

August 6, 2013

The regular meeting of the Weston County Commissioners convened at 9:01 a.m. with Chairman Seeley presiding. Present for the meeting were Commissioners: Lenard D. Seeley, Jerry Shepperson, Marty Ertman, Tracy Hunt and County Clerk, Mamie C. Krank. Commissioner Randy Rossman was not present for the meeting.

Invocation and Pledge of Allegiance

Commissioner Shepperson gave the Invocation and Chairman Seeley led the delegation in the Pledge of Allegiance.

Approve Minutes

A motion was made by Commissioner Hunt, seconded by Commissioner Shepperson, to approve the minutes of the Budget Hearing held July 15, 2013 and the minutes of the regular meeting held July 16, 2013, as published. Carried.

Accept Collections

A motion was made by Commissioner Shepperson, seconded by Commissioner Ertman, to accept the collections of the District Court in the amount of \$1,778.74 and the collections of the County Clerk in the amount of \$13,439.00. Carried.

2013 Consensus Projects

A motion was made by Commissioner Shepperson, seconded by Commissioner Ertman, to reaffirm action taken to sign and mail a letter to Governor Mead and the Legislative Service Office regarding the 2013 Consensus Projects. This letter stated that Weston County is in compliance with Wyoming Statute 16-6-101(a)(i). Carried.

2013-2014 CMAQ Agreement

A motion was made by Commissioner Ertman, seconded by Commissioner Shepperson, to authorize Chairman Seeley's signature on two copies of the 2013-2014 Congestion Mitigation Air Quality (CMAQ) Agreement. The Agreement is in the amount of \$200,000.00, the local match portion is \$40,000.00. Carried.

Rebates of Taxes

A motion was made by Commissioner Shepperson, seconded by Commissioner Ertman, to approve and sign four (4) rebates of taxes to M&K Oil. The rebates of taxes were numbered 1057 in the amount of \$229.31, 1058 in the amount of \$455.37, 1059 in the amount of \$378.05 and 1060 in the amount of \$153.45. Carried.

Second Dispensing Room Permit

A motion was made by Commissioner Hunt, seconded by Commissioner Shepperson, to approve a request for a second dispensing room for the Fountain Inn on August 10, 2013. Discussion ensued, carried.

The meeting recessed at 9:40 a.m. and reconvened at 9:47 a.m. with all present.

FY2014 Mill Levies

A motion was made by Commissioner Shepperson, seconded by Commissioner Hunt, to accept and approve the mill levies as set by Tina Conklin, Weston County Assessor, for Fiscal Year 2014. Carried.

Budget Amendment Hearing - Airport

A motion was made by Commissioner Shepperson, seconded by Commissioner Ertman, to set a Budget Amendment Hearing for August 20, 2013 at 10:30 a.m. to consider increasing the general fund portion of the Fiscal Year 2014 budget by \$10,000.00 for Phase II of the Mondell Airport Runway Renovation Project. Carried.

Mondell Airport – Supplementary Agreement #1

A motion was made by Commissioner Shepperson, seconded by Commissioner Ertman, to accept and authorize Chairman Seeley's signature on six (6) copies of Supplementary Agreement #1 for the Mondell Airport in the amount of \$6,277.50 for temporary fencing. Carried.

Budget Amendment - Airport

The hour being 10:30 a.m. Chairman Seeley opened a Budget Amendment Hearing to consider increasing the general fund portion of the Fiscal Year 2014 budget by \$1,832,630.00 for Phase II of the Mondell Airport Runway Renovation Project. Chairman Seeley called for public comment, hearing none; the public comment portion of the hearing closed at 10:32 a.m. A motion was made by Commissioner Shepperson, seconded by Commissioner Hunt, to approve a budget amendment for the Airport Runway Project Phase II in the amount of \$1,832,630.00. Carried.

The meeting recessed at 10:41 a.m. and reconvened at 10:47 a.m. with all present.

Homeland Security

Doug Jorrey, Homeland Security Coordinator, met with the Commissioners and discussed 2013 Homeland Security Grant Funding. The Office of Homeland Security has funding available, however; requested counties across the state respond if they want to receive the funding and explain how the funding would be used. Mr. Jorrey stated that Weston County could use the funds to maintain the code red emergency system and make upgrades to communications systems. A motion was made by Commissioner Shepperson, seconded by Commissioner Ertman, to request 2013 Homeland Security Funding to be allocated in Fiscal Year 2014. Discussion ensued, carried.

