

June 3, 2014

The regular meeting of the Weston County Commissioners convened at 9:00 a.m. with Chairman Seeley presiding. Present for the meeting were Commissioners: Lenard D. Seeley, Jerry Shepperson, Randy Rossman, Marty Ertman and County Clerk, Mamie C. Krank. Commissioner Tracy Hunt was not present for the meeting.

Invocation and Pledge of Allegiance

Commissioner Rossman gave the Invocation and Commissioner Shepperson led the delegation in the Pledge of Allegiance.

Approve Minutes

The Commissioners discussed the following changes to the minutes of May 20, 2014: under the heading Budget Amendment – County Road Fund; line five, delete the words, “to the general fund”. Under the heading USFS Patrol Grant; line three, add the words, “on Thunder Basin National Grasslands” after Law Enforcement Patrol. A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman, to approve the minutes of the regular meeting held May 20, 2014, as amended above. Carried.

A motion was made by Commissioner Rossman, seconded by Commissioner Ertman, to approve the minutes of a special budget meeting held May 27, 2014, as published. Carried.

Accept Collections

A motion was made by Commissioner Rossman, seconded by Commissioner Shepperson, to accept the collections of the District Court Clerk in the amount of \$1,699.03. Carried.

A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman, to accept the collections of the County Clerk in the amount of \$12,348.50. Carried.

The meeting recessed at 9:35 a.m. and reconvened at 9:43 a.m. with all present.

Catering Permit – Perkins Tavern

A motion was made by Commissioner Rossman, seconded by Commissioner Shepperson, to approve a catering permit requested by Perkins Tavern for June 28, 2014, for the Cambria Coal Mine Day/mud bog event at the Weston County Fairgrounds. Carried.

State Fire Marshall

Greg Lasse, State Fire Marshall, met with the Commissioners and discussed the Energy Efficient Lighting Project and the Road & Bridge Roof Replacement Project recently sent to bid by Weston County. Mr. Lasse stated that any electrical work needed to be performed by a licensed electrician and he distributed forms for plan review by the Department of Fire Prevention & Electrical Safety. The Commissioners related that both projects had been bid on and awarded to licensed contractors. No action was taken.

Budget Amendment Hearing – Public Health

Chairman Seeley opened a budget amendment hearing at 10:15 a.m. to consider increasing the general fund portion of the budget for Fiscal Year 2014 in the amount of \$5,000.00, because of unanticipated grant funds for Public Health from the Susan G. Komen Foundation for breast cancer awareness. Chairman Seeley called for public comment; hearing none, the public comment portion of the hearing was closed at 10:16 a.m. A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman, to accept the budget amendment for Public Health in the amount of \$5,000.00. Carried. The hearing was closed at 10:17 a.m.

Upton Logistics Center – Buffalo Creek Traffic Study

A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman, to authorize Chairman Seeley’s signature on Amendment #1 to the Upton Logistics Buffalo Creek Traffic Study Grant through the Wyoming Business Council. The amendment will extend the date of completion through February 28, 2015. Carried.

The meeting recessed at 10:25 a.m. and reconvened at 10:32 a.m. with all present except Commissioner Rossman, who returned to the meeting at 10:35 a.m.

Assessor’s Office

Tina Conklin, County Assessor, met with the Commissioners and discussed a Memorandum of Understanding (MOU) between Weston County and the WY Department of Revenue for the CAMA computer program signed by the Board on May 20, 2014. Mrs. Conklin related that several County Attorneys across the state disagreed with verbiage in the MOU relating to the counties picking up the tab if the state ran out of money for the program. This verbiage is being revised and a new MOU will be presented at a later date. A motion was made by Commissioner Ertman, seconded by Commissioner Rossman, to sign the revised MOU for the Assessor's mapping program when received. Carried. Mrs. Conklin discussed an agreement between Weston, Niobrara and Crook Counties to reduce the costs of GIS mapping, noting that the agreement had been signed by Crook County and would be sent to Weston and then Niobrara for signatures. Mrs. Conklin related that her office had received a request for assistance from the Crook County Assessor's Office to complete the assessment of current valuations. Mrs. Conklin sent two of her employees to Crook County for a period of three days to complete the assessment. The Commissioners asked Mrs. Conklin to request reimbursement from Crook County for the mileage costs associated with our employees' travel. No action was taken.

Prairie Dogs

Chairman Seeley discussed a Prairie Dog IDT Meeting he attended in Douglas in May of 2014. Chairman Seeley stated time was spent reviewing comments received during the comment period. No action was taken.

Solid Waste

Chairman Seeley discussed a solid waste meeting he attended and stated that a second meeting is scheduled for June 30, 2014, at 5:30 p.m. in the Newcastle City Council Chambers. No action was taken.

Mondell Airport Board

The Commissioners discussed a letter of resignation received from Mondell Airport Board Member Dan Moudree, and a letter of interest to fill the unexpired term from Alan Parks. A motion was made by Commissioner Shepperson, seconded by Commissioner Ertman, to accept the letter of resignation from Dan Moudree, with regret, and send a letter of appreciation for Mr. Moudree's service to the Board. Carried.

