

April 2, 2013

The regular meeting of the Weston County Commissioners convened at 8:59 a.m. with Chairman Seeley presiding. Present for the meeting were Commissioners: Lenard D. Seeley, Jerry Shepperson, Randy Rossman, Marty Ertman, Tracy Hunt and County Clerk, Mamie C. Krank.

Invocation and Pledge of Allegiance

Commissioner Shepperson gave the Invocation and Commissioner Hunt led the delegation in the Pledge of Allegiance.

Commissioner Rossman left the meeting at 9:07 a.m. and returned at 9:11 a.m.

Cindy Hill, Superintendent of Public Instruction

Commissioner Hunt announced that discussions concerning legislative action regarding Cindy Hill, WY Superintendent of Public Instruction, will take place in Weston County on April 16, 2013, at 7:00 p.m. at the Weston County Senior Center and again on April 23, 2013, at 7:00 p.m. at the Newcastle High School Auditorium.

The meeting recessed at 9:30 a.m. and reconvened at 9:36 a.m. with all present.

Approve Minutes

A motion was made by Commissioner Rossman, seconded by Commissioner Ertman, to approve the minutes of the regular meeting held March 19, 2013, as advertised. Carried.

Commissioner Shepperson left the meeting at 9:58 a.m. and returned at 9:59 a.m.

Accept Collections

A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman, to accept the collections of the District Court Clerk in the amount of \$2,257.57 and the collections of the County Clerk in the amount of \$7,453.00. Carried.

Proclamation for National Dispatch Week

A motion was made by Commissioner Ertman, seconded by Commissioner Shepperson, to sign a proclamation to designate the week of April 14-20, 2013, as National Public Safety Telecommunications Week, in honor and recognition of Dispatchers and the vital contribution they make to the safety and well-being of our citizens. Discussion ensued, carried.

Proclamation for National 911 Education Month

A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman, to authorize Chairman Seeley's signature on a proclamation to designate the month of April, 2013, as National 911 Education Month. Carried.

Mallo Camp

John Prell, Mallo Camp Manager and Gideon Dixon, Mallo Camp Board Member, met with the Commissioners to discuss amending the Mallo Camp Manager's job description. Currently the job description states that the manager should obtain the necessary class certification to operate the wastewater treatment plant. Mr. Prell explained that there are new Department of Environmental Quality (DEQ) requirements, which state two certified operators must maintain the wastewater treatment plant. Mr. Dixon stated that Greg Stumpff, Mallo Camp Board Member, is qualified and interested in maintaining the system; however, wanted to make sure there was not a conflict of interest because he is currently on the Mallo Camp Board. The Commissioners agree that there would not be a conflict of interest as long as Mr. Stumpff did not vote on matters concerning compensation for the services of wastewater treatment maintenance. A motion was made by Commissioner Ertman, seconded by Commissioner Rossman, to table the discussion on changes to the Mallo Camp Manager's job description. Carried.

Mallo Camp Water Tank Replacement Project

Gideon Dixon, Mallo Camp Board Member, gave each Commissioner a copy of the Bear Lodge Engineering survey for the Mallo Camp water tank replacement project to review. No action was taken.

Ag Department/Coop Extension Service

Vicki Hayman, Extension Coordinator, met with the Commissioners and introduced the Ag Educators for Weston County. Bill Taylor, Community Development; Trish Pena, Centsible Nutrition; Stacey Madden, 4-H Educator; Scott Hienegar, Ag Professional; Blaine Horn, Sustainable Management of Range Land; and Brian Sebate, Rangeland/Wild Fire, spoke to the Commissioners concerning their duties as educators for the North East portion of the state. Mrs. Hayman urged people to visit the UW Extension website as a good source of information on any of these subjects. The participants were thanked for attending and introducing themselves. No action was taken.

The meeting recessed at 11:07 a.m. and reconvened at 11:13 a.m. with all present. Jerry Hunt, Contract Engineer, joined the meeting.

Boring under County Roads

Tom Littman and Tyler Reese, Eighty-eight Oil, met with the Commissioners to discuss casing pipeline when boring under county roads. Mr. Littman supplied information on an alternative to casing pipeline when boring under county roads. The Horizontal Directional Drilling (HDD) method uses a thicker carrier pipe and a thicker protective coating on the steel pipe, which allows deeper depths of installation and lower environmental impacts. Jerry Hunt, Contract Engineer, agreed that this option would be acceptable for installation of steel pipeline under county roads. No action was taken.

Sheriff's Department

Bryan Colvard, County Sheriff and Becky Hadlock, Homeland Security Deputy, met with the Commissioners. Sheriff Colvard discussed the monthly fees and accounts receivable for his department. Sheriff Colvard informed the Commissioners that the Raven Creek tower site had been vandalized and the repeater at the site was destroyed. Sheriff Colvard and Mrs. Hadlock discussed adding security measures to all tower sites in Weston County including metal doors, fencing, and security systems. Homeland Security grant funds would pay for partial upgrades at the sites, however fencing would be the county's responsibility. The Commissioners agreed that equipment and fencing quotes should be obtained for the upgrades. No action was taken.

Drug Dog

Sheriff Colvard informed the Commissioners that he had been contacted by a private citizen who wanted to donate a canine unit to the Sheriff's Department for drug detection in Weston County. The Commissioners stated that the additional costs associated with the implementation of a canine unit would be reviewed at budget time. No action was taken, this issue will be re-visited.

The meeting recessed at 12:07 p.m. and reconvened at 1:24 p.m. with all present except Chairman Seeley. Vice Chairman Jerry Shepperson presided over the remainder of the meeting.

Weston County Event Center

Jerry Hunt, Contract Engineer, met with the Commissioners to discuss the Weston County Event Center. Mr. Hunt contacted Kyle Gillette, Schutz Foss Architects, who provided information regarding the settlement of the floor slab at the Weston County Event Center. Mr. Hunt conducted elevation measurements to determine if the floor had settled further. Mr. Hunt stated that his measurements currently showed a three inch variance. The last reading taken by Mr. Gillette showed a one and a half inch variance approximately one year ago. Mr. Hunt will forward the information to Dr. Kim Basham, KB Engineering, who will compile a report with recommendations for Weston County. The Commissioners thanked Mr. Hunt for his work and report on the Event Center. No action was taken.

Budget Workshop

The Commissioners agreed to set a Budget workshop for County Department Heads on May 9, 2013, beginning at 9:00 a.m. to discuss budget requests for Fiscal Year 2014. No action was taken.

Buffalo Creek Road

Mike Oakley, HDR Engineering, met with the Commissioners and distributed a statement of qualifications. Mr. Oakley discussed the Buffalo Creek Road traffic study project and would like to be considered for the engineering portion of the project. The Commissioners thanked Mr. Oakley for the information. No action was taken.

CLG Historic Preservation

Lucille Dumbrill and Mary Capps, CLG Historic Preservation Board Members, met with the Commissioners and turned in a Fiscal Year 2014 budget request of \$774.00. Mrs. Dumbrill gave a report on the completion of the restoration of the oldest cabin at Mallo Camp. Mrs. Dumbrill also requested a budget of \$2,000.00 to complete the exhibit phase of this project in Fiscal Year 2014. The Commissioners thanked Mrs. Dumbrill and Mrs. Capps for their presentation. No action was taken.

Month of the Military Child

Stacey Madden, 4-H Educator, and Robin Lutonski, Family Assistance Specialist, met with the Commissioners to request the Commissioners consider signing a Proclamation designating April as the Month of the Military Child. The proclamation was read aloud by Vice Chairman Shepperson. A motion was made by Commissioner Rossman, seconded by Commissioner Ertman, to accept and sign the Proclamation designating April 2013 as the Month of the Military Child. Discussion ensued, carried.

Approve Vouchers

A motion was made by Commissioner Rossman, seconded by Commissioner Ertman, to approve the vouchers as presented. Carried. They are as follows:

066 NCPERS, financial admin, \$304.00, AFLAC, payroll ded, \$1,720.30, Blue Cross Blue Shield, financial admin, \$50,623.11, Office of Child Support, payroll ded, \$175.00, Orchard Trust, payroll ded, \$1,120.00, WEBT, financial admin, \$180.70, Weston County Clerk, financial admin, \$41,956.23, WY Child Support, payroll ded, \$625.00, WY Dept of Workforce Services, financial admin, \$3,073.36, WY Retirement System, financial admin, \$23,838.25, WY Retirement System, financial admin, \$613.98, Hermes Consolidated Inc, oil/gas, \$27,379.16, John's Electric, bldg/equip upgrade, \$210.00, Nada Used Car Guide Co, misc, \$635.00, Hermes Consolidated Inc, oil/gas, \$26,206.11, ECN LLC, hmlnd sec exp, \$7,500.00, Reserve Acct-Pitney Bowes, misc, \$794.67, Hermes Consolidated Inc, oil/gas, \$25,610.12, A Stitch In Time, ag exp, \$12.98, Alpha Communications, tower rent, \$55.00, AlSCO, janitor supp, \$113.24, American Welding & Gas Inc, repair/maint, \$91.37, AT&T Mobility, comm, \$802.50, Black Hills Plumbing, repair/maint, \$100.50, Black Hills Power, util, \$2,680.41, Black Hills Printing & Signs, supp, \$165.48, BoardSource, ag exp, \$99.00, Butler Machinery, repair/maint/cntrct/equip/lbr, \$894.40, Byrand Streeter, contract wages, \$1,071.82, C&J Newcastle Hardware, supp, \$325.49, Cambria Car Wash, veh maint/fuel, \$100.00, Cambria Supply, repair/maint, \$1,027.40, Casey Thorson, janitor supp, \$350.00, Cedar Hills Family Clinic, p-hlth exp, \$1,400.00, Central Restaurant Products, brd of prisoners, \$78.40, City of Newcastle, util/dispatch/pub def/p-hlth exp, \$4,686.68, Clerk of District Court, supp, \$255.20, Collins Communications, hmlnd sec exp, \$27.91, Comtronix, misc/p-hlth exp, \$153.00, Culligan Water Conditioning, repair/maint, \$380.00, Deb Sweet, youth services, \$13.57, Decker's Market, supp, \$127.15, Dixon Bros Inc, oil/gas, \$540.26, Dr. Wayne Erickson Family Dental, jail medical, \$109.00, Fastenal Company, repair/maint, \$18.16, Fisher Sand & Gravel, grvl/rd mtrl, \$9,575.51, Frontier Home Ranch & Hardware, repair/maint, \$38.90, Galls LLC, brd of prisoners, \$259.93, Gateway Auto Supply, repair/maint, \$914.10, Godfrey's Brake Service, repair/maint, \$985.10, Golden West Technologies, comp software, \$1,155.00, Great Western Tire Co, repair/maint, \$134.95, Grimm's Pump & Industrial Supply, tank maint, \$525.74, Hansen & Peck, office exp, \$4,250.00, Hemocue Inc, p-hlth exp, \$183.00, Intermountain Record Center, record retn, \$4,817.73, Jenner Equipment, repair/maint, \$1,194.83, Jerry Shepperson, mile/trvl, \$42.00, John W. Lambert II, uniforms, \$8.00, John's Electric, repair/maint, \$144.60, KASL, p-hlth exp, \$638.40, Kone Inc, repair/maint, \$508.92, Lab Corp, pre-emplmnt, \$69.75, Lenard D. Seeley, mile/trvl, \$40.00, Lichen Research Center, comp software, \$1,000.00, Local Govt Liability Pool, insurance, \$25,032.00, Lori Bickford, p-hlth exp, \$560.56, Mallo Camp, Mallo camp, \$2,500.00, MasterCard, veh maint/fuel, \$320.14, Max Masters, gis land records, \$1,900.00, Michelle Sweet, p-hlth exp, \$8.00, Minuteman Lube Center, veh maint/fuel, \$61.00, Motorola, hmlnd sec exp, \$3,186.50, Mountain States Lithographing, supp, \$174.03, Neve's Uniforms Inc, uniforms, \$39.95, Newcastle Ambulance Service, ambulance, \$1,458.33, Newcastle Motors, veh maint/fuel, \$1,288.64, News Letter Journal, supp, \$2,938.23, North American Truck &

