

July 2, 2013

The regular meeting of the Weston County Commissioners convened at 9:01 a.m. with Chairman Seeley presiding. Present for the meeting were Commissioners: Lenard D. Seeley, Jerry Shepperson, Randy Rossman, Marty Ertman, Tracy Hunt and County Clerk, Mamie C. Krank.

Invocation and Pledge of Allegiance

Commissioner Shepperson gave the Invocation and Commissioner Ertman led the delegation in the Pledge of Allegiance.

Approve Minutes

A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman, to approve the minutes of the regular meeting held June 18, 2013; with the following correction: add "The Commissioners decided not to implement a canine unit in the Sheriff's Department" under the Sheriff's Department – Canine Unit heading on the last page of the minutes. Carried.

A motion was made by Commissioner Rossman, seconded by Commissioner Hunt, to approve the budget workshop minutes of June 18, June 25, and June 28, 2013, as published. Carried.

Accept Collections

A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman, to accept the collections of the District Court in the amount of \$1,905.50 and the collections of the County Clerk in the amount of \$6,954.25. Carried.

County Road Fund

A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman, to sign the County Road Fund (CRF) Eligibility Form for equipment rental gravel hauling on the Old Highway 85 and Green Mountain Road. Carried.

USFS Coordination

A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman, to accept and sign a letter addressed to Daniel Jiron, Regional Forester, requesting that the coordination process be followed in Weston County. Discussion ensued, the Commissioners added the date and time of September 3, 2013, from 2:00 p.m. to 3:00 p.m. for the coordination meeting. Carried.

The meeting recessed at 9:48 a.m. and reconvened at 9:58 a.m. with all present.

Board Appointments

The hour being 10:15 a.m. Chairman Seeley opened a Board Appointment Hearing. Letters from interested applicants were read aloud for the available positions.

Airport Board:

A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman, to appoint David Ruggles to a five-year term on the Airport Board. Discussion ensued. Commissioner Hunt suggested interviewing the candidates for the open position. Commissioner Shepperson rescinded the motion. A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman, to appoint David Ruggles to a five-year term on the Airport Board. Carried. The recorded votes were as follows: Yea: Commissioners Shepperson, Rossman and Ertman; Nay: Commissioner Hunt.

Library Board:

A motion was made by Commissioner Hunt, seconded by Commissioner Ertman, to re-appoint Karen Bowman to a three-year term on the Library Board. Carried.
A motion was made by Commissioner Hunt, seconded by Commissioner Ertman, to appoint Paul Holland to a three-year term on the Library Board. Carried.

Child Support Authority Board:

A motion was made by Commissioner Shepperson, seconded by Commissioner Hunt, to re-appoint Tom W. Bruce to a three-year term on the Child Support Authority Board. Carried.

Lodging Tax Board:

A motion was made by Commissioner Hunt, seconded by Commissioner Shepperson, to re-appoint Stacy Haggerty to a three-year term on the Lodging Tax Board. Carried.

The Commissioners agreed that an available position on the Northern Wyoming Mental Health Board should be re-advertised.

The meeting recessed at 10:45 a.m. and reconvened at 10:50 a.m. with all present.

Special Malt Beverage Permit

The hour being 11:00 a.m. Chairman Seeley opened a Public Hearing to consider the issuance of a County Special Malt Beverage Permit to James Bau of Osage, Wyoming DBA: Beer Hut. Chairman Seeley called for public comment; hearing none, the public comment portion of the hearing was closed at 11:03 a.m. A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman, to issue a Special Malt Beverage Permit to James Bau, DBA: Beer Hut for the term July 2, 2013 through June 30, 2014. Carried.

Property Insurance

Ray Gallegos, Hub Insurance, met with the Commissioners and discussed providing a quote to Weston County for annual property insurance coverage. The Commissioners agreed that information should be provided to Mr. Gallegos to obtain a quote from the company. No action was taken.

Ag Department/Coop Extension Service

Commissioner Shepperson briefed the Board on a letter he received from Vicki Hayman, Extension Coordinator, regarding the Ag 4-H Coordinator wages. The Commissioners agreed that the 4-H Coordinator wage agreement should not be increased without prior approval from the Commissioners. No action was taken.

Sheriff's Department

Bryan Colvard, County Sheriff, met with the Commissioners and discussed accounts receivable for the department. Sheriff Colvard informed the Commissioners that the insurance company will send an engineer to inspect the Law Enforcement Center on July 10, 2013, as part of a prior water damage claim. Sheriff Colvard discussed the Emergency Operations Center (EOC) remodel. Changes to the EOC including the addition of a Circuit Court space will increase the remodel costs due to building code regulations. No action was taken.

The meeting recessed at 12:00 p.m. and reconvened at 1:25 p.m. with all present.

Big Plum Creek Road

Pat and Kerry Morgan and Ed and Marjorie Wagoner, concerned citizens, met with the Commissioners and discussed issues on the Big Plum Creek Road. The group voiced concerns about the condition of the road, maintenance, emergency response, safety, and missing signage. The Commissioners will review records, and respond to the list of concerns. No action was taken.

