

January 4, 2011

The regular meeting of the Weston County Commissioners convened at 9:00 a.m. with Chairman Tom W. Bruce presiding. Present for the meeting were Commissioners: Tom W. Bruce, Randy Rossman, Jerry Shepperson, Marty Ertman, Lenard S. Seeley and County Clerk, Mamie C. Krank. Also present Lisa LeVasseur from the Weston County Gazette and Bob Bonnar from the News Letter Journal.

Good of the Order

Chairman Bruce gave the Invocation and Commissioner Rossman led the delegation in the Pledge of Allegiance.

Elect Commission Chairman and Vice Chairman

A motion was made by Commissioner Shepperson to retain Tom Bruce as Chairman of the Commission, seconded by Commissioner Rossman. Commissioner Bruce called for any other nominations, no other nominations were heard, motion carried. A motion was made by Commissioner Rossman to nominate Commissioner Shepperson as Vice Chairman, seconded by Commissioner Seeley. Chairman Bruce called for any other nominations, none were heard, motion carried. The officers were congratulated.

WCCA Board of Directors

Commissioner Shepperson moved to reappoint Tom W. Bruce to the Wyoming County Commissioners Association Board of Directors, seconded by Commissioner Rossman. Carried. Commissioner Bruce will serve as Weston County's representative on the Board of Directors.

Legal Newspaper

The designation of the county's legal newspaper was discussed. Price quotes had been requested from the two newspapers that are published in Weston County. A specific set of minutes was given to each business and they were asked to submit a cost per column inch and to include a total cost for publishing that set of minutes. A quote was received from the News Letter Journal in the amount of \$11.00 per column inch with a total cost to publish being \$968.00. A quote was received from the Weston County Gazette in the amount of \$5.00 per column inch with a total cost to publish the same set of minutes at \$280.00. After discussion a motion was made by Commissioner Shepperson, seconded by Commissioner Rossman, to designate the Weston County Gazette as the official newspaper for Weston County Government for the calendar year 2011. Carried.

Approve Minutes

A motion was made by Commissioner Rossman, seconded by Commissioner Shepperson, to approve the minutes of the last regular meeting as published. Carried.

ARRA Law Enforcement-Furnace Replacement Project/Contract Amendment

Ray Pacheco, Weston County Growth & Development Coordinator, presented an amendment to the contract for the Law Enforcement Furnace Replacement Project previously signed by the Commissioners at the December 21, 2010 meeting. The amendment was necessary to correct errors in the verbiage pertaining to the completion time of the project. The original contract and proposed amendment were reviewed by the Commissioners. Commissioner Rossman moved to accept and sign the amendment as presented, seconded by Commissioner Shepperson. Motion carried. Because the contract had been signed under the outgoing Board of Commissioners, and there are now two new members of the Commission, let the record reflect that Commissioner Rossman, Commissioner Shepperson, and Chairman Bruce all agree to this amendment.

ARRA Mallo Camp Retrofit Project-Furnaces 2010

Ray Pacheco presented the Commissioners with additional information obtained on the Mallo Camp Retrofit Project bid packets for both Powder River Heating & Air Conditioning and Black Hills Plumbing & Heating. The bid packet received from Powder River Heating & Air Conditioning came in at \$18,030.00, the bid from Black Hills Plumbing & Heating came in at \$18,783.00, after reviewing the new information received from both bidders regarding warranty information, long term energy efficiency, and maintenance costs, Commissioner

Shepperson moved to award the bid to Black Hills Plumbing & Heating and sign the contract, Commissioner Rossman seconded. Motion carried.

Board Appointments

Fair Board: A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman, to reappoint Janet Perino to the Fair Board for a five-year term. Carried. A motion was made by Commissioner Rossman, seconded by Commissioner Shepperson, to appoint Colleen Donaldson to the Fair Board for an unexpired three-year term. Carried.

