

September 2, 2014

The regular meeting of the Weston County Commissioners convened at 9:01 a.m. with Chairman Seeley presiding. Present for the meeting were Commissioners: Lenard D. Seeley, Jerry Shepperson, Randy Rossman, Marty Ertman, Tracy Hunt and County Clerk, Mamie C. Krank.

Invocation and Pledge of Allegiance

Commissioner Shepperson gave the Invocation and Commissioner Hunt led the delegation in the Pledge of Allegiance.

Approve Minutes

A motion was made by Commissioner Hunt, seconded by Commissioner Shepperson, to approve the minutes of the regular meeting held August 5, 2014, as published. Carried. Commissioner Ertman abstained, as she was not present for that meeting.

Cancellation of Taxes

A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman, to accept five cancellation of taxes in the following particulars: #1098 to Dean & Susan Kettley in the amount of \$.07; #1099 to Jon White in the amount of \$26.32; #1100 to Jeffrey & Merritt Hargrave in the amount of \$16.11; #1101 to Alfred & Patsy Bears in the amount of \$56.15 and #1102 to Bryce & Alean Bujarski in the amount of \$33.44. Discussion ensued, carried.

Raven Creek Tower Lease Agreement

A motion was made by Commissioner Hunt, seconded by Commissioner Shepperson, to approve a lease between Weston County and Alan Todd for the Raven Creek Tower. The lease agreement would allow Mr. Todd to place an antenna on the Raven Creek Tower in return for lease payments to the County of \$100.00 per year. Carried.

The meeting recessed at 9:39 a.m. and reconvened at 9:41 a.m. with all present.

Weston County Health Services

Maureen Cadwell, Weston County Health Services (WCHS) CEO; Todd Bishop, Kaiser & Company, and Board Members: Jill Sellers and Barry Peterson, met with the Commissioners to discuss proposed renovations to the facility including: expansion, kitchen upgrades and HVAC Mechanical upgrades. Ms. Cadwell requested the Commissioners sign a Resolution in support of the project for submittal to the State Lands & Investment Board, as one source of funding for the project. Ms. Cadwell proposed a one-percent specific purpose sales tax backed bond as partial funding for the renovations. The Commissioners questioned the figures presented by WCHS for the one-percent tax portion of funding. No action was taken, this issue will be revisited.

Budget Amendment – Homeland Security Secretary

The hour being 10:08 a.m. Chairman Seeley opened a public hearing to consider a budget amendment in the amount of \$1,052.92 for the Emergency Management/Homeland Security Secretary salary. Chairman Seeley called for public comment, hearing none; the public comment portion of the meeting closed at 10:10 a.m. A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman, to approve the budget amendment in the amount of \$1,052.92 for the Emergency Management/Homeland Security Secretary salary. Discussion ensued, carried. The Budget Amendment Hearing was closed at 10:14 a.m.

Citizen Complaint

Wayne Dutcher, citizen, met with the Commissioners to discuss a complaint regarding a local police officer who spotlighted the dogs in his yard for a period of ten minutes. The Commissioners suggested that Mr. Dutcher voice his concerns to the Newcastle City Council, who have jurisdiction over the matter. No action was taken.

The meeting recessed at 10:20 a.m. and reconvened at 10:26 a.m. with all present.

Farnsworth Single-Land Division

Anthony and Heidi Farnsworth met with the Commissioners to discuss an application for a single-land division within Weston County. Chairman Seeley asked Mamie C. Krank, County

Clerk, if the necessary paperwork was in order. Ms. Krank stated that all paperwork was in order and the single-land division had been approved by the Planning & Zoning Board. A motion was made by Commissioner Rossman, seconded by Commissioner Shepperson, to approve the Farnsworth Single-Land Division. Carried.

The meeting recessed at 10:32 a.m. and reconvened at 10:39 a.m. with all present.

