wireless, comm, \$181.38, Vicki Hayman, gas/oil, \$85.00, Visa, misc, \$1,841.82, Voelker's Autobody, veh maint, \$5,226.17, WCS, comm, \$363.06, West End Water District, util, \$60.00, Weston Co Children's Center, wc child ctr, \$3,750.00, Weston County 4-H Council, trvl, \$1,099.02, Weston County Gazette, comm., \$180.00, Weston County Health Services, in-home hlth, \$1,375.00, Weston County Road & Bridge, maint/fuel, \$4,068.72, Weston County Sr Services, brd prisoner, \$2,736.00, Weston Engineering Inc, misc, \$5,136.00, Windsheild Doctor, veh maint/fuel, \$40.00, Woody's Food Center, supp, \$256.16, WY Automotive Co, repair/maint, \$253.45, WY Dept of Health, misc, \$318.00, WY Dept of Transportation, gravel/rd, \$33,511.20, WY Guardian Ad Litem, special attny, \$1,292.72, WY Law Enforcement Academy, school exp, \$1,000.00, WY Network, admin, \$233.05, Net Payroll, \$133,444.92.

There being no further business to come before the Commission the meeting adjourned at 4:05 p.m.

Attest: Mamie C. Krank  
County Clerk

Lenard D. Seeley  
Chairman