

OFFICIAL MINUTES

November 3, 2015

The Weston County Commissioners convened at 9:00 a.m., Chairman Bill Lambert presiding. Present were Commissioners: Tony Barton, Tracy Hunt and Randy Rossman, County Clerk Cheryl Kregel and Administrative Assistant Dan Blakeman.

Good of the Order

Commissioner Rossman gave the invocation and Commissioner Hunt led the Pledge of Allegiance.

Approval of Agenda

Chairman Lambert mentioned that Ed Wagoner will be visiting with the commissioners while looking through vouchers, also, on the liquor license for Flying V the dates were incorrect and are as follows: November 21 & 22, 2015 and December 11 & 12, 2015. Commissioner Rossman moved, Commissioner Barton seconded, to approve the amended agenda. Carried.

Approval of the Consent Agenda

Commissioner Rossman moved, Commissioner Barton seconded, to approve the consent agenda including the minutes & executive minutes from October 20, 2015, October A/P vouchers and payroll report, District Court's monthly statement \$1335.66, County Clerk's monthly statement \$11,559.75, and signatures on Petition & Affidavit Tax Roll Collections. Carried.

Ed Wagoner, Weston County Solid Waste Board Member invited the Commissioners to the upcoming meeting on November 10, at 7:00 p.m. The Board is moving forward.

Resolution Open Burning Restrictions Lifted

Commissioner Hunt moved and Commissioner Rossman seconded, to authorize the Chairman to sign Resolution 15-05 Open Burning Restrictions Lifted. Carried.

Approval of Vouchers

Commissioner Hunt moved and Commissioner Barton seconded to approve vouchers for September 2015 all but warrant #59683 that include three vouchers. Carried. Commissioner Rossman was going to look further into the vouchers.

County Attorney

County Attorney William Curley reported that he is working on the on the purchase agreement with the Pinnacle Bank, a new rental agreement with the Forest Service for the Weston County Extension office is in the process of being drawn up and had nothing to report on Title 25 agreement with Campbell County. The easement on the Upton/Fairview Road will be signed soon according to Fran Lehman, GIS Coordinator. Discussion was heard on Contango Oil & Gas, they will be waiting until next year to get easements and permits for waterlines and permits.

Old Business

County Clerk Cheryl Kregel updated the Commissioners on the two checks that were received from the insurance companies for The Weston County Event Center and the Employee Appreciation checks will be handed out the second week of December.

Homeland Security

Scott Rager, coordinator of Weston County Homeland Security presented the Commissioners with a grant for \$6,823.85 to upgrade the camera system in the courthouse. There would be no cost to the County. Concerns were heard on the camera in the Commissioner's Room as it records during executive sessions meetings. Discussion ensued on preparing a job description for the duties of the Homeland Security Director and asked if something would be available by the next meeting.

The meeting recessed at 11:03 a.m. and resumed at 11:12 a.m.

New Business

Discussion was heard on the bidding process for the Weston County Youth Exhibit Building. A contractor contacted Commissioner Barton and mentioned to him that the bidding process was not very clear. It

was discussed that County Attorney William Curley, Administrative Assistant Dan Blakeman and Commissioner Tony Barton get together and set up a bidding and work design process. The Commissioners will also visit with Randee Davies, Manager of the Fairgrounds later in the day.

Sheriff Report

Sheriff Colvard updated the Commissioners on the progress of the impound building and will be taking care of the specs for the building with contractors. Also, the three new trucks were ordered and should be here about the first of the year.

Visitor Comments

Chairman Lambert opened the floor to the morning visitor comments. None were heard at this time.

The meeting recessed at 11:37 a.m. for lunch and resumed at 1:00 p.m.

Weston County Historic Preservation Board

Lucille Dumbrill of the Historic Preservation Board meet with the Commissioners on the Second Phase of the Grant for the Courthouse. Commissioner Barton moved to authorize the Chairman to sign the Weston County Court House Architectural Condition Assessment: Phase 2 Application for \$4600.00 which is the County's match, the funds will be coming out of line item 100.00.20.00317000.0000, General Misc Courthouse Preservation Fund and Commissioner Rossman seconded. Carried.

Vouchers

Commissioner Rossman moved and Commissioner Hunt seconded to approve warrant voucher #59683. Discussion was heard. Carried.

District Court

Commissioner Barton moved and Commissioner Rossman seconded for the approval of District Court Clerk, Gidget Macke to purchase new blinds from CLT Flooring & Furnishings for the lobby. The bid of \$1482.00 will come from line item 100.00.20.0206000.0000, Gen. Misc Bldg Upgrade. Carried.

The meeting recessed at 1:41 p.m. and resumed at 1:49 p.m.

Weston County Fairgrounds Update

Randee Davies, Manager for the Fairgrounds updated the Commissioners on the Youth Exhibit building with the hail damage and the repairs on the Event Center. Discussion was heard on various ideas for promoting the buildings. Commissioner Hunt moved and Commissioner Barton seconded the buying of a storage unit not to exceed \$4500.00 and to be paid out of line item 100.00.20.0206000.0000, Gen. Misc Bldg Upgrade. Discussion ensued. Commissioners Barton and Commissioner Hunt voted Yea and Commissioner Rossman Nay, Chairman Lambert cast a Nay vote, motion failed. Also discussion was heard on the Youth Exhibit building with Ms. Davies as Commissioner Barton will be working on the specs for the bidding process.

Administrative Assistant Report

Dan Blakeman, Administrative Assistant gave a report on the movement of some tin on the indoor arena at the Fairgrounds, it has been determined that the main structure is not moving and further investigation will be necessary, possible new logo for the County, past and future grants. There was discussion of possibly inviting Hans Hunt, Tyler Lindholm & Ogden Driskill to the next commissioners meeting with our legislators and invite other leaders of our area. Dan will keep the Commissioners informed.

Liquor Permits

Commissioner Rossman moved and Commissioner Hunt seconded the approval for the Chairman to sign the liquor permits for the Flying V for the dates of November 21 to 22, 2015 and December 11 to 12, 2015. Carried.

The meeting recessed at 2:54 p.m. and resumed at 3:15 p.m.

Homeland Security

Commissioner Barton moved and Commissioner Rossman seconded to authorize the Chairman to sign Wyoming Office of Homeland Security Designation of Applicant's Agent Form. This form is designated for Scott Rager to be the Weston County Agent. Carried.

Wyoming Department of Transportation

Joni Kachelhoffer, representative for the WYDOT, meet with the Commissioners to discuss the signing of an amendment dating December 17, 2012. The original agreement was for \$299, 955.00 for 50,000 tons of gravel. The amendment is for the amount of \$240,329.00 over the original agreed to amount. Commissioner Rossman moved and Commissioner Barton seconded for the Chairman to sign the amendment. Discussion ensued. Rick Williams, Supervisor for Road & Bridge, believes the bill has been paid. Carried.

Public Comment

Chairman Lambert opened the floor to public comment. Representative Hans Hunt spoke to the Commissioners on various topics in the legislature. Discussion ensued.

The approved vouchers are as follows:

