

June 4, 2013

The regular meeting of the Weston County Commissioners convened at 9:00 a.m. with Chairman Seeley presiding. Present for the meeting were Commissioners: Lenard D. Seeley, Jerry Shepperson, Marty Ertman, Tracy Hunt and County Clerk, Mamie C. Krank. Commissioner Randy Rossman was not present for the morning session.

Chairman Seeley announced that this meeting would be audio recorded.

Invocation and Pledge of Allegiance

Commissioner Shepperson gave the Invocation and Chairman Seeley led the delegation in the Pledge of Allegiance.

Approve Minutes

A motion was made by Commissioner Ertman, seconded by Commissioner Hunt, to approve the minutes of the regular meeting held May 21, 2013 and the minutes of the budget workshop held May 23, 2013, as advertised. Discussion ensued, carried.

Accept Collections

A motion was made by Commissioner Shepperson, seconded by Commissioner Ertman, to accept the collections of the County Clerk in the amount of \$8,504.25 and the collections of the District Court Clerk in the amount of \$1,591.00. Carried.

Budget Amendment Hearing – Ag Department

A motion was made by Commissioner Shepperson, seconded by Commissioner Hunt, to set a Budget Amendment Hearing for June 18, 2013 at 11:15 a.m. The purpose of the Budget Amendment is to consider the transfer of \$300.00 to the Ag Department. Carried.

Public Hearing – Special Malt Beverage Permit

A motion was made by Commissioner Shepperson, seconded by Commissioner Hunt, to set a Public Hearing for July 2, 2013 at 11:00 a.m. The purpose of the Public Hearing is to consider issuing a Special Malt Beverage Permit to James Bau. Carried.

Wyoming Women Infants and Children (WIC)

The Commissioners reviewed revisions to the WIC Contract for Fiscal Year 2014, made by Don Hansen, County Attorney. A motion was made by Commissioner Shepperson, seconded by Commissioner Ertman, to authorize Chairman Seeley's signature on the revised WIC Contract for Fiscal Year 2014 in the amount of \$9,500.00. Carried.

Wyoming Business Council

A motion was made by Commissioner Hunt, seconded by Commissioner Shepperson, to authorize Chairman Seeley's notarized signature on two Business Ready Community (BRC) grant accounting reports. The first report was for the Weston County Event Center Project and the second report was for the Buffalo Creek Traffic Study. Carried. The reports were signed in front of a notary and mailed back to the Wyoming Business Council.

Joint Revenue Meeting

Commissioner Ertman gave the Board a report on the Joint Revenue Meeting she attended in Cheyenne on June 3, 2013. Language was discussed for bills to be introduced to the Wyoming Legislature regarding the Sales and Use Tax Laws. No action was taken; Commissioner Ertman was thanked for her report.

The meeting recessed at 10:16 a.m. and reconvened at 10:27 a.m. with all present.

Ag Department/Coop Extension Service – Office Space

Vicki Hayman, Extension Coordinator and Dean Kettley, Fairgrounds Manager, met with the Commissioners and discussed the possibility of utilizing the Youth Exhibit Hall at the Fairgrounds as office space for the Ag Extension Office. Preliminary plans for the Youth Exhibit Hall remodel were distributed to the Commissioners. The Commissioners requested Ms. Hayman and Mr. Kettley work together to gather estimates for the upgrades to the Youth Exhibit building. No action was taken.

Weston County Coroner

Roger Hespe, Weston County Coroner, met with the Commissioners and introduced Billie Dodd as a potential Deputy Coroner. Mr. Hespe discussed an increase to the compensation for Deputies from \$50.00 per call to \$100.00 per call. The current budget for the Coroner's Department was discussed. Mr. Hespe stated that the current budget would allow for a third Deputy Coroner and the increase in call pay. The Commissioners agreed to the increased call pay as long as it was within his current budget. No action was taken.

Sheriff's Department – Raven Creek Tower Site

Bryan Colvard, Sheriff, met with the Commissioners and discussed monthly accounts receivable and fees for the department. Sheriff Colvard also questioned the fencing for the Raven Creek Tower site. The Commissioners reviewed the estimate from Wired Fencing in the amount of \$8,349.20. A motion was made by Commissioner Shepperson, seconded by Commissioner Ertman, to accept the quote from Wired Fencing in the amount of \$8,349.20 to install an eight foot chain link fence topped with three rows of barbed wire around the Raven Creek Tower site. Discussion ensued, carried.