Emergency Management/Homeland Security

Scott Rager, Emergency Management Coordinator, met with the Commissioners to provide an update on his department. Mr. Rager discussed various Homeland Security Grants. Mr. Rager discussed a letter to Governor Mead recommending that he be named as the Weston County Homeland Security Coordinator. Mr. Rager explained his role as a County employee and the connection to state and federal agencies when dealing with emergencies within the County. A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman, to authorize Chairman Seeley's signature on the letter to Governor Mead requesting Mr. Scott Rager be named Weston County Homeland Security Coordinator. Carried. The recorded votes were as follows: Yea: Commissioners Shepperson, Rossman and Ertman; Nay: Commissioner Hunt.

The meeting recessed at 11:17 a.m. and reconvened at 11:18 a.m. with all present.

County Attorney Office Space

William Curley, candidate for County Attorney, met with the Commissioners to discuss office space for the position beginning in 2015. The Commissioners asked Mr. Curley if he had a space in mind that would be suitable. Mr. Curley stated that he had not yet found a suitable space, and discussed the GIS room in the Courthouse basement as an interim space to get started. No action was taken, this issue will be re-visited.

Sheriff's Department

Bryan Colvard, Sheriff, met with the Commissioners and discussed his department's accounts receivable and fees for July and August. Sheriff Colvard related that the IT Room remodel project had been completed in the Law Enforcement Center. Sheriff Colvard discussed the possibility of Circuit Court sharing the District Courtroom space in the Courthouse; this could change the layout of the Emergency Operations Center (EOC) remodel, possibly housing the County Attorney as well as the Emergency Management Coordinator in the Law Enforcement Center. No action was taken.

The meeting recessed at 11:51 a.m. and reconvened at 1:30 p.m. with all present; except Commissioner Hunt, who joined the meeting at 1:33 p.m.

Ag/Extension Salary Contribution Agreement

A motion was made by Commissioner Rossman, seconded by Commissioner Shepperson, to authorize Chairman Seeley's signature on an Ag Extension Salary Agreement, and pay \$22,596.00 for Stacy Madden's position for Fiscal Year 2015. Carried.

Commissioner Hunt re-joined the meeting.

Accept Collections

A motion was made by Commissioner Rossman, seconded by Commissioner Hunt, to accept the collections of the District Court Clerk in the amount of \$1,231.47. Carried.

A motion was made by Commissioner Rossman, seconded by Commissioner Ertman, to accept the collections of the County Clerk in the amount of \$13,949.00. Carried.

Contract Engineer

Jerry Hunt, Contract Engineer, met with the Commissioners to discuss several County projects. **Energy Efficient Lighting:** Mr. Hunt related that Mallo Camp had requested several additions to the lighting project, including exterior lights for the Lodge and outbuildings, at a cost of approximately \$5,900.00. The Commissioners discussed the fact that Mallo Camp paid for the lights in the Mallo Camp Lodge kitchen due to time constraints and agreed that the additions were acceptable. Mr. Hunt will present a change order for the additional work to be completed. **Weston County Event Center:** Mr. Hunt discussed investigative work completed by Wiss, Janney and Elstner Associates (WJE) at the Weston County Event Center. Mr. Hunt

stated that five new core samples were drilled in the main area of the Event Center floor, and samples from the kitchen area were taken and sent for additional testing. Bearlodge Engineering conducted roof line testing. Mr. Hunt stated that Paul Reed Construction, various insurance companies, independent engineers and attorneys were present for the testing. No action was taken. Congestion Mitigation Air Quality: A motion was made by Commissioner Rossman, seconded by Commissioner Shepperson, to authorize bid advertisement of the 2011 and 2012 Congestion Mitigation Air Quality (CMAQ) grants once bids are approved. Discussion ensued, carried. Solid Waste Disposal/Landfills: Mr. Hunt discussed solid waste disposal and landfill facilities, stating that lifetime permits for landfills were available in some cases. No action was taken, this topic will be re-visited.

