

July 16, 2013

The regular meeting of the Weston County Commissioners convened at 9:00 a.m. with Chairman Seeley presiding. Present for the meeting were Commissioners: Lenard D. Seeley, Jerry Shepperson, Randy Rossman, Marty Ertman, Tracy Hunt and County Clerk, Mamie C. Krank.

**Invocation and Pledge of Allegiance**

Chairman Seeley gave the Invocation and Commissioner Shepperson led the delegation in the Pledge of Allegiance.

**Approve Minutes**

A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman, to approve the minutes of the County Board of Equalization meeting held June 25, 2013 and the regular meeting held July 2, 2013, as published. Carried.

**FY2014 Budget**

A motion was made by Commissioner Rossman, seconded by Commissioner Shepperson, to adopt the Fiscal Year 2014 Budget as presented and sign the Appropriation Resolution and Income Resolution. Carried. Six copies of the Fiscal Year 2014 Budget were signed by the Commissioners and Attested by the County Clerk.

Don Hansen, County Attorney, joined the meeting.

**County Board of Equalization (CBOE)**

The hour being 9:27 a.m. the Board convened as the County Board of Equalization, with all present, including Don Hansen, County Attorney.

The Members of the CBOE discussed the Findings of Fact and Conclusions of Law for the CBOE Hearing Docket #2013-1 held June 25, 2013, presented by Don Hansen, County Attorney. The Members considered suggestions made by Joe Baron, Respondent's Attorney and Ken Barker, Petitioner's Attorney. The Members agreed on a version of the Findings of Fact and Conclusions of Law for Docket #2013-1 and requested Mr. Hansen prepare the document for signature.

A motion was made by Equalization Member Rossman, seconded by Equalization Member Shepperson, to adjourn the CBOE at 9:52 a.m. and return to regular session. Carried.

The meeting recessed at 9:54 a.m. and reconvened at 10:00 a.m. with all present.

**Liquor License Transfer**

The hour being 10:00 a.m. Chairman Seeley opened a Public Hearing to consider the transfer of a Limited Retail Liquor License from Cedar Pines Country Club to Upton Golf Association, LLC an entity that is essentially one in the same. Chairman Seeley called for public comment; hearing none, the public comment portion of the hearing was closed at 10:03 a.m. A motion was made by Commissioner Shepperson, seconded by Commissioner Ertman, to approve the transfer of a Limited Retail Liquor License from Cedar Pines Country Club to Upton Golf Association, LLC. Carried.

**Cancellation of Taxes**

A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman, to accept a cancellation of Taxes numbered 1055 to RBS Lynk in the amount of \$15.40. Carried. A motion was made by Commissioner Rossman, seconded by Commissioner Shepperson, to accept a cancellation of Taxes numbered 1056 to RBS Lynk in the amount of \$12.07. Carried.

**Catering Permit**

A motion was made by Commissioner Rossman, seconded by Commissioner Ertman, to approve a catering permit for Buckhorn Bar & Grill for a period of eight days from August 4-11, 2013; for a beer garden with tent during Sturgis week. Carried.

A motion was made by Commissioner Rossman, seconded by Commissioner Shepperson, to approve a catering permit for Flying V Cambria Inn for a period of eight days from August 3-10, 2013; for a secondary patio bar during Sturgis week. Carried.

#### **Juvenile Detention**

A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman, to authorize Chairman Seeley's signature on an agreement with Natrona County for Juvenile Detention. Carried.

#### **Budget Amendment - Airport**

A motion was made by Commissioner Rossman, seconded by Commissioner Shepperson, to set a Budget Amendment Hearing for August 6, 2013, at 10:30 a.m. to consider increasing the general fund portion of the Fiscal Year 2014 budget by \$1,832,630.00 for Phase II of the Mondell Airport Runway Renovation Project. Carried.

#### **Budget Amendment - FEMA**

A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman, to set a Budget Amendment hearing for August 6, 2013, at 10:45 a.m. to consider the transfer of funds from FEMA to the general fund in the amount of \$13,820.00. This transfer is for emergency work completed by the Road & Bridge Department on the Ponderosa Road. Carried.

