

## **UNOFFICIAL MINUTES**

JULY 19, 2016

The Weston County Board of County Commissioners convened at 9:00 a.m., Chairman Bill Lambert presiding. Present were Commissioners Marty Ertman, Randy Rossman, Tracy Hunt & Tony Barton. Also present were Administrative Assistant Dan Blakeman and Deputy Clerk Shawnda Morrison.

### **GOOD OF THE ORDER**

Commissioner Rossman gave the invocation and Deputy Clerk Morrison led the Pledge of Allegiance.

### **APPROVAL OF AGENDA**

Chairman Lambert added a letter from the Public Defender's office to Discussion.

Commissioner Barton moved, Commissioner Rossman seconded, to approve the Agenda. Carried.

### **WYOMING COUNTY COMMISSIONERS ASSOCIATION**

WCCA Director Pete Obermueller gave an overview on the WCCA and the formula they use to figure each county's dues. Commissioner Barton moved, Commissioner Ertman seconded, to pay the remaining balance of \$2,899.00 for the 2017 dues to the WCCA. Deputy Clerk Morrison stated the entire balance of \$7,155.00 was due. Commissioner Lambert questioned being able to account for the increase with the current budget cuts. Commissioner Ertman offered to give up her salary to cover the dues. It was stated that would not be necessary. Commissioners Barton and Ertman had no objection to changing the motion to reflect the total balance of \$7,155.00. The votes were as follows, Commissioners Lambert and Hunt; Nay. Commissioners Barton, Rossman and Ertman; Yea. Carried

The commissioners thanked Mr. Obermueller for his trip up to enlighten the board.

### **FY 2017 COUNTY BUDGET**

Commissioner Barton moved, Commissioner Ertman seconded, to approve the FY 2017 County Budget. Carried

### **SURETY BONDS**

County Treasurer Susie Overman presented an email she received from ADI Ins. dealing with the bonds for county officials. Commissioner Hunt stated he believes the email pertained only to the treasures department. County Attorney Curley will look into this matter and update the Board at the August 2nd meeting.

### **SOLID WASTE DISTRICT**

Commissioner Hunt addressed the delegation regarding the need to provide the Weston County residents an informational source pertaining to the Weston County Solid Waste District's proposed 3 mil request that will be on the November 8, 2016 General election ballot. Commissioner Hunt suggested having a Q & A section set up on the Weston County website, to which Commissioner Ertman questioned the legality. Discussion ensued regarding who would be responsible of reviewing and answering the posted questions, along with the costs associated with doing so. County Attorney Curley will speak with the respective City Attorney's and revisit the issue at the August 2, 2016 meeting. The Board appreciated Mayor of Upton Dustin Upton, Upton Councilman David Watt, Newcastle City Engineer Bob Hartley, and WCSWD Board members Brian Pischke, and Newcastle Councilman Don Stevenson for taking the time to come in for today's discussion.

### **VISITORS COMMENTS**

Chairman Lambert called for visitor's comments, being none the meeting recessed for lunch until 1:00 p.m.

### **APPOINTMENT OF COUNTY CLERK**

Commissioner Barton asked that Deputy Clerk Shawnda Morrison not be present for the executive session discussion. Administrative Assistant Dan Blakeman will take the minutes. Commissioner Rossman moved, Commissioner Ertman seconded to go into executive meeting per W.S. 16-4-405(a)(ii). Carried.

The meeting went into executive session at 1:15p.m., returning to open session at 1:47p.m. Chairman Lambert stated there were seven (7) applicants, four (4) of which were

interviewed. Commissioner Rossman moved, Commission Hunt seconded, to appoint Jill Sellers to fill the remaining term of the Weston County Clerk position. Carried.

### **WYOMING DEPARTMENT OF TRANSPORTATION**

Representatives from WYDOT gave the board an in-depth review of the upcoming projects throughout Weston County and the State of Wyoming and how they determined which two (2) lane highways received the speed limit increase from 65 mph to 70 mph.

### **OLD BUSINESS**

Deputy Clerk Shawnda Morrison updated the Board on the insurance coverage amount on the Pinnacle Bank building is \$750,000.00 for the building and \$250,000.00 for the contents. Morrison mentioned that there haven't been any letters of intent received for the advertised board openings. The *Weston County Gazette* and the Weston County website will continue to run the advertisement.

