

Official Minutes
March 1, 2016

The Weston County Commissioners convened at 9:00 a.m. with Chairman Bill Lambert presiding. Present were Commissioners: Marty Ertman, Randy Rossman, Tracy Hunt and Tony Barton, Administrative Assistant Dan Blakeman and County Clerk Cheryl Kline.

Good of the Order

Commissioner Rossman gave the Invocation and Commissioner Hunt led in the Pledge of Allegiance.

Approval of Consent Agenda

Commissioner Rossman moved and Commissioner Hunt seconded to approve the Consent Agenda with following items AP & Payroll Reports, District Court monthly receipts of \$1,556.97, County Clerk monthly receipts \$11,971.50, Petition & Affidavit for Tax Roll Collection, Signature on a letter of Good Standing for the West End Bar & Lounge for NRA Banquet April 2, 2016. Carried.

Approval of Minutes

Commissioner Ertman moved and Commissioner Rossman seconded to approve the amended minutes for February 16, 2016 as follows: under the Approval of Consent Agenda the word "hold" added to "payments being held back waiting for payments from WYDOT/or SLIB", under Declaration of Deposits: "FirsTier spelled with capital T", adding the words "Public Disclosure forms were signed and notarized by all Commissioners". Under New Business adding the words "Legislature Commissioner's Meeting" and "removing giving his views". And under Mutual Aid Agreement deleting the last sentence of "Commissioners discussed WYOLINK with Mr. Rager and his views". Under the Weston County Attorney removed "and office supplies off the internet". Under the Weston County Courthouse changed the words "bid packets" to "Proposal". Carried.

New Business

Commissioner Rossman moved and Commissioner Ertman seconded to reappoint Sam Haptonstall to the Predatory Animal Control Board for the Sportsman Representative for 2016-2019. Carried.

Commissioner Rossman moved and Commissioner Ertman seconded to the approval to the approval to appoint Garrett Borton to the Weston County Airport Board for 2016-2021. Carried.

Commissioner Rossman moved and Commissioner Ertman seconded to approve the Pizza Barn's letter presented by Pam Gualtleri for moving the dispenser room due to remodeling. Carried.

Discussion was heard on handicapped parking in front of the Law Enforcement Building and also Fun Night during the Weston County Fair.

Old Business

Update on the MOU Revised draft from Public Health.

Weston County Commissioners Scholarship

The Weston County Commissioners Scholarship deadline will be April 15, 2016 with applications to the Clerk's Office by 4:30 p.m. and the Commissioners will be selecting recipients on April 19, 2016 at their regular Commissioner Meeting at 10:00 a.m.

The meeting recessed at 10:28 a.m. and resumed at 10:39 a.m.

Approval of Vouchers

Commissioner Barton moved and Commissioner Rossman seconded to approve the vouchers minus voucher #60225 for \$34,423.63. Carried. Discussion was heard on the voucher #60225 stating the monies will need to come from another expenditure account. Commissioner Ertman moved and Commissioner Rossman seconded to approve to hold a budget amendment hearing at 11:00 a.m. on March 15, 2016 at the regular Commissioners Meeting to increase the budget for unanticipated revenue of \$34,423.63. Carried.

The meeting recessed at 10:49 a.m. resumed at 11:45 a.m.

Visitor Comments

Chairman Lambert opened the floor to public comment. None were heard at this time.
The meeting recessed for lunch at 11:45 a.m. and resumed at 1:00 p.m.

HVAC Update

The Weston County Commissioners meet with McKinley Wood, of Powder River Heating who has the contract on the new heating and cooling system. Mr. Wood brought in the spec plans and explained the process of the installation of the new system. The Commissioners agreed that the project is ