

May 7, 2013

The regular meeting of the Weston County Commissioners convened at 9:00 a.m. with Chairman Seeley presiding. Present for the meeting were Commissioners: Lenard D. Seeley, Jerry Shepperson, Randy Rossman, Marty Ertman, Tracy Hunt and County Clerk, Mamie C. Krank.

Invocation and Pledge of Allegiance

Commissioner Rossman gave the Invocation and Commissioner Shepperson led the delegation in the Pledge of Allegiance.

Approve Minutes

A motion was made by Commissioner Rossman, seconded by Commissioner Ertman, to approve the minutes of the regular meeting held April 16, 2013, as advertised. Carried.

The meeting recessed at 9:52 a.m. and reconvened at 10:00 a.m. with all present.

Youth Services Agreement

A motion was made by Commissioner Rossman, seconded by Commissioner Ertman, to accept and authorize Chairman Seeley's signature on an Agreement for one-third funding between Weston County, the City of Newcastle and School District Number One; for Fiscal Year 2014 Youth Services. Carried.

Accept Collections

A motion was made by Commissioner Rossman, seconded by Commissioner Shepperson, to accept the collections of the County Clerk in the amount of \$9,318.75 and the collections of the District Court Clerk in the amount of \$1,742.83. Carried.

CLG Historic Preservation

A motion was made by Commissioner Rossman, seconded by Commissioner Ertman, to authorize Chairman Seeley's signature on a Wyoming Humanities Council voucher requested by Lucille Dumbrill, CLG Board Member. The voucher requested grant monies in the amount of \$6,300.00 (90% of the grant funds) to be paid to Weston County for the Mallo Camp Project. Carried.

Weston County Public Health Officer Grant

A motion was made by Commissioner Shepperson, seconded by Commissioner Hunt, to accept and authorize Chairman Seeley's signature on a Contract between the State of Wyoming and Weston County, in the amount of \$9,600.00, for the Weston County Public Health Officer. Carried.

The meeting recessed at 10:20 a.m. and reconvened at 10:24 a.m. with all present.

Public Health Joint Powers Agreement

Lori Bickford, Public Health and Judy Stallman, Wyoming Public Health Supervisor, met with the Commissioners and discussed a Joint Powers Agreement for Public Health Emergency Preparedness. The agreement between Weston and Crook Counties would allow a Public Health Response Coordinator (PHRC) to be shared between the counties. The agreement allows Crook County to administer the grant funds and hire the PHRC with Weston County designated as the Partner County. The Commissioners will review the agreement. Chairman Seeley will attend a Crook County Commissioners Meeting on May 8, 2013, with Mrs. Bickford, to discuss the agreement. No action was taken.

Prairie Dogs

Bob and Jean Harshbarger met with the Commissioners and discussed the Forest Service Prairie Dog Management Plan. Mr. Harshbarger suggested the need for a Coordination Meeting regarding the environmental analysis to amend the Prairie Dog Management Plan. The Commissioners discussed drafting a letter to Phil Cruz, USFS, to reiterate Weston Counties request for coordination from the agency. Mr. and Mrs. Harshbarger were thanked for their continued work and updated information. No action was taken.

Commissioner Hunt left the meeting at 11:15 a.m. and returned at 11:19 a.m.

Mondell Airport

Byrand Streeter, Airport Manager, met with the Commissioners to request Chairman Seeley's signature on the Mondell Airport Layout Plans which have been approved by the Federal Aviation Administration (FAA) and the City of Newcastle. Discussion ensued and the plans were reviewed. A motion was made by Commissioner Ertman, seconded by Commissioner Rossman, to authorize Chairman Seeley's signature on the updated Mondell Airport Layout Plans. Carried.

Commissioner Ertman left the meeting at 11:26 a.m. and returned at 11:29 a.m.

Sheriff's Department

Bryan Colvard, County Sheriff and Doug Jorrey, Homeland Security Coordinator, met with the Commissioners. Sheriff Colvard discussed the accounts receivable and monthly fees for his department. Sheriff Colvard discussed a retaining wall and sidewalk which need repaired at the Law Enforcement Center. Sheriff Colvard will request quotes for the repairs and return to the Commission. Mr. Jorrey discussed repeater tower site fencing and security measures as well as repairing the West Tower repeater. Mr. Jorrey discussed the use of the State WYOLINK System in Weston County. Mr. Jorrey explained that WYOLINK will be used for interoperable communications between the County and State agencies and as a backup system for the County's existing conventional radio system. Sheriff Colvard and Mr. Jorrey were thanked for the information. No action was taken.