Discussion regarding the County HR position ensued with County Attorney Curley handing out a job description. Chairman Lambert stated with this year's budget he felt the county could not afford a new employee and the Board may need to consider delegating duties to current employees. Commissioner Hunt posed the question of the possibility of a decrease in insurance rates if a County HR position was filled. No action was taken.

### **CONSENT AGENDA**

Commissioner Barton moved, Commissioner Rossman seconded, to approve the consent agenda items including the Chairman's signature on a liquor permit for The Buckhorn Bar & Grill August 4-13, 2016, a liquor permit for The Flying V August 6-14, 2016, a liquor permit for The Fountain Inn August 6-13, 2016, the Public Health Ebola-Zika contract, the July 5<sup>th</sup> 2016 regular session minutes, and executive session minutes from July 5<sup>th</sup>, 15<sup>th</sup>, and 18<sup>th</sup>. Discussion ensued with Commissioner Ertman having corrections to the July 5<sup>th</sup> minutes. Commissioner Barton restated his motion to include the July 5<sup>th</sup> regular session minutes with Commissioner Ertman's corrections, Commissioner Rossman's second stood. Carried.

Chairman Lambert signed the RT Communications contract increasing the internet to 30/5 mbps at a cost of \$65.00 per month. Administrative Assistant Blakeman will find out if that included District Court.

### **WESTON COUNTY EVENT CENTER**

Marilyn Schmoker with support from the Friends of the Fair, requested permission to change the WC Event Center name to reflect the name of longtime resident Helen Keeler who dedicated years to fund raising for the event center. The Board understood the dedication of Mrs. Keller but felt the Fair Board and the public should have a say in the decision. They encouraged Mrs. Schmoker to approach the Fair Board with this request.

### **DISCUSSION**

Deputy Clerk Shawnda Morrison asked if a decision had been made by the Board on a county auditor. The time frame for any auditors to get Weston County on their schedule for the deadline to the state is getting close. Administrative Assistant Blakeman agreed with Morrison that time was running out and advised the Chairman to sign the agreement with Porter, Muirhead, Cornia and Howard CPA for 2017 and accept bids next year. Commission Ertman requested reviewing a proposal from PMCH, the previous year's auditors, before signing the agreement.

Deputy Clerk Morrison sought clarification regarding whose responsibility the alarm and security sytem would be after Homeland Security Director Scott Rager's last day on July 31<sup>st</sup>, 2016. Administrative Assistant Blakeman informed Morrison that Maintainance Manager Steve Price would be taking on this responsibility.

Chairman Lambert mentioned a letter from the Office of the Wyoming State Public Defender informing the Board their intentions of entering into contract with Alex Berger, as a part-time Assistant Public Defender for the Sixth Judicial District.

Commissioner Rossman mentioned having several individuals approach him regarding the option to purchase "dust suppression" for their roads if the county would apply it. The Board agreed that discussion would need to be approached with Road and Bridge Supervisor Rick Williams.

### **ADMINISTRATIVE ASSISTANT UPDATE**

Administrative Assistant Dan Blakeman mentioned the final walk through for the Weston County Event Center would be completed the week of the July 25<sup>th</sup>. Final amount owed to Vertex totaled \$19,610.76 and the final amount to Paul Reed totaled \$2,807.45, both being paid out of the Financial Admin line item 100.00.20.0099000.0000. Blakeman reported about contacting

another engineer to design the roof for the youth exhibit building at the Weston County Fairgrounds along with requesting his one year employment review.

Blakeman readdressed the Homeland Security Coordinator vacancy as of August 1, 2016. Commission Rossman moved, Commission Barton seconded, to place the Homeland Security Coordinator with the Sheriff's Department and authorize the Chairman to notify Governor Meade's office with the name of the designee for the Homeland Security Coordinator provided by Sheriff Colvard. Carried.

Commission Barton moved, Commissioner Rossman seconded, to go into executive session per W.S. 16-4-405(a)(ii). Carried. The meeting went into executive session at 4:20 p.m., returning to open session at 4:38 p.m. Commission Rossman moved, Commissioner Hunt seconded to place Becky Hadlock as the Weston County Road & Bridge Administrative Assistant, being a full time position overseen by Administrative Assistant Dan Blakeman. Carried

There being no further business to be brought before the Board. The meeting was adjourned at 4:41 p.m.

Attest:  
Shawnda Morrison  
Deputy Clerk

Bill Lambert  
Chairman