

February 5, 2013

The regular meeting of the Weston County Commissioners convened at 9:00 a.m. with Chairman Seeley presiding. Present for the meeting were Commissioners: Lenard D. Seeley, Jerry Shepperson, Randy Rossman, Marty Ertman, Tracy Hunt and County Clerk, Mamie C. Krank.

Invocation and Pledge of Allegiance

Chairman Seeley gave the Invocation and Commissioner Shepperson led the delegation in the Pledge of Allegiance.

Approve Minutes

A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman, to approve the minutes of the regular meeting held January 15, 2013 as advertised. Carried.

The meeting recessed at 9:20 a.m. and reconvened at 9:30 a.m. with all present.

Accept Collections

A motion was made by Commissioner Shepperson, seconded by Commissioner Ertman, to accept the collections of the County Clerk in the amount of \$7,109.50 and the collections of the District Court in the amount of \$1,753.85. Carried.

Commissioner Shepperson left the meeting at 9:50 a.m. and returned at 9:55 a.m.

Board Appointments

Child Support Authority: A motion was made by Commissioner Ertman, seconded by Commissioner Shepperson, to appoint Randy Rossman to an unexpired term on the Child Support Authority Board. This unexpired term ends June 30, 2014. Carried.

Planning Commission: A motion was made by Commissioner Ertman, seconded by Commissioner Shepperson, to appoint Scottie Murray to the Planning Commission for a three-year term. Discussion ensued, carried.

CLG Historic Preservation Board: A motion was made by Commissioner Shepperson, seconded by Commissioner Ertman, to re-appoint Alice Tratebas to the CLG Historic Preservation Board for a three-year term. Discussion ensued, carried.

A motion was made by Commissioner Hunt to invite applicant Scottie Buckley in to visit with the Commissioners concerning his interest in the Predatory Animal Control Board. The motion failed due to a lack of a second.

Predatory Animal Control Board: A motion was made by Commissioner Rossman, seconded by Commissioner Hunt, to appoint Scott Buckley to the Predatory Animal Control Board, as a Sportsman's Representative, for a three-year term. Discussion ensued, carried. The Board Appointment Hearing was closed at 10:23 a.m.

Audio Recorded Commissioner Meetings

Bob Bonnar, News Letter Journal, met with the Commissioners to request that future Weston County Commissioner Meetings be audio recorded. No action was taken; this issue will be re-visited later in the meeting.

Credit Card Use

Tina Conklin, County Assessor and Karen Bowman, Deputy Assessor, met with the Commissioners to discuss credit card use for the purpose of mandatory on-line education courses. Mrs. Conklin explained that this schooling would be less expensive for the County and required a credit card payment. The Commissioners agreed that additional educational courses for the Assessor's Office could be paid with the County credit card. No action was taken.

County Board of Equalization

Tina Conklin, County Assessor and Karen Bowman, Deputy Assessor, met with the Commissioners and reviewed housekeeping changes made to the County Board of Equalization

Books. Minor revisions were made to Tabs 4, 14 and 15. The Commissioners thanked Mrs. Conklin and Mrs. Bowman for the updated information. No action was taken.

The meeting recessed at 10:55 a.m. and reconvened at 11:00 a.m. with all present except Commissioner Hunt who joined the meeting at 11:02 a.m.

Northern Wyoming Mental Health

Christine Winter, Northern Wyoming Mental Health Center, met with the Commissioners to request two letters of recommendation to be sent to the Division of Behavioral Health concerning the agencies annual funding. A motion was made by Commissioner Ertman, seconded by Commissioner Rossman, to authorize Chairman Seeley's signature on a letter of support for Mental Health. Carried. A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman, to authorize Chairman Seeley's signature on a letter of support for the substance abuse services provided by the facility. Carried.

Commissioner Shepperson left at 11:30 a.m. for the remainder of the meeting on personal business.

Sheriff's Department

Sheriff Colvard met with the Commissioners and gave the department report including accounts receivable and monthly fees. Sheriff Colvard gave the Commissioners an update on the Emergency Operations Center architectural plans. No action was taken.