Property Insurance Renewal

Karen Ackerman, ADI Insurance, met with the Commissioners to review property insurance quotes received for Weston County. Mrs. Ackerman went through a quote from Glatfelter Public Practice and stated a second quote from Traveler's Insurance would be emailed for comparison. The Commissioners requested that both flood and earthquake coverage be removed from the quote. No action was taken.

The meeting recessed at 2:23 p.m. and reconvened at 2:31 p.m. with all present, except Commissioner Shepperson, who joined the meeting at 2:34 p.m.

Circuit Court

Judge Castano, Circuit Court Judge, met with the Commissioners to introduce himself to the Board and discuss court security. Judge Castano stated that he had visited with District Court, and discussed the possibility of sharing the courtroom space between District and Circuit Court. The Law Library of District Court could be converted into a Circuit Court office and the two courts would share the courtroom. This would alleviate security issues now present at the Circuit Court location. A motion was made by Commissioner Rossman, seconded by Commissioner Shepperson, to allow Judge Castano to move forward with preliminary investigation and a feasibility study, including cost estimates, for the combination of District and Circuit Court space. Discussion ensued regarding a consensus fund project for repairs to the District Courtroom, carried.

Osage Improvement & Service District

Cynthia Crabtree and Joe Wood Jr., Osage Improvement & Service District (OISD), met with the Commissioners to request that the County provide gravel for a road project on Metz Street in Osage. The District plans to replace culverts, survey, complete tap improvements, grade and gravel Metz Street at a total cost of \$102,382.00. The District requested approximately \$20,400.00 worth of gravel from the County for the project. No action was taken, this issue will be re-visited.

Solid Waste Disposal

John Leahy, WYDOT Project Engineer and Jerry Hunt, Contract Engineer, met with the Commissioners to discuss solid waste disposal. Mr. Leahy has worked as an engineer for a landfill and a transfer station in Rapid City. Mr. Leahy stated he would like to offer his expertise at no charge to Weston County. Mr. Hunt related that a county-wide landfill may be feasible for Weston County. Mr. Leahy suggested the use of a tipping fee at the landfill which would only be charged to those who used the facility. Mr. Leahy discussed composting and recycling at the facility. A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman, to authorize a feasibility study for a County landfill. Discussion ensued, carried.

Weston County Health Services

A motion was made by Commissioner Shepperson, seconded by Commissioner Hunt, to approve and sign a Resolution in support of Weston County Health Service's State Lands & Investment Board (SLIB) Grant Application. Carried.

Board Appointment

A motion was made by Commissioner Shepperson, seconded by Commissioner Hunt, to appoint Lynn Moller to a four-year term on the Northern Wyoming Mental Health Board. Carried.

State Loan & Investment Board Grants

A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman, to sign four State Loan & Investment Board (SLIB) Consensus Fund Grants in the following particulars: Courthouse Improvements (Copula, District Court and Basement) in the amount of \$150,000.00; Youth Exhibit Hall Improvements in the amount of \$100,000.00; Solid Waste Projects in the amount of \$211,710.00 and Mallo Water Tank Project/Phase II in the amount of \$60,000.00. Carried.

Homeland Security Emergency Management Performance Grant (EMPG)

A motion was made by Commissioner Ertman, seconded by Commissioner Rossman, to authorize Chairman Seeley's signature on the Fiscal Year 2014 Homeland Security EMPG Grant in the amount of \$30,000.00. Carried. The recorded votes are as follows: Yea: Commissioner Ertman, Rossman and Shepperson; Nay: Commissioner Hunt. This grant will reimburse fifty percent of the Homeland Security Coordinators wages.

Addendum for ESRI Mapping License

A motion was made by Commissioner Rossman, seconded by Commissioner Hunt, to authorize Chairman Seeley's signature on an Addendum to the Joint Agreement between Crook, Niobrara and Weston County for ESRI Regional mapping licenses. Carried.

