

March 1, 2011

The regular meeting of the Weston County Commissioners convened at 9:08 a.m. with Chairman Tom W. Bruce presiding. Present for the meeting were Commissioners: Tom W. Bruce, Marty Ertman, Randy Rossman, Lenard D. Seeley, Jerry Shepperson, and County Clerk, Mamie C. Krank.

**Good of the Order**

Commissioner Shepperson gave the Invocation and Commissioner Ertman led the delegation in the Pledge of Allegiance.

**Approve Minutes**

A motion was made by Commissioner Shepperson, seconded by Commissioner Seeley, to approve the minutes of the last regular meeting. Carried.

**Accept Collections**

A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman, to accept the collections of the County Clerk in the amount of \$6,167.00 and the District Court in the amount of \$1,300.21, motion carried.

**James Coy Petition Expense Refund**

On January 18, 2011 the Commissioners took action to accept the partial vacation petition of an existing easement across a portion of land owned by James Coy in Cambria Estates. On November 18, 2010 Mr. Coy paid a fee of \$500.00 to cover the advertising and administrative costs related to the petition. A motion was made by Commissioner Rossman, seconded by Commissioner Seeley, to return the unused portion, a total of \$400.00 to James Coy. Carried. A voucher will be filled out by Mr. Coy requesting payment.

**Mondell Airport**

To insure compliance with the minimum FAA design standards for runway length and to eliminate deficiencies previously reported at Mondell Airport, both the City of Newcastle and the County of Weston propose construction of a 510 foot runway extension. An environmental assessment received for the Mondell Airport Runway Extension Project was completed by Morrison-Maierle, Inc. This extension project will be funded by Federal, State and local funds. Commissioner Shepperson moved to draft and sign two copies of a letter of approval for the 510 foot runway extension, seconded by Commissioner Ertman. Motion carried.

**Courthouse Janitorial Position**

A part-time position is available for a cleaning person in the Courthouse. The current position holder will be unable to continue cleaning after March 31, 2011. The Commissioners received an application for this position. A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman, to offer the position as at-will employment, with a starting wage of \$10.00 per hour, subject to review, and appoint County Clerk Mamie C. Krank as Supervisor for the position. Carried.

**Budget Amendment Hearing –Homeland Security LETPA-Coroner**

The hour being 10:00 a.m. Chairman Bruce opened a Budget Hearing to consider increasing the general fund portion of the budget because of an unanticipated grant for Homeland Security Law Enforcement Terrorism Prevention Activities (LETPA) Coroner, in the amount of \$6,433.00. There being no public comment, Commissioner Rossman moved to accept the budget amendment as advertised, seconded by Commissioner Ertman. Carried. The hour being 10:02 a.m. Chairman Bruce closed the Budget Hearing.

The meeting recessed at 10:16 a.m. and reconvened at 10:27 a.m. with all present.

**Painted Hills Road**

Issues with the name of a County Road have been discussed with the Commissioners. Doug Jorrey, Homeland Security Coordinator requested the Commissioners sign a letter to Don Hansen, County Attorney seeking legal advice on the procedures to change the name of a

County Road. A motion was made by Commissioner Shepperson, seconded by Commissioner Ertman, to sign the letter requesting a written opinion. Carried. The letter was signed and will be delivered to the County Attorney by Doug Jorrey.

#### **Memo regarding Mileage**

A discussion ensued regarding vouchers received from employees for minimal charges due to mileage within city limits. A motion was made by Commissioner Rossman seconded by Commissioner Shepperson to draft and distribute a memorandum to all County employees discouraging the use of personal vehicles for short trips within city limits when mileage is charged to the County. Carried.

The time being 10:55 a.m. Don Hansen, County Attorney joined the meeting.

#### **Osage Improvement & Service District (OISD)-Roads**

Joe Wood Jr., Chairman OISD and OISD Board Members Cliff Perkins and Bert Sutherland, met with the Commissioners to discuss road ownership and upgrades within the Osage Improvement & Service District. County Attorney Don Hansen received a letter from Wendtland & Wendtland, the OISD Attorney regarding the disputed ownership of roads within the district. After discussing the issue it was suggested that the attorney for OISD should communicate with Don Hansen, County Attorney to resolve any outstanding questions. No action was taken.

