

Official Minutes

May 3, 2016

The Weston County Commissioners convened at 9:01 a.m., with Chairman Lambert presiding. Present were Commissioners: Marty Ertman, Randy Rossman, Tracy Hunt and Tony Barton, Administrative Assistant Dan Blakeman and County Clerk Cheryl Kline.

Good of the Order

Commissioner Rossman gave the Invocation and Commissioner Ertman led in the Pledge of Allegiance.

Approval of Agenda

Commissioner Rossman moved and Commissioner Hunt seconded to approve the agenda for May 3, 2016. Carried

Approval of Consent Agenda

Commissioner Hunt moved and Commissioner Rossman seconded to approve the consent agenda including the Signatures on A/P, Payroll, District Court receipts of \$1,071.35 and the County Clerk receipts of \$12,778.00 for the month of April 2016. Carried.

The meeting recessed at 9:10 a.m. for reviewing of vouchers and resumed at 10:00 a.m.

Approval of Vouchers

Commissioner Rossman moved and Commissioner Barton seconded to approve the vouchers. Carried.

Budget Amendment Hearing

The hour being 10:00 a.m., Chairman Lambert opened the hearing for budget amendment. Chairman Lambert called three times for public comment. There being no public comment, the public hearing portion of the budget amendment hearing was closed. Commissioner Rossman moved Commissioner Ertman seconded to approve to amend the county budget for fiscal year 2015-2016 in the following: Increase the General Fund portion of the 2015-2016 fiscal budget by \$326,048.00, because of an unanticipated grant amendment for the Mondell Field Airport Master Plan Project and to allocate the money to an expenditure account. Increase the Federal portion of the grant by \$293,443.00; increase the State portion of grant by \$19,563.00 and increase the local match portion by \$13,042.00, the local portion is to be divided equally between the City of Newcastle and Weston County. Motion carried.

Approval of Minutes for April 5, 2016

Commissioner Barton moved and Commissioner Rossman seconded to approve the unofficial minutes from April 5, 2016 as printed. Discussion was heard and motion carried.

Approval of Minutes for April 19, 2016

Commissioner Barton moved and Commissioner Rossman seconded to approve the minutes from April 19, 2016 with the changes as follows: Under the Liquor License Application “the Commissioners voted to approve the ‘letter of intent’ to apply for the open retail liquor license by Canyon Springs Stage Stop Steakhouse. The application will be sent to the State for approval. Under Old Business: The Wyoming Department of Family Services had previously sent the Commissioners an application for Temporary Assistance for Needy Families Community Partnership Initiative. Commissioner Ertman visited with Lori Bickford, Public Health Nurse on the application and no further action will be taken. The sentence “After brief discussion, it was decided that the application should be reviewed by the County Attorney” was added to the end. Also, the Road Identification Project is “Road Identification Procedure”, under Willis Health Insurance, Weston County Road & Bridge Shop meet should be the word “met”.

And under New Business on the third line down it should read “and Commissioner Ertman moved and Commissioner Hunt “seconded” as it was omitted from the minutes. Motion carried. Also Commissioner Ertman moved to go into Executive Session on personnel but rescinded the motion.

Approval of Budget Workshop Minutes for April 26, 2016

Commissioner Barton moved and Commissioner Ertman seconded to approve the Budget Workshop Minutes from April 26, 2016. Carried.

Weston County Road & Bridge Shop Floor

Jerry Hunt, County Engineer for Weston County, met with the Commissioners on the progress of the shop floor. Discussion was heard on change orders. Commissioner Barton moved and Chairman Lambert seconded to approve the signature on the change orders for \$15,900.00. Discussion ensued. Motion carried with Commissioners Barton, Hunt, Rossman, Chairman Lambert voting “Yea” and Commissioner Ertman voting “Nay”. The CMAQ Project for Bruce Road, the Weston County Youth Exhibit Building and the Roof for the Law Enforcement were also discussed and progress is taking place.

Barritt/Hart Sub-Division

Tom Barritt met with the Commissioners on the Barritt/Hart Sub-Division. Commissioner Ertman moved and Commissioner Rossman seconded to approve of the signature of the Chairman on the Barritt/Hart Sub-Division. Carried.