#### **Ag Department/Coop Extension Service – Office Space**

Commissioner Ertman informed the Board that she had spoken with Mr. Marino, owner of the building which currently houses the Ag Department. Mr. Marino would like a separate lease agreement if the Forest Service moves out of the current building. Mr. Marino stated he was very interested in keeping the Ag Department in the building. Commissioner Ertman requested the Weston County Board of Commissioners be informed of any changes during the renewal process. No action was taken.

#### **Weston County Event Center**

Commissioner Hunt discussed conversations he had with Kim Basham, KB Engineering, regarding the Weston County Event Center. Mr. Basham stated he was waiting for figures from S&S Builders before presenting a cost repair proposal to the Board of Commissioners. No action was taken.

#### **Lodging Tax Joint Powers Board/Travel Commission**

Norma Shelton, Travel Commission Board Member, met with the Commissioners and discussed the functions of the Board and programs that the Board sponsors. Mrs. Shelton discussed many beautification projects throughout Weston County, travel and tourism promotions and support for the Newcastle and Upton Chambers of Commerce. Mrs. Shelton was thanked for her presentation and work within the county. No action was taken.

The meeting recessed at 10:42 a.m. and reconvened at 10:52 a.m. with all present.

#### **Fire Restrictions**

Daniel Tysdal, Weston County Fire Warden, met with the Commissioners and discussed imposing open burning restrictions for Weston County beginning August 1, 2013. A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman, to adopt and authorize Chairman Seeley's signature on a Resolution for Open Burning Restrictions within Weston County beginning August 1, 2013. Discussion ensued, carried.

#### **Buffalo Creek Road/Right of Way**

The Commissioners discussed two Right-of-Ways which were received from Rachel & Kaare Kimsey and Thomas Westland, on the Buffalo Creek Road. No action was taken.

#### **Weston County Fair Board**

The Commissioners discussed an issue with a Fair Board member who has missed several meetings. The Commissioners will wait for the Board to request intervention before considering any action in the matter. No action was taken.

#### **Budget Amendment Hearing – FEMA**

The hour being 11:17 a.m. Chairman Seeley opened a Budget Amendment Hearing to consider the transfer of funds in the amount of \$1,332.98 from the 2011 FEMA Flood Recovery Grant to the General Fund, for work completed on Ponderosa Road by the Road & Bridge Department. A motion was made by Commissioner Rossman, seconded by Commissioner Shepperson, to approve the budget amendment in the amount of \$1,332.98 from FEMA to the general fund. Discussion ensued, carried.

The meeting recessed at 12:00 p.m. and reconvened at 1:29 p.m. with all present

**County Board of Equalization (CBOE)**

The meeting convened as the County Board of Equalization at 1:39 p.m. Present for the meeting were CBOE Members: Lenard D. Seeley, Jerry Shepperson, Randy Rossman, Marty Ertman and Tracy Hunt and Mamie C. Krank, County Clerk. A motion was made by CBOE Member Ertman, seconded by CBOE Member Shepperson, to accept and sign the Findings of Fact and Conclusions of Law for Blacktail Canyon Ranch LLC, Docket #2013-1. The Conclusions of Law determine that the Petitioner's appeal is denied and the Assessor's determination of value is upheld. Carried.

The meeting of the County Board of Equalization was adjourned at 1:43 p.m. and returned to regular session.

**Board Member Removal Workshop**

The hour being 1:43 p.m. the Commissioners began a workshop to promulgate rules for Board Member Removal. No action was taken.

The meeting recessed at 2:23 p.m. and reconvened at 2:29 p.m. with all present.

**2013 Equipment Rental Bids**

The Commissioners opened and reviewed quotes received for Equipment Rental to haul approximately 32,000 tons of crushed gravel stockpiled in two locations. Jeff Regan Trucking had the lowest bid at a cost of \$84.00 per hour for gravel hauling and \$70.00 per hour for a water truck with operator. A motion was made by Commissioner Hunt, seconded by Commissioner Rossman, to accept the bid from Jeff Regan Trucking for the 2013 Equipment Rental. Discussion ensued; the record notes that the contract states if Contractor's circumvent any DOT inspections the next highest bidder will be accepted. Carried.

**Road & Bridge Department**

Rick Williams, Road & Bridge met with the Commissioners and discussed county roads, cattle guards, mowing weeds and the 2011 CMAQ projects. No action was taken.

There being no further business to come before the Commission the meeting adjourned at 3:12 p.m.

Attest: Mamie C. Krank  
County Clerk

Lenard D. Seeley  
Chairman