#### **Sheriff's Department**

Bryan Colvard, Weston County Sheriff met with the Commissioners and gave the Sheriff's Department report. The problem with the Sheriff's Department roof leak is ongoing, pictures were presented and reviewed. The Sheriff requested all persons present at the Commissioners Meeting held February 15, 2011 schedule an interview with his department. No action was taken.

The meeting recessed at 11:45 a.m. and reconvened at 1:30 p.m. with all present except Commissioner Shepperson.

#### **American Stewards of Liberty**

Commissioner Seeley reported on a meeting of the American Stewards of Liberty attended by himself and Chairman Bruce on February 24, 2011 in Rapid City. The Commissioners gained useful information regarding the laws of coordination between Federal and local government entities. Commissioner Seeley volunteered to contact the American Stewards of Liberty to help Weston County coordinate with Federal Agencies and to check costs associated with their services. No action was taken.

Commissioner Shepperson joined the meeting at 2:01 p.m.

#### **Forest Service-Thunder Basin Grasslands**

Jean and Bob Harshbarger and Gary Jacobson met with the Commissioners to discuss no shoot areas in the Thunder Basin Grasslands. Concerns were raised including how to protect private land while still managing cattle. Information gained from the meeting with the American Stewards of Liberty attended by Chairman Bruce and Commissioner Seeley was discussed and may help in this matter. No action was taken.

#### **Federal and Private Land Notification Request**

In order to be informed of direct or indirect impact on both Federal and Private land in and adjacent to Weston County a letter was drafted to be sent to the Department of Interior, the Department of Agriculture and the Environmental Protection Agency. A motion was made by Commissioner Shepperson seconded by Commissioner Seeley to sign the letter requesting cooperation between those Federal Agencies and Weston County for the calendar year 2011 as per Resolution 94-10. Carried.

#### **Community Assessment**

Ray Pacheco, Growth & Development Coordinator, Norma Shelton, Newcastle Chamber of Commerce and Dave Spencer of the Wyoming Business Council met with the Commissioners

to discuss the Weston County Community Assessment. Mr. Pacheco explained that he has been approached by the City of Newcastle concerning cooperation on the Land Use Plan. The Commissioners asked that Mr. Pacheco cooperate with the City, but stated that his attention needed to be focused on a list of six possible projects for Consensus Funding. The list is not prioritized at this time, but includes: Law Enforcement Center roof repairs, Emergency Operations Center completion, Road & Bridge Shop foundation repairs, Courthouse Boiler replacement, Fairgrounds Four-Seasons Arena upgrades and cost analysis on the Mallo Camp Shower House maintenance. The Commissioners agree that there are many possibilities for projects within the County, however securing funding is essential and asked Mr. Pacheco to compile price quotes on the above mentioned projects. No action was taken.

The meeting recessed at 3:21 p.m. and reconvened at 3:30 p.m. with all present.

#### **Road & Bridge Department**

Rick Williams, Road & Bridge Foreman presented the Commissioners with invoices for two John Deere Motor Graders purchased for the Road & Bridge Department totaling \$302,895.27. This equipment was purchased for approximately \$18,000.00 less than anticipated. Rick requested the Commissioners consider purchasing twelve new tires needed for the Road & Bridge Department out of the remaining money at an approximate cost of \$11,000.00. The Commissioners agree that the money has been allocated for Road & Bridge equipment and is available since the blades came in lower than expected. The Commissioners also explained to Rick that the repairs needed on the Road & Bridge shop foundation are being considered for the Consensus Funding priority list. The Commissioners suggested Rick Williams contact Paul Reed Construction the contractor for the Fair Event Center, for an estimate. No action taken.

The meeting recessed at 4:21 p.m. and reconvened at 4:30 p.m. with all present.

#### **Mallo Camp Board**

Mallo Camp Board members Gideon Dixon, Greg Stumpff, Jeanie Lewis and Ron Fanning met with the Commissioners to give the Mallo Camp report. No action was taken.

