

**WESTON COUNTY BOARD OF COMMISSIONERS
OFFICIAL MINUTES
November 15, 2016**

The meeting of the Weston County Board of Commissioners was called to order by Chairman Bill Lambert at 9:00 a.m. at the Weston County Courthouse. Commissioners Bill Lambert, Tracy Hunt, Randy Rossman, Marty Ertman, and Tony Barton, and County Clerk Jill Sellers and County Administrator Dan Blakeman. Commissioner Rossman opened the meeting with prayer, and Commissioner Ertman led the Pledge of Allegiance.

CONSENT AGENDA

Commissioner Ertman noted to add a Budget Amendment Hearing to deposit monies received by the District Court, per minutes of November 1, 2016. Commissioner Ertman also noted that a public notice needs to be made that the prairie dog coordination meeting has been changed to November 22, 2016. Notice will be placed on the Courthouse doors and in both local newspapers.

Commissioner Barton reported that the recommendations from County Administrator Blakeman's personnel review need to be reviewed and discussed; item was added under Administrator Update.

Commissioner Barton moved to approve the agenda as discussed; seconded by Commissioner Rossman. Carried.

APPROVAL OF MINUTES

Commissioner Barton moved to approve the minutes of November 1, 2016; seconded by Commissioner Rossman. Carried. Commissioner Rossman moved to approve both sets of executive session minutes on November 1, 2016; Commissioner Barton seconded. Carried.

FAIRGROUNDS

Ellen McKenzie was not present, due to illness.

HOMELAND SECURITY

Chairman Lambert reported that Sheriff Colvard will move forward with the hiring for the Homeland Security position. No further information was presented, as it would require an executive session. Sheriff Colvard will provide an update.

BUDGET HEARING

Commissioner Ertman moved to schedule a budget amendment hearing on December 6, 2016 at 10:00 a.m., in order to move unanticipated revenue of \$1424.60 from the General Fund to the District Court line item (100.00.11.0034000.0000); seconded by Commissioner Rossman. Carried.

Break was called at 9:45 a.m.; reconvened at 10:03 a.m.

DISCUSSION

Commissioner Rossman readdressed the seating arrangement for meetings. Any changes will be discussed and decided in January, when Mr. Wagoner is seated as a new Commissioner.

Commissioner Ertman provided a handout detailing bid requirements, as they apply to counties; and also presented a WCCA letter regarding overtime provisions for employees.

OLD BUSINESS

PMCH: Auditors will be on site from November 15-18, 2016 and again from November 28-30, 2016.

Weston County Solid Waste District mill levy special election: Passed. Department of Revenue has been notified. Total cost \$1,899.34, not including the comp time for the Clerk's office.

General Election: Record turnout of 93.11%, with 493 new registrations. Discussed storage options for election materials and voting machines; Commissioners will consider this in connection with plans for the County Annex building.

EXECUTIVE SESSION

Commissioner Rossman moved to go into executive session under W.S. 16-4-405(a)(iii); seconded by Commissioner Barton. Carried. Executive session began at 10:14 a.m.; open meeting reconvened at 10:19 a.m.

NEW BUSINESS

Commissioner Barton moved to approve the transfer of the West End liquor license from Tim and Rhonda Gordon to Jennifer Hokanson; seconded by Commissioner Rossman. Carried.

Flying V applied for an additional dispensing license for December 9-10, 2016 for the upstairs bar; fee has been paid. Commissioner Hunt moved to approve the dispensing license, as described; seconded by Commissioner Rossman. Carried.

Clerk received a letter of intent from Stan Sheehan to continue service on the Mondell Airport Board. Commissioner Rossman moved to reappoint Stan Sheehan; seconded by Commissioner Ertman. Commissioner Barton confirmed that there were no conflicts with statutes in reappointing him; none, as it will be his second term. Carried.

Commissioner Barton moved to approve the second dispensing license for the Pizza Barn; fee has been paid; seconded by Commissioner Hunt. Carried.

County vehicles: County van needs repairs; County Administrator reported that it is beyond its value to repair. It only has liability coverage, and should only be driven in town, no further than Upton. Courthouse personnel are permitted to use the Homeland Security Tahoe for County business, until that position is filled.

PUBLIC COMMENT

None.

Break was called for lunch at 10:36 a.m.; reconvened at 1:00 p.m.

COORDINATION MEETING

Commissioner Barton moved to rescind his motion of October 18, 2016 to have the Prairie Dog Coordination Meeting on November 17, 2016; seconded by Commissioner Ertman. Carried.

Commissioner Barton moved to set up a Prairie Dog Coordination Meeting with the U.S. Forest Service on November 22, 2016 at 1:00 p.m. at the Events Center at the Fairgrounds; seconded by Commissioner Ertman. Carried.

Bob Harshbarger of 4W Ranch appeared to discuss the agenda and desired results of the coordination meeting. County Attorney William Curley suggested that the Commissioners prepare for the coordination meeting by reviewing local plans, policies and resolutions, as well as the County's enforcement options.

The desired goal of the meeting is to hold the U.S. Forest Service accountable to the published 2015 Prairie Dog Management Strategy, and what do they plan to do in the future. Strategy will include the challenge of keeping the meeting focused, and to address the future, intentions going forward, and to obtain specific answers, especially regarding health concerns.

EXECUTIVE SESSION

Commissioner Rossman moved to go into executive session under W.S. 16-4-405(a)(ii); seconded by Commissioner Barton. Carried. Executive session began at 2:10 a.m.; open meeting reconvened at 2:32 p.m.

MALLO CAMP MANAGER

Commissioner Rossman moved to offer the Mallo Camp Manager position to Caleb Thompson; seconded by Commissioner Ertman. Carried.

ADMINISTRATOR

County Administrator Blakeman reported that the architect is working the plans for the annex building, and with the fire marshal for approvals to proceed.

Josh Liggett of 21 Electric presented detailed information on generators, recommending a stand-alone generator for the Courthouse, and the smallest emergency generator for the fuel island at Road and Bridge. Commissioner Ertman moved to allow County Administrator Blakeman to explore the options for 20KW and 22KW generators for the Road and Bridge fuel island; seconded by Commissioner Barton. Carried.

A generator for the Courthouse could possibly be worked under the remodel of the Courthouse.

County Administrator Blakeman reported on his attendance at a cattle guard policy meeting in Sundance. Road and Bridge has discretion to determine cattle guards; Road and Bridge can coordinate with County Administrator and/or the Board of Commissioners, if necessary on specific applications or questions.

County Administrator Blakeman and County Attorney Curley both reported that they touched base with the new mayor-elect, Deb Piana, and hoped to make plans for meeting to discuss shared concerns and overlapping services, such as law enforcement dispatch.

Commissioner Barton reviewed the County Administrator's evaluation, to ensure that he understands the expectations of his employment responsibilities. They requested bi-monthly or even weekly updates via email, and specifically requested a plan for his supervisory role and chain of command for

decisions and projects. County Attorney Curley and County Administrator Blakeman will coordinate those roles with a subcommittee of a couple of Commissioners.

With no further business, the meeting was adjourned at 3:28 p.m.

Bill Lambert
Chairman

Attest:

Jill Sellers
County Clerk