

August 7, 2012

The regular meeting of the Weston County Commissioners convened at 9:03 a.m. with Vice Chairman Jerry Shepperson presiding. Present for the meeting were Commissioners: Jerry Shepperson, Marty Ertman, Randy Rossman, Lenard D. Seeley, and County Clerk, Mamie C. Krank. Chairman Tom W. Bruce was not present for the meeting due to fires in the County.

Good of the Order

Commissioner Seeley gave the invocation and Commissioner Rossman led the Delegation in the Pledge of Allegiance.

Fair Board

The Commissioners discussed the Fair Board and phone calls received regarding Colleen Donaldson, Fair Board Member. The Commissioners decided to call Ms. Donaldson and request her presence at the meeting. No action was taken, this issue will be revisited.

The meeting recessed at 9:18 a.m. and reconvened at 9:26 a.m. with all present.

Fair Board

Colleen Donaldson, Fair Board Member, joined the meeting. Vice Chairman Shepperson explained that multiple complaints had been received by various Commissioners regarding inappropriate conduct by Ms. Donaldson. Vice Chairman Shepperson presented a copy of W.S. 18-9-102(h) which deals with removal of a Board Member for Ms. Donaldson to review. Ms. Donaldson related her side of the incident which occurred between herself and Nora Lipp at the Fairgrounds. Ms. Donaldson requested the Board of Commissioners vote on the issue while she was present. A motion was made by Commissioner Seeley to remove Colleen Donaldson from the Weston County Fair Board. Motion failed due to a lack of a second. Vice Chairman Shepperson suggested this matter be discussed at a Fair Board Meeting, if the issue cannot be resolved, the Fair Board would need to request the Commissioners take action.

County Board of Equalization Rules

The hour being 10:07 a.m. Vice Chairman Shepperson opened a public hearing to consider revising the County Board of Equalization Rules. Vice Chairman Shepperson called for public comment, hearing none; the public comment portion of the hearing was closed at 10:10 a.m. A motion was made by Commissioner Ertman, seconded by Commissioner Rossman, to adopt the new County Board of Equalization Rules. Discussion ensued; Commissioner Ertman thanked Tina Conklin, Assessor and Mamie Krank, County Clerk for completing the revisions. Carried. The hearing was closed at 10:12 a.m.

The meeting recessed at 10:13 a.m. and reconvened at 10:22 a.m. with all present.

University of Wyoming

A motion was made by Commissioner Rossman, seconded by Commissioner Seeley, to accept a salary contribution agreement between the University of Wyoming and Weston County for the Weston County Extension Coordinator in the amount of \$19,656.00, and authorize Vice Chairman Shepperson to sign the agreement. Carried.

Subdivision Rules and Regulations Resolution

A motion was made by Commissioner Ertman, seconded by Commissioner Rossman, to accept a Resolution for Subdivision Rules and Regulations and record the document in the County Clerk's Office. Carried.

Tax Year 2012 Mill Levy

Tina Conklin, Assessor, presented the Weston County tax district authorization report for the tax year 2012. A motion was made by Commissioner Rossman, seconded by Commissioner Ertman, to approve the mill levy as presented for the tax year 2012. Carried.

Flying V Trail Lease

Linda Hunt, City Council Member, met with the Commissioner to discuss the proposed Flying V Trail Lease. Discussion ensued. It was decided that this topic will be revisited at the next meeting. No action was taken.

Catering Permit

A motion was made by Commissioner Rossman, seconded by Commissioner Ertman, to re-affirm action taken to issue a catering permit for the Flying V Cambria Inn for the period of August 4 through August 11, 2012. Carried.

Accept Collections

A motion was made by Commissioner Rossman, seconded by Commissioner Seeley to accept the collections of the District Court in the amount of \$1,429.43 and the collections of the County Clerk in the amount of \$9,665.50. Carried.

Public Health

Lori Bickford, Public Health Nurse, met with the Commissioners to discuss Emergency Preparedness and the State Contract which will assign a shared Emergency Preparedness position between Weston and Crook County. Mrs. Bickford discussed the recent fires and emergency shelters that were utilized. Mrs. Bickford has scheduled Red Cross trainings for Weston County. Public Health will provide Red Cross training at no cost to citizens who may be certified. The Commissioners thanked Mrs. Bickford for the information. No action was taken.

Underground Right of Way Easement

A motion was made by Commissioner Rossman, seconded by Commissioner Ertman, to authorize Vice Chairman Shepperson to sign an underground Right of Way Easement between Powder River Energy Corporation and Weston County. The twenty foot wide easement at Mt. Pisgah Tower Site will allow for a buried power line to be installed. Carried.