Toomey's Mill Archival Drawings

A motion was made by Commissioner Ertman, seconded by Commissioner Rossman, to authorize Chairman Seeley's signature on a Contract between Weston County and CTA Architects Engineers for archival drawings of Toomey's Mill. The HABS/HAER Grant is for the Historic Preservation Board in the amount of \$6,275.00. Carried.

Mondell Airport

Tim Wick, Morrison Maierle Inc. and John Patik, Airport Board Member, met with the Commissioners to present a State Agreement and State Aid Grant for the overlay of Mondell Airport Runway. Mr. Wick reviewed the August 26, 2014, bid opening for the Runway Overlay and Electrical Rehab project. Century Companies Inc. had the apparent low bid of \$3,786,667.15, which is subject to Federal Aviation Administration (FAA) and WYDOT concurrence. Weston County's share of the Federal Grant would be \$83,568.00. Mr. Wick requested the Board sign an Agency Agreement for State Grant No. 3110. A motion was made by Commissioner Shepperson, seconded by Commissioner Ertman, to authorize Chairman Seeley's signature on an Agency Agreement between Weston County and the City of Newcastle for State Grant No. 3110 Airport Runway Rehab Project. Carried. A motion was made by Commissioner Rossman, seconded by Commissioner Shepperson, to authorize Chairman Seeley's signature on a Certificate of State Grant-In-Aid in the amount of \$168,889.00 or four percent of the eligible costs. Carried. A draft of the Federal Grant Agreement for Rehabilitation of the Mondell Airport Runway and Runway Lighting was presented to the Board for consideration. A motion was made by Commissioner Shepperson, seconded by Commissioner Ertman, to approve the Federal Aviation Administration (FAA) AIP Grant 3-56-0019-015-2014, once grant documents are finalized. Carried.

County Van

The Board reviewed a letter from Susan Overman, Treasurer, requesting the purchase of 2015 Chevrolet Traverse to replace a 2006 Chevrolet Uplander van at a cost of \$25,980.00. A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman, to authorize the purchase of a County van in the amount of \$25,980.00 from Newcastle Motors. Failed. Recorded votes are as follows: Yea: Commissioner Shepperson; Nay: Commissioners: Hunt, Rossman and Ertman.

Approve Vouchers

A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman, to approve the vouchers as presented. Carried. They are as follows:

066 NCPERS, financial admin, \$288.00, AFLAC, payroll ded, \$1,717.89, Blue Cross Blue Shield, financial admin, \$52,972.85, Office of Child Support, payroll ded, \$175.00, Orchard Trust, payroll ded, \$1,120.00, WEBT, financial admin, \$176.00, Weston County Clerk, financial admin, \$43,240.07, WY Child Support, payroll deed, \$1,175.00, WY Dept of Workforce Services, financial admin, \$2,368.4, WY Retirement System, financial admin, \$26,646.66, Intermountain

