

February 15, 2011

The regular meeting of the Weston County Commissioners convened at 9:00 a.m. with Chairman Tom W. Bruce presiding. Present for the meeting were Commissioners: Tom W. Bruce, Marty Ertman, Randy Rossman, Lenard D. Seeley, Jerry Shepperson, and County Clerk, Mamie C. Krank.

Good of the Order

Chairman Bruce gave the Invocation and Commissioner Seeley led the delegation in the Pledge of Allegiance.

Rescind Action on OISD SLIB Application

Due to a miscommunication, it was determined that a State Loan & Investment Board (SLIB) Mineral Royalty Grant application in the form of a Resolution approved and signed by Vice Chairman Jerry Shepperson at the February 1, 2011 meeting of the County Commissioners was in error. In order for the Osage Improvement & Service District (OISD) to submit the proper grant application, a motion was made by Commissioner Shepperson, seconded by Commissioner Rossman to rescind the prior action. Motion was carried by the required two-thirds majority.

Approve Minutes

A motion was made by Commissioner Shepperson, seconded by Commissioner Seeley to approve the minutes of the last regular meeting. Carried.

Investment Disclosure

Wyoming Statutes require that persons involved in investing county funds disclose any accounts they may have at these financial institutions. Disclosure statements were received from Mamie C. Krank, Shawnda Morrison, Marty Ertman and Lenard D. Seeley. A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman, to accept the Investment Disclosures. Carried. They will be filed.

District Court Refrigerator

Sandra Walford, District Court Clerk discussed with the Commissioners her need for a new refrigerator. She is required to provide refrigeration and refreshments to jury trial members and is unable to do this since the previous refrigerator stopped working last month. After reviewing the County budget, Commissioner Shepperson made a motion to purchase a refrigerator out of the Courthouse budget, seconded by Commissioner Rossman. Carried.

District Court

Sandra Walford, District Court Clerk explained to the Commissioners "Redacting" under the new court rules. This requires duplicate files for cases containing sensitive information. All sensitive information would need to be removed from the files kept for public viewing. Walford stated that her current filing system would need to be expanded by the next budget session. Sandy also stated that she has used the Wyoming State Archives to store as many records as possible, but that some files most frequently used by the public are being kept as a courtesy. The Commissioners asked her to include next year's anticipated filing cabinet costs in her budget request. No action was taken.

Board Appointments

The hour being 9:30 a.m. Chairman Bruce opened a hearing to consider Board Appointments.

CLG Historic Preservation Board: A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman to appoint Judith A. Lorenz to a three year term on the Historic Preservation Board. Motion carried.

Travel Board: A motion was made by Commissioner Rossman, seconded by Commissioner Ertman to appoint Stacy Haggerty to a three year term on the Travel Board. Motion carried. The hour being 9:41 a.m. Chairman Bruce closed the Board Appointment Hearing.

The meeting recessed at 9:42 a.m. and reconvened at 9:49 a.m. with all present.

Deposit of Public Funds

Commissioner Rossman moved to approve the applications for Deposit of Public Funds as received from First State Bank of Newcastle, Pinnacle Bank of Newcastle, and Firstier Bank of Upton, and authorized the Chairman to sign (3) three copies of each application. Motion seconded by Commissioner Shepperson, carried.

Budget Amendment Hearing-Homeland Security LETPA-Sheriff

The hour being 10:00 a.m. the Board of Commissioners opened the hearing to consider increasing the general fund portion of the budget because of an unanticipated grant for Homeland Security LETPA-Sheriff, in the amount of \$10,625.20. There being no public comment, Commissioner Shepperson moved to accept the budget amendment as advertised, seconded by Commissioner Rossman. Carried. The hour being 10:02 a.m. Chairman Bruce closed the Budget Hearing.

Courthouse Fees

Ray Pacheco, Growth & Development Coordinator, Tina Conklin, County Assessor and Doug Jorrey, Homeland Security Coordinator presented the Board with a listing of the current and proposed charges for services, maps, copies, etc. County Assessor, Tina Conklin explained she had received legal advice through the Assessor's Association, recommending the Commissioners approve fees charged. County Clerk, Mamie C. Krank addressed the Commissioners and explained that the majority of charges listed for her office were set by Wyoming State Statutes, except for the charges applying to PDF versions of Plat Maps which her office now has the capability of emailing to a customer. There is no set fee for this service in the statutes, after researching the issue a reasonable fee was determined. A motion was made by Commissioner Rossman, seconded by Commissioner Seeley to approve the schedule of fees as presented. Carried. The fee schedule will be placed on file.

SLIB Grant Updates

Ray Pacheco, Growth & Development Coordinator, presented the Commissioners with updates on both the Law Enforcement Emergency Operations Center (EOC) and Courthouse Boiler projects. Ray told the Commissioners that the State Loan & Investment Board (SLIB) Mineral Royalty Grant applications in the form of Resolutions signed for these two projects at the February 1, 2011 meeting would now require matching funds of 25%. When these applications were signed it was believed that there would be no match required. The Commissioners discussed the possibility of reapplying for these grants at a later date when matching money may be available. A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman, to rescind both actions taken at the February 1, 2011 meeting. Motion carried.

Buffalo Creek Road

Commissioner Ertman and Commissioner Shepperson attended a meeting held by the Weston County Development Board on February 9, 2011; they gave the board a brief update of that meeting. Dave Spencer with the WY Business Council, Rick Williams Road & Bridge Foreman, Fran Lehman and Ray Pacheco, Growth & Development Coordinator attended the meeting to discuss concerns regarding the Buffalo Creek Road. The discussion included current problems, possible solutions, and funding concerns. No action was taken. This issue will be revisited.