Approve Minutes

A motion was made by Commissioner Rossman, seconded by Commissioner Seeley, to approve the minutes of the Regular Meeting held July 17, 2012, with a correction to the verbiage under the Weston County Event Center to include the term forensic engineer. Carried.

Commissioner Ertman requested the Budget Hearing Minutes of July 17, 2012, be revised to include the reading of a portion of the minutes of 7-19-2011, where Weston County requested accounting on the Landfill appropriation. Discussion ensued. A motion was made by Commissioner Ertman, seconded by Commissioner Rossman, to approve the minutes of the Budget Hearing held July 17, 2012, as amended. Carried.

Sheriff's Department

Bryan Colvard, Sheriff, met with the Commissioners and gave the department report including accounts receivable and monthly fees. Sheriff Colvard discussed additional radio purchases for emergencies which will be housed in the Emergency Operations Center. No action was taken.

Meeting Cancellation

A motion was made by Commissioner Seeley, seconded by Commissioner Rossman, to cancel the Commissioners' Meeting scheduled for August 21, 2012, because of the Primary Election. Carried.

The meeting recessed at 12:03 p.m. and reconvened at 1:32 p.m. with all present.

Joint Meeting

The Commissioners discussed an invitation to attend a meeting of the Crook & Campbell County Commissioners at the Canyon Springs Stage Stop Steak House scheduled for August 13, 2012. No action was taken.

Property Insurance

Karen Ackerman, ADI Insurance, met with the Commissioners to review Weston County's property schedule and discuss renewal figures for Fiscal Year 2013. Ms. Ackerman presented schedules for the Commissioners to review. No action was taken, this issue will be revisited.

Weston County Loop Tour Signs

Karen Ackerman discussed the possibility of Road & Bridge crews helping to re-set some of the Weston County Loop Tour signs on Skull Creek Road. The Commissioners requested Ms. Ackerman contact Rick Williams, Road & Bridge Foreman. No action was taken.

The meeting recessed at 2:10 p.m. and reconvened at 2:15 p.m. with all present.

Fair Board

Tom W. Bruce, Chairman joined the meeting on speaker phone to discuss the issue of Colleen Donaldson, Fair Board Member. Chairman Bruce had received numerous phone calls regarding the issue. Mamie C. Krank, County Clerk, explained what had transpired in the meeting with Ms. Donaldson earlier in the day. Discussion ensued. It was decided that the Fair Board would need to make a formal request for action by the Commissioners. No action was taken.

Central Weston County Solid Waste District

Cynthia Crabtree and Delbert Stickling, Central Weston County Solid Waste District (CWCSWD) Members met with the Commissioners to discuss the Osage facility. Commissioner Ertman explained that the County was considering a County-wide Solid Waste District. Options such as a transfer station, recycling station, or County-wide Landfill were discussed. Ms. Crabtree stated that the Osage facility currently recycles some materials. Commissioner Seeley related an idea for "pyrolysis" which would get rid of trash and produce electricity. Excess electricity could be sold. Commissioner Seeley explained that Weston County is looking for a constructive solution for a long term solution. Incentives and deterrents for recycling and public education were discussed. No action was taken, this issue will be revisited.

Mondell Airport Board

Byrand Streeter Mondell Airport Manager, and Dan Moudree, Airport Board Member, met with the Commissioners and discussed grants for the Mondell Airport Runway Renovation Project. Two State Grants and one Federal Grant will be utilized to complete the project at a cost of over 1.5 million dollars. The local match requirement for all three Airport grants totals \$49,297.00 and will be split equally between Weston County and the City of Newcastle. Mr. Streeter and Mr. Moudree were thanked for providing the grant information. A motion was made by Commissioner Rossman, seconded by Commissioner Ertman, to accept the grants to complete the Mondell Airport Runway Renovation Project and authorize Vice Chairman Shepperson to sign. Carried.

The meeting recessed at 3:09 p.m. and reconvened at 3:20 p.m. with all present.

Road & Bridge Department

Rick Williams, Road & Bridge Foreman and Don Hansen, County Attorney, met with the Commissioners. Mr. Williams discussed culverts on the Skull Creek Road and requested authorization for shoulder repairs to the road at a cost of approximately \$50,000.00. Mr. Williams stated that a Federal Emergency Management Agency (FEMA) Grant which Weston County had already received would pay for the culvert work on the Skull Creek Road. A motion was made by Commissioner Seeley, seconded by Commissioner Rossman, to authorize the repairs to Skull Creek Road and allocate the additional funds from the County Road Fund account. Carried.

