

Official Minutes March 15, 2016

The Weston County Commissioners convened at 9:00 a.m. with Chairman Lambert presiding. Present were Commissioners: Marty Ertman, Randy Rossman, Tracy Hunt, Tony Barton, Administrative Assistant Dan Blakeman and County Clerk Cheryl Kline.

Good of the Order

Commissioner Rossman gave the Invocation and Commissioner Barton led in the Pledge of Allegiance.

Approval of Agenda

Commissioner Barton moved and Commissioner Rossman seconded to approve the Agenda. Carried.

Approval of Consent Agenda

Commissioner Ertman moved and Commissioner Rossman seconded to approve the amended minutes from March 1, 2016 as follows: under Porter, Muirhead, Cornia & Howard adding the sentence "Also discussed the grant reimbursements with the auditors," under Cambria Improvements & Service District spelling of "Statute" and add the word "to" the State Lands, and remove the words "to SLIB with the request and".

Bids on the Weston County Enforcement Operation Center & Weston County Road & Bridge Shop

Jerry Hunt, County Engineer, updated the Commissioners on the recent bids that were returned for the Weston County EOC Roof and Weston County Road & Bridge Shop Floor. Sealed bids were received by contractors on March 11, 2016 for review. Present for the bid packet opening was Jerry Hunt, Dan Blakeman & Commissioner Rossman.

The following bids were received on the Weston County Law Enforcement Roof Project:

1. Rapid Exteriors, \$71,000.00
2. Gem City Roofing, \$114,895.00
3. Division 7 SheetMetal, \$129,920.00
4. D. Loden Construction, \$130,885.00
5. Lowe Roofing, \$139,900.00.

The following bids were received for the Weston County Road & Bridge Shop Floor Project:

1. Leighton Construction, \$16,200.00
2. Skyline Builders, \$18,800.00
3. Farnsworth Services, \$21,970.00
4. Tru-Form Construction, \$49,350.00.

Discussion was heard and Jerry asked the Commissioners for more time to review the bids and hold off on the awards of the projects until 3:00 p.m.

The meeting recessed at 9:56 a.m. and resumed at 10:00 a.m.

Transfer of Limited Retail-Club Liquor License Hearing

The hour being 10:00 a.m., Chairman Lambert opened the hearing to transfer a Limited Retail-Club Liquor License from Upton Golf Association to Upton Golf, LLC. Chairman Lambert called three times for public comment. There being no public comment, the public hearing portion was closed. Commissioner Barton moved and Commissioner Rossman seconded to approve the transfer of the Limited Retail-Club Liquor License for Weston County from the Upton Golf Association to the Upton Golf, LLC. Carried. The Commissioners will be advertising for an available Retail Liquor License. The license will be available for a period of one year from July 1, 2016 to June 30, 2017.

FY 2016-2017 Budget Letter

Two budget letters were presented to the Commissioners for Department Heads and Provider of Service and agreed to send them out to the Department Heads of the County and to the Provider of Services for Weston County. The letters will be sent out towards the end of the week. Also the Commissioners will be meeting with County Assessor Tina Conklin, County Treasurer Susie Overman and County Clerk Cheryl

Kline on April 5, 2015 at 2:30 p.m. at the next regular Commissioner's meeting. Discussion will be heard on the upcoming FY 2016-2017 Budget.

Discussion

The topic of Health insurance was discussed and the Commissioners would like to visit with the county's representative Dorothy Kouba of Willis of Colorado. County Clerk Cheryl Kline agreed to contact Ms. Kouba and set up a time.

The meeting recessed at 10:29 a.m. and resumed at 11:00 a.m.

Budget Amendment Hearing

The hour being 11:00 a.m., Chairman Lambert opened the hearing for the budget amendment. Chairman Lambert call three times for public comment. There being no public comment, the public hearing portion was closed. Commissioner Hunt moved and Commissioner Rossman seconded to increase the FY2015-2016 Budget by \$34,423.63, the amount of an unanticipated revenue to be allocated to budget line item: 413.50.44.0078000.0000 County Road Fund Expenditure. Carried.

