

January 8, 2013

The regular meeting of the Weston County Commissioners convened at 9:02 a.m. with Commissioner Shepperson presiding. Present for the meeting were Commissioners: Lenard D. Seeley, Jerry Shepperson, Randy Rossman, Marty Ertman, Tracy Hunt and County Clerk, Mamie C. Krank. Also present: Deputy County Clerk, Shawnda Morrison.

#### **Invocation and Pledge of Allegiance**

Commissioner Shepperson gave the Invocation and Commissioner Rossman led the delegation in the Pledge of Allegiance.

#### **Elect Commission Chairman and Vice Chairman**

Commissioner Rossman nominated Lenard D. Seeley for Chairman of the Commission. Discussion ensued. A motion was made by Commissioner Hunt, seconded by Commissioner Rossman, to cease nominations for Chairman. Carried. Lenard D. Seeley was officially elected as Chairman of the Board of County Commissioners for calendar year 2013. Chairman Seeley was congratulated. Commissioner Rossman nominated Jerry Shepperson for Vice Chairman of the Commission. A motion was made by Commissioner Rossman, seconded by Commissioner Ertman, to cease nomination for Vice Chairman. Carried. Commissioner Shepperson was officially retained as Vice Chairman of the Board of County Commissioners for the calendar year 2013. Commissioner Shepperson was congratulated.

The hour being 9:09 a.m. Chairman Seeley took over administration of the meeting. Deputy County Clerk Shawnda Morrison left the meeting.

#### **Good of the Order**

After discussion, the Commissioners agreed that the heading entitled "Good of the Order" should be changed to "Invocation and Pledge of Allegiance" from this meeting forward. Chairman Seeley also requested that there be no appointments for the first one and one quarter hour of the first meeting of each month. Chairman Seeley explained that this would allow fifteen minutes for all members to read the minutes and one hour to review all county vouchers.

#### **2013 Legal Newspaper**

Weston County received two sealed bids for the 2013 Legal County Newspaper. The first from Weston County Gazette was opened and read aloud by Chairman Seeley. Based on a sample set of Commission Minutes, Mrs. LeVasseur quoted \$5.00 per column inch, a total of 66.5 inches in the sample, and a cost of \$332.50 for publication. Chairman Seeley read the second letter and price quote received from the News Letter Journal. Based on an identical sample set of Commission Minutes, Mr. Bonnar quoted \$11.00 per column inch, a total of 95 inches in the sample, and a cost of \$1,045.00 for publication. Discussion ensued; Commissioner Shepperson asked Mrs. LeVasseur and Mr. Bonnar for circulation statistics. Mrs. LeVasseur stated that the Weston County Gazette's circulation was approximately 1,000 readers. Mr. Bonnar stated that the News Letter Journal's circulation was approximately 2,150. Mr. Bonnar stated that he was willing to again sub-contract to the Gazette at the bid price submitted to Weston County and allow either paper to use the heading "an official newspaper of Weston County". Mrs. LeVasseur stated that the sub-contract between herself and Mr. Bonnar had worked out well and she was willing to sub-contract again if the agreement was the same as last year. A motion was made by Commissioner Hunt, seconded by Commissioner Rossman, to retain the News Letter Journal as Weston County's official legal newspaper for the calendar year 2013. Discussion ensued, carried. The recorded votes are as follows: Yea: Commissioners Shepperson, Hunt and Rossman. Nay: Commissioner Ertman.

The meeting recessed at 9:55 a.m. and reconvened at 10:03 a.m. with all present.

#### **Board Appointments**

**Recreation (Mallo) Board:** A motion was made by Commissioner Rossman, seconded by Commissioner Ertman, to appoint Larry Cole to the Recreation (Mallo Camp) Board for a four-year term. Discussion ensued, carried.

**Weed & Pest Board:** A motion was made by Commissioner Ertman, seconded by Commissioner Rossman, to re-appoint Terry Groenwold to the Weed & Pest Control Board for a four-year term. Carried.

A motion was made by Commissioner Rossman, seconded by Commissioner Shepperson, to re-appoint Mike Davis to the Weed & Pest Board for a four-year term. Carried.

A motion was made by Commissioner Shepperson, seconded by Commissioner Ertman, to re-appoint Mark Stenson to the Weed & Pest Board for a four-year term. Carried.