The meeting recessed at 12:02 p.m. and reconvened at 1:30 p.m. with all present.

Upton Logistics Center

Dave Spencer, Wyoming Business Council; Kevin McCoy, WY DOT; Joni Kachelhoffer, WY DOT and Scott Taylor, WY DOT, met with the Commissioners and discussed grant funding for the Upton Logistics Center Traffic Study Project. Mr. Spencer discussed the appointment of a Steering Committee for the project as well as potential members. Mr. McCoy stated that Federal Planning Funds from WY DOT have been approved and provide an eighty-twenty (80/20) match. Wyoming Business Council funds can be used for the match monies. Mr. McCoy stated that a completed Scope of Work for the project is needed from Jerry Hunt, Contract Engineer for Weston County. The steps of the process should include: appointing a committee, signing an agreement between Weston County and WY DOT, receiving a Notice to Proceed from WY DOT, narrowing down a list of Consultants for the project, appointing a Selection Committee and finally choosing a Consultant for the project. Mr. Spencer discussed a time frame of approximately one year to complete the Traffic Study Project, with quarterly meetings of the Steering Committee. The group was thanked for their work and the information. No action was taken.

Mallo Camp

Gregg Stumpff, Mallo Camp Board Member, met with the Commissioners and discussed becoming the water and wastewater operator and completing all Department of Environmental Quality (DEQ) testing for the Mallo Camp Board. Mr. Stumpff disclosed a conflict of interest and expressed concern regarding the fact that he is also a Mallo Camp Board Member and would be paid for the services of testing. The Commissioners agreed that Mr. Stumpff should not be included in any vote by the Mallo Camp Board concerning payment for the services, but did not see an issue with Mr. Stumpff providing the service. Mr. Stumpff was thanked for bringing the issue to the Commissioners. No action was taken.

The meeting recessed at 2:18 p.m. and reconvened at 2:26 p.m. with all present.

Supplemental Insurance

Jason Froseth and Tucker Tonkel, Family Heritage, met with the Commissioners and discussed a supplementary insurance employee benefit package which could be offered individually to Weston County employees. The Commissioners agreed that if Weston County employees were interested in the employee paid insurance they could contact the Weston County Clerk's Office for more information. No action was taken.

Commissioner Shepperson left the meeting at 2:33 p.m. and returned at 2:37 p.m.

Newcastle Landfill

Bob Hartley, Newcastle City Engineer, met with the Commissioners and explained that the City of Newcastle has implemented scales at the landfill and will be charging a .05 per pound fee to both City and County residents for use of the facility. Mr. Hartley explained that residents would no longer be able to use a water bill to haul a free load of garbage to the facility, although sorted loads of metal would be accepted for free. Mr. Hartley discussed meetings with the Department of Environmental Quality (DEQ) and new regulations for solid waste disposal. Mr. Hartley mentioned that the Newcastle Landfill currently recycles metal and yard waste at the compost site, while RENEW recycles aluminum and cardboard in the community. No action was taken.

North East Wyoming Economic Development

Brad Sutherland, North East Wyoming Economic Development (NEWEDC), met with the Commissioners to discuss economic development in Weston County and a budget request of \$4,000.00 for Fiscal Year 2014. Discussion ensued; Mr. Sutherland was thanked for providing information to the Board. No action was taken.

Rare Element Resources

Mike Finn, Rare Element Resources (RER), met with the Commissioners and discussed the permitting process for the RER Bear Lodge Mine. No action was taken.

Commissioner Shepperson left the meeting at 3:33 p.m. and returned at 3:38 p.m.

Road & Bridge Department

Rick Williams, Road & Bridge Foreman, met with the Commissioners and discussed gravel crushing. Mamie C. Krank, County Clerk, discussed the 2011 Congestion Mitigation Air Quality (CMAQ) Grant and questioned if the County had enough gravel to complete these projects. Mr. Williams will look into purchasing more gravel. Mr. Williams discussed equipment to be placed in the Auction which is set for May 31, 2013 and will be held at the Weston County Fairgrounds. No action was taken.