The meeting recessed at 1:59 p.m. and reconvened at 2:08 p.m. with all present.

Big Plum Creek Road

A motion was made by Commissioner Shepperson, seconded by Commissioner Ertman, to have Big Plum Creek Road surveyed. Discussion ensued, carried.

The meeting recessed at 2:42 p.m. and reconvened at 2:53 p.m. with all present.

Ag Department/Coop Extension Service – Office Space

Vicki Hayman, Extension Coordinator, Bill Taylor, UW Educator and Dean Kettley, Fairgrounds Manager, met with the Commissioners and discussed initial estimates of approximately \$250,000.00 to retrofit the Youth Exhibit Hall into office space for the Ag Department. The group discussed the purchase of a modular for the same purpose. The Commissioners requested price quotes. The Commissioners requested the contact information for the current office space owner; Mrs. Hayman will provide the contact information. No action was taken.

Road & Bridge Department

Rick Williams, Road & Bridge met with the Commissioners and discussed the Big Plum Creek Road.

The meeting recessed at 3:45 p.m. and reconvened at 3:55 p.m. with all present.

Discussion continued regarding Big Plum Creek Road. Mr. Williams discussed the railroad bridge on Old Highway 85, and the possibility of using Bridge Replacement Off System (BROS) grant funding to repair or replace the bridge. Mr. Williams will discuss the project with Joni Kachelhoffer, WYDOT, before the county applies for funding. No action was taken.

Approve Vouchers

A motion was made by Commissioner Rossman, seconded by Commissioner Shepperson, to approve the vouchers as presented. Carried. They are as follows:

066 NCPERS, financial admin, \$288.00, AFLAC, payroll ded, \$1,752.16, Blue Cross Blue Shield, financial admin, \$56,786.75, Office of Child Support, payroll ded, \$175.00, Orchard Trust, payroll ded, \$1,170.00, WEBT, financial admin, \$182.90, Weston County Clerk, financial admin, \$44,359.90, WY Child Support, payroll ded, \$625.00, WY Child Support, payroll ded, \$550.00, WY Dept of Workforce Services, financial admin, \$3,341.13, WY Retirement System, financial admin, \$24,406.49, WY Retirement System, financial admin, \$613.98, Hermes Consolidated Inc, oil/gas, \$53,684.12, News Letter Journal, cong-mit, \$231.00, Pitney Bowes Inc, misc, \$794.67, Hermes Consolidated Inc, oil/gas, \$24,784.72, Ad Pro, supp/p-hlth exp/brd of prisoners, \$1,900.92, Advanced Drug Testing Inc, misc, \$26.00, Alpha Communications, tower rent/radio exp, \$106.96, AlSCO, janitor supp, \$169.86, American Welding & Gas Inc, repair/maint, \$154.18, AT&T Mobility, comm, \$1,057.29, Becky Hadlock, misc, \$10.00, Black Hills Chemical & Janitorial, supp/brd of prisoners, \$843.25, Black Hills Plumbing, maj repairs/brd of prisoners, \$5,641.32, Black Hills Power, util, \$2,868.49, Butler Machinery Co, cntrct/equip/lbr/repair/maint, \$1,060.93, Byrand Streeter, contract wages, \$1,071.82, Casey Thorson, janitor supp, \$1,040.00, Children's Home Society, pre-emplmnt, \$125.00, City of Newcastle, util/dispatch/pub def/p-hlth exp, \$4,726.38, Collins Communications Inc, hmlnd sec exp, \$1,829.16, Comtronix, p-hlth exp, \$153.00, Consolidated Services, cntrct/equip/lbr, \$194.00, Creative Culture Insignia LLC, uniforms/youth services officer, \$2,195.50, Culligan Water Conditioning, misc, \$126.50, Decker's Market, janitor supp, \$45.14, Delane Haynes, veh maint/fuel, \$64.98, Dell Marketing LP, supp, \$617.97, Dixon Bros Inc, oil/gas, \$530.01, Double D Obsolete Parts, repair/maint, \$3,532.47, Drive Train Industries Inc, repair/maint, \$132.03, Fastenal Co, repair/maint/sm tools, \$869.51, Fisher Sand & Gravel, hmlnd sec exp, \$4,510.38, Fred's Welding Service, lbr/clvrts/brdg/cntrct/equip/lbr, \$7,350.35, Frontier Home Ranch & Hardware, repair/maint, \$178.70, Gateway Auto Supply, repair/maint/hmlnd sec exp, \$1,058.95, Gillette Steel Center, lbr/clvrts/brdg, \$254.00, Globalstar USA, hmlnd sec exp, \$2,308.15, Godfrey's Brake Service, repair/maint, \$165.42, Golden West Technologies, hmlnd sec exp/comp software, \$3,912.00, Great Western Tire Co, repair/maint, \$12,020.63, Grimm's Pump & Industrial Supply, repair/maint, \$161.34, Hansen & Peck, office exp, \$4,250.00, Hansen Equipment Co, oil/gas, \$23.00, Hillside Pharmacy, jail medical, \$245.80, Hillyard/Sioux Falls, janitor supp, \$122.37, Jerry Shepperson, mile/trvl, \$84.00, Karen Bowman, school exp, \$274.00, KASL, p-hlth exp, \$706.80, Kone Inc, repair/maint, \$508.92, Lenard D. Seeley, mile/trvl, \$190.00, Lichen Research Center, comp software, \$1,000.00, Linstads Alignment & Brake Service, repair/maint, \$277.50, Lori Bickford, p-hlth exp, \$96.01, Lyle Signs Inc, lbr/clvrts/brdg, \$840.00, Martha L. Ertman, school exp, \$510.00, MasterCard, brd of prisoners, \$278.15, Max Masters, gis land records, \$1,900.00, MG Oil Company, oil/gas, \$3,510.48, Neve's Uniforms Inc, uniforms, \$618.45, Newcastle Ambulance Service, ambInc, \$1,458.37, Newcastle Motors, veh maint/fuel, \$56.63, News Letter Journal, print/publ/supp/brd of equalization, \$4,543.27, North American Truck & Trailer, repair/maint, \$232.53, Office of the State Public Defender, public def, \$13,352.90, Outlaw Motors, p-hlth exp, \$40.44, Paul E. Bombeck Jr, janitor supp, \$135.00, Pennington Co Equalization, school exp, \$100.00, Powder River Energy Corp, util/p-hlth exp, \$967.47, Preventive Health and Safety Division, p-hlth exp, \$56.00, Public Safety center, brd of prisoners, \$243.09, Randy Rossman, mile/trvl, \$36.00, Reserve Acct-Pitney Bowes, post/freight, \$150.00, Ringer Law PC, special attny, \$279.00, Roadrunner Disposal Service, util, \$55.00, Roger Hespe, veh maint/fuel, \$54.96, RT Communications, comm, \$1,913.50, Salina Suess-Baker, ag exp, \$101.00, Sandra Walford, mile/trvl, \$154.00, Servall Uniform/Linen Co, repair/maint, \$519.75, Shopko, p-hlth exp/hmlnd sec exp, \$237.22, Shred's, p-hlth exp, \$89.00, SmileMakers, p-hlth exp, \$182.53, Source Gas, util, \$340.21, TacOne Consulting, officer equip, \$1,750.00, Tina Conklin, brd of equalization, \$48.00, Top Office Products, supp/p-hlth exp/ag exp, \$1,522.89, Tracy Hunt, mile/trvl, \$45.00, Uline, janitor supp, \$335.91, Upton Co-op Assn, lbr/clvrts/brdg, \$96.00, Urbin Law Office LLC, special attny, \$54.42, UW-Admin Business Office, ag exp, \$4,914.00,