Planning Commission: A motion was made by Commissioner Rossman, seconded by Commissioner Shepperson, to reappoint Rick Dunford to the Planning Board for a three-year term, and to appoint Michael Turner to the Planning Board for a three-year term. Carried.

Recreation Board (Mallo): A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman to reappoint both Gideon Dixon and Greg Stumpff to the Weston County Recreation Board for four-year terms. Carried.

Weed & Pest Board: A motion was made by Commissioner Rossman, seconded by Commissioner Seeley, to appoint Glen Materi to the (at-large) position of the Weed & Pest Board for a four-year term. Carried. A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman, to reappoint Donley Darnell to the (area 3) position of the Weed & Pest Board for a four-year term. Carried. A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman, to reappoint Wayne Christensen, to the (area 2) position of the Weed & Pest Board for a four-year term, and appoint Mark Stenson to the (area 2) position for an unexpired two-year term. Carried.

A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman to advertise (3) three positions for the Solid Waste District (Osage Dump) and (1) position for the Travel Board. Anyone wishing to apply may submit a written letter of interest to the County Clerk's Office no later than 8:00 a.m. January 28, 2011. Board Appointments will be made on February 1, 2011 at 10:00 a.m. Carried.

District Court – Lee Schiefer Personal Property

Sandra Walford, District Court Clerk informed the Commissioners that on Friday, December 30, 2010, the Coroner, Tracy Hunt, brought to her office items from a Coroner's investigation done in 2008. She received personal property of the deceased Lee Schiefer, including a wallet containing cash in the amount of \$1,589.00. Sandra advised the Commissioners that there was no probate filed in Weston County and the County had paid \$2,063.33 for the burial of Mr. Schiefer in November of 2008. The Board of Commissioner advised the District Court Clerk to turn the money over to the County Clerk who would solicit the County Attorneys opinion to see if there was a possibility of the funds being returned to the General Fund as partial payment for Mr. Schiefer's burial expenses.

The meeting recessed at 10:36 a.m. and reconvened at 10:43 a.m.

Homeland Security LETPA Sheriff Grant Award

The County received a 2010 grant award contract for the Homeland Security Law Enforcement Terrorism Prevention Activities in the amount of \$10,625.20. This award does not require a local match. A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman to have Chairman Bruce sign the contract; advertise for a Budget Amendment, and to set a Budget Amendment Hearing date for February 15, 2011, at 10:00 a.m. Motion Carried.

Certified Local Government Historical Preservation (CLG)

The Commissioners received the CLG Annual Report from Lucille Dumbrill, CLG Chair. This report would need to be signed by the Commissioners in order for the CLG to continue receiving funding. A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman to sign the report. Carried.

Accept Collections

A motion was made by Commissioner Shepperson, seconded by Commissioner Ertman to accept the collections of the Clerk of District Court in the amount of \$1,408.00 and the County Clerk in the amount of \$5,675.50. Carried.

Allied Insurance Bond Completion-CMAQ 2009

A motion was made by Commissioner Rossman, seconded by Commissioner Shepperson to sign the completion bond issued on Dustbusters, Inc., for the Congestion Mitigation Air Quality 2009 Grant. Motion Carried.

Sheriff's Department Report

Sheriff Bryan Colvard presented the Sheriff's Department Report. Expenses and revenues were reviewed. Sheriff Colvard reported that the two new vehicles for the Sheriff's Office are in and in the process of being equipped. Once the equipment is removed from the old pickups they will be made available transfer to another department. The Road and Bridge Department was discussed as a possibility for that transfer.

The meeting adjourned at 11:45 a.m. and reconvened at 1:35 p.m. with all present, except Chairman Bruce. Chairman Bruce was traveling to Cheyenne to attend the Wyoming County Commissioners Association Legislative Meetings.

Osage Improvement and Service District

Joe Wood Jr. and Clifford Perkins met with the Commissioners to discuss street improvement within the Osage Improvement and Service District. There is a question regarding who the "legal overseer" is and who has jurisdiction over the roads within the district when applying for grants. The Commissioners would like to continue discussion on this matter with the County Attorney present.