**CLG Historic Preservation Board:** A motion was made by Commissioner Ertman, seconded by Commissioner Shepperson, to re-appoint Lucille Dumbrill to the CLG Historic Preservation Board for a three-year term. Carried.

A motion was made by Commissioner Hunt, seconded by Commissioner Rossman, to re-appoint Mary A. Capps to the CLG Historic Preservation Board for a three-year term. Carried.

After discussion, the Commissioners decided to contact Zane Marty, Weston County Fair Board applicant, to join the meeting.

The hour being 10:45 a.m. Zane Marty, Fair Board applicant joined the meeting.

Mr. Marty answered questions from each Commissioner pertaining to his possible appointment to the Weston County Fair Board.

**Fair Board:** A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman, to appoint Zane Marty to the Fair Board for a four-year term. Carried.

A motion was made by Commissioner Ertman to interview all applicants for the Weston County Fair Board. Discussion ensued, motion failed due to a lack of a second. Commissioner Ertman rescinded her previous motion.

#### **BRC Planning Grant**

The Commissioners participated in a conference call with Dave Simonsen, Business Ready Communities (BRC) Program Manager; Dave Spencer, Wyoming Business Council; and Tom Barritt, Upton Logistics Center, concerning Weston County's application for a traffic study. Chairman Seeley explained the project briefly and Mr. Spencer fielded questions on funding. Commissioner Shepperson questioned Mr. Simonsen regarding a committee made up of representatives from the County, WYDOT and the Upton Logistics Center. Mr. Simonsen responded that this committee will be formed once the grant is approved. No action was taken.

The meeting recessed at 11:25 a.m. and reconvened at 11:33 a.m. with all present.

#### **Sheriff's Department**

Sheriff Colvard met with the Commissioners and discussed the department's Accounts Receivable and monthly fees. Sheriff Colvard briefed the Commissioners on Court Room Security and Courthouse Security issues as well as upcoming ammunition purchases. Pat Amend, Architect for the Emergency Operations Center (EOC) will visit with the Commissioners in February to discuss cost estimates and plans for the next phase of construction on the EOC. No action was taken.

The meeting recessed at 12:09 p.m. and reconvened at 1:30 p.m. with all present; except Commissioner Ertman who attended a meeting with Sheriff Colvard at the hospital.

#### **Accept Collections**

A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman, to accept the collections of the County Clerk in the amount of \$8,478.25 and the collections of the District Court in the amount of \$1,169.00. Carried.

#### **Child Support Authority Board**

The Commissioners received a letter from the Child Support Authority Board notifying them of a vacancy on the Board. A letter of interest from former Commissioner Tom Bruce was received and read aloud. A motion was made by Commissioner Shepperson, seconded by

Commissioner Rossman, to re-appoint Tom Bruce to the Child Support Authority Board to fulfill a term expiring on June 30, 2013. Carried.

#### **Approve Minutes**

A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman, to approve the minutes of the regular meeting held December 18, 2012 with a correction under the heading Weston County Event Center. Commissioner Ertman previously requested the change from "...has contacted a forensic engineer who is willing to assess the facility" to "...is working on contacting a forensic engineer to assess the facility." Carried.

#### **Weston County Event Center**

The Commissioners discussed correspondence from CNA Surety, Paul Reed's Bonding Company; and a letter from Hansen & Peck addressed to Kyle Gillette, Schutz Foss Architects, requesting information. No action was taken, this issue will be revisited.

#### **Wyoming Wolf Coalition**

The Commissioners received emails from Harriet Hageman, regarding the Wyoming Wolf Coalition, and intervening in new law suits which challenge the Wyoming Wolf Plan. A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman, to contribute \$1,000.00 to the Hageman Law Office for the Wolf Coalition fight. Carried.

The meeting recessed at 2:25 p.m. and reconvened at 2:36 p.m. will all present, except Commissioner Ertman.

#### **Investment of Public Funds Disclosure Statement**

Each Member of the Board of County Commissioners completed disclosure statements for Investment of Public Funds pursuant to Wyoming Statute 6-5-118. The Commissioners also received statements from County Treasurer's Office and the County Clerk's Office. The disclosure statements will be filed.

#### **County Road Easements**

Fran Lehman, GIS Coordinator, met with the Commissioners and discussed easements on the Salt Creek Road.

The hour being 3:08 p.m. Commissioner Ertman rejoined the meeting.