Record Center, record retention, \$1,423.48, Wiss, Janney, Elstner, Assoc, maj repairs, \$7,130.00, Hermes Consolidated Inc, oil/gas/lube, \$56,893.08, Leighton Construction, maj repairs, \$8,096.25, Ad Pro, post/freight/suppl, \$38.77, Alinea Coy, election, \$133.63, Allstate, repair/maint, \$89.95, Alpha Communications, tower rent, \$55.00, Ann Marie Wehri, election, \$138.75, AT&T Mobility, comm, \$1,480.07, Barb Munger, election, \$50.75, Barbara Crow, election, \$134.88, Barbara Lebsack, election, \$138.5, Becky Hadlock, election, \$125.58, Betty Petranek, election, \$58.00, Black Hills Chemical & Janitorial, repair/maint, \$692.07, Black Hills Plumbing, brd of prisoner, \$72.00, Black Hills Power, util, \$3,473.76, Bob Barker, inmate program, \$132.29, Byrand Streeter, wages, \$1,158.75, C&J Newcastle Hardware, supp, \$103.52, Cambria Car Wash, maint/fuel, \$100.00, Cambria Supply, repair/maint, \$301.08, Carmen Simon, mile/trvl, \$241.00, Carolyn Peterson, election, \$178.88, Casey Thorson, supp, \$1,300.00, Catherine Beck, election, \$213.00, Charlotte Daigh, election, \$50.75, Christine French, election, \$50.75, City of Newcastle, util, \$8,486.14, Claire Taft, election, \$198.25, Connie Tooman, election, \$211.25, Culligan Water Conditioning, misc, \$15.00, Dawnyell Anderson, election, \$21.75, Deanna Beck, election, \$160.13, Debbi Piper, election, \$178.10, Debra Smith, election, \$124.00, Decker's Market, supp, \$87.12, Defensive Edge Training & Consulting Inc, schl exp, \$400.00, Denise Thompson, election, \$157.63, Derek's Field Service, repair/maint, \$159.00, Dixon Bros Inc, oil/gas/lube, \$363.46, Don Steveson, srch rscue, \$1,107.22, Double D Obsolete Parts, repair/maint, \$253.84, Doug Jorrey, election, \$43.75, Dustbusters Inc, grvl/rd, \$1,361.93, Eddie's Truck Center, post/frght, \$118.08, Election Systems & Software Inc, supp, \$39.13, Ellen Butts, election, \$127.63, Fastenal Company, repair/maint, \$45.83, Fisher Sand & Gravel, grvl/rd, \$1,788.69, Fossil Industries Inc, hist pres, \$1,184.00, Francie Goode, election, \$143.94, Frontier Home Ranch, supp, \$98.50, Galls, brd prisoner, \$211.90, Gary Lebsack, election, \$138.51, Gateway Auto Supply, maint/fuel, \$165.93, George Dunlap Photography, misc, \$328.50, Global Star USA, hmlnd sec, \$2,310.56, Gloria Riehemann, election, \$186.63, Godfrey's Brake Service, repair/maint, \$843.38, Golden West Technologies, software, \$4,121.30, Grace Davis, election, \$138.51, Great Western Tire Co, repair/maint, \$586.28, Grimm's Pump & Industrial Supply, repair/maint, \$200.90, Hansen & Peck, office exp, \$4,250.00, Hillside Pharmacy, medical, \$44.90, Inland Truck Parts, repair/maint, \$2,100.00, Jacks Truck & Equipment, repair/maint, \$9.79, James Michael Tooman, election, \$131.25, Jane Capps, election \$149.25, Jenner Equipment, repair/maint, \$1,301.74, Joann Fassbender, election, \$127.63, Jodi Brooks, supp, \$2.94, Johns Electric, maj repair, \$5,700.00, Karen Carter, election, \$127.63, Karl's, brd prisoner, \$3,946.82, KASL, supp, \$706.80, Kathleen Tavegie, election, \$161.63, Lab Corp, pre empl, \$111.00, Laura Bock, election, \$172.13, Lavonne Roberts, election, \$134.88, LexisNexis Matthew Bender, equip, \$375.46, Lichen Research Center, cmptr sftwr, \$1,000.00, Linda Engle, election, \$58.00, Lori Bickford, supp, \$284.14, Lynda Bickford, election, \$124.00, Mallo Camp, contract empl, \$1,250.00, Mamie C. Krank, mile/trvl, \$90.00, Marlene Dixon, election, \$134.88, Marlys Mitchell, election, \$168.50, Mary Dixon, election, \$124.00, Mary Robertson, election, \$155.50, MasterCard, veh maint/fuel/mile trvl, \$1,943.73, Max Masters, land rec, \$1,900.00, MG Oil Company, oil/gas/lube, \$1,966.08, Mining Electrical Service, repair/maint, \$85.00, Minute lube Center, veh/maint, \$330.12, Motorola, equip, \$16,870.02, Mountain States Lithographing, supp, \$182.85, Narc, misc, \$55.00, National Sheriffs Association, pub rel, \$54.00, Newcastle Ambulance Service, ambInc srvc, \$2,916.66, Newcastle Chamber of Commerce, chamber, \$875.00, Newcastle Extinguisher, repair/maint, \$326.76, Newcastle Motors, maint/fuel, \$931.72, News Letter Journal, print/publ/supp, \$5,321.48, Office of State Lands & Invst, rd fund, \$25.00, Phyllis Sundstrom, election, \$29.00, Pitney Bowes Inc, supp, \$143.62, Porter Muirhead Cornia & Howard CPAS, admin, \$15,000.00, Postmaster, pstge, \$223.00, Powder River Energy Corp., util, \$1,078.63, Power Plan Oib, repair/maint, \$176.38, Precint Police Products, uniforms, \$779.00, Preventive Health and Safety Division, supp, \$144.00, Rapid Delivery, post/freight, \$12.60, Reserve Acct-Pitney Bowes, post/freight, \$2,800.00, Roadrunner Disposal Service, util, \$60.00, Rocky Mountain Re-Veg, leased equip, \$35,020.00, Roger Hesper, misc, \$28.98, RT Communications, comm, \$2,076.68, Safety-Kleen Corp, equip, \$346.87, Sandra Bulawa, election, \$153.25, Servall Uniform/Linen Co., repair/maint, \$248.49, Shari Frederick, mile/trvl, \$127.63, Shopko, supp, \$71.95, Shreds, record shred, \$84.00, Sirchie Finger Print Labs Inc, equip, \$354.09, Source Gas, util, \$156.56, Stacy Buchholz, trvl/gas/oil, \$86.98, Susan Love, mile trvl, \$135.38, Tammy Cleverdon, election, \$50.75, Team Lab Corp, oil/gas/lube, \$218.00, Timberline Services, grvl/rd mtrl, \$22,319.47, Tonia Mills, election, \$124.00, Top Office Products, supp, \$2,349.39, Uinta County Clerk, misc, \$100.00, Upton Co-op, Imbr/clvrts/brdg, \$43.01, Urbin Law office, atny, \$549.29, Vaisala Inc, repair/maint, \$1,373.75, Vanita Epperson, mile/trvl, \$144.88, Verizon, comm, \$181.32, Vicki Hayman, ec/st fair, \$51.40, Visa, mile/trvl, \$437.97, WACO, mile/trvl, \$85.00, WCS, comm, \$183.96, West End Water Dist, util, \$60.00, West River International,

