

January 7, 2014

The regular meeting of the Weston County Commissioners convened at 9:00 a.m. with Commissioner Seeley presiding. Present for the meeting were Commissioners: Lenard D. Seeley, Marty Ertman, Tracy Hunt and County Clerk, Mamie C. Krank. Not present were Commissioners: Randy Rossman and Jerry Shepperson.

#### **Invocation and Pledge of Allegiance**

Commissioner Seeley gave the Invocation and Commissioner Ertman led the delegation in the Pledge of Allegiance.

#### **Elect Commission Chairman and Vice Chairman**

Commissioner Hunt nominated Lenard D. Seeley for Chairman and Jerry Shepperson for Vice-Chairman of the Commission. A motion was made by Commissioner Hunt, seconded by Commissioner Ertman, to retain Lenard D. Seeley as Chairman and Jerry Shepperson as Vice-Chairman of the Board of County Commissioners for calendar year 2014. Carried.

#### **Wyoming County Commissioners Association**

Commissioner Ertman discussed several issues of interest brought up by the Wyoming County Commissioners Association (WCCA) for the Board's consideration. Pete Obermueller, WCCA Executive Director, would like to meet with the Commissioners on January 21, 2014. An appointment will be set. Commissioner Ertman presented a letter of support from the WCCA for continued funding of Payments in Lieu of Taxes (PILT). Commissioner Ertman stated that she had responded to an email supporting future PILT funding. Mamie C. Krank, County Clerk and Susan Overman, County Treasurer, already responded in support of future PILT funding. The Commissioners agreed with the WCCA letter of support for PILT funding. The Commissioners agreed to draft a letter to Senator Curt Meier in support of Governor Mead's proposed allocation of forty percent (40%) Consensus funding and sixty percent (60%) Direct funding to Counties. No action was taken.

The hour being 9:19 a.m. Commissioner Shepperson joined the meeting.

#### **Teckla-Osage-Rapid City Transmission Project**

The Commissioners discussed a forty-five (45) day comment period which began December 27, 2013; for the proposed Black Hills Power transmission line project. Chairman Seeley noted a personal conflict and refrained from the discussion. The proposed project would construct a 230 kV transmission line connecting the Teckla Substation in Campbell County to the Osage Substation in Weston County, WY and the Lange Substation located near Rapid City, SD. Commissioner Ertman stated that she would respond to the Wyoming County Commissioners Association (WCCA).

#### **Library Board**

Cathy Dunford and Candy Driver-Ratigan, Library Board Members, met with the Commissioners and voiced their concerns that while Weston County employees paid through the County payroll were awarded bonuses; the Library employees were not, resulting in a perception among the Library employees that they were a lesser class of employee. Commissioner Ertman suggested that the Library Board could pay employee bonuses out of the Library's cash reserve fund and request reimbursement from the County next budget session. Chairman Seeley explained the Commission intended no such inference and the distinction only resulted because the Library and Fair Boards were separate entities with separate budgets and payrolls. No action was taken.

#### **Board Appointments**

**Planning & Zoning Board:** A motion was made by Commissioner Shepperson, seconded by Commissioner Hunt, to re-appoint Rick Dunford to the Planning & Zoning Board for a three-year term. Discussion ensued, carried.

A motion was made by Commissioner Hunt, seconded by Commissioner Shepperson, to re-appoint William Curley to the Planning & Zoning Board for a three-year term. Carried.

**Recreation (Mallo) Board:** A motion was made by Commissioner Shepperson, seconded by Commissioner Hunt, to re-appoint Ted J. Ertman to the Recreation (Mallo Camp) Board for a four-year term. Carried.

**Fair Board:** A motion was made by Commissioner Hunt, seconded by Commissioner Ertman, to re-appoint Craig Deveraux to the Fair Board for a five-year term. Carried.

**Predatory Animal Control Board:** A motion was made by Commissioner Shepperson, seconded by Commissioner Ertman, to re-appoint Gary Barnes to the Predatory Animal Control Board for a three-year term. Carried.

There were no letters of interest received for the CLG Historic Preservation Board; the Commissioners agreed that these available positions should be re-advertised. No action was taken.

The meeting recessed at 10:20 a.m. and reconvened at 10:29 a.m. with all present, except Commissioner Rossman who was not present for the entire meeting.

