

**WESTON COUNTY BOARD OF COMMISSIONERS
OFFICIAL MINUTES
November 1, 2016**

The meeting of the Weston County Board of Commissioners was called to order by Chairman Bill Lambert at 9:00 a.m. at the Weston County Courthouse. Commissioners Bill Lambert, Tracy Hunt, Randy Rossman, and Tony Barton, and County Clerk Jill Sellers and County Administrator Dan Blakeman. Commissioner Rossman opened the meeting with prayer, and Commissioner Barton led the Pledge of Allegiance.

CONSENT AGENDA

Commissioner Barton moved to approve the agenda as changed, with additions of executive session for employment (W.S. 16-4-405 (a)(ii)) following the Indigent Burial discussion and Sheriff Colvard regarding personnel; Commissioner Rossman seconded. Carried.

APPROVAL OF VOUCHERS

Commissioner Rossman moved to approve the payroll and vouchers; seconded by Commissioner Hunt. Carried.

APPROVAL OF MINUTES

Commissioner Barton moved to approve the minutes of October 18, 2016; seconded by Commissioner Rossman. Carried. Commissioner Hunt moved to approve the executive session minutes of October 18, 2016; seconded by Commissioner Barton. Carried.

DISTRICT COURT

Gidget Macke, Clerk of District Court, presented information about a refund received for \$1424.60. She requested authorization to purchase hearing impaired equipment with those monies, with the County credit card. She also requested that the monitor for the security cameras for the lobby be moved into the District Court office. She has coordinated with Collins Communication. The refund would cover both expenses. Commissioner Rossman moved that the refund check be deposited into the General Fund, then moved to the District Court line item (100.00.11.0034000.0000); seconded by Commissioner Barton. Carried.

REDISTRICTING

Danny Bau, Dan Fouch, Mike Tooman, Tom Wing, and Scott Beachler attended the meeting to inquire about the status of redistricting in Wyoming. County Attorney William Curley reported that he has researched the issue, and determined that the State of Wyoming Constitution essentially provides that the counties are the district lines in Wyoming. Concerns about rural areas being dominated by the urban areas, and more representation in our legislature. The County has the right to be represented, and the people would need to vote on changing the State Constitution. A lawsuit would start the discussion and bring the issue to the legislature. Curley would prefer that citizens and the County be the plaintiffs in a lawsuit. It would be filed in District Court to begin. Curley will draft a lawsuit for the Commissioners' consideration as an option to move forward.

INDIGENT BURIALS

The discussion continued regarding who is responsible for the cost of indigent burials. Curley and Coroner Crabtree will meet to discuss a potential policy, with recommendations from counties that

already have policy in place. The legislature and Mike Worden also will be consulted and informed, as the policy is drafted.

EXECUTIVE SESSION

Commissioner Rossman moved to go into executive session under W.S. 16-4-405(a)(ii); seconded by Commissioner Barton. Carried. Executive session began at 11:09 a.m.; open meeting reconvened at 11:22 a.m.

ADMINISTRATOR

County Administrator Blakeman reported on the bids for the Youth Building roof. Bids were over the estimated funding. Blakeman suggested that we remove painting the ceiling from the requirements, then rebid it with advertisements in both newspapers so we can get bids from local contractors.

Commissioner Rossman moved to reject both bids received on the Youth Building roof project; seconded by Commissioner Hunt. Commissioner Barton abstained from voting, as he may bid in the next round. Carried.

The men's bathroom at the Event Center has a plumbing leak, which is being repaired. The garage door needs to be repaired or replaced by the Fair Board. Commercial grade door panels would keep it from leaking during rain.

Blakeman presented a bid from 21 Electric to put a generator at the fuel island at the shop, as well as a separate generator to back-up the Courthouse. Blakeman recommended the installation at the fuel island; he will visit with 21 Electric again before proceeding to ensure the best size unit is selected to support the fuel pumps and the Road and Bridge office.

Blakeman presented Resolution 2016-18 for RIP 003. Commissioner Rossman moved to adopt Resolution 2016-18: RIP 003 (Identifying County roads in T42N R68W, T41N R68W), and to authorize the Chairman's signature; seconded by Commissioner Barton. Carried.

Commissioner Hunt moved to approve the homeland security grant document following review by the County Attorney; seconded by Commissioner Rossman. Carried.

Blakeman presented a voucher for \$44,422.00 to pay Gem City Roofing Corp, for the completion of the law enforcement building roof; it will be paid out of a 2008 grant fund. The roof has been water tested and passed. Commissioner Rossman moved to approve payment of the voucher; seconded by Commissioner Barton. Carried.

Commissioner Hunt moved to approve for payment a voucher for architects on the Youth Building roof project #1200015338, dated 10/11/2016 for HDR Engineering, Inc. \$2,587.50; seconded by Commissioner Barton. Vote was called. Commissioners Hunt and Barton voted yea; Commissioner Rossman voted nay; Chairman voted yea. Carried.