The County needs one easement on the Upton Fairview Road, which Mrs. Lehman is working on obtaining. The Commissioners also discussed the Quest Road. No action was taken.

The hour being 3:25 p.m. Commissioner Ertman left the meeting and returned at 3:30 p.m.

#### **Title 25 - Involuntary Commitment**

Commissioner Ertman briefed the Board on the meeting attended by herself and Sheriff Colvard at the hospital concerning the rise of Title 25 incidents in Weston County. No action was taken.

#### **Approve Vouchers**

A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman, to approve the vouchers as presented. Carried. They are as follows:

066 NCPERS, financial admin, \$272.00, AFLAC, payroll ded, \$1,720.30, Blue Cross Blue Shield, financial admin, \$51,380.31, Office of Child Support, payroll ded, \$175.00, Orchard Trust, payroll ded, \$1,120.00, WEBT, financial admin, \$180.70, Weston County Clerk, financial admin, \$41,100.93, WY Child Support, payroll ded, \$625.00, WY Dept of Workforce Services, financial admin, \$3,183.37, WY Retirement System, financial admin, \$24,780.87, WY Retirement System, financial admin, \$596.78, Becky Hadlock, election exp, \$103.63, Kathleen Tavegie, election exp, \$132.25, Lisa Wagner, misc, \$1,126.25, Postmaster c/o Sheriff, post/freight/box rent, \$180.00, Hermes Consolidated Inc, oil/gas, \$49,539.80, Morrison Maierle Inc, master plan airport, \$28,711.33, GDA Engineers, master plan airport, \$2,350.00, Dustbusters Inc, cong-mit, \$37,881.08, C&J Newcastle Hardware, hmlnd sec exp, \$175.96, Pitney Bowes Inc, misc, \$794.67, Contractors Supply, new equip/mallo fld hazd, \$753.26, Croell Redi-Mix Inc, mallo fld hazd, \$3,493.25, Fisher Sand & Gravel, gravel/rd mtrl/mallo fld hazd, \$12,107.82,