Joint Powers Agreement

The hour being 11:15 a.m. the Joint Powers Agreement Public Health Emergency Preparedness held its organizational meeting by conference call with Crook County. Present for the telephone conference were: Jim Hadley, Kelly Dennis and Jeanne Whalen, Board of Crook County Commissioners; Joe Baron, Crook County Attorney; Connie Tschetter, Crook County Clerk; Becky Tinsley, Crook County Public Health Nurse; Judy Stallman, State Public Health Supervisor; Lenard D. Seeley, Marty Ertman, Tracy Hunt and Jerry Shepperson, Board of Weston County Commissioners; Mamie Krank, Weston County Clerk; Lori Bickford, Weston County Public Health Nurse and Bob Bonnar, News Letter Journal. Mr. Baron prepared a Certificate of Organization for Chairman Hadley and Chairman Seeley to sign. A motion was made by Commissioner Shepperson, seconded by Commissioner Ertman, to accept and authorize Chairman Seeley's notarized signature on the Certificate of Organization for the Joint Powers Agreement. Discussion ensued, carried. Crook County: A motion was made by Kelly Dennis, seconded by Jeanne Whalen, to approve a Certificate of Organization for the Joint Powers Agreement Public Health Emergency Preparedness. Carried. The Certificate of Organization along with the Joint Powers Agreement was recorded in the Weston and Crook County Clerk's Office.

Single Land Division – Gloria Fox

Brent Sundstrom met with the Commissioners and discussed a Single Land Division Application pre-approved by the Planning & Zoning Board for Gloria Fox. Mamie C. Krank, Weston County Clerk, acknowledged that all of the paperwork had been approved and was in order in her office. A motion was made by Commissioner Shepperson, seconded by Commissioner Ertman, to approve and authorize Chairman Seeley's notarized signature on a Single Land Division Permit issued to Gloria Fox. Discussion ensued, carried. A survey map of the Gloria Fox Single Land Division will be recorded in the Weston County Clerk's Office.

Sheriff's Department

Bryan Colvard, Sheriff, met with the Commissioners and discussed the monthly accounts receivable and fees for his department. Sheriff Colvard and Doug Jorrey, Homeland Security Coordinator, discussed a WY Court Security Report which has been completed. Weston County has implemented additional security measures and will continue improvements as funding allows. Dispatch equipment and funding for future equipment replacement was discussed. The group discussed forming a Joint Powers Board for Law Enforcement Dispatch. This would enable all entities involved including the City of Newcastle, Town of Upton, Weston County, Ambulance Services and Fire Districts to have input into dispatch operations and support.

The meeting recessed at 12:00 p.m. and reconvened at 1:30 p.m. with all present.

Special Meeting – Weston County Event Center

The Commissioners received a draft report on the Weston County Event Center from Dr. Kim Basham, KB Engineering. The Commissioners decided to hold a Special Meeting with Don Hansen, County Attorney, to discuss the Weston County Event Center. The Special Meeting will be held on August 9, 2013, at 9:00 a.m.

Contract Engineer

Jerry Hunt, Contract Engineer, met with the Commissioners and discussed the 2012-13 Consensus Projects. Mr. Hunt discussed the Weston County Event Center progress and a draft report which was received from Dr. Kim Basham, KB Engineering. Mr. Hunt discussed the Upton Logistics Traffic Study Committee. Mamie C. Krank, County Clerk, related that a scope of work is needed on the Traffic Study Project before funding from WYDOT can be finalized. No action was taken.

Weston County Fairgrounds

Dean Kettley, Fairgrounds Manager, met with the Commissioners and discussed needed electrical upgrades to the Youth Exhibit Hall. The Commissioners agreed that Mr. Kettley should present quotes for the upgrades before the work can be completed. No action was taken.

The meeting recessed at 1:56 p.m. and reconvened at 2:05 p.m. with all present.

County Position Discussion

The Commissioners discussed the need for a county employee to coordinate projects. The Commissioners discussed duties of the position including helping with the Road & Bridge Department on roads and right-of-ways, coordinating grant projects, writing requests for proposals (RFP), writing grants, assisting the Planning & Zoning Board, managing projects and coordinating engineering. The Commissioners decided to continue this discussion with Commissioner Rossman present. No action was taken.

The meeting recessed at 2:47 p.m. and reconvened at 2:55 p.m. with all present.

Wage Ceilings

The Commissioners agree to discuss employee wage ceilings with both the Sheriff's Department and the Road & Bridge Department. No action was taken.

Approve Vouchers

A motion was made by Commissioner Shepperson, seconded by Commissioner Ertman, to approve the vouchers as presented. Carried. They are as follows:

066 NCPERS, financial admin, \$288.00, AFLAC, payroll ded, \$1,752.16, Blue Cross Blue Shield, financial admin, \$55,614.55, Office of Child Support, payroll ded, \$175.00, Orchard Trust, payroll ded, \$1,170.00, WEBT, financial admin, \$182.90, Weston County Clerk, financial admin, \$45,846.00, WY Child Support, payroll ded, \$1,175.00, WY Dept of Workforce Services, financial admin, \$3,142.17, WY Retirement System, financial admin, \$24,743.53, WY Retirement System, financial admin, \$613.98, Hermes Consolidated Inc, oil/gas, \$53,746.84, Chemical Testing Program, brd of prisoners, \$99.00, Hermes Consolidated Inc, oil/gas, \$26,445.03, Ad Pro, p-hlth exp, \$72.06, ADI Insurance Agency, misc, \$485.00, Alpha Communications, radio exp/tower rent, \$209.00, Arrow Electric Inc, brd of prisoners, \$75.00, AT&T Mobility, comm, \$930.95, Bearlodge Engineering & Surveying, maj repairs, \$4,740.20, Black Hills Chemical & Janitorial, brd of prisoners, \$26.99, Black Hills Plumbing, repair/maint, \$1,797.55, Black Hills Power, util, \$3,433.13, Byrand Streeter, contract wages, \$1,071.88, C&J Newcastle Hardware, repair/maint, \$373.12, Cambria Car Wash, veh maint/fuel, \$20.00, Cambria Supply, repair/maint, \$3,158.05, Casey Thorson, janitor supp, \$1,300.00, Cedar Hills Family Clinic, pre emplmnt, \$23.00, City of Newcastle, util/dispatch/circuit crt/pub def/landfill/p-hlth exp, \$12,154.32, Cody Connor, p-hlth exp, \$800.00, Culligan Water Conditioning, misc, \$15.00, David Bickford, p-hlth exp, \$25.00, Decker's Market, supp/school exp/ag exp, \$264.85, Dixon Bros Inc, oil/gas, \$346.86, Doug Jorrey, hmlnd sec exp, \$99.00, Fastenal Company, supp, \$141.44, Fisher Sand & Gravel, grvl/rd mtrl, \$27,237.70, Frontier Home Ranch & Hardware, repair/maint, \$668.68, Gateway Auto Supply, veh maint/fuel, \$3.09, Golden West Technologies, new equip/comp software, \$8,432.97, Grimm's Pump & Industrial Supply, oil/gas, \$161.17, Hansen & Peck, office exp, \$4,250.00, Hopkins Medical Products, p-

hlth exp, \$150.90, Jerry Shepperson, mile/trvl, \$168.00, Jodi Brooks, wic, \$5.74, KASL, p-hlth exp, \$684.00, Lab Corp, pre emplmnt, \$4.25, Lenard D. Seeley, mile/trvl, \$80.00, Lichen Research Center, comp software, \$1,000.00, Lori Bickford, p-hlth exp, \$793.06, MasterCard, school exp/mile/trvl, \$122.74, Matthew Bender & Co Inc, law library, \$114.94, Max Masters, gis land records, \$1,900.00, Minuteman Lube Center, veh maint/fuel, \$110.00, Motor Power Equipment, repair/maint, \$160.43, NACRC, membership dues, \$55.00, National Sheriffs Association, pub rel, \$52.00, Newcastle Ambulance Service, amblnc, \$1,458.33, Newcastle Extinguisher, repair/maint, \$116.78, Newcastle Motors, repair/maint, \$1,840.00, News Letter Journal, supp/print/publ, \$2,129.07, Northern WY Mental Health, pre emplmnt, \$150.00, Outlaw Motors, veh maint/fuel, \$347.31, Paul E. Bombeck Jr, janitor supp, \$60.00, Powder River Energy Corp, util, p-hlth exp, \$896.24, Preventive Health and Safety Division, p-hlth exp, \$42.00, Randy Rossman, mile/trvl, \$36.00, Reserve Acct-Pitney Bowes, post/freight, \$2,400.00, Ringer Law PC, special attny, \$936.00, Roadrunner Disposal, util, \$55.00, Rocky Mt Info Network, invstgtns, \$50.00, RT Communications, comm, \$1,975.48, Securus, inmate prog, \$210.00, ShopKo, p-hlth exp/ag supp, \$268.24, Source Gas, util, \$167.57, Texas Refinery Corp, oil/gas, \$600.00, Thar's Feed & Ranch, supp, \$11.66, Top Office Products, supp/ag exp/p-hlth exp, \$929.05, Tyler Technologies, comp software, \$18,380.78, Uber Geek Computers, ag exp, \$70.00, Urbin Law Office LLC, special attny, \$417.97, USDA Forest Service, ag exp, \$3,881.78, Vaisala Inc, awos, \$449.00, Verizon Wireless, p-hlth exp, \$89.61, VISA, mile/trvl/school exp, \$74.97, WCS, comm, \$184.03, West End Water District, util, \$60.00, WC 4-H Council, ag exp, \$325.22, WC Health Services, misc, \$35.00, WC Library, financial admin, \$56.27, WC Road & Bridge, veh maint/fuel, \$4,029.37, WC Weed & Pest, repair/maint, \$278.76, Weston Engineering Inc, engineer srvs, \$1,000.00, Woody's Food Center, new equip/supp/ag exp, \$532.71, WY Automotive Co, oil/gas/repair/maint, \$240.25, WY Coroners Assoc, misc, \$125.00, WY Dept of Health, p-hlth exp, \$15,781.62, WY Dept of Transportation, grvl/rd mtrl, \$526.33, WY Law Enfrcmnt Academy, jailor school, \$435.00, WY Network, financial admin, \$201.25. Net Payroll, \$141,728.37.

There being no further business to come before the Commission the meeting adjourned at 3:25 p.m.

Attest: Mamie C. Krank
County Clerk

Lenard D. Seeley
Chairman