A motion was made by Commissioner Rossman, seconded by Commissioner Seeley, to accept a request from Rick Williams, Road & Bridge Foreman, for Contract Engineering Services on the Skull Creek Road. Carried. A requisition form was presented and signed by Vice Chairman Shepperson for the engineering services on Skull Creek Road.

Executive Session

A motion was made by Commissioner Ertman, seconded by Commissioner Rossman, to enter executive session under Wyoming Statute 16-4-405 (a) (ii) to discuss a Weston County employee. Carried. The meeting went into executive session at 4:00 p.m. with Commissioners: Shepperson, Ertman, Rossman, Seeley; County Clerk: Mamie C. Krank and County Attorney: Don Hansen present; and returned to open session at 4:08 p.m. with all present.

Weston County Event Center

Don Hansen, County Attorney, discussed the County's wish to enter the mediation process with Paul Reed Construction for the Weston County Event Center. Mr. Hansen stated he would update the Commissioners once new information was available. No action was taken, this issue will be revisited.

Approve Vouchers

A motion was made by Commissioner Rossman, seconded by Commissioner Seeley, to approve the vouchers as presented. Carried. They are as follows:

066 NCPERS, financial admin, \$272.00, AFLAC, payroll ded, \$1,852.72, Blue Cross Blue Shield, financial admin, \$51,327.29, Office of Child Support, payroll ded, \$175.00, Orchard Trust, payroll ded, \$1,295.00, WEBT, financial admin, \$181.65, Weston County Clerk, financial admin, \$46,993.31, WY Child Support, payroll ded, \$650.00, WY Dept of Workforce Services, financial admin, \$3,789.03, WY Retirement System, financial admin, \$27,388.60, WY Retirement System, financial admin, \$596.78, Black Hills Plumbing, wc fac retrofit, \$941.00, Osage Improvement & Srvc Dist, elctn misc, \$900.00, Emergency Communications Network, hmlnd sec exp, \$7,500.00, Hermes Consolidated Inc, oil/gas, \$23,986.52, ADI Insurance Agency, insurance, \$214.00, Alpha Communications, radio exp/tower rent, \$188.00, Alsco, janitor supp, \$105.80, Apex Technology Solutions, software, \$1,100.00, AT&T Mobility, comm, \$950.91, Black Hills Chemical & Janitorial, brd of prisoners, \$70.96, Black Hills Plumbing, repair/maint, \$568.58, Black Hills Power, util, \$3,507.16, Black Hills Printing & Signs, hmlnd sec exp, \$40.45, Brownell's Inc, officer equip/ammo, \$661.30, Tom W. Bruce, comm mile/trvl/school exp, \$612.48, Butler Machinery Co, repair/maint, \$256.44, Byrand Streeter, contract wages, \$1,071.82, C&J Newcastle Hardware, repair/maint/hmlnd sec exp/janitor exp, \$772.37, Cambria Car Wash, veh maint/fuel, \$50.00, Cambria Supply, repair/maint, \$446.73, Casey Thorson, janitor supp, \$1,620.00, City of Newcastle, util/dispatch/circ court/pub def/p-hlth exp, \$7,437.61, Collins Communications Inc, hmlnd sec exp/new equip, \$4,504.00, Colorado Customware Users Group, comm, \$150.00, Consolidated Services, repair/maint, \$107.00, Culligan Water Conditioning, misc, \$15.00, Debra Holt, hmlnd sec exp, \$658.80, Decker's Market, ag exp, \$9.00, Dixon Bros Inc, oil/gas, \$341.67, Drive Train Industries Inc, repair/maint, \$59.85, Election Systems & Software Inc, elctn supp, \$7,924.32, Family Dollar Stores, supp, \$18.05, Fastenal Company, repair/maint, \$150.93, Gateway Auto Supply, repair/maint, \$925.68, Globalstar USA, hmlnd sec exp, \$2,322.74, Godfrey's Brake Service, repair/maint, \$353.25, Golden West Technologies, hmlnd sec exp, \$89.97, Grimm's Pump & Industrial Supply, repair/maint, \$144.80, Hansen & Peck, office