True North Steel, mallo fld hazd, \$950.18, CLT Flooring & Furnishings, maj repairs, \$29,513.76, Upton Co-op Assn, mallo fld hazd, \$853.88, A&B Welding Supply Co, repair/maint, \$6.57, Alpha Communications, tower rent, \$55.00, AlSCO, janitor supp, \$105.80, American Stewards of Liberty, financial admin, \$1,000.00, AT&T Mobility, comm, \$1,041.59, Barnes Distribution, oil/gas/repair/maint, \$540.52, Black Hills Auto Salvage, sheriff invstgtns, \$254.40, Black Hills Chemical & Janitorial, brd of prisoners, \$250.84, Black Hills Power, util, \$2,692.55, Black Hills Printing & Signs, supp, \$249.30, Brian Sebade, ag exp, \$85.00, Tom W. Bruce, mile/trvl, \$76.00, Byrand Streeter, contract wages/repair/maint, \$1,276.77, C&J Newcastle Hardware, repair/maint, \$474.04, Cambria Supply, repair/maint, \$136.87, Carrie Sutherland, invol commit, \$200.00, Casey Thorson, janitor supp, \$110.00, Chris Tomford, wrs refund, \$58.30, City of Newcastle, util/dispatch/pub def/p-hlth exp, \$4,699.04, Comtronix, misc/p-hlth exp, \$153.00, Culligan Water Conditioning, misc, \$21.00, Decker's Market, supp, \$86.14, Defensive Edge Training & Consulting Inc, school exp, \$1,150.00, Denise McGinty, misc, \$11.00, Dixon Bros Inc, oil/gas, \$351.92, Eddie's Truck Center, repair/maint, \$791.80, ESRI, gis land records, \$1,750.00, Executive Forum Inc, p-hlth exp, \$128.50, Family Dollar Stores, supp, \$19.50, Fastenal Company, repair/maint, \$209.76, Fisher Sand & Gravel, grvl/rd mtrl, \$1,231.02, Fred's Welding Service, cntrct/equip/lbr, \$568.39, Gaylord Bros Inc, record retn, \$75.55, Glock Professional Inc, school exp, \$195.00, Godfrey's Brake Service, repair/maint, \$113.42, Golden West Technologies, comp software, \$1,150.00, Great Western Tire Co, repair/maint, \$1,506.95, Grimm's Pump & Industrial Supply, oil/gas, \$39.63, Hansen & Peck, office exp, \$4,250.00, Hillside Pharmacy, jail medical, \$155.75, Jerry Shepperson, mile/trvl, \$221.00, KASL, p-hlth exp, \$684.00, Kone Inc, repair/maint, \$493.86, Lenard D. Seeley, mile/trvl, \$340.00, Lichen Research Center, comp software, \$1,000.00, Lori Bickford, p-hlth exp, \$797.03, Mallo Camp, mallo camp, \$2,500.00, Martha L. Ertman, mile/trvl, \$167.00, MasterCard, school exp/veh maint/fuel, \$1,919.73, Matthew Bender & Co Inc, law library, \$38.49, Max Masters, gis land records, \$1,900.00, Michael Worden, vital stats, \$28.50, Midwest Cancer Screening, p-hlth exp, \$8.90, Mike Harris, hmlnd sec exp, \$1,800.00, Moore Medical LLC, p-hlth exp, \$39.00, Motorola, hmlnd sec exp, \$6,549.45, Newcastle Ambulance Service, ambInc, \$1,458.33, Newcastle Equipment Co Inc, repair/maint, \$57.76, Newcastle Extinguisher, repair/maint, \$131.78, Newcastle Motors, veh maint/fuel, \$1,007.05, News Letter Journal, print/publ/supp, \$4,341.74, North American Truck & Trailer, repair/maint, \$45.36, North WY Mental Health, jail medical, \$45.00, Powder River Energy Corp, util, \$593.98, Power Plan OIB, repair/maint, \$240.16, Preventive Health & Safety Division, p-hlth exp, \$12.00, R&S Northeast LLC, p-hlth exp, \$139.81, Randy Rossman, mile/trvl, \$24.00, Rapid Delivery, post/freight, \$12.00, Regional Health, autopsies, \$688.00, Reserve Acct-Pitney Bowes, post/freight, \$850.00, Rexford's Locksmith Shop, repair/maint, \$50.00, Ringer Law PC, special attny, \$618.87, Roadrunner Disposal Service, util, \$55.00, RT Communications, util, \$1,931.60, Sanofi Pasteur, p-hlth exp, \$333.19, Servall Uniform/Linen Co, repair/maint, \$172.50, ShopKo, supp, \$29.96, Source Gas, util, \$1,680.86, Tina Conklin, school exp, \$28.31, Top Office Products, supp, ag exp/p-hlth exp, \$679.05, Ultra Max, equip/ammo, \$1,444.00, Upton Ambulance, ambInc, \$4,375.00, Urbin & Patterson LLP, special attny, \$179.20, Vaisala Inc, awos, \$449.00, Verizon Wireless, p-hlth exp, \$49.66, VISA, school exp/comp software, \$1,343.89, WC Natural Resource Dist, nat res garden, \$125.00, WCS, comm, \$197.91, WD Larson Co LTD Inc, repair/maint, \$64.60, West End Water District, util, \$60.00, West Payment Center, law library, \$571.24, WC Children's Ctr, chldrns ctr, \$3,750.00, WC Predatory Management Dist, predator mngt, \$500.00, WC 4-H Council, ag exp, \$514.88, WC Gazette, print/publ, \$316.00, WC Road & Bridge, veh maint/fuel, \$3,241.79, WC Sheriff's Office, pttty cash, \$40.39, WC Treasurer, post/freight, \$11.34, Whirlwind Services, janitor supp, \$515.00, William Taylor, ag exp, \$29.00, Wireless Advanced Communications, new equip, \$1,568.89, Wolf Autostarts, veh maint/fuel, \$70.00, Woody's Food Center, brd of prisoners, \$57.85, WY Dept of Health, p-hlth exp, \$632.00, WY DEQ Admin, maint, \$400.00, WY Guardian Ad Litem, special attny, \$995.35, WY Honor Conservation Camp, brd of prisoners, \$2,003.05, WY Law Enfrcmnt Academy, jailor school, \$50.00, WY Network, financial admin, \$201.25, WY Sheriffs Assoc, pub rel, \$300.00. Net Payroll, \$138,913.89.

There being no further business to come before the Commission the meeting adjourned at 4:00 p.m.

Attest: Mamie C. Krank

Lenard D. Seeley  
Chairman

County Clerk