Weston County Solid Waste District (WCSWD)

Commissioner Ertman moved and Commissioner Barton seconded to allow the Weston County Solid Waste District to put “A Property Tax Levy Question on the Primary August 16, 2016 Ballot for Weston County”. Discussion was heard and motion carried.

Budget Discussion

The Budget for FY2016-2017 was discussed by the Commissioners with information from past budgets presented by Commissioner Ertman.

Visitor Comment

Chairman Lambert opened the floor to public comments. Vicki Hayman, Weston County Extension Office Educator, asked the Commissioner’s on the update of moving into the Pinnacle Bank. There was no definite answer yet. A walk through is scheduled with Randy Hein of Hein|Bond in the building for next week and they will keep Ms. Hayman updated. There being no further business the meeting recessed at 12:00 p.m. resumed at 1:00 p.m.

New Business

Commissioner Barton moved and Commissioner Ertman seconded to approve the reappointment of Randy Rhoades for another five year term to the Weston County Airport Board. Carried.

Application for New Retail Liquor License

James Bau, owner/operator of Osage Hut, LLC, met with Board of Commissioners on his application for the New Retail Liquor License. Discussion was heard and it was explained to Mr. Bau that they could not accept his application due to it being submitted after the due date as stated in the March 15, 2016 minutes and two advertisements in both papers. The Commissioners stated they had to go with the publication dates which were published in the paper.

City and County Dispatch Agreement 2016-2017

Jim Owens, Police Chief for Newcastle, met with the Commissioners and explained the increase on the City and County Dispatch Agreement for 2016-2017. After further discussion Commissioner Ertman moved and Commissioner Barton seconded to approve the Chairman to

sign the City and County Dispatch Agreement for July 1, 2016 to June 30, 2017 for \$4,500.00 per month. Carried.

New Business

The Commissioners discussed and agreed on the draft contract submitted by Connie James, R.N. Clinic Supervisor for Weston County WIC. Chairman Lambert read a Special Invitation from the Weston County Historic Preservation Board for a dedication ceremony at Mallo Camp on June 14, 2016, Flag Day.

Old Business

Topics mentioned were BLM Planning 20 30-day comment deadline extension which there was no update was available. Shane Walker, District Ranger for the Forest Service, will be having breakfast with the Commissioners on May 12, 2016 and a few representatives from Regional Offices and Washington D.C. No action will be taken. A letter of support will be sent to the Newcastle Babe Ruth Ballfields from the Commissioners. Logos from Newcastle High School and from Upton High School were discussed.

The meeting recessed at 1:49 p.m. and resumed at 2:59 p.m.

Concern Citizens for Weston County

Concern Citizens for Weston County met with the Commissioners on their views of Legislative Districting for Wyoming and the impact on Weston County. Discussion was heard and the Board decided they needed more time to review the issue.

Administrative Assistant Update

Dan Blakeman, Administrative Assistant, visited with the Commissioners on the budget and some of the ideas they may consider.

Pizza Barn Open Container

Commissioner Barton moved and Commissioner Rossman seconded to allow a Waiver for Open Container for the Pizza Barn during their Shine-Show-Shag and Dine Car Show's beginning Friday May 6, 2016 and running through June 10, 2016 from 5:00 p.m. to 10:30 p.m. Motion carried. Sheriff Colvard also was present and interjected that his department will be patrolling the area.

Sheriff Update

Weston County Sheriff Bryan Colvard gave the Commissioners a update on his office.

The meeting recessed at 4:08 p.m. and resumed at 4:14 p.m.

Weston County Local Emergency Planning Committee (LEPC)

Don Steveson, Chairman of the LEPC, and Becky Hadlock, Secretary of the LEPC, met with the Commissioners on the overview and concerns he has been having with the Homeland Security procedures.

Weston County Fair Board

Commissioner Barton moved and Commissioner Rossman seconded to appoint David Kline to the Weston County Fair Board for the term from January 2015 through January 2020. Discuss ensued and the motion carried.

Executive Session

Commissioner Ertman moved and Commissioner Rossman seconded to go into executive session per W.S. 16-4-405 (a) (ii) the board went into executive session at 4:43 p.m. and returned to regular session at 5:00 p.m.