The meeting recessed at 4:09 p.m. and reconvened at 4:14 p.m. with all present.

Public Health Nursing Contract

A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman, to accept and authorize Chairman Seeley's signature on an Amendment to the Public Health Nursing Contract which extends the date of the contract through December 31, 2014. Discussion ensued, carried.

County Board of Equalization Hearing

Tax assessment schedules have been mailed to taxpayers. Notice was given for an opportunity to have a hearing and present evidence challenging the assessment amount. A motion was made by Commissioner Shepperson, seconded by Commissioner Ertman, to set a County Board of Equalization (CBOE) Hearing for June 25, 2013, individual hearings will be scheduled. Discussion ensued, carried. Notices of hearing time will be mailed to those who have filed a protest within the required time limit.

County Commissioner Scholarship Awards

A letter of appreciation received from Susan Button for the award of a \$1,000.00 County Commissioner Scholarship was read aloud by Chairman Seeley. No action was taken.

Approve Vouchers

A motion was made by Commissioner Shepperson, seconded by Commissioner Ertman, to approve the vouchers as presented. Carried. They are as follows:

066 NCPERS, financial admin, \$304.00, AFLAC, payroll ded, \$1,772.95, Blue Cross Blue Shield, financial admin, \$53,704.93, Office of Child Support, payroll ded, \$175.00, Orchard Trust, payroll ded, \$1,170.00, WEBT, financial admin, \$187.60, Weston County Clerk, financial admin, \$42,359.22, WY Child Support, payroll ded, \$625.00, WY Dept of Workforce Services, financial admin, \$3,149.35, WY Retirement System, financial admin, \$23,958.74, WY Retirement System, financial admin, \$613.98, AT&T Mobility, comm, \$120.73, Clinical Lab of Black Hills PC, autopsies, \$4,080.50, Motorola, hmlnd sec exp, \$3,962.76, Utility Trailer Sales of Co LLC, misc

