

August 20, 2013

The regular meeting of the Weston County Commissioners convened at 8:58 a.m. with Chairman Seeley presiding. Present for the meeting were Commissioners: Lenard D. Seeley, Jerry Shepperson, Randy Rossman, Marty Ertman, Tracy Hunt and County Clerk, Mamie C. Krank.

Invocation and Pledge of Allegiance

Commissioner Rossman gave the Invocation and Commissioner Ertman led the delegation in the Pledge of Allegiance.

Approve Minutes

A motion was made by Commissioner Shepperson, seconded by Commissioner Ertman, to approve the minutes of the regular meeting held August 6, 2013 and the minutes of a special meeting held August 9, 2013, as published. Carried.

Fairgrounds

Dean Kettley, Fairgrounds Manager, met with the Commissioners to discuss possible electrical upgrades to the Youth Exhibit Hall, Open Class Building and Beef Barn at the Weston County Fairgrounds. An estimate received for the electrical upgrades from John's Electric in the amount of \$4,125.00 was presented by Mr. Kettley. A motion was made by Commissioner Rossman, seconded by Commissioner Shepperson, to accept the quote in the amount of \$4,125.00 for electrical upgrades to the Youth Exhibit Hall, Open Class Building and Beef Barn at the Weston County Fairgrounds. Discussion ensued, carried.

2013-2014 Consensus Funds

The Commissioners received a request from Mark Lindstrom, Town of Upton, for permission to move 2013-14 Consensus funds in the amount of \$33,000.00 from the Water Line Replacement Project to the Colorado Grant W&S Replacement Project. A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman, to allow the reallocation of Consensus funds between Town of Upton projects in the amount of \$33,000.00, and to sign a Resolution to that effect. The Resolution will be forwarded to the City of Newcastle for signatures. Carried.

Rebates of Taxes

A motion was made by Commissioner Hunt, seconded by Commissioner Shepperson, to approve and sign two (2) rebates of taxes to M&K Oil. The rebates of taxes were numbered 1061 in the amount of \$607.36 and 1062 in the amount of \$608.82. Carried.

Budget Amendment Hearing Dispatch

A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman, to set a budget amendment hearing for September 3, 2013 at 10:15 a.m., to consider increasing the Law Enforcement Dispatch line item by \$2,400.00 to cover Fiscal Year 2014 dispatch costs. Carried.

Second Dispensing Room

A motion was made by Commissioner Rossman, seconded by Commissioner Ertman, to approve a second dispensing room permit for the Flying V on August 31, 2013. Carried.

County Road Fund

A motion was made by Commissioner Rossman, seconded by Commissioner Shepperson, to approve and sign a County Road Fund Project Eligibility Certification Form for the 2013 Congestion Mitigation Air Quality (CMAQ) for the local match funding in the amount of \$40,000.00. Carried.

County Road Fund

A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman, to approve and sign a County Road Fund Project Eligibility Certification Form for the 2012 Congestion Mitigation Air Quality (CMAQ) for the local match funding in the amount of \$30,585.00. Carried.

The meeting recessed at 9:24 a.m. and reconvened at 9:30 a.m. with all present.

District Court

Sandra Walford, District Court Clerk, met with the Commissioners and discussed damage to the third floor due to roof leaks and air conditioning system leaks. The Commissioners joined Mrs. Walford upstairs to view the damages. The group returned to the Commissioners Room, lengthy discussion ensued regarding repairing the roof prior to interior repairs. The Commissioners discussed visiting Weston County's sister Courthouse in Belle Fourche, South Dakota. Mrs. Walford discussed the purchase of a new desk for the District Court Office; the Commissioners requested a quote prior to the purchase. No action was taken.

Rare Element Resources

Mike Finn, Rare Element Resources (RER), met with the Commissioners to give an update on progress of the RER mine. Mr. Finn discussed the Traffic Study Committee for the Upton Logistics Center and requested a member of RER be named to the committee. Commissioner Shepperson stated that the committee is being formed; the first meeting of the committee is intended for next week. No action was taken.

Credit Card

Susan Overman, Treasurer; Ben Connolly and Shauna Oleson, Wells Fargo Bank, met with the Commissioners and discussed the possible implementation of credit card payment in county offices. Mr. Connolly and Ms. Oleson made a presentation and discussed the costs to the customers using the service and the costs to the county. The Commissioners raised many concerns and requested more information to be presented at a future meeting. No action was taken; this issue will be re-visited on September 17, 2013 at 10:00 a.m.

Budget Amendment Hearing Airport

The hour being 10:31 a.m. Chairman Seeley opened a Budget Amendment Hearing to consider increasing the Fiscal Year 2014 budget by \$10,000.00 for the Airport Runway Renovation Project. The State portion of the grant would increase by \$6,000.00 and the local match portion would increase by \$4,000.00; divided equally between the City of Newcastle and Weston County. Chairman Seeley called for public comment; hearing none, the public comment portion of the hearing was closed at 10:33 a.m. A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman, to approve the budget amendment in the amount of \$10,000.00 for the Airport Runway Renovation Project. Carried. The Budget Amendment Hearing was closed at 10:34 a.m.