repair/maint, \$584.70, Western Printing, supp, \$307.60, Weston County 4-H Council, supp, \$59.00, Weston County Health Services, in home health, \$1,600.00, Weston County Road & Bridge, mile/trvl/maint/fuel, \$4,196.16, Weston County Sheriff's Office, post/freight/brd prisoner, \$27.33, Weston County Sr. Services, brd of prisoner, \$1,748.00, Weston County Treasurer, juror/wtnss fees/trans/slry, \$2,403.00, Weston County Weed & Pest, repair/maint, \$431.40, Weston Engineering Inc, engineer srvs, \$1,000.00, Wiss, Janney, Elstner Assoc, maj rep, \$2,137.71, Woody's Food Center, supp, \$232.91, WY Assoc Sheriffs & Cheifs, pub rel, \$150.00, WY Automotive, repair/maint/oil/gas, \$1,018.44, WY Coroners Assoc, misc, \$125.00, WY Dept of Health, supp, \$318.00, WY Machinery, repair/maint, \$2,041.80, WY Network, admin, \$258.05, Wyoma M. Jungck, election, \$127.63, Net Payroll, \$144,633.89.

There being no further business to come before the Commission the meeting adjourned at 4:55 p.m.

Attest: Mamie C. Krank
County Clerk

Lenard D. Seeley
Chairman