066 NCPERS, financial admin, \$272.00, AFLAC, payroll ded, \$2,137.47, Blue Cross Blue Shield, financial admin, \$57,276.80, Office of Child Support, payroll ded, \$175.00, Orchard Trust, payroll ded, \$1,615.00, WEBT, financial admin, \$190.75, WC Clerk, financial admin, \$47,771.39, WC Treasurer, financial admin, \$20.00, WY Child Support, payroll ded, \$1,175.00, WY Dept of Workforce Services, financial admin, \$2,216.70, WY Retirement System, financial admin, \$31,283.26, WY Retirement System, financial admin, \$1,321.39, Hermes Consolidated, oil/gas, \$17,299.92, Motorola, hmlnd sec exp, \$8,631.56, JW Services, financial admin, \$4,749.99, Century Company, airport runway, \$1,947,998.25, JW Services, financial admin, \$48,301.55, Bearlodge Engineering & Surveying, financial admin, \$500.00, Sofia Baeza, janitor, \$2,770.00, Hermes Consolidated, oil/gas, \$14,761.56, Century Company, airport runway, \$107,932.86, Morrison Maierle, airport runway, \$42,490.92, Absolute Solutions, p-hlth exp, \$190.00, Ad Pro, supp, \$3,510.88, Alpha Communications, new equip, \$75.00, American Welding & Gas, repair/maint, \$52.86, Arrow Service, veh maint/fuel, \$160.00, AT&T Mobility, comm, \$1,058.21, Ballistic Clipboard, brd of prisoners, \$284.71, Bearlodge Engineering & Surveying, financial admin, \$750.00, Bill Lambert, mile/trvl, \$69.00, BH Auto Salvage, financial admin, \$287.60, BH Chemical & Janitorial, repair/maint, \$604.49, BH Plumbing, repair/maint, \$395.00, BH Power, util, \$3,047.81, Bob Barker, brd of prisoners, \$329.64, Bullseye Promotions, supp, \$40.00, Byrand Streeter, contract wages, \$1,158.75, C&J Newcastle Hardware, janitor supp, \$329.75, Cambria Supply, repair/ maint, \$386.73, Carmen Simon, p-hlth exp, \$26.39, Central WC Solid Waste Dist, cwcswd, \$1,875.00, Charm-Tex, brd of prisoners, \$226.90, City of Newcastle, util/ dispatch/circuit crt/pub def/p-hlth exp, \$7,995.03, Culligan Water Conditioning, misc, \$28.00, Cummins Rocky Mountain, repair/maint, \$200.23, Dan Blakeman, mile/ trvl, \$241.50, Decker's Market, supp, \$522.33, Dixon Bros, oil/gas, \$787.61, Double D Obsolete Parts, repair/maint, \$1,622.55, Dustbusters, grvl/rd mtrl, \$5,646.55, Eddie's Truck Center, repair/maint, \$119.95, Employee Data Forms, supp, \$23.00, En-Tech, repair/maint, \$1,200.00, Ezdiyworld, brd of prisoners, \$33.00, Fastenal Co, repair/ maint, \$65.08, Fisher Sand & Gravel, grvl/rd mtrl, \$2,888.26, Fleet Pride, repair/ maint, \$65.99, Frontier Home Ranch & Hardware, repair/maint, \$400.16, Gateway Auto Supply, repair/maint, \$50.07, Godfrey's Brake Service, repair/maint, \$2,386.39, Golden West, comp software, \$3,039.77, Hillyard/Sioux Falls, janitor supp, \$38.30, Jacki Hubbard, brd of prisoners, \$42.45, KASL, p-hlth exp, \$684.00, Keyhole Technologies, school exp, \$268.00, Larry Honebrink, financial admin, \$125.00, Little Print Shop, p-hlth exp, \$207.10, Local Govt Liability Pool, insurance, \$1,000.00. Lori Bickford, p-hlth exp, \$2.94, Lyle Signs, repair/maint, \$150.04, Lynda R. Black, trvl/meals, \$280.58, Mallo Camp, mallo, \$1,250.00, MasterCard, veh maint/school exp, \$758.65, Matthew Bender & Co, supp, \$699.46, Max Masters, gis land records, \$1,900.00, Mead & Hunt, airport runway, \$3,500.00, Michelle Sweet, p-hlth exp, \$133.90, Minuteman Lube Center, veh maint/fuel, \$68.20, Moore Medical, p-hlth exp, \$110.47, NACCTFO, misc, \$75.00, Natrona Co Legal Dept, invol commit, \$720.00, Newcastle Ambulance Service, invol commit/ambulance, \$3,893.33, Newcastle Chamber of Commerce, chmbr, \$875.00, Newcastle Motors, repair/maint, \$216.80, News Letter Journal, print/publ/supp/p-hlth exp, \$6,953.06, Occupational Research & Assessment, coroner exp, \$100.00, Office Ally, p-hlth exp, \$19.95, Osage Ambulance, amblnc, \$4,375.00, Osage Improvement & Service Dist, coroner exp, \$300.00, Outlaw Motors, veh maint, \$984.00, Powder River Energy Corp, util, \$1,161.28, Power Plan, repair/maint, \$107.96, Preventive Health & Safety Division, p-hlth exp, \$14.00, Prof Law Enforcement Training, school