Old Business

Commissioner Hunt mentioned he will try to attend the Wyoming Forest BioMass Conference which will be in Laramie on March 29-31, 2016 hosted by the University of Wyoming. Discussion was heard on the Homeland Security Job Description in which Scott Rager, Coordinator for Homeland Security, was in attendance and gave a brief update on the surrounding counties and their criteria. Mr. Rager and Commissioner's Rossman and Ertman will meet at a later date. Commissioner Night at the Weston County Fair was discussed. No action was taken.

Recessed at 11:40 a.m. and resumed at 11:45 a.m.

Visitor Comments

Chairman Lambert opened the floor to visitor comments. None were heard at this time.

Recessed at 11:45 a.m. for lunch and resumed at 1:00 p.m.

Administrative Assistant Update

Dan Blakeman, Administrative Assistant, introduced McKinley Wood and Richard Cisneros of Powder River Heating and Air Conditioning. Commissioner Ertman moved and Commissioner Rossman seconded that the Commissioners go with the base price of \$272,444.00 and a contingency price of \$5,800.00 for the Weston County HVAC project and also to allow Notice to Proceed with Chairman Lambert's signature. Discussion ensued. Carried.

Mr. Blakeman updated the Board on various projects with the county.

Contract Engineer

Jerry Hunt, Contract Engineer for Weston County revisited the Commissioners on the bid packets for the Shop Floor at the Road & Bridge Shop and E.O.C. Roof. Commissioner Rossman moved and Commissioner Ertman seconded to award the E.O.C. Roof bid to Gem City Roofing for \$114,895.00. Carried.

After much needed discussion on the Shop Floor bid award, Commissioner Barton moved and Commissioner Rossman seconded to award the Weston County Road & Bridge Shop floor to Leighton Construction at \$16,200.00 plus \$4300.00 for additional work. Voting was as follows: Yea: Commissioners Barton, Rossman, Hunt and Lambert. Nays: Commissioner Ertman. Carried.

The meeting recessed at 2:14 p.m. and resumed at 2:21 p.m.

Forest Service Update

Shane Walker, District Ranger for the Forest Service updated the Commissioners on the website on the "New prairie dog conservation assessment and strategy

<http://www.fs.uda.gov/goto/MBRTB/PrairieDogs>. The plan is to continue adding information to it so it is a one-step place for prairie dog management on the grasslands. This will also be on the Weston County Website. Discussion was heard on various projects of the Forest Service.

New Business

Discussion was heard on the Bureau of Land Management letter. The Commissioners decided to draft a letter requesting the Board be regarded as a cooperating agency in regards to WY-2310, Sage Brush Focal Area Withdrawal Environmental Impact Statement. County Clerk Cheryl Kline will email the letter. Hale Redding and Ellen McKenzie members of the Weston County Fair Board meet with the Commissioners on the Weston County Youth Exhibit Building and the steps they need to take to get the bidding process going. Commissioner Barton will be looking into the specifications and get back to the Fair Board April 12, 2016 for their next meeting.

Fire District Resolution

Commissioner Barton moved and Commissioner Rossman seconded to approve the signature of Chairman Lambert on the Resolution 16-03 Open Burning Restrictions as presented by the Fire District. Carried.

Board Appointments

Commissioner Rossman moved and Commissioner Hunt seconded to approve the reappointment of John Patik to the Weston County Airport Board term of July 2015-July 2020. Carried. Commissioner Rossman moved and Commissioner Hunt seconded to approve the reappointment of Gary Barnes to Predatory Animal Control Board as Sportsman Representative with the term of January 2016-January 2019. Carried.

Executive Session

Commissioner Hunt moved and Commissioner Rossman seconded to enter executive session under W.S. 16-4-405 (a) (ii) to consider the appointment, employment, right to practice or dismissal of a public officer, professional person or employee, or to hear complaints or charges brought against an employee, professional person or officer requests to a public hearing. The governing body may exclude from any public or private hearing during the examination of a witness, any or all other witness in the matter being investigated. Commissioners that voted "Yea" were: Rossman, Hunt, Barton & Lambert. Commissioner Ertman voted "Nay". Motion Carried.

The meeting recessed into executive session at 3:10 and resumed at 3:48 p.m.

There being no further business to come before the Commissioners, the meeting adjourned at 3:50 p.m.

Attest: Cheryl Kline
County Clerk

Bill Lambert
Chairman