Resolution for Special Prosecution

Three copies of a Resolution to provide special prosecution were received from the Weston County Attorney's Office. This resolution is a cooperative measure between Crook County and Weston County, and states that services will be provided free of charge, in the case of a conflict of interest when investigating and prosecuting a juvenile or criminal matter. Commissioner Rossman moved to accept and sign the Resolution as presented, seconded by Commissioners Seeley. Motion Carried.

The meeting recessed at 2:45 p.m. and reconvened at 2:55 p.m.

Road & Bridge Report

Rick Williams, Road & Bridge Foreman, gave the department report. Rick notified the Commissioners that the Road & Bridge shop may be in need of some repairs. Rick will have building inspected and report back to Commissioners. Rick also gave the equipment report, noting that the possible transfer of two pickups from the Sheriff's Department would be useful to his department.

Approve Vouchers

A motion was made by Commissioner Shepperson, seconded by Commissioner Rossman, to approve the vouchers as presented. Carried. They are as follows:

066 NCPERS, financial admin, \$336.00, AFLAC, payroll ded, \$2,186.10, BlueCross BlueShield, financial admin, \$44,000.56, Dept of Employment, financial admin, \$2,857.58, Office of Child Support, payroll ded, \$175.00, Orchard Trust, payroll ded, \$1,615.00, WEBT, financial admin, \$176.00, Weston County Clerk, financial admin, \$43,366.59, WY Child Support, payroll ded, \$514.00, WY Retirement System, financial admin, \$25,994.82, Lloyd Roberts, repair/maint, \$225.00, Pitney Bowes, postage, \$794.67, Alpha Communications, hmlnd sec exp, \$6,695.00, Schutz Foss Architects, fair bldg constr, \$19,252.40, Fisher Sand & Gravel, grvl/rd material, \$24,988.50, Dustbusters Inc, congestion mit, \$52,587.70, Dustbusters Inc, congestion mit, \$57,472.01, Dwight Elliott, congestion mit, \$3,440.00, A Stitch In Time, exp, \$29.92, A&B