Vouchers being paid by Weston County

066 NCPERS, financial admin, \$256.00, AFLAC, payroll ded, \$2,000.84, Blue Cross Blue Shield, financial admin, \$61,396.50, Circuit Court, payroll ded, \$660.67, Office of Child Support, payroll

ded, \$175.00, Orchard Trust, payroll ded, \$1,615.00, WEBT, financial admin, \$192.00, WC Clerk, financial admin, \$48,436.51, WC Treasurer, financial admin, \$20.00, WY Child Support, payroll ded, \$1,175.00, WY Dept of Workforce Services, financial admin, \$2,202.24, WY Retirement System, financial admin, \$31,783.54, Larry Honebrink, EOC Phase II, \$30,945.50, Hermes Consolidated Inc, oil/gas, \$24,756.37, 21 Electric LLC, brd of prisoners, \$441.50, Ad Pro, supp, \$861.74, Alpha Communications, tower rent, \$55.00, American Welding & Gas, repair/maint, \$94.85, AT&T Mobility, comm, \$1,270.88, Bill Lambert, mile/trvl, \$64.80, BH Chemical & Janitorial, brd of prisoners, \$480.61, BH Energy, util, \$2,839.67, BH Plumbing, brd of prisoners, \$1,912.97, Byrand Streeter, contract wages, \$1,158.75, C&J Newcastle Hardware, janitor supp, \$973.94, Cambria Car Wash, veh maint/fuel, \$100.00, Cambria Supply, repair/maint, \$407.61, Casper Star Tribune, misc, \$76.95, CDW Government, p-hlth exp, \$269.98, Central WC Solid Waste Dist, cwcswd, \$1,875.00, Cheryl Kline, mile/trvl/supp, \$299.21, City of Newcastle, util/dispatch/circuit crt/pub def/p-hlth exp, \$7,884.10, Clinton Whitney, repair/maint, \$25.00, Collins Communications, repair/maint, \$500.00, Contractors Supply, repair/maint, \$6.54, County Clerks Assoc of WY, mile/trvl, \$100.00, Culligan Water Conditioning, misc, \$15.00, Cynthia Crabtree, coroner exp, \$595.75, Dan Blakeman, mile/trvl, \$201.98, Decker's Market, misc/ext serv exp, \$134.67, Diebold Inc, repair/maint, \$541.00, Dixon Bros, oil/gas, \$301.92, Double D Obsolete Parts, new equip/repair/maint, \$864.87, DRB Contracting, srch & rscue, \$195.88, Election Systems & Software, election supp, \$4,673.00, Fastenal Company, repair/maint, \$339.56, Fisher Sand & Gravel, grvl/rd mtrl, \$8,313.00, Frontier Home Ranch & Hardware, misc/repair/maint, \$165.61, Gateway Auto Supply, repair/maint, \$117.72, Godfrey's Brake Service, repair/maint, \$1,150.08, Golden West Technologies, comp software/p-hlth exp, \$5,092.27, Great Western Tire, repair/maint, \$2,279.25, Grimm's Pump & Industrial Supply, fuel tank maint, \$932.74, Hansen Equipment, misc, \$11.75, Hillyard/Sioux Falls, janitor supp, \$264.44, Integrity Ballistics, equip/ammo, \$253.84, Jacki Hubbard, veh maint/fuel, \$10.65, Jodi Brooks, wic, \$5.50, John W. Lambert II, supp, \$10.63, John's Electric, brd of prisoners, \$565.00, KASL, p-hlth exp, \$706.80, Komen Wyoming Affiliate, p-hlth exp, \$2,220.26, Kreislers Inc, wic, \$60.99, Lab Corp, pre-employment, \$111.00, Larry Honebrink, EOC Phase II, \$33,878.72, LECC Conference, school exp, \$110.00, Lisa K. Finkey, spec attny, \$1,210.98, Lori Bickford, p-hlth exp, \$32.40, Lynda R. Black, trvl/meals, \$84.24, Mallo Camp, mallo, \$1,250.00, MasterCard, invest/veh maint/fuel, \$653.97, Max Masters, gis land records, \$1,900.00, Meadowlark Counseling, pre-employment, \$210.00, Melanie Stevens, mile/trvl, \$291.60, MG Oil Company, oil/gas, \$1,757.29, Minuteman Lube Center, veh maint/fuel/trvl, \$117.03, Moore Medical LLC, p-hlth exp, \$121.81, Motor Power Equipment, repair/maint, \$461.49, Mountain States Lithographing, supp, \$161.25, Natrona County Legal Dept, invol commit, \$825.00, Neve's Uniforms Inc, uniforms, \$82.53, Newcastle Ambulance Service, ambulance, \$1,458.33, Newcastle Chamber of Commerce, chamber, \$875.00, News Letter Journal, print/publ/supp/p-hlth exp, \$2,379.85, Nutrition Matters Inc, wic, \$94.00, Osage Ambulance, ambulance, \$4,375.00, Osage Improvement & Srvc Dist, coroner exp, \$300.00, Pitney Bowes, supp, \$50.14, Plainsman, misc, \$1,042.59, Porter Muirhead Cornia & Howard, financial admin, \$7,600.00, Powder River Energy Corp, util, \$1,246.40, Power Plan OIB, repair/maint, \$1,026.07, Preventive Health & Safety Division, p-hlth exp, \$122.00, Rabe Elevator, maj repairs, \$2,003.02, Randy Rossman, mile/trvl, \$25.92, Rapid Delivery, fuel tank maint, \$13.23, RDJ Specialties, hmlnd sec exp, \$122.14, Ringer Law, spec attny, \$217.00, Roadrunner Disposal Service, util, \$60.00, RT Communications, comm, \$2,727.62, Safety Kleen Corp, repair/maint, \$378.47, Servall Uniform/Linen Co, misc, \$304.61, ShopKo, jailor school, \$18.47, Smilemakers, wic, \$48.94, Sofia Baeza, janitor, \$2,970.00, Source