Trailer, repair/maint, \$497.52, Northern WY Mental Health, mntl hlth, \$2,500.00, Plainsman, supp, \$603.05, Powder River Energy Corp, util, \$1,178.00, Precinct Police Products, uniforms, \$1,406.00, Preventive Health & Safety Division, p-hlth exp, \$42.00, Public Safety Center, brd of prisoners, \$108.30, R&S Northeast LLC, p-hlth exp, \$1,351.04, Randy Rossman, mile/trvl, \$201.00, Reserve Acct-Pitney Bowes, post/freight, \$2,300.00, Ringer Law PC, special attny, \$411.00, Roadrunner Disposal Service, util, \$55.00, Root Spring Scraper Co, equip, \$1,119.94, RT Communications, util, \$1,910.41, Sandra Walford, mile/trvl, \$77.00, Securus, inmate program, \$280.00, Servall Uniform Linen Co, repair/maint, \$197.96, Shopko, supp, \$126.92, Source Gas, util, \$1,798.05, Span Publishing Inc, misc, \$152.10, Stacy Madden, ag exp, \$138.47, Top Office Products, supp/ag exp/brd of prisoners, \$2,036.70, Tracy Hunt, mile/trvl, \$60.00, Ultra Max, new equip, \$361.00, Upton Ambulance, ambulance, \$4,375.00, USDA Forest Service, ag exp, \$3,936.19, Vaisala Inc, awos, \$449.00, Verizon Wireless, p-hlth exp, \$119.22, Vicki Hayman, ag exp, \$30.00, Visa, ag/p-hlth exp/misc, \$906.13, WC Natural Resource Dist, nat res garden, \$125.00, WCS, comm, \$194.08, WCTA, misc, \$100.00, West End Water District, util, \$60.00, West Payment Center, law library, \$579.68, WC Children's Center, child cntr, \$3,750.00, WC 4-H Council, ag exp, \$137.84, WC Gazette, ag/p-hlth exp, \$114.00, WC Health Services, pre emplmnt/invol commit, \$2,299.98, WC Road & Bridge, gas/oil, \$3,318.99, WC Sheriff's Office, petty cash, \$35.09, Weston Engineering, engineer, \$8,000.00, William Taylor, ag exp, \$10.38, Wireless Advanced Communications, new equip, \$2,415.00, Woody's Food Center, brd of prisoners, \$60.57, WY Automotive Co, repair/maint, \$677.45, WY Dept of Health, p-hlth exp, \$632.00, WY Dept of Transportation, pre-emplmnt, \$10.00, WY Honor Conservation Camp, brd of prisoners, \$2,905.75, WY Law Enforcement Academy, jailor school, \$330.00, WY Machinery Co, repair/maint/post/freight, \$43,698.57, WY Network, financial admin, \$241.25, WY Technology Transfer Ctr, mile/trvl, \$45.00. Net Payroll, \$127,298.69.

There being no further business to come before the Commission the meeting adjourned at 3:18 p.m.

Attest: Mamie C. Krank
County Clerk

Lenard D. Seeley
Chairman