exp, \$189.00, Rabe Elevator, bldg/equip upgrade, \$1,867.40, Randy Rossman, mile/trvl, \$27.60, Rapid Delivery, post/freight, \$13.23, Reserve Acct-Pitney Bowes, post/freight, \$2,500.00, Roadrunner Disposal Service, util, \$60.00, Rocky Mountain Re-Veg, contract/equip/lbr, \$9,520.00, RT Communications, comm, \$2,922.48, Safety-Kleen Corp, misc, \$359.46, Sanofi Pasteur, p-hlth exp, \$3,981.75, Servall Uniform/Linen Co, misc, \$419.29, ShopKo, brd of prisoners, \$611.78, Sofia Baeza, janitor, \$2,150.00, Source Gas, util, \$215.36, Stan Houston Equipment, equip, \$1,500.00, Sundance Equipment, repair/maint, \$65.46, Sundance Times, ext serv exp, \$30.00, Texas Refinery Corp, oil/gas, \$666.00, Thomas L. Bennett, coroner exp, \$2,500.00, Timberline Services, grvl/rd mtrl, \$7,443.74, Tony Barton, mile/trvl, \$34.50, Top Office Products, supp/p-hlth exp, \$958.34, Tyler Technologies, comp software, \$750.00, Unemployment Tax Division, unemployment, \$1,134.00, Upton Ambulance, amblnc, \$4,375.00, Upton Chamber of Commerce, chmbr, \$500.00, Upton Co-op Assn, Imbr/clvrts/brdg, \$737.55, Upton Senior Center, sr citizen, \$625.00, Urbin Law Office, special attny, \$190.77, US Forest Service, ext serv exp, \$11,130.33, Vaisala Inc, awos, \$1,373.75, Verizon Wireless, p-hlth exp, \$182.29, VISA, trvl/meals/repair/maint, \$2,859.79, Voelkers Autobody, veh maint/fuel, \$567.80, WD Larson Co LTD, repair/maint, \$125.10, West End Water Dist, util, \$60.00, West Payment Center, law library, \$316.50, WC 4-H Council, ext serv exp, \$22.77, WC Gazette, p-hlth exp, \$150.00, WC Health Services, invol commit, \$6,772.50, WC Humane Society, humane society, \$750.00, WC Road & Bridge, veh maint/fuel, \$2,543.47, WC Sheriffs Office, post/freight/brd of prisoners, \$49.37, WC Sr Services, brd of prisoners, \$2,478.00, Weston Engineering, engineer, \$1,000.00, William Curley, trvl/meals, \$333.21, Wiss Janney Elstner Assoc, maj repairs, \$813.75, Woody's Food Center, brd of prisoners, \$217.51, WY Automotive, repair/maint, \$728.09, WY Cabinet, maj repairs, \$430.00, WY Dept of Health, p-hlth exp, \$16,835.66, WY Dept of Transportation, new equip, \$5,411.50, WY Machinery, repair/maint, \$753.04, WY Network, financial admin, \$200.00, WY State Bar, attny exp, \$710.00, WY Technology Transfer Ctr, mile/trvl, \$225.00. Net Payroll, \$152,435.68.

There being no further business to come before the Commissioners, the meeting adjourned at 4:14 p.m.

Bill Lambert

Attest: County Clerk

Chairman

Cheryl Kregel