Gas, util, \$682.52, Steve Mitich, veh maint, \$187.50, Tony Barton, mile/trvl, \$64.80, Top Office Products, supp, \$1,797.75, Ultra Max, equip/ammo, \$2,894.80, Upton Ambulance, ambulance, \$4,375.00, Upton Chamber of Commerce, chamber, \$500.00, Upton Senior Center, sr citizens, \$625.00, Urbin Law Office, spec attny, \$474.85, US Forest Service c/o Citibank, ext serv exp, \$737.61, UW Coop Extension Service, ext serv exp, \$5,833.50, Vaisala Inc, awos, \$1,373.75, Verizon Wireless, p-hlth exp, \$182.47, Vicki Hayman, ext serv exp, \$15.51, Visa, mile/trvl/ext serv exp, \$1,910.12, WD Larson Co, repair/maint, \$792.90, West End Water District, util, \$60.00, West Payment Center, law library, \$332.33, WC 4-H Council, ext serv exp, \$126.76, WC Gazette, print/publ, \$966.14, WC Health Services, in home health/pre-employment, \$1,410.00, WC Humane Society, humane society, \$750.00, WC Road & Bridge, veh maint/fuel, \$2,090.73, WC Sr Services, brd of prisoners, \$4,152.00, Weston Engineering Inc, engineer serv, \$1,000.00, Wiss Janney Elstner Assoc, Inc, maj repairs, \$820.00, Woody's Food Center, brd of prisoners/ext serv exp, \$403.14, WY Assoc of County Officers, mile/trvl, \$330.00, WY Automotive Co, oil/gas, \$164.38, WY Citizen Review Panel, p-hlth exp, \$200.00, WY County Assessors Assoc, mile/trvl, \$215.00, WY Dept of Health, p-hlth exp, \$16,845.76, WY Guardian Ad Litem, spec attny, \$1,417.39, WY Machinery Co, repair/maint, \$3,588.25, WY Network, financial admin, \$200.00, WY Technology Transfer Ctr, conventions, \$60.00. Net Payroll, \$151,642.00.
There being no further business to come before the Commissioners, the meeting adjourned at 5:00 p.m.

Attest: County Clerk
Cheryl Kline

Bill Lambert
Chairman