#### **Accept Collections**

A motion was made by Commissioner Shepperson, seconded by Commissioner Ertman, to accept the collections of the District Court in the amount of \$1,164.50. Carried. A motion was made by Commissioner Shepperson, seconded by Commissioner Ertman, to accept the collections of the County Clerk in the amount of \$8,896.75. Carried.

#### **Mondell Airport Runway Project 13-31**

A motion was made by Commissioner Shepperson, seconded by Commissioner Hunt, to authorize Chairman Seeley's signature on a letter addressed to First Northern Bank of Wyoming, authorizing the final retention payment of \$81,428.41 to be made to DRM Inc. on January 16, 2014, for the Mondell Airport Runway Project. Carried.

#### **Approve Minutes**

A motion was made by Commissioner Hunt, seconded by Commissioner Shepperson, to approve the minutes of the regular meeting held December 17, 2013, as published. Carried.

#### **Mallo Camp Water Tank Replacement Project**

A motion was made by Commissioner Shepperson, seconded by Commissioner Ertman, to accept and authorize Chairman Seeley's signature on two copies of an agreement with Bearlodge Engineering & Surveying for the Mallo Camp Water Tank Replacement Project. Carried.

#### **2014 Legal Newspaper**

Weston County received two sealed bids, one from the News Letter Journal and one from the Weston County Gazette to become the official legal newspaper of Weston County for the year 2014. It was noted that the readership of the Gazette was substantially from the Upton area, while the readership of the News Letter Journal was substantially from the Newcastle area. While the bid from the Gazette was significantly lower, Bob Bonnar, Editor of the News Letter Journal, represented that if his firm were this year again designated as the official publication, it would continue its practice of paying the Gazette its bid rate, to also publish the same information. Thereby, the readers of either newspaper would have ready access to reports of the County's official business at no additional cost to the County. A motion was made by Commissioner Hunt, seconded by Commissioner Shepperson, to accept the proposal received from the News Letter Journal as Weston County's official legal newspaper for the calendar year 2014. Carried. The recorded votes were as follows: Yea: Commissioners Shepperson, Hunt and Seeley; Nay: Commissioner Ertman.

#### **Sheriff's Department**

Bryan Colvard, Sheriff, met with the Commissioners and thanked the Board on behalf of his employees for the employee bonuses which were approved last meeting. Sheriff Colvard went over the department's accounts receivable and monthly fees. Sheriff Colvard discussed various upgrades to the Law Enforcement Center including the expansion of the IT Room, removal of a fire place from the administration office and the construction of a new evidence room. Sheriff Colvard will get quotes for the proposed work and report back to the Commissioners. Sheriff Colvard stated that the jail has obsolete and/or inadequate camera equipment and presented an approximate cost of \$80,000.00 to upgrade the existing system.

Sheriff Colvard discussed upgrading the cameras in the Commissioners Room of the Courthouse to include audio. No action was taken.

The meeting recessed at 12:05 p.m. and reconvened at 1:28 p.m. with all present.

#### **Contract Engineer**

Jerry Hunt, Contract Engineer, met with the Commissioners and reviewed the procedures for opening bids. Mr. Hunt discussed a pressure test for the water line at the Weston County Event Center which will be completed on January 8, 2014. Mr. Hunt discussed floor issues in the basement of the Courthouse and stated that he had left a message for John Francis. No action was taken.

The meeting recessed at 1:42 p.m. and reconvened at 1:48 p.m. with all present.

#### **Road & Bridge Old Shop Roof Project**

The hour being 2:00 p.m., Chairman Seeley opened two sealed bids received for the Road & Bridge Old Shop Roof Project. Bids were received from Leighton Construction and Howard White Construction; both bids conformed to the requirements of the bid documents. No action was taken.

The meeting recessed at 2:12 p.m. and reconvened at 2:16 p.m. with all present.

A motion was made by Commissioner Ertman, seconded by Commissioner Shepperson, to take the bid information under advisement until the next Commissioners meeting to be held on January 21, 2014. Carried.

#### **Road & Bridge Department**

Rick Williams, Road & Bridge Foreman, met with the Commissioners and discussed various county roads. Issues on Salt Creek Road were discussed, a copy of a letter to the Commissioners from Don Hansen, County Attorney, dated December 17, 2013, was given to Mr. Williams. Mr. Williams questioned the possibility of using county road funds to purchase gravel. Mr. Williams will provide a list of roads and an approximate cost to Mamie C. Krank, County Clerk, for a possible budget amendment from the county road fund. No action was taken.