#### **Approve Vouchers**

A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman, to approve the vouchers as presented, with the exception of two vouchers presented for payment by Lori Bickford and one voucher presented for payment by Carmen Carlson. Carried. Lori Bickford and Carmen Carlson were contacted concerning their vouchers, once corrected a motion was made by Commissioner Shepperson, seconded by Commissioner Rossman, to approve the previously rejected vouchers. Motion carried. They are as follows:

066 NCPERS, financial admin, \$288.00, AFLAC, payroll ded, \$1,927.40, Blue Cross Blue Shield, financial admin, \$40,580.45, Dept of Employment, financial admin, \$2,540.99, Office of Child Support, payroll ded, \$175.00, Orchard Trust, payroll ded, \$1,145.00, WEBT, financial admin, \$159.70, Weston County Clerk, financial admin, \$36,321.38, WY Child Support, payroll ded, \$514.00, WY Retirement System, financial admin, \$566.97, WY Retirement System, financial admin, \$22,377.17, Apex Technologies, new equip, \$642.95, Lichen Research Center, comp software, \$1,000.00, Thars Feed & Ranch, repair/maint, \$2,550.77, Hermes Consolidated, gas/oil, \$44,609.52, Ray Pacheco, veh maint, \$230.00, A&B Welding Supply, repair/maint, \$90.00, Ace Calibration Fire, brd of prisoners, \$423.57, Ad Pro, supp, \$56.42, All Clear Windows, janitor supp, \$56.00, Alltel, comm, \$760.44, Alpha Communications, radio exp, \$1,096.00, AlSCO, janitor supp, \$95.90, Apex Technology Solutions, comp software, \$1,100.00, B&J Mat Frame, p-hlth exp, \$105.00, B-4 Automotive, repair/maint, \$360.86, Best Business Products, copier maint, \$268.71, Black Hills Chemical & Janitorial, brd of prisoners, \$251.36, Black Hills Plumbing, repair/maint, \$1,219.02, Black Hills Power, util, \$2,492.23, Black Hills Printing & Signs, supp, \$52.30, Bob Barker, brd of prisoners, \$88.04, Bobcat Service, janitor supp, \$872.25, Tom W. Bruce, mile/trvl, \$568.00, Buy A Safe, supp, \$142.17, Byrand Streeter, contract wages, \$1,020.87, C&J Newcastle Hardware, repair/maint/misc, \$200.81, Cambria Car Wash, veh maint, \$50.00, Cambria Supply, repair/maint, \$740.68, Campbell Co Sheriff's Office, youth services, \$225.00, Carmen Carlson, mile/trvl, \$7.00, Casey Thorson, janitor supp/repair/maint, \$2,625.00, CDW Government, p-hlth exp, \$1,308.55, Cedar Hills Family Clinic, jail medical, \$98.00, City of Newcastle, util/dispatch/circuit crt rent/pub def/landfill,

\$11,412.18, Coleman Field Services, repair/maint, \$14,164.38, Culligan Water Conditioning, misc, \$78.00, Dakota Steel & Supply, repair/maint, \$215.68, Decker's Food Center, supp, \$47.70, Diabetic Express, wic, \$124.83, Diebold Inc, misc, \$487.00, Division of Criminal Investigation, misc, \$117.00, Dixon Bros, gas/oil, \$323.25, Drive Train Industries, gas/oil, \$60.60, Eddies Truck Center, repair/maint, \$56.94, Evercom, law enf exp, \$710.00, Family Dollar Stores, p-hlth exp, \$19.00, Federal Wage & Labor Law Institute, supp, \$45.20, Galls Inc, new equip, \$298.66, Gateway Auto Supply, repair/maint, \$1,062.59, Godfrey's Brake Service, repair/maint, \$563.34, Golden West Technologies, hmlnd sec exp, \$144.97, Great Western Tire, repair/maint, \$1,072.10, Hansen & Peck, office exp, \$3,333.33, Hillyard/Sioux Falls, janitor supp, \$157.32, IACREOT, school exp, \$185.00, Intermountain Record Center, record retention/repair, \$81.93, Jerry Shepperson, mile/trvl, \$97.00, John W. Lambert II, officer equip, \$165.00, KASL, p-hlth exp, \$706.80, Kreislers Inc, wic, \$33.99, Lenard D. Seeley, mile/trvl, \$304.00, Lichen Research Center, comp software, \$1,000.00, Lori Bickford, mile/trvl, \$60.00, Lyle Signs Inc, lmbrr/clvrts/brdg, \$159.42, MasterCard, school exp, \$614.49, Max Masters, gis land records, \$1,700.00, Midwest Cancer Screening, p-hlth exp, \$23.70, Minuteman Lube Center, veh maint, \$52.95, Moore Medical LLC, p-hlth exp, \$360.93, NACRC, school exp, \$55.00, NADA Appraisal Guides, misc, \$211.00, NADA Used Car Guide Co, misc, \$576.00, Natrona Co Attorney, invol commit, \$707.50, NCADV, p-hlth exp, \$324.00, Nesco, repair/maint, \$168.00, Neve's Uniforms Inc, uniforms, \$376.94, Newcastle Ambulance Service, ambInc, \$2,708.33, Newcastle Chamber of Commerce, chamber, \$875.00, Newcastle Extinguisher, p-hlth exp, \$56.78, Newcastle Motors, veh maint, \$209.29, NEWEDC, newedc, \$1,000.00, News Letter Journal, supp, \$591.92, Pamida, supp/jail medical/brd of prisoners, \$351.07, Phil's Tire, veh maint, \$883.00, Porter Muirhead Cornia & Howard CPA, financial admin, \$7,000.00, Positive Promotions, p-hlth exp, \$522.39, Postmaster c/o Sheriff, postage, \$132.00, Powder River Energy Corp, util, \$1,223.35, Power Plan OIB, repair/maint, \$228.46, Public Safety Division, mile/trvl, \$810.00, Quality PC, p-hlth exp, \$104.45, Randy Rossman, mile/trvl, \$259.00, Rapid Delivery, post/frght, \$10.45, Reserve Acct-Pitney Bowes, post/frght, \$2,424.00, Richs Automotive, veh maint, \$589.41, Ringer Law PC, special attrny, \$36.00, Roadrunner Disposal Service, util, \$55.00, RT Communications, comm, \$1,952.58, Servall Uniforms/Linen, repair/maint, \$157.66, Sirchie Finger Print Labs Inc, brd of prisoners, \$86.46, Sirenet.com, repair/maint, \$204.75, Source Gas, util, \$2,693.29, Sundance Appliance Center, new equip, \$489.00, Superior Lamp & Supply, repair/maint, \$282.87, Tina Conklin, new equip, \$225.98, Top Office Products, supp, \$1,955.55, Ultra Max, equip/ammo, \$1,415.00, Urbin & Patterson LLP, special attrny, \$657.92, USDA Forest Service, office exp, \$4,082.63, Vaisala Inc, repair/maint, \$449.00, Verizon Wireless, exp, \$50.96, VISA, school exp, \$1,747.84, WCS, comm, \$205.71, Wesco Gas, util, \$3,285.57, West End Water District, util, \$60.00, West Payment Center, law library, \$602.00, Western Plains Business Solutions, supp, \$1,072.50, WC Gazette, print/publ, \$846.25, WC Library, library, \$2,667.00, WC Road & Bridge, veh maint/fuel, \$3,369.54, WC Sheriff's Office, post/frght, \$47.50, William Taylor, mile/trvl, \$10.00, Woody's Food Center, ag exp, \$12.52, WY Automotive Co, repair/maint, \$464.40, WY Co Commissioners Assoc, school exp, \$400.00, WY Dept of Agriculture, repair/maint, \$25.00, WY Dept of Health, p-hlth exp, \$157.00, WY Dept Transportation, pre employment, \$10.00, WY DEQ WQD, fuel tank maint, \$100.00, WY Health Council, p-hlth exp, \$420.67, WY Honor Conservation Camp, brd of prisoners, \$2,438.80, WY Machinery Co, repair/maint, \$313.33, WY Network, financial admin, \$200.00, WY Peace Officers Assoc, public relations, \$160.00, WY Trophy & Engraving, misc, \$107.57, Net Payroll \$129,055.21.

There being no further business to come before the Commission, the meeting adjourned at 5:04 p.m.

Attest: Mamie C. Krank  
County Clerk

Tom W. Bruce  
Chairman