

April 13, 2011

A special meeting of the Weston County Commissioners convened at 2:00 p.m. with Vice Chairman Jerry Shepperson presiding. Present for the meeting were Commissioners: Jerry Shepperson, Marty Ertman, Lenard D. Seeley, and County Clerk, Mamie C. Krank. Chairman Tom W. Bruce was absent on County business in Saratoga, WY, Commissioner Randy Rossman joined the meeting at 2:05 p.m., County Attorney, Don Hansen joined the meeting at 2:06 p.m.

Local Government Liability Pool (LGLP)

Bill Miller, Loss Control Manager for the Local Government Liability Pool (LGLP) met with the Commissioners to discuss the Weston County Policy Manual. Mr. Miller recommended having a short concise policy manual as well as guideline book which could be more detailed. Mr. Miller also presented a list of training modules covering harassment, discrimination, documentation, conflict resolution, labor standards and other topics which are available to Weston County through the LGLP. As part of his presentation, Mr. Miller gave the group examples of good documentation. Mr. Miller stated that he had reviewed the Weston County Handbook and would send a copy of a generic Policy Manual and Employee Review Forms for our review. The Commissioners thanked Mr. Miller for his presentation and stated that it had been informative and helpful. No action was taken, this issue will be revisited.

There being no further business to come before the Commission, the meeting adjourned at 3:27 p.m.

Attest: Mamie C. Krank
County Clerk

Jerry Shepperson
Vice Chairman