The meeting recessed at 3:17 p.m. and reconvened at 3:47 p.m. with all present.

#### **Direct County Funding**

The Commissioners drafted a letter to Senator Curt Meier in support of Governor Mead's proposed allocation of forty percent (40%) Consensus funding and sixty percent (60%) Direct funding for Counties. A motion was made by Commissioner Shepperson, seconded by Commissioner Ertman, to authorize Chairman Seeley's signature on the letter in support of Governor Mead's proposed funding; addressed to Senator Meier and copied to Governor Mead. Carried.

#### **Approve Vouchers**

A motion was made by Commissioner Shepperson, seconded by Commissioner Ertman, to approve the vouchers as presented. Carried. They are as follows:

066 NCPERS, financial admin, \$304.00, AFLAC, payroll ded, \$1,678.58, Blue Cross Blue Shield, financial admin, \$58,680.74, Office of Child Support, payroll ded, \$175.00, Orchard Trust, payroll ded, \$1,120.00, WEBT, financial admin, \$185.10, Weston County Clerk, financial admin, \$48,155.50, WY Child Support, payroll ded, \$1,175.00, WY Dept of Workforce Services, financial admin, \$3,166.44, WY Retirement System, financial admin, \$26,443.87, WY Retirement System, financial admin, \$613.98, Postmaster c/o Sheriff, post/freight, \$190.00, Hermes Consolidated Inc, gas/oil, \$25,593.52, DRM Inc, master plan airport, \$42,189.74, First Northern Bank of WY, master plan airport, \$2,220.51, Morrison Maierle Inc, master plan airport, \$6,531.82, First State Bank, misc, \$21.00, Pitney Bowes Inc, misc, \$794.67, Ad Pro, ag exp/p-hlth exp, \$47.39, Alpha Communications, tower rent, \$55.00, AlSCO, janitor supp, \$13.00, American Red Cross, school exp, \$570.00, American Solutions for Business, misc, \$86.57, American Welding & Gas Inc, repair/maint, \$131.65, Arrow Electric Inc, brd of prisoners, \$941.32, Arrow Service, veh maint/fuel, \$120.00, AT&T Mobility, comm, \$959.32, B-