A motion was made by Commissioner Rossman, seconded by Commissioner Shepperson, to appoint Alan Parks to the Mondell Airport Board for an unexpired five-year term which will expire in July of 2017. Carried.

The meeting recessed at 11:17 a.m. and reconvened at 11:24 a.m. with all present.

Sheriff's Department

Bryan Colvard, Sheriff, met with the Commissioners and discussed his Department's accounts receivable and fees for the month. Sheriff Colvard related that he had hired Mining Electrical Services (MES) to make the corrections to the jail and work had begun on the removal of insulation from the crawl space under the Law Enforcement Center. The quote from MES came in at approximately \$10,000.00; \$8,000.00 less than a previous quote. Sheriff Colvard discussed the inmate food service contract and the possibility of utilizing the Weston County Senior Service for the upcoming renewal. No action was taken.

The meeting recessed at 11:47 a.m. and reconvened at 1:30 p.m. with all present.

Contract Engineer

Courthouse Repairs

Jerry Hunt, Contract Engineer, met with the Commissioners and discussed the Courthouse cupola. Mr. Hunt noted issues with the flashing as well as the windows and door opening of the cupola. Mr. Hunt stated that the roof of the Courthouse looked to be in good shape, although there are masonry and mortar repairs needed. The Commissioners discussed contacting the Belle Fourche Courthouse, Weston County's sister Courthouse, to request the name of the Architect used for similar repairs on that building.

Road & Bridge Shop Roof

Mr. Hunt discussed addendums for the Road & Bridge Shop Roof project to re-route the gas and electrical lines currently located in the ceiling.

Energy Efficient Lighting Project

Mr. Hunt contacted Mining Electrical Services (MES) regarding the award of the Energy Efficient Lighting Project. MES has received the Letter of Award for the project and will sign and return to Weston County.

Road & Bridge Department

Rick Williams, Road & Bridge Foreman, met with the Commissioners and discussed equipment and the purchase of a new hydraulic trailer at a cost of approximately \$73,000.00. Mr. Williams presented a quote for a replacement copier at Road & Bridge at an approximate cost of \$4,000.00. No action was taken.

Guardian Ad Litem

A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman, to authorize Chairman Seeley's signature on a Memorandum of Understanding (MOU) for Guardian Ad Litem services for Fiscal Year 2015. Discussion ensued, carried.

Dispatch Agreement

A motion was made by Commissioner Rossman, seconded by Commissioner Shepperson, to authorize Chairman Seeley's signature on a Fiscal Year 2015 dispatch agreement between Weston County and the City of Newcastle in the amount of \$4,200.00 per month. Carried.

Fiscal Year 2015 Budget Discussion

The Commissioners reviewed budget requests received for the Library Board and the One-Percent Sales Tax line items. No action was taken.

Public Defender

A motion was made by Commissioner Rossman, seconded by Commissioner Shepperson, to authorize Chairman Seeley's signature on a Fiscal Year 2015 Public Defender Rental Agreement in the amount of \$600.00 per month. This cost is shared equally between Weston County and the City of Newcastle. Carried.

Approve Vouchers

A motion was made by Commissioner Shepperson, seconded by Commissioner Ertman, to approve the vouchers as presented. Discussion ensued, carried. They are as follows:

066 NCPERS, financial admin, \$304.00, AFLAC, payroll ded, \$1,678.58, Blue Cross Blue Shield, financial admin, \$57,105.02, Office of Child Support, payroll ded, \$175.00, Orchard Trust, payroll ded, \$1,170.00, WEBT, financial admin, \$182.90, Weston County Clerk, financial admin, \$43,154.18, WY Child Support, payroll ded, \$1,175.00, WY Dept of Workforce Services, financial admin, \$2,963.15, WY Retirement System, financial admin, \$25,056.77, WY Retirement System, financial admin, \$613.98, Hermes Consolidated Inc, oil/gas, \$56,107.93, Office of State Lands & Investment, easement application, \$44.00, Collins Communication Inc., hmlnd sec, \$3,180.00, WY Machinery Co., equip, \$243,810.00, Leighton Construction, roof rplcmnt, \$2,000.00, Schutz Foss Architects, maj repairs, \$15,906.15, ADI Insurance Agency, insurance, \$100.00, Alpha Communications, tower rent, \$55.00, AlSCO, janitor supp, \$26.00, American Welding & Gas Inc, repair/maint, \$106.09, Arrow Service, veh main/fuel, \$120.00, AT&T Mobility, comm, \$397.11, Barbra J Lebsack, election, \$30.00, Becky Hadlock, election, \$30.00, Black Hills Chemical & Janitorial, brd of prisoners, \$825.04, Black Hills Plumbing, repair/maint, \$4,525.32, Black Hills Power, util, \$2,575.63, Bob Barker Co, brd of prisoners, \$111.77, Byrand Streeter, contract wages/repair/maint, \$2,167.36, C&J Newcastle Hardware, repair/maint, \$26.17, Cambria Supply, repair/maint, \$35.12, Casey Thorson, janitor supp, \$410.00, City of Newcastle, util/dispatch/pub def/p-hlth exp, \$4,901.95, Clark Reynolds and Company, hmlnd sec wc, \$3,995.00, Clinical Lab of Black Hills PC, coroner, \$1,776.00, Collins Communications, new equip, \$900.00, Culligan Water Conditioning, misc, \$21.25, Decker's Market, supp, \$87.92, Dixon Bros Inc, oil/gas, \$363.38, Domain Registry, misc, \$120.00, Double D Obsolete Parts, repair/maint, \$486.46, Ellen Butts, election, \$30.00, Fastenal Company, repair/maint, \$70.72, Frontier Home Ranch & Hardware, repair/maint, \$76.68, Gary Lebsack, elctn dep, \$30.00, Gateway Auto Supply, repair/maint, \$205.23, Godfrey's Brake Service, repair/maint, \$63.32, Golden West Technologies, new equip/comp software, \$2,373.06, Greens Alignment, vehicle maint/fuel, \$50.00, Hansen & Peck, attny exp, \$4,250.00, Jerry Shepperson, mile/trvl, \$84.00, KASL, p-hlth exp/ag comm., \$726.00, Lawrence Emmert, brd of prisoner, \$48.76, Lea Mitchell, deputy coroner, \$100.00, Lenard D. Seeley, mile/trvl, \$236.00, Lichen Research Center, comp software, \$1,000.00, Lori Bickford, p-hlth exp, \$573.8, Mamie