Annual Fire Alarm & Sprinkler System Inspections

Gene Myrum, owner of Nesco presented the Commissioners with two letters from Western States Fire Protection Company. The letters were reminders for the annual fire alarm & sprinkler system inspections at both the Law Enforcement Center and Library. Commissioner Rossman moved to sign both letters and schedule the inspections. Commissioner Shepperson seconded, motion carried.

Sheriff's Department

Bryan Colvard, Weston County Sheriff met with the Commissioners and stated that the leak in the Sheriff's Department roof previously reported to the Commissioners is believed to be caused by the air conditioning units and a blind installed on the roof to mask the air conditioning units. This problem is still being investigated. No action was taken.

The meeting recessed at 12:01 p.m. and reconvened at 1:26 p.m. with all present.

Library Board

Brenda Ayres, Director and Cathy Dunford, Board Member requested the reinstatement of a full or part time position at the Weston County Library from the Commissioners. This position was not budgeted for in July of 2010 because of budget constraints. Commissioner Shepperson moved to table the Library Board request until next meeting when further research into the County budget could be compiled. Commissioner Rossman seconded, motion carried.

Disposal of Computer Equipment

Susan Overman, County Treasurer compiled a list of old computer equipment which was presented to the Commissioners, she asked for advice on how to dispose of the items. The Commissioners advised her to contact Apex Technology, the county IT company, to make sure any sensitive information had been removed from the computers. The Board also informed her of a possible auction to be held in May of this year, where the items may be sold. The Treasurer will contact the Auction company.

The meeting recessed at 1:55 p.m. and reconvened at 2:03 p.m. with all present.

Library Board

After reviewing the County budget and determining that the money was not available at this time, Commissioner Shepperson withdrew his previous motion to table the Library Board request for reinstatement of a position. Commissioner Rossman seconded. Carried. A letter will be drafted to notify the Library Board of the Commissioners' decision.

Clayspur Road

Daniel Bau discussed a problem regarding an unauthorized garbage can next to the Historical Society sign on the Clayspur Road. The Commissioners will call the Forest Service and Historical Society to get the problem resolved. No action was taken.

Another problem on the Clayspur Road regarding a cattle guard near the highway approach was discussed. The cattle guard is sinking due to culvert issues. The Commissioners will speak with Rick Williams, Road & Bridge Foreman and Joni Kachelhoffer of the Wyoming Department of Transportation, to resolve the issue. No action was taken.

Citizens Advisory Board for Planning & Zoning

Daniel Bau and members of the Citizens Advisory Board presented the Commissioners with their version of a proposed Land Use Plan written in 2003, a copy of the Posse Comitatus, and five copies of the Citizens Rule Book. Members of the Citizens Advisory Board who spoke to the Commissioners were: Daniel Bau, Jim Darlington, Gary Allison, and Elijah Schlup. Concerns raised by the group included the Forest Service policy on prairie dogs, Federal regulations on Wyoming lands through grant monies, the United Nations Agenda 21, and the United States Constitution not being upheld. Daniel Bau brought up the fact that the County had been involved in litigation before and would be again. Chairman Bruce and Commissioner Seeley both conveyed concern to the group that none of the members of the Citizens Advisory Board attended the Community Assessment meetings held to gain input from the community on these issues. Rick Dunford, Chairman of the Planning and Zoning Board invited members of the Citizens Advisory Board to attend Planning & Zoning Board Meetings. The Commissioners concluded that recommendations are received from the Planning & Zoning Board on issues regarding land use and zoning. No action was taken.

The meeting recessed at 3:15 p.m. and reconvened at 3:23 p.m. with all present.

E911 System

Doug Jorrey, Homeland Security Coordinator told the Commissioners that the E911 calling system is scheduled to be implemented on May 1, 2011. Wyoming has no jurisdiction for the 749 prefix area which is across the state line into South Dakota. The problem Mr. Jorrey stated to the Commissioners is the citizens currently living in this area have their 911 calls routed to Wyoming instead of South Dakota. Mr. Jorrey has contacted Custer County with his concerns

for the citizens living in the Custer Highlands area, and has received no response. Commissioner Shepperson moved to authorize the Chairman to sign a letter stating these issues and mail to both the Custer County Board of Commissioners and the Custer County Sheriff, seconded by Commissioner Rossman, motion carried.

Road & Bridge Department

Chairman Bruce and Commissioner Shepperson relayed messages of praise regarding recent snow removal received from constituents to Rick Williams, Road & Bridge Foreman. The Commissioners mentioned the problem of a sinking cattle guard on the Clayspur Road. Rick was aware of the situation and will make contact with Joni Kachelhoffer of the Wyoming Department of Transportation to discuss a solution. Mr. Williams gave the department report. No action was taken.

The meeting recessed at 4:00 p.m. and reconvened at 4:15 p.m. with all present.

Mallo Camp Board

Mallo Camp Board members Gideon Dixon, Greg Stumpf, and Jeanie Lewis met with the Commissioners to discuss increased expenses due to the renovations done at Mallo Camp. Since the new shower houses have in floor heating and on demand water heating, the board has had to hire someone to maintain the system. The Commissioners suggested training someone from the camp to do the needed maintenance. No action was taken.

Executive Session

A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman, to go into executive session for the purpose of discussing personnel. Motion carried. The meeting went into executive session at 4:28 p.m. and returned to open session at 5:00 p.m.

There being no further business to come before the Commission, the meeting adjourned at 5:01 p.m.

Attest: Mamie C. Krank
County Clerk

Tom W. Bruce
Chairman