Fire marshal has approved the plan for the County Annex building. The renovations are estimated around \$100,000.00. Blakeman is still gathering quotes from the architect, RT Communications, Golden West, and the three contractors he has been working with. Blakeman requested that the County Attorney determine whether or not it's required to be put out for bids, since state funds will not be used.

DISCUSSION

Commissioner Rossman opened the discussion to rearrange the Commissioners' table, to put Chairman and the Clerk at the east end of the table.

Curley reported on who has the right to vote on issues involving the Osage Water District and rights to vote on board members and serve on their board. There is some confusion of whether landowners can vote; Curley stated that his position is that landowners are qualified to vote, in these subsequent (beyond formation) board elections.

Concerns about housing both the County Attorney and the Public Defender's office in the annex building, and the potential conflicts of the services each provide. Blakeman will consider this as the plans are drafted and costs are estimated.

Steve Price, Maintenance Manager, reported on the option to install magnetic plexiglass windows in Upton Library. Cost for four windows is estimated at \$2550. Steve will research cost effective options, and present those to the Commissioners.

PUBLIC COMMENT

None.

Break was called for lunch at 12:15 p.m.; reconvened at 1:00 p.m.

OLD BUSINESS

Commissioner Barton moved to go into executive session under W.S. 16-4-405(a)(ii); seconded by Commissioner Hunt. Carried. Executive session began at 1:03 p.m.; open meeting reconvened at 1:15 p.m.

Regarding the Prairie Dog Coordination meeting, Greg Cowan, WCCA, was willing and trying to coordinate a meeting in mid-December, which would might be better attended and might bring new information. The U.S. Forest Service responded to WCCA that they were not interested in attending. The concern about moving forward with a meeting on November 17th with the intention of having the U.S. Forest Service would not be productive or provide any new information.

The Commissioners agreed to move forward with the meeting on November 17, 2016.

NEW BUSINESS

Clerk Sellers presented a letter from Justin Stephenson to serve as the Public Representative on the Predator Board. Commissioner Hunt moved to appoint Justin Stephenson as the Weston County Predator Board as the Public Representative; seconded by Commissioner Rossman. Carried.

Greg Stumpff, Mallo Board, presented an update on the hiring of the new Mallo Manager. The Mallo Board narrowed the candidates down to six, and will turn the process over to the Commissioners' interview panel. Interview panel will consist of Commissioners Hunt and Rossman, Administrator Blakeman and Clerk Sellers.

Commissioner Barton moved to approve and sign the petition and affidavit for tax roll correction # 1179 (\$443.95) from the Assessor; seconded by Commissioner Rossman. Carried.

Dust control on county roads was discussed. Commissioners proposed to draft a new policy in discussion and conjunction with Road and Bridge, hopefully to be implemented in the spring.

Break was called at 2:00 p.m., to reconvene at 3:45 p.m.

Stacy Buchholz, Wyoming Extension Service, introduced Kara Fladstol as the new administrative assistant. Stacy provided a newsletter with highlights of their activities. She also presented Tony and John Farley of Osage, who will receive the 2016 Commissioners' Citizenship Award. Achievement Day is November 6, 2016 at 5:00 p.m. at the Event Center at the Fairgrounds.

4-Hers in attendance: Asia Graham, Isabella Spencer, and Lara, Nick, Layla and Lilly Lopez. Each 4-Her spoke about their respective projects, which included pigs, rabbits, photography, and cake decorating, as well as ballistics and science parties that included experiments and explosions. The 4-Hers also do community projects, like trash pick-up and beautification projects. The kids led the Commissioners in the Pledge of Allegiance, followed by the 4-H Pledge.