Welding Supply, repair/maint, \$188.43, Ace Calibration Fire LLC, brd of prisoners, \$520.00, ADI Insurance Agency, premium on bond, \$571.20, Alan L. Todd, mile/trvl, \$120.00, All Clear Windows, supp, \$56.00, Alltel, comm, \$758.82, Alpha Communications, tower rent, \$268.00, ALSCO, supp, \$95.90, American Solutions for Business, supp, \$80.70, Apex Technology Solutions, software lic, \$1,100.00, Best Business Products, copier maint, \$268.71, Bill Ware, mile/trvl, \$249.25, Black Hills Power, util, \$2,792.72, Bob Barker Co, brd of prisoners, \$175.51, Bobcat Service, supp, \$483.75, Brownell's Inc, equip, \$241.71, Tom W. Bruce, mile/trvl, \$426.00, Byrand Streeter, contract wages, \$1,020.87, C&J Newcastle Hardware, supp/repair/maint, \$327.08, Cambria Supply, repair/maint, \$765.68, Casey Thorson, janitor supp, \$2,020.00, Cedar Hills Family Clinic, p-hlth exp, \$800.00, City of Newcastle, util, \$4,612.18, Comtronix, p-hlth exp, \$354.00, Culligan Water Conditioning, misc, \$72.75, Dakota Steel & Supply, repair/maint, \$309.60, Decker's Food Center, supp, \$39.08, Dixon Bros Inc, gas/oil, \$164.89, Doug Jorrey, hmlnd sec exp, \$75.00, Dr Wayne Erickson, jail medical, \$68.00, Drive Train Industries, repair/maint, \$114.50, Emergency Film Group, hmlnd sec exp, \$764.00, ESRI, gis maint, \$1,500.00, Evercom, inmate prog, \$360.00, First State Bank, financial admin, \$21.00, Gary Lebsack, misc, \$10.00, Hansen & Peck, office exp, \$3,333.33, Hillyard/Sioux Falls, brd of prisoners, \$524.42, Jerry Shepperson, mile/trvl, \$273.00, John W Lambert II, comm, \$581.90, KASL, p-hlth exp, \$747.25, Kone Inc, misc, \$444.21, Leighton Construction & Services, hmlnd sec exp, \$5,200.00, Lichen Research Center, comp software, \$1,000.00, MasterCard, mile/trvl/misc, \$693.76, Max Masters, gis land records, \$1,700.00, MG Oil Company, gas/oil, \$2,122.00, Michelle Sweet, mile/trvl, \$41.50, Midwest Cancer Screening, p-hlth exp, \$55.30, Minuteman Lube Center, veh maint, \$39.95, NACDEP, mile/trvl, \$75.00, Neve's Uniforms Inc, uniforms, \$180.50, Newcastle Ambulance Service, amblnc, \$3,262.73, Newcastle Extinguisher, repair/maint, \$66.78, Newcastle Motors, repair/maint, \$128.31, News Letter Journal, supp/print/publ, \$430.63, Northern WY Mental Health, mental hlth, \$2,500.00, Nutrition Matters Inc, wic, \$17.00, Pamida, jail med/brd of prisoners, \$435.41, Plainsman, election supp, \$1,906.91, Pocket Press Inc, supp, \$84.41, Postmaster c/o Sheriff, postage brd of prisoners, \$88.00, Powder River Energy Corp, util, \$953.32, Power Plan OIB, repair/maint, \$11,153.35, Randy Rossman, mile/trvl, \$24.00, Rapid Delivery, post/freight, \$31.35, Reserve Acct-Pitney Bowes, post/freight, \$2,320.00, Roadrunner Disposal, util, \$115.00, RT Communications, comm, \$1,947.88, Safety-Kleen Corp, repair/maint, \$429.81, Salt Creek Vet Clinic, sheriff invest, \$50.00, Servall Uniform/Linen Co, repair/maint, \$143.01, Source Gas, util, \$3,117.11, Telvent DTN, hmlnd sec exp, \$579.00, Top Office Products, supp, \$1,316.56, Tri Star Surveying, rd constr, \$520.50, Upton Ambulance, amblnc, \$2,500.00, Upton Co-op Assn, equip repair, \$495.00, Urbin & Patterson LLP, special attny, \$323.85, Verizon Wireless, p-hlth exp, \$53.64, VISA, school exp, \$444.58, WCS, comm, \$194.16, WD Larson Co LTD Inc, repair/maint, \$795.68, Wesco Gas, util, \$2,273.06, West End Water District, util, \$60.00, West Payment Center, law library, \$502.00, Weston County, airport prop insur, \$592.00, WC 4-H Council, comm, \$44.00, WC Gazette, print/pub, \$743.00, WC Health Services, invol commit, \$4,176.27, WC Humane Society, humane soc, \$500.00, WC Library, library fund, \$1,758.07, WC Road & Bridge, gas/oil, \$3,198.11, Whiteys Small Engine, repair/maint, \$325.76, Woody's Food Center, supp, \$42.31, WRS Group LTD, p-hlth exp, \$134.07, WY Automotive Co, repair/maint, \$323.21, WY DEQ Admin, fuel tank maint, \$400.00, WY Health Council, p-hlth, \$492.00, WY Honor Conservation Camp, brd of prisoners, \$2,189.60, WY Network, financial admin, \$200.00, WY Public Health Lab, p-hlth exp, \$60.00, WY Sheriffs Assoc, pub relations, \$100.00, WY Taxpayers Assoc, financial admin, \$100.00, Yellowstone Valley Parts & Equip, repair/maint, \$1,389.70, Net Payroll \$140,560.49.

There being no further business to come before the Commission, the meeting adjourned at 3:31 p.m.

Attest: Mamie C. Krank
County Clerk

Tom W. Bruce
Chairman