Vaisala Inc, awos, \$2,618.00, Verizon Wireless, p-hlth exp, \$90.06, VISA, p-hlth exp/school exp, \$1,621.20, Voelker's Autobody, new equip/comm, \$5,000.00, WC Natural Resource Dist, nat res garden, \$125.00, WCS, comm, \$196.71, WD Larsen Co LTD Inc, repair/maint, \$214.38, Wesco Gas, util, \$1,575.07, West End Water District, util, \$60.00, West Payment Center, law library, \$289.84, West River International, repair/maint, \$359.95, WC Children's Center, chld ctr, \$3,750.00, WC 4-H Council, ag exp, \$2,197.90, WC Gazette, pub rel, \$25.00, WC Road & Bridge, veh maint/fuel/hmlnd sec exp/ag exp, \$5,149.94, WC Sheriff's Office, post/freight, \$24.01, WC True Value, Imbr/clvrts/brdg, \$83.79, Weston Engineering Inc, engineer svcs, \$1,000.00, William Curley, brd of equalization, \$550.00, William N. Brooks, p-hlth exp, \$48.00, Wired Fencing, bldg/equip upgrade, \$8,199.20, Wireless Advanced Communications, veh maint/fuel, \$724.00, Woody's Food Center, brd of prisoners/ag exp, \$97.39, WY Automotive Co, repair/maint/oil/gas, \$307.55, WY County Assessors Assoc, school exp, \$100.00, WY Dept of Health, p-hlth exp, \$632.00, WY Dept of Transportation, new equip/grvl/rd mtrl, \$11,016.48, WY Honor Conservation Camp, brd of prisoners, \$1,843.75, WY Law Enforcement Academy, pre emplymt, \$185.00, WY Machinery Co, repair/maint/hmlnd sec exp/post/freight, \$19,631.00, WY Machinery Exchange LLC, equip purch, \$67,325.00, WY Network, financial admin, \$201.25, C&J Newcastle Hardware, repair/maint/supp, \$125.04, Cambria Supply, repair/maint/sm tools, \$784.06. Net Payroll, \$138,721.67.

There being no further business to come before the Commission the meeting adjourned at 4:22 p.m.

Attest: Mamie C. Krank
County Clerk

Lenard D. Seeley
Chairman