4 Automotive LLC, repair/maint, \$19.49, Black Hills Auto Salvage, veh maint/fuel, \$87.90, Black Hills Chemical & Janitorial, brd of prisoners, \$561.76, Black Hills Plumbing, repair/maint/brd of prisoners, \$529.35, Black Hills Power, util, \$3,054.24, Black Hills Printing & Signs, supp, \$353.25, Byrand Streeter, contract wages, \$1,071.88, C&J Newcastle Hardware, repair/maint, \$391.74, Cambria Supply, repair/maint, \$440.40, Casey Thorson, janitor supp, \$380.00, CDW Government Inc, supp, \$2,099.48, City of Newcastle, util/dispatch/pub def/p-hlth exp, \$4,923.26, Collins Communications Inc, radio exp, \$201.75, Comtronix, p-hlth exp/misc, \$156.00, Culligan Water Conditioning, misc, \$27.50, Decker's Market, supp/ag exp, \$133.21, Dixon Bros Inc, oil/gas, \$180.64, Eddie's Truck Center, repair/maint, \$51.05, ESP-Wyoming, ag exp, \$45.00, Fastenal Company, repair/maint, \$383.80, Frontier Home Ranch & Hardware, brd of prisoners/repair/maint, \$690.61, Gaylord Bros Inc, record retention/repair, \$127.00, Gillette Medical Imaging, misc, \$43.00, Godfrey's Brake Service, repair/maint, \$57.24, Golden West Technologies, comp software, \$1,100.00, Great Western Tire Co, repair/maint, \$4,270.13, Grimm's Pump & Industrial Supply, oil/gas, \$85.11, Grizzly Services, cntrct/equip/lbr, \$850.00, Hansen & Peck, office exp, \$4,250.00, Heritage House 76, p-hlth exp, \$63.75, Hillyard/Sioux Falls, janitor supp, \$160.02, Inland Truck Parts, repair/maint, \$315.30, Jerry Shepperson, mile/trvl, \$97.00, John's Electric, library, \$229.57, KASL, p-hlth exp, \$684.00, Kone Inc, repair/maint, \$508.92, Lab Corp, pre employment, \$106.75, Lea Mitchell, coroner, \$100.00, Leads Online, investigations, \$1,188.00, Lenard D. Seeley, mile/trvl, \$335.00, Lichen Research Center, comp software, \$1,000.00, Linstad's Alignment & Brake Service, repair/maint, \$127.00, Lori Bickford, p-hlth exp, \$1,151.80, MasterCard, mile/trvl/school exp, \$1,554.70, Max Masters, gis land records, \$1,900.00, MG Oil Company, oil/gas, \$615.76, Michael Chad Sears, planning brd, \$108.00, Minuteman Lube Center, veh maint/fuel, \$105.00, Moore Medical LLC, p-hlth exp, \$102.25, Motor Power Equipment, repair/maint, \$191.48, Mountain States Lithographing, supp, \$167.70, Newcastle Ambulance Service, ambInc, \$1,458.33, Newcastle Chamber of Commerce, ag exp, \$25.00, Newcastle Extinguisher, p-hlth exp, \$56.78, Newcastle Motors, veh maint/fuel, \$322.94, News Letter Journal, print/publ/supp/ag exp, \$3,588.01, Northern WY Mental Health/Newcastle, pre employment, \$150.00, Pitney Bowes Inc, misc, \$39.09, Plainsman, supp, \$1,255.51, Postmaster c/o Sheriff, post/freight/brd of prisoners, \$184.00, Powder River Energy Corp, util, \$1,366.30, Power Plan OIB, repair/maint, \$1,442.38, Preventive Health & Safety Division, p-hlth exp, \$28.00, Proforma, misc, \$867.93, Quality Agg & Construction Inc, gravel/rd mtrl, \$19,559.00, Randy Rossman, mile/trvl, \$24.00, Regional Health, autopsies, \$323.00, Regional Medical Clinics, pre employment, \$100.00, Ringer Law PC, special attny, \$63.00, Roadrunner Disposal Service, util, \$60.00, Robert Kenney, coroner, \$100.00, Rocky Mountain Re-Veg, cntrct/equip/lbr, \$7,960.00, Roger Hespe, coroner, \$29.24, RT Communications, comm, \$1,925.79, Servall Uniform/Linen Co, repair/maint, \$225.44, ShopKo, janitor supp, \$28.96, Source Gas, util, \$2,390.49, Stacy Madden, ag exp, \$60.00, Sundance Equipment Co, new equip, \$2,750.00, Taser International, new equip, \$836.00, Top Office Products, supp/p-hlth exp/ag exp, \$651.11, Town of Upton, community ctr/landfill, \$2,875.00, Uber Geek Computers, ag exp, \$20.00, Ultra Max, equip/ammo, \$1,488.00, Upton Ambulance, ambInc, \$4,375.00, Urbin Law Office LLC, special attny, \$265.96, Vaisala Inc, awos, \$449.00, Verizon Wireless, p-hlth exp, \$89.86, VISA, record retention/repair/school exp/ag exp, \$203.89, WC&PAA, attny assoc dues, \$200.00, WCS, comm, \$191.30, WD Larson Co LTD Inc, repair/maint, \$249.49, West End Water District, util, \$60.00, Weston County, insurance, \$887.00, WC 4-H Council, ag exp, \$44.00, WC Gazette, p-hlth exp, \$48.00, WC Road & Bridge, veh maint/fuel, \$2,838.43, WC Sr Services, school exp, \$24.00, WC True Value, repair/maint, \$6.49, Weston Engineering Inc, engineer srvs, \$1,000.00, Whirlwind Services, janitor supp, \$560.00, Woody's Food Center, brd of prisoners, \$273.68, WPOA, misc, \$130.00, WY Automotive Co, repair/maint/oil/gas, \$219.83, WY Behavioral Institute, invol commit, \$2,740.00, WY Dept of Health, p-hlth exp, \$632.00, WY Dept of Transportation, grvl/rd mtrl, \$69.80, WY Honor Conservation Camp, brd of prisoners, \$1,899.80, WY Machinery Co, repair/maint, \$6,246.09, WY Network, financial admin, \$201.25. Net Payroll, \$152,190.74.

There being no further business to come before the Commission the meeting adjourned at 3:50 p.m.

Attest: Mamie C. Krank  
County Clerk

Lenard D. Seeley  
Chairman