equip, \$76,371.66, Hermes Consolidated Inc, oil/gas, \$25,771.74, A Stitch In Time, ag exp, \$7.98, Ad Pro, supp/p-hlth exp, \$2,967.34, Alpha Communications, tower rent, \$55.00, AlSCO, janitor supp, \$113.24, American Solutions for Business, supp, \$916.44, American Welding & Gas Inc, repair/maint, \$164.40, AT&T Mobility, comm, \$882.36, Barnes Distribution, repair/maint, \$88.00, Black Hills Chemical & Janitorial, brd of prisoners, \$1,014.49, Black Hills Plumbing, repair/maint, \$72.00, Black Hills Power, util, \$2,598.62, Black Hills Printing & Signs, supp, \$685.20, Business Communications Co Inc, p-hlth exp, \$381.35, Byrand Streeter, contract wages, \$1,071.82, C&J Newcastle Hardware, repair/maint/ag exp, \$126.92, Cambria Car Wash, veh maint/fuel, \$20.00, Cambria Supply, repair/maint, \$65.89, Cedar Hills Family Clinic, pre-emplmnt, \$128.00, City of Newcastle, util/dispatch/circuit crt/pub def/landfill/p-hlth exp, \$12,111.05, Collins Communications Inc, hmlnd sec exp, \$3,033.79, Creative Culture Insignia LLC, uniforms, \$494.75, Dakota Fluid Power, repair/maint, \$192.56, Decker's Market, ag supp/p-hlth exp, \$178.49, Dixon Bros Inc, oil/gas, \$179.31, Election Systems & Software Inc, repair/maint, \$4,673.00, Family Dollar Stores, supp, \$23.00, Farnsworth Service Co Inc, cntrct/equip/lbr, \$889.00, Fastenal Company, repair/maint, \$78.12, Fisher Sand & Gravel, grvl/rd mtrl, \$26,857.28, Focus, focus, \$1,125.00, Frontier Home Ranch & Hardware, repair/maint/sm tools/oil/gas, \$442.92, Galls LLC, brd of prisoners, \$51.48, Gateway Auto Supply, veh maint/fuel/hmlnd sec, \$184.75, Golden West Technologies, comp software/hmlnd sec exp, \$1,189.97, Grimm's Pump & Industrial Supply, repair/maint/fuel tank maint, \$541.28, Hansen & Peck, office exp, \$4,250.00, Hansen Equipment Co, repair/maint, \$25.25, Hillyard/Sioux Falls, janitor supp, \$63.69, Integrity Ballistics, jailor school, \$213.00, Intermountain Record Center, record retention, \$124.85, Jerry Shepperson, mile/trvl, \$42.00, KASL, ag exp/p-hlth exp, \$805.80, KB Engineering LLC, bldg/equip upgrade, \$6,386.25, Lenard D. Seeley, mile/trvl, \$40.00, Lichen Research Center, comp software, \$1,000.00, Lori Bickford, p-hlth exp, \$68.98, Mallo Camp, ada sidewalks, \$3,250.00, MasterCard, school exp/mile/trvl, \$2,534.47, Max Masters, gis land records, \$1,900.00, Michelle Sweet, p-hlth exp, \$37.50, Moore Medical LLC, p-hlth exp, \$226.50, Newcastle Ambulance Service, ambInc, \$1,458.33, Newcastle Equipment Co Inc, repair/maint, \$281.62, Newcastle High School, financial admin, \$400.00, Newcastle Motors, veh maint, \$387.92, News Letter Journal, supp/ag exp/print/publ, \$2,766.00, Noodle Soup of Weingart Design, p-hlth exp, \$151.00, Osage Ambulance, ambInc, \$4,375.00, Paul E. Bombeck Jr, janitor supp, \$110.00, Phil's Tire, veh maint, \$205.23, Plainsman, misc, \$1,656.47, Postmaster c/o Sheriff, post/freight, \$92.00, Powder River Energy Corp, util/p-hlth exp, \$1,098.00, Power Plan OIB, repair/maint/post/freight, \$1,303.25, Preventive Health & Safety Division, p-hlth exp, \$42.00, Randy Rossman, mile/trvl, \$24.00, Reserve Acct-Pitney Bowes, post/freight, \$1,000.00, Ringer Law PC, special attny, \$417.01, Roadrunner Disposal Service, util, \$55.00, Robert Kenney, coroner exp, \$626.30, RT Communications, comm, \$1,915.62, Safariland LLC, officer equip, \$111.54, SDSM&T, school exp, \$495.00, Servall Uniform/Linen Co, repair/maint, \$197.96, Shopko, ag supp, \$4.99, Shred's, hmlnd sec exp, \$125.75, Source Gas, util, \$1,329.18, Spencer Fluid Power, repair/maint, \$262.79, Stacy Madden, ag exp, \$90.00, Top Office Products, supp, \$1,302.09, Tracy Hunt, mile/trvl, \$15.00, Uber Geek Computers, supp, \$1,440.00, Upton Chamber of Commerce, chmbr, \$1,250.00, UW Admin Business Office, ag exp, \$4,914.00, Vaisala Inc, awos, \$449.00, Verizon Wireless, p-hlth exp, \$89.60, Vicki Hayman, ag exp, \$30.00, VISA, school exp, \$431.90, WCS, comm, \$179.55, WCTA, school exp, \$70.00, West End Water District, util, \$60.00, West Payment Center, law library, \$579.68, WC Predatory Management Dist, predator mngt, \$1,000.00, Weston County, insurance, \$697.00, WC Gazette, ag exp, \$60.00, WC Health Services, in-home hlth, \$1,375.00, WC Road & Bridge, gas/oil, \$3,701.51, Whirlwind Services, janitor supp, \$735.00, Woody's Food Center, brd of prisoners/ag exp, \$141.22, WRS Group LTD, p-hlth exp, \$1,464.83, WY Automotive Co, oil/gas, \$156.26, WY Dept of Health, p-hlth exp, \$15,781.62, WY Dept of Transportation, grvl/rd mtrl/pre emplmnt, \$383.66, WY honor Conservation Camp, brd of prisoners, \$1,528.10, WY Machinery Co, repair/maint, \$238.25, WY Network, financial admin, \$201.25. Net Payroll, \$132,035.62.

There being no further business to come before the Commission the meeting adjourned at 4:39 p.m.

Attest: Mamie C. Krank
County Clerk

Lenard D. Seeley
Chairman