VOUCHERS

066 NCPERS, financial admin, \$240.00, AFLAC, payroll ded, \$2,073.77, Blue Cross Blue Shield, financial admin, \$53,934.39, Office of Child Support, payroll ded, \$175.00, Orchard Trust, payroll ded, \$1,595.00, WEBT, financial admin, \$176.00, WC Clerk, financial admin, \$43,602.67, WC Treasurer, financial admin, \$20.00, WY Child Support, payroll ded, \$1,175.00, WY Dept of Workforce Services, financial admin, \$2,208.20, WY Retirement System, financial admin, \$29,961.20, Hermes Consolidated Inc, oil/gas, \$30,107.87, Ad Pro, supp, \$674.88, Alpha Communications, tower rent, \$55.00, AT&T Mobility, comm, \$1,685.04, Axis Forensic Toxicology, coroner exp, \$225.00, BH Auto Salvage, financial admin, \$199.70, BH Chemical & Janitorial, brd of prisoners, \$688.09, BH Energy, util, \$3,063.22, Brule County Sheriff's Office, attny exp, \$50.00, Byrand Streeter, contract wage, \$1,158.75, C&J Newcastle Hardware, repair/maint/p-hlth exp, \$190.71, Caleigh Campbell, coroner exp, \$1,064.56, Cambria Supply, repair/maint, \$373.77, CDW Government, p-hlth exp, \$208.16, Central WC Solid Waste Dist, cwcswd, \$1,593.75, City of Newcastle, util/dispatch/circuit crt/pub def/p-hlth exp, \$8,036.98, Culligan Water Conditioning, misc, \$60.50, Cynthia Crabtree, coroner exp, \$231.28, Decker's Market, ext serv exp/supp, \$289.21, Dixon Bros, oil/gas, \$470.76, Double D, repair/maint, \$80.13, Election Systems & Software, election exp, \$5,789.66, En-Tech, repair/maint, \$1,350.00, Fastenal Company, repair/maint, \$179.70, Finkey Law LLC, spec attny, \$946.74, Fisher Sand & Gravel, grvl/rd mtrl, \$12,013.86, Fossil Creek Designs, uniforms, \$90.00, Frontier Home Ranch & Hardware, supp, \$29.98, Gateway Auto Supply, veh maint/fuel, \$14.99, Godfrey's Brake Service, repair/maint, \$347.76, Golden West Technologies, comp software/p-hlth exp, \$2,650.27, Graphic Designs, uniforms, \$246.00, Grimm's Pump & Industrial Supply, oil/gas, \$41.00, Jacki Hubbard, jailor schools, \$14.42, Jodi Brooks, wic, \$4.40, Lori Bickford, p-hlth exp, \$131.51, Lucille Dumbrill, hist presv, \$421.20, MasterCard, school exp, \$646.77, Max Masters, gis land records, \$1,900.00, Michelle Sweet, p-hlth exp, \$31.32, Motor Power Equipment, repair/maint, \$245.59, National District Attorneys Assoc, assoc dues, \$178.00, Neve's Uniforms, uniforms, \$811.95, Newcastle Ambulance Service, ambulance/invol commit, \$3,545.00, Newcastle Chamber of Commerce, chamber, \$743.75, Newcastle Motors, veh maint/fuel, \$728.48, News Letter Journal, supp/print/publ, \$1,809.08, Northern WY Mental Health, mental hlth, \$2,125.00, Osage Ambulance, ambulance, \$3,750.00, Powder River Energy Corp, util, \$796.54, Powder River Heating & AC, maj repairs, \$285.00, Powder River Office Supply, election exp, \$57.97, Preventive Health & Safety Division, p-hlth exp, \$121.00, Rapid Delivery, post/freight, \$13.80, Roadrunner Disposal Service, util, \$60.00, RT Communications, comm, \$2,458.25, Salina Sandoval, ext serv exp, \$82.08, Sanofi Pasteur, p-hlth exp, \$2,573.14, Servall Uniform/Linen Co, janitor supp, \$62.50, ShopKo, misc, \$113.36,

Shred's, misc, \$267.75, Source Gas, util, \$276.06, Stacy Buchholz, ext serv exp, \$459.77, Timberline Services, grvl/rd mtrl, \$5,741.97, Tina Conklin, veh maint/fuel, \$568.37, Top Office Products, supp/brd of prisoners/p-hlth exp, \$2,468.72, Unemployment Tax Division, unemployment, \$156.00, Upton Ambulance, ambulance, \$3,750.00, Upton Chamber of Commerce, chamber, \$425.00, Upton Senior Center, sr citizens, \$531.25, Urbin Law Office, spec attny, \$463.90, US Forest Service c/o Citibank, financial admin, \$4,610.14, Verizon Wireless, p-hlth exp, \$182.42, VISA, mile/trvl/p-hlth exp, \$3,482.27, Voelker's Autobody, veh maint/fuel, \$1,504.56, West End Water District, util, \$120.00, West Payment Center, law library, \$332.33, Western Plains Business Solutions, misc, \$1,419.00, Western States Fire Prot Co, maj repairs, \$420.00, WC 4-H Council, ext serv exp, \$24.26, WC Gazette, print/publ, \$1,214.41, WC Health Services, in home hlth, \$2,550.00, WC Humane Society, human society, \$637.50, WC Natural Resource Dist, nat res garden/hazard, \$1,168.75, WC Public Health, pre-employment, \$50.00, WC Road & Bridge, veh maint/fuel, \$2,597.98, WC Sr Services, sr citizens/brd of prisoners, \$9,280.50, Weston Engineering, engineer srvs, \$1,000.00, Woody's Food Center, brd of prisoners/supp, \$364.06, Worden Funeral Directors, invol commit, \$165.00, WY Automotive, repair/maint, \$271.25, WY Clerks of Dist Crt Assoc, fees/trans, \$125.00, WY Dept of Health, p-hlth exp, \$15,850.01, WY Law Enforcement Academy, school exp, \$165.00, WY Network, financial admin, \$200.00, WY State Bar, attny dues, \$710.00. Net Payroll, \$139,779.63.

With no further business, the meeting was adjourned at 4:01 p.m.

Bill Lambert
Chairman

Attest:

Jill Sellers
County Clerk