Krank, school exp, \$30.00, Martha Ertman, mile/trvl, \$80.00, MasterCard, mile/trvl/exp/brd of prisoner, \$1,364.29, Max Masters, gis land rec, \$1,900.00, MG Oil Company, oil/gas, \$1,392.01, Michelle Sweet, mile/trvl, exp, \$147.50, Neve's Uniforms Inc, uniforms, \$92.73, Newcastle Ambulance Service, amblnc, \$1,458.33, Newcastle Chamber of Commerce, chamber, \$875.00, Newcastle Extinguisher, repair, \$463.78, Newcastle High School, misc, \$400.00, News Letter Journal, print/publ/supp/p-hlth exp, \$3,353.68, Office of the State Public Defender, pub def, \$13,982.43, Plainsman, supp,\$462.02, Postmaster, post/freight \$147.00, Powder River Energy Corp, util, \$1,075.85, Precinct Police Products, officer equip, \$82.50, Preventive Health and Safety Division, supply, \$42.00 Randy Rossman, mile/trvl, \$48.00, Regional Health, coroner \$1218.00, Regional Medical Clinics, jail medical, \$126.00, Roadrunner Disposal Service, util, \$60.00, Robert Kenney, coroner deputy, \$200.00, Round Up Feed & Ranch Supply, repair/maint, \$295.75, RT Communications, comm, \$1,959.13, Salina Suess-Baker, wkshp trng, \$76.00 Servall Uniform/Linen Co, repair/maint, \$315.11, Shopko, supplies, \$202.23, Source Gas, util, \$866.92, Southern Advantage, brd of prisoner, \$1,799.98, Stacy Madden, ag exp, \$213.00, Thomson Reuters, misc law library, \$460.43, Timberline Services, grvl/rd mtrl, \$37,920.01, Tina Conklin, maint/fuel, \$404.37, Top Office Products, misc/brd of prisoners/p-hlth exp, \$2,342.38, Tyler Technologies, misc school exp, \$825.00, Uinita County Treasurer, misc school exp, \$100.00, Upton Co-op, Imbr/clvrts/brdg, \$30.00, Upton Senior Center, sr center, \$625.00, Urbin Law Office LLC, special attny, \$115.86, Vaisala, repair/maint, \$1,373.75, Verizon Wireless, p-hlth exp, \$132.62, VISA, p-hlth/miles/trvl, \$337.98, Voelker's Auto body, veh maint/fuel, \$3,128.14, Water of life, repair/maint, \$45.00, WCS, comm, \$192.36, West End Water District, util, \$60.00, WC Children's Center, chld ctr, \$3,750.00, WC 4-H Council, ag exp, \$301.02, WC Gazette, p-hlth exp, \$150.00, WC Health Services, misc/jail medical, \$2,255.74, WC Peace Off Association, jailor schools, \$300.00 WC Road & Bridge, veh maint/fuel, \$4,310.92, WC Sheriff's Office, post/freight/brd of prisoners, \$31.05, WC Sr Services, sr center, \$6,250.00, Weston Engineering Inc, engineer srvs, \$1,000.00, Woody's Food Center, brd of prisoners/supp/4-H support, \$351.44, WY Automotive Co, repair/maint/oil/gas, \$608.98, WY Dept of Health, p-hlth exp, \$632.00, WY Dept of Transportation, grvl/rd mtrl, \$86.36, WY Guardian Ad Litem, special attny, \$820.75, WY Honor Conservation Camp, brd of prisoners, \$1,622.50, WY Network, financial admin, \$208.05, WY Sheriffs Assoc. misc/youth serv, \$587.00. Net Payroll, \$136,189.34.

There being no further business to come before the Commission the meeting adjourned at 3:21 p.m.

Attest: Mamie C. Krank
County Clerk

Lenard D. Seeley
Chairman