exp, \$4,250.00, Hemocue Inc, p-hlth exp, \$183.00, Heritage House 76, p-hlth exp, \$73.75, Hornady, equip/ammo, \$777.30, James R. Bryan, repair/maint, \$822.00, Jared Engle, cntrct/equip/lbr, \$1,024.00, Jerry Shepperson, mile/trvl, \$84.00, Jodi Brooks, wic, \$40.78, John's Electric, repair/maint, \$170.00, KASL, p-hlth exp, \$684.00, Lea Mitchell, school exp/mile/trvl, \$437.00, Lenard D. Seeley, mile/trvl, \$20.00, Lichen Research Center, comp software, \$1,000.00, Lori Bickford, p-hlth exp, \$613.98, Lyle Signs Inc, Imbr/clvrts/ brdg, \$87.87, Marco Inc, ag exp, \$268.71, MasterCard, officer equip/school exp/misc, \$699.63, Matthew Bender & Co Inc, law library, \$105.94, Max Masters, gis land records, \$1,900.00, Midwest Cancer Screening, p-hlth exp, \$55.30, Minuteman Lube Center, veh maint/fuel, \$41.45, Modern Cleaners, misc, \$11.00, Moore Medical LLC, p-hlth exp, \$255.59, National Public Safety/Span Publ, officer equip, \$144.00, National Sheriffs Assoc, pub rel, \$50.00, Newcastle Extinguisher, repair/maint, \$407.86, Newcastle Motors, veh maint, \$189.31, Newman Traffic Signs, Imbr/clvrts/brdg, \$102.01, News Letter Journal, print/publ/ag supp/hmlnd sec exp, \$2,589.18, Noodle Soup of Weingart Design, p-hlth exp, \$83.00, Northern WY Mental Health/Newcastle, jail medical, \$15.00, Pamida, repair/maint/brd of prisoners/p-hlth exp/hmlnd sec exp/supp/mile/trvl, \$1,102.80, Paul E. Bombeck, Jr, janitor supp, \$45.00, Phil's Tire, veh maint/fuel, \$47.87, Powder River Energy Corp, util, \$922.44, Power Plan OIB, repair/maint, \$398.42, Preventive Health and Safety Division, p-hlth exp, \$192.00, Randy Rossman, mile/trvl, \$12.00, Reserve Acct-Pitney Bowes, post/freight, \$5,650.00, Ringer Law PC, special attny, \$321.00, Roadrunner Disposal Service, util, \$55.00, Robert Kenney, deputy calls, \$50.00, Robin King Trucking, cntrct/equip/lbr, \$1,704.68, Rocky MT Info Network, pre empty, \$50.00, RT Communications, comm, \$1,918.42, Sanofi Pasteur, p-hlth exp, \$819.51, Securus, inmate program, \$280.00, Servall Uniform/Linen Co, repair/maint, \$183.16, Sherry Daigle, school exp, \$22.00, Source Gas, util, \$156.39, Stacy Madden, ag exp, \$58.89, Susan K. Overman, misc, \$26.49, Ted Blocker Holsters, supp, \$208.30, Tina Conklin, supp/school exp, \$67.35, Top Office Products, p-hlth exp, \$492.76, True North Steel, Imbr/clvrts/brdg, \$200.00, Tyler Technologies, comp software, \$17,505.50, Urbin & Patterson LLP, special attny, \$30.00, USDA Forest Service, ag exp, \$3,675.14, Vaisala Inc, awos, \$449.00, Verizon Wireless, p-hlth exp, \$51.70, VISA, ag exp, \$725.86, WACO, school exp, \$425.00, Wade Regan Trucking, cntrct/equip/lbr, \$990.00, WCS, comm, \$184.32, WCTA, school exp, \$32.00, West End Water District, util, \$60.00, West Payment Center, law library, \$281.40, Western Star Inc,

repair/maint, \$353.67, WC Fire Protection Dist, hmlnd sec exp, \$473.93, WC Gazette, print/publ, \$50.00, WC Road & Bridge, veh maint/fuel/ag exp, \$4,977.32, WC Weed & Pest, financial admin, \$952.70, William N. Brooks, p-hlth exp, \$100.00, Woody's Food Center, wic/ag exp, \$15.30, WY Automotive Co, repair/maint, \$558.18, WY Dept of Health, p-hlth exp, \$549.00, WY Health Council, p-hlth exp, \$679.99, WY Law Enfrcmnt Academy, school exp, \$719.00, WY Machinery Co, leased equip/repair/maint/oil/gas/post/freight, \$11,780.87, WY Network, financial admin, \$251.25, Net Payroll, \$153,939.33.

There being no further business to come before the Commission the meeting adjourned at 4:16 p.m.

Attest: Mamie C. Krank
County Clerk

Tom W. Bruce
Chairman