Cancellation of Taxes

The Commissioners reviewed cancellation of taxes #1042 through #1051 all issued to Black Hills Power Inc., in the following particulars: #1042 in the amount of \$312.70, #1043 in the amount of \$507.80, #1044 in the amount of \$200.46, #1045 in the amount of \$49.60, #1046 in the amount of \$874.27, #1047 in the amount of \$36.34, #1048 in the amount of \$7,826.68, #1049 in the amount of \$238.71, #1050 in the amount of \$1,516.66 and #1051 in the amount of \$8.93. A motion was made by Commissioner Rossman, seconded by Commissioner Ertman, to approve and authorize the Chairman's signature on the above listed cancellation of taxes #1042 through #1051. Carried.

The meeting recessed at 12:02 p.m. and reconvened at 1:20 p.m. with all present.

Audio Recorded Commissioner Meetings

Bob Bonnar, News Letter Journal, met with the Commissioners to discuss audio recording future Commissioner Meetings. A motion was made by Commissioner Rossman, seconded by Commissioner Ertman, to audio record all Commissioner Meetings. Discussion ensued, carried.

Weston County Event Center

Don Hansen, County Attorney and Jerry Hunt, Weston Engineering, met with the Commissioners to discuss progress on the Weston County Event Center. Mr. Hansen discussed a list of attorneys provided by Dave Spencer of the Wyoming Business Council at the Commissioners' request. No action was taken, this issue will be re-visited.

Salt Creek Road

Don Hansen, County Attorney, met with the Commissioners to discuss issues on the Salt Creek Road, and a history of speed bumps put in by the landowner. The Commissioners discussed the possibility of a prescriptive easement on the Salt Creek Road. No action was taken.

Contract Engineering Services

Jerry Hunt, Weston Engineering, met with the Commissioners to discuss contract engineering services with the County. Mr. Hunt discussed the Mallo Camp Water Tank Replacement Project. Mr. Hunt stated that this project may include all new piping and pressure systems and may need to be completed in phases. The Commissioners agree that engineering should be started immediately due to the possibility of increased financial costs and the time-line associated with the project.

The meeting recessed at 2:45 p.m. and reconvened at 2:55 p.m. with all present.

Road & Bridge Department

Rick Williams, Road & Bridge Foreman, met with the Commissioners and discussed equipment and the gravel crushing agreement with Wyoming Department of Transportation (WYDOT).

Commissioner Hunt left the meeting at 3:30 p.m. and returned at 3:36 p.m.

Joni Kachelhoffer, WYDOT, joined the meeting. Ms. Kachelhoffer explained that the preliminary costs for gravel crushing were higher than anticipated. Ms. Kachelhoffer stated the final cost estimates for County gravel crushing would be available in April and the County would not be committed without signing a contract. The Commissioners and Mr. Williams agreed to wait until April for the final numbers before making a decision on County gravel crushing. No action was taken.

Planning & Zoning Board

Rick Dunford, Planning & Zoning Board Member, met with the Commissioners to request direction on which project should be considered next by the Planning & Zoning Board. The Commissioners agree that the Subdivision Rules and Regulations should be revised before any work starts on revising the Land Use Plan for Weston County. No action was taken, this issue will be re-visited.

Weston County Event Center

Kim Basham, Forensic Engineer, joined the Commissioners Meeting via telephone conference. Jerry Hunt, Weston Engineering and Don Hansen, County Attorney, were also present. This portion of the Commissioners Meeting was audio recorded. Mr. Basham would like to schedule a site visit and discussed the possibility of removing some drywall on the interior of the building to view possible structural damage. Don Hansen, County Attorney, suggested that the Contractor and Architect should be present for any discovery or removal of drywall from the Weston County Event Center. The Commissioners and Mr. Basham agreed that a meeting should be set up with all parties in attendance. Mr. Basham will contact the Commissioners for scheduling and Mr. Hansen will schedule with Schutz Foss Architects and Paul Reed Construction. No action was taken, this issue will be re-visited.