The meeting recessed at 10:35 a.m. and reconvened at 10:44 a.m. with all present except Commissioner Hunt.

Mallo Camp Water Tank Replacement Project

Greg Stumpff, Mallo Camp Board Member and Ralph Goodson, Bear Lodge Engineering, met with the Commissioners and discussed the Mallo Camp Water Tank Replacement Project.

Commissioner Hunt rejoined the meeting at 10:45 a.m.

Mr. Goodson went over a feasibility report consisting of three options for the Mallo Camp Water Tank Replacement Project. Among the upgrades are: a water chlorination system, the relocation of a water storage tank near the Mallo Motel and upgrades to the pipe system to accommodate water flow. The estimated improvement costs for the recommended option are \$185,000.00. Weston County currently has \$150,000.00 allocated to this project through 2012-13 Consensus funding. The Commissioners agreed that the project should move forward without the pipe upgrades until additional funding is secured. The participants were thanked for the information. No action was taken.

Crown Subdivision

Mike Pietschmann, Redland Group and Charles Weinreis, Wyoming Club Development, LLC, met with the Commissioners and discussed the re-subdivision of Tract 14 in the Crown Subdivision. Chairman Seeley asked Mamie C. Krank, County Clerk, if the paperwork for the re-subdivision of Tract 14 was in order. Ms. Krank replied that Mr. Pietschmann and Mr. Weinreis had met with the Planning & Zoning Board and the Crown re-subdivision of Tract 14 had been approved. Ms. Krank explained that the appropriate paperwork was in order in her office and upon approval Mr. Pietschmann and Mr. Weinreis were ready to file the Mylar plat in the

County Clerk's Office. A motion was made by Commissioner Rossman, seconded by Commissioner Shepperson, to approve the Re-Subdivision of Tract 14 in the Crown Subdivision. Carried. Commissioner Hunt did not vote due to a conflict.

The meeting recessed at 11:10 a.m. and reconvened at 11:23 a.m. with all present.

Sheriff's Department

Bryan Colvard, Sheriff, met with the Commissioners and discussed the wage ceilings and step increases within his department. Sheriff Colvard presented a handout to each Commissioner. No action was taken.

The meeting recessed at 11:54 a.m. and reconvened at 1:29 p.m. with all present.

Contract Engineer

Jerry Hunt, Contract Engineer, met with the Commissioners and discussed the Crown Re-Subdivision of Tract 14. Mr. Hunt signed the Mylar plat as Weston County's Contract Engineer. Mr. Hunt discussed the Weston County Event Center progress and a received a copy of the Final Report drafted by Dr. Kim Basham, KB Engineering. The Commissioners agreed that the Final Report from KB Engineering should be forwarded by Don Hansen, County Attorney, to the contractor for the Weston County Event Center. No action was taken.

The meeting recessed at 1:50 p.m. and reconvened at 1:58 p.m. with all present.

Bryan Colvard, Sheriff; Fran Lehman, GIS Land Records; Becky Hadlock, Road & Bridge; Rick Williams, Road & Bridge Foreman and Don Hanson, County Attorney joined the meeting.

County Roads

The Commissioners held a work session to discuss various county roads and determined a priority list for county road maintenance. The Commissioners discussed criteria for establishing county road maintenance. Values such as the number of persons living on the county road, high traffic roads, emergency management considerations and school bus routes were discussed. The following list was formulated as the top five county roads qualifying for maintenance: #1. Upton Fairview Road, #2. Skull Creek Road, #3. Materi Road and Raven Creek Road combined, #4. Cheyenne River Road, #5. Fiddler Creek Road. The group discussed county easements needed on these roads and the need for surveys on all except the Upton Fairview Road. A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman, to complete surveys on the Skull Creek Road, Materi Road, Raven Creek Road, Cheyenne River Road and the Fiddler Creek Road. Carried.

The meeting recessed at 3:18 p.m. and reconvened at 3:30 p.m. with all present.

Big Plum Creek Road

Chairman Seeley discussed a conversation he had with Ed Wagoner regarding the Plum Creek Road. Mr. Wagoner would like the county to determine if the Big Plum Creek Road is a county road. The Commissioners decided that the evidence shows Big Plum Creek Road is not a county road. Commissioner Ertman dissented. Chairman Seeley will contact Mr. Wagoner to relay the findings. No action was taken.

Road & Bridge Department

Rick Williams, Road & Bridge Foreman, met with the Commissioners and discussed equipment rental to complete the mowing on county roads. Mr. Williams discussed the Oil Creek FEMA project which will be completed this week. Mr. Williams discussed the 2011 CMAQ project and questioned if the county needed to request bids for the dust suppression application. The Commissioners agreed that if contract labor will be used to apply the dust suppression the project needs to be advertised and let for bids. No action was taken.

County Position Discussion

The Commissioners scheduled an hour on the September 17, 2013 meeting beginning at 2:15 p.m. to discuss the need for a county employee to coordinate projects. No action was taken.

There being no further business to come before the Commission the meeting adjourned at 4:28 p.m.

Attest: Mamie C. Krank
County Clerk

Lenard D. Seeley
Chairman