Sheriff's Department – Canine Unit

Funds in the amount of \$10,000.00 have been donated to Weston County by a private citizen for the purpose of a canine unit for the Sheriff's Department. Sheriff Colvard requested the Commissioners adjust the budget for Fiscal Year 2013. Extenuating costs of the canine unit and other concerns were discussed. No action was taken.

Sheriff's Department

The Commissioners questioned a voucher received from the Sheriff's Department for MasterCard. Charges in the amount of \$66.15 to Cap-n-Bottle were questioned. Sheriff Colvard explained that these charges were for "wet lab" DUI training and were legitimate expenses. Sheriff Colvard will provide a letter of explanation to attach to the voucher. The Commissioners questioned internet purchases stating that items which were not considered school expenses need to be pre-approved by the Board of Commissioners. No action was taken. The Commissioners will draft a memo regarding Weston County's credit card policy.

The meeting recessed at 12:00 p.m. and reconvened at 1:28 p.m. with all present, including Commissioner Randy Rossman.

Prairie Dogs

Tom Whitford, USFS, met with the Commissioners and discussed proposed amendments to the Prairie Dog Management Plan. Mr. Whitford distributed a Commissioner Briefing document, a letter from Governor Mead to Daniel Jiron, USFS Regional Forester and a time line of approximately one year to complete the proposed amendments to the Prairie Dog Management Plan. The Commissioners discussed Resolutions passed in Weston County dealing with prairie dogs and endangered species. Copies of Resolutions numbered 94-10, 94-11, 94-12, 11-07, 11-08 and 11-13 were provided to Mr. Whitford by Mamie C. Krank, County Clerk. Mr. Whitford was thanked for the information. No action was taken.

Contract Engineer

Jerry Hunt, Weston County Contract Engineer, met with the Commissioners and discussed FEMA Flood Projects which he is currently working on with Rick Williams, Road & Bridge Foreman. Mr. Hunt stated that the specifications have been completed for the Road & Bridge Shop Foundation Project. No action was taken.

Weston County Event Center

Jerry Hunt, Weston County Contract Engineer, discussed the Weston County Event Center and stated there are new problems locking the front doors. Elevation measurements were taken again and compared with elevation points from last month. The measurements were almost identical, which may mean that something else has moved causing the problem with the front door alignment. Mr. Hunt has been in contact with Dr. Kim Basham, KB Engineering. Weston County is waiting for recommendations from Dr. Basham regarding the issues at the Weston County Event Center. Mr. Hunt was thanked for his work and report. No action was taken.

Commissioner Shepperson left the meeting at 2:28 p.m.

The meeting recessed at 2:29 p.m. and reconvened at 2:32 p.m. with all present, including Commissioner Shepperson.

Corporations Meeting

Robert Bonnar, News Letter Journal, met with the Commissioners and discussed a Corporations Meeting he attended regarding legal publication costs. No action was taken.

Solid Waste Facility

Daniel Bau and Gary Hamm, concerned citizens, met with the Commissioners and discussed the possibility of retrofitting the Osage Power Plant into a Solid Waste Facility which could be managed by Weston County. Mr. Bau stated the current facility could be revamped for approximately 1.3 million dollars and could generate electricity and recycle solid waste. Mr. Hamm has experience working in facilities which produce useful products from garbage and could fabricate items needed to retrofit the facility.

Commissioner Shepperson left the meeting at 3:15 p.m. and returned at 3:19 p.m.

Chairman Seeley requested Mr. Hamm research costs to retrofit the Osage Power Plant and Mr. Bau contact Black Hills Power to request a site visit before reporting back to the Board of Commissioners. No action was taken.

The meeting recessed at 3:32 p.m. and reconvened at 3:36 p.m. with all present.

Dispatch Agreement

Greg James, Newcastle Mayor and James Owens, Newcastle Chief of Police, met with the Commissioners and discussed an increase of \$200.00 per month to the Dispatch Agreement for Fiscal Year 2014. Mayor James explained that Dispatch operating costs have gone up over last year. Mr. Owens provided a breakdown of calls for service. The Commissioners thanked Mayor James and Mr. Owens for the explanation. Mayor James discussed the landfill fee increase of five cents per pound which will take effect on July 1, 2013. No action was taken.

Road & Bridge Department

Rick Williams, Road & Bridge Foreman, met with the Commissioners and discussed two corroded culverts on the Salt Creek Road. Mr. Williams discussed progress on FEMA Projects. Mr. Williams discussed the Fiscal Year 2014 Congestion Mitigation Air Quality (CMAQ) Meeting he attended with Commissioner Ertman. Weston County has been approved for \$160,000.00 in CMAQ Grant Funding for Fiscal Year 2014. Mr. Williams was thanked for his report. No action was taken.

Catering Permit – Republican Party Dinner

A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman, to approve a 24 hour catering permit for Cap-n-Bottle beginning June 8, 2013, for the Republican Party Dinner at the Weston County Fairgrounds. Carried.

Catering Permit – Horse Sale

A motion was made by Commissioner Ertman, seconded by Commissioner Rossman, to approve a 24 hour catering permit for Cap-n-Bottle beginning June 14, 2013, for a Horse Sale to be held at the Weston County Fairgrounds. Carried.

Catering Permit – Wedding

A motion was made by Commissioner Rossman, seconded by Commissioner Shepperson, to approve a 48 hour catering permit for Cap-n-Bottle beginning June 22, 2013, for a wedding to be held at Mallo Camp. Discussion ensued. Carried.

Approve Vouchers

A motion was made by Commissioner Ertman, seconded by Commissioner Shepperson, to approve the vouchers as presented, except a voucher made out to Wyoming County Commissioners Association (WCCA) in the amount of \$4,937.00. Lengthy discussion ensued. Carried.

A motion was made by Commissioner Rossman, seconded by Commissioner Shepperson, to approve a voucher made out to the WCCA in the amount of \$4,937.00. Carried. Recorded

votes are as follows: Yea: Commissioners Shepperson, Hunt and Rossman; Nay: Commissioner Ertman.

A motion was made by Commissioner Ertman, seconded by Commissioner Hunt, to draft a letter to the Wyoming County Commissioners Association regarding concerns.

The vouchers are as follows:

066 NCPERS, financial admin, \$304.00, AFLAC, payroll ded, \$1,772.95, Blue Cross Blue Shield, financial admin, \$55,614.55, Office of Child Support, payroll ded, \$175.00, Orchard Trust, payroll ded, \$1,170.00, WEBT, financial admin, \$184.15, Weston County Clerk, financial admin, \$44,114.43, WY Child Support, payroll ded, \$625.00, WY Dept of Workforce Services, financial admin, \$3,264.42, WY Retirement System, financial admin, \$24,713.04, WY Retirement System, financial admin, \$613.98, Campbell Co Memorial Hospital, invol commit, \$5,041.65, Gillette Medical Imaging, invol commit, \$473.00, Newcastle Ambulance Service, invol commit, \$1,930.00, Hermes Consolidated Inc, oil/gas, \$51,770.45, Carrie Sutherland, invol commit, \$200.00, WY Office of State Lands & Investments, financial admin, \$125.00, Ad Pro, supp/brd of prisoners, \$1,692.27, Alpha Communications, hmlnd sec exp/radio exp, \$2,412.54, AlSCO, janitor supp, \$113.24, AT&T Mobility, comm, \$865.62, Black Hawk Marine, srch&rescue, \$3,226.00, Black Hills Chemical & Janitorial, brd of prisoners/repair/maint, \$1,688.28, Black Hills Plumbing, repair/maint, \$4,946.75, Black Hills Power, util, \$2,522.81, Black Hills Printing & Signs, comm, \$50.80, Tom W. Bruce, cntrct/equip/lbr, \$1,912.50, Butler Machinery Co, oil/gas/repair/maint, \$1,831.70, Byrand Streeter, contract wages, \$1,071.82, C&J Newcastle Hardware, repair/maint/ag exp, \$74.05, Cambria Car Wash, veh maint/fuel, \$100.00, Casey Thorson, janitor supp, \$500.00, City of Newcastle, util/dispatch/pub def/p-hlth exp, \$4,689.13, CLT Flooring & Furnishings, janitor supp, \$18.95, Colorado Customware Users Group, comm, \$150.00, Connie James, wic, \$205.28, Dakota Fluid Power, repair/maint, \$513.38, Decker's Market, supp/ag exp, \$179.76, Dixon Bros Inc, oil/gas, \$345.72, Fastenal Company, repair/maint, \$64.05, Fisher Sand & Gravel, grvl/rd mtrl, \$6,472.57, Fossil Creek Designs LLC, uniforms, \$88.30, Frontier Home Ranch & Hardware, repair/maint, \$38.01, Gateway Auto Supply, veh maint/fuel, \$10.57, Godfrey's Brake Service, repair/maint, \$59.97, Golden West Technologies, comp software/hmlnd sec exp, \$1,155.00, Great Western Tire Co, repair/maint, \$120.00, Hansen & Peck, office exp, \$4,250.00, Heartland Ag Business Group, supp, \$30.00, Heartland Construction, supp, \$75.00, Hillyard/Sioux Falls, janitor supp, \$16.70, Interstate All Battery Center/Casper, officer equip, \$375.00, Jerry Shepperson, mile/trvl, \$126.00, KASL, hmlnd sec exp/ag exp, \$852.00, Lawrence Emmert, brd of prisoners, \$48.09, Lenard D. Seeley, mile/trvl, \$125.00, Lichen Research Center, comp software, \$1,000.00, Lori Bickford, p-hlth exp, \$33.07, Mallo Camp, mallo camp, \$2,500.00, MasterCard, brd of prisoners/school exp/veh maint/fuel, \$812.29, Max Masters, gis land records, \$1,900.00, MG Oil Company, oil/gas, \$2,129.39, Michelle Sweet, p-hlth exp, \$79.50, Midwest Cancer Screening, p-hlth exp, \$8.90, Minuteman Lube Center, veh maint/fuel, \$209.70, Mountain States Lithographing, supp, \$123.05, Neve's Uniforms Inc, uniforms, \$61.85, Newcastle Ambulance Service, ambInc, \$1,458.33, Newcastle Chamber of Commerce, chmbr, \$875.00, Newcastle Extinguisher, repair/maint, \$893.57, Newcastle Motors, veh maint/fuel, \$155.28, News Letter Journal, supp/ag exp/print/publ, \$2,936.89, North American Truck & Trailer, repair/maint, \$75.72, Northern WY Mental Health, mntl hlth, \$2,500.00, Pitney Bowes Inc, supp, \$175.08, Plainsman, supp, \$129.95, Powder River Energy Corp, util/p-hlth exp, \$1,003.01, Power Plan OIB, repair/maint, \$1,304.73, Preventive Health & Safety Division, p-hlth exp, \$63.00, R&S Northeast LLC, p-hlth exp, \$1,710.01, Randy Rossman, mile/trvl, \$48.00, Regional Health, autopsies, \$15.00, Reserve Acct-Pitney Bowes, post/freight, \$925.00, Roadrunner Disposal Service, util, \$55.00, RT Communications, comm, \$1,912.66, Safety-Kleen Corp, repair/maint, \$337.11, Sanofi Pasteur, p-hlth exp, \$474.94, Servall Uniform/Linen Co, repair/maint, \$182.59, Shopko, supp, \$76.63, Source Gas, util, \$1,329.03, Stacy Madden, ag exp, \$186.00, Thomson Reuters, law library, \$155.00, Top Office Products, brd of prisoners/ag exp/p-hlth exp, \$1,346.59, Town of Upton, Indfil/community cntr, \$2,750.00, Tracy Hunt, mile/trvl, \$60.00, Uber Geek Computers, misc, \$50.00, Upton Ambulance, ambInc, \$4,375.00, Upton Senior Center, sr citizens, \$625.00, Urbin Law Office LLC, special attny, \$1,452.22, Vaisala Inc, awos, \$449.00, Verizon Wireless, p-hlth exp, \$89.74, VISA, p-hlth exp/ag exp, \$533.00, Wade Perino, cntrct/equip/lbr, \$937.50, WCS, comm, \$196.46, West End Water District, util, \$60.00, West Payment Center, law library, \$289.84, WC 4-H Council, ag exp, \$89.00, WC Gazette, p-hlth exp, \$168.00, WC Health Services, invol commit, \$759.17, WC Humane Society, humane soc, \$750.00, WC Road & Bridge, veh maint/fuel/hmlnd sec exp/brd of prisoners, \$3,883.46, WC Sr

Services, sr citizens, \$6,250.00, Weston Engineering Inc, engineer srvs, \$2,000.00, Woody's Food Center, brd of prisoners/school exp/ag exp, \$147.44, WY Automotive Co, repair/maint, \$350.37, WY Co Commissioners Assoc, school exp, \$4,937.00, WY County Clerks Assoc, school exp, \$100.00, WY Dept of Health, p-hlth exp, \$632.00, WY Dept of Transportation, grvl/rd mtrl, \$12.29, WY Guardian Ad Litem, special attny, \$985.79, WY Law Enforcement Academy, officer equip, \$1,055.00, WY Machinery Co, veh maint/repair/oil/gas, \$1,402.22, WY Network, financial admin, \$201.25. Net Payroll, \$136,986.38.

There being no further business to come before the Commission the meeting adjourned at 5:07 p.m.

Attest: Mamie C. Krank
County Clerk

Lenard D. Seeley
Chairman