Approve Vouchers

A motion was made by Commissioner Ertman to approve all vouchers except one to Casey Thorson in the amount of \$550.00 and one to MasterCard in the amount of \$402.07. Sheriff Colvard was present and explained the charge to MasterCard. Commissioner Ertman rescinded her motion. A motion was made by Commissioner Rossman, seconded by Commissioner Hunt, to approve all vouchers except one to Casey Thorson in the amount of \$550.00. Carried. Commissioner Rossman volunteered to contact Mr. Thorson regarding the disapproved voucher. They are as follows:

066 NCPERS, financial admin, \$288.00, AFLAC, payroll ded, \$1,720.30, Blue Cross Blue Shield, financial admin, \$51,380.31, Office of Child Support, payroll ded, \$175.00, Orchard Trust, payroll ded, \$1,120.00, WEBT, financial admin, \$180.70, Weston County Clerk, financial admin, \$42,327.41, WY Child Support, payroll ded, \$625.00, WY Dept of Workforce Services, financial admin, \$3,150.42, WY Retirement System, financial admin, \$24,102.78, WY Retirement System, financial admin, \$596.78, First State Bank, misc, \$21.00, Golden West Technologies, hmlnd sec exp, \$89.97, Hermes Consolidated Inc, oil/gas, \$22,244.12, UGS Medical, hmlnd sec exp, \$32.41, WY Co Commissioners Assoc, school exp, \$750.00, Croell Redi-Mix Inc, mallo fld hazrd, \$2,039.50, Fisher Sand & Gravel, grvl/rd mtrl/mallo fld hazd, \$8,421.00, Frontier Home Ranch & Hardware, mallo fld hazd/repair/maint, \$724.18, Gateway Auto Supply, repair/maint/mallo fld hazd, \$1,217.33, WY Automotive Co, oil/gas/mallo fld hazrd, \$426.78, Postmaster c/o R&B, post/freight, \$135.00, Trugreen-Chemlawn, janitor supp, \$1,010.16, Hermes Consolidated Inc, oil/gas, \$19,854.94, First Northern Bank of WY, master plan airport, \$12,571.68, Morrison Maierle Inc, master plan airport, \$24,249.75, DRM Inc, master plan airport, \$113,145.08, Ad Pro, supp, \$3,105.08, Advanced Communications, officer equip, \$25.00, Alpha Communications, tower rent/hmlnd sec exp, \$143.00, AlSCO, janitor supp, \$113.24, American Solutions for Business, crthse supp, \$83.27, AT&T Mobility, comm, \$800.91, Black Hills Chemical & Janitorial, brd of prisoners, \$144.95, Black Hills Power, util, \$2,697.42, Byrand Streeter, contract wages, \$1,071.82, C&J Newcastle Hardware, repair/maint, \$1,045.79, Cambria Car Wash, veh maint/fuel, \$50.00, Cambria Supply, repair/maint, \$268.15, City of Newcastle, util/dispatch/pub def/landfill/p-hlth exp, \$12,086.91, Civil Air Patrol

Magazine, sheriff invstgtns, \$395.00, Contractors Supply, repair/maint, \$48.60, Dan Hart Patrol, grvl/rd mtrl, \$225.00, Decker's Market, p-hlth exp, \$25.45, Delane Haynes, supp, \$50.15, Dixon Bros Inc, oil/gas, \$341.71, Election Center, elctn exp, \$300.00, Evergreen Office Products, new equip, \$2,896.00, Fastenal Company, repair/maint, \$50.22, Fisher Sand & Gravel, grvl/rd mtrl, \$6,343.14, Focus, focus, \$1,125.00, Fred's Welding Service, Imbr/clvts/brdg, \$3,036.00, Frontier Home Ranch & Hardware, repair/maint, \$124.08, Gateway Auto Supply, repair/maint, \$1,151.55, Godfrey's Brake Service, repair/maint, \$170.13, Golden West Technologies, comp software, \$1,050.00, Grimm's Pump & Industrial Supply, fuel tank maint, \$1,359.08, Hageman & Brighton PC, financial admin, \$1,000.00, Hansen & Peck, office exp, \$4,250.00, Hillside Pharmacy, jail medical, \$61.90, Homestead Works Electrical, repair/maint, \$199.82, Horizons Unlimited LLC, elctn supp, \$108.00, Jerry Shepperson, mile/trvl, \$84.00, John's Electric, repair/maint, \$230.00, KASL, p-hlth exp, \$706.80, Lenard D. Seeley, mile/trvl, \$525.50, Lichen Research Center, comp software, \$1,000.00, Lori Bickford, p-hlth exp, \$724.67, Mallo Camp, mallo camp, \$3,250.00, Mamie C. Krank, school exp, \$240.00, MasterCard, office equip/misc, \$433.79, Max Masters, gis land records, \$1,900.00, MG Oil Company, oil/gas, \$2,770.12, Michelle Sweet, p-hlth exp, \$35.00, Midwest Cancer Screening, p-hlth exp, \$17.80, Minuteman Lube Center, veh maint/fuel, \$55.00, Moore Medical LLC, p-hlth exp, \$205.25, NADA Appraisal Guides, misc, \$219.00, National Pen, p-hlth exp, \$201.09, Neve's Uniforms Inc, officer equip/uniforms, \$90.50, Newcastle Ambulance Service, amblnc, \$1,458.33, Newcastle Extinguisher, p-hlth exp, \$56.78, Newcastle Motors, veh maint, \$233.85, News Letter Journal, print/publ/supp, \$3,141.79, North American Truck & Trailer, repair/maint, \$273.60, Osage Ambulance, amblnc, \$4,375.00, Paul E. Bombeck Jr, janitor supp, \$105.00, Phil's Tire, veh maint/fuel, \$1,741.24, Plainsman, supp, \$296.02, Postmaster c/o Sheriff, post/freight, \$92.00, Powder River Energy Corp, util, \$1,521.39, Power Plan OIB, repair/maint, \$50.84, R&S Northeast LLC, p-hlth exp, \$199.18, Randy Rossman, mile/trvl, \$243.00, Rapid Delivery, post/freight, \$12.00, Reserve Acct-Pitney Bowes, post/freight, \$2,300.00, Rick Williams, oil/gas, \$55.00, Roadrunner Disposal Service, util, \$55.00, RT Communications, util, \$1,911.45, Securus, inmate program, \$210.00, Servall Uniform/Linen Co, repair/maint, \$189.04, ShopKo, supp, \$86.97, Source Gas, util, \$2,816.30, Stephens-Peck Inc, misc, \$85.00, Stitch In Time, ag exp, \$9.98, Top Office Products, new equip/supp, \$3,724.52, Tracy Hunt, mile/trvl, \$30.00, Tri Star Surveying, rd constr, \$1,500.50, Ultra Max, equip/ammo, \$1,322.00, Upton Co-op Assn, sm tools, \$35.54, Urbin Law Office LLC, spec attny, \$276.70, UW-Admin Business Office, ag exp, \$4,914.00, Vaisala Inc, awos, \$449.00, Verizon Wireless, p-hlth exp, \$49.62, VISA, school exp, \$640.38, WCS, comm, \$170.28, West End Water District, util, \$60.00, WC 4-H Council, ag exp, \$211.73, WC Gazette, print/publ, \$265.00, WC Health Services, in-home hlth, \$1,375.00, WC Road & Bridge, veh maint/fuel, \$2,985.60, Whirlwind Services, janitor supp, \$650.00, Woody's Food Center, brd of prisoners, \$96.00, WY Academy of Nutrition & Dietetics, wic, \$130.00, WY Automotive Co, repair/maint/oil/gas, \$549.31, WY Clerks of Dist Crt Assoc, fees/trans, \$125.00, WY Dept of Health, p-hlth exp, \$15,841.34, WY Honor Conservation Camp, brd of prisoners, \$1,262.60, WY Network, financial admin, \$201.25, WY Public Health Laboratory, p-hlth exp, \$120.00. Net Payroll, \$132,204.31.

There being no further business to come before the Commission the meeting adjourned at 4:57 p.m.

Attest: Mamie C. Krank
County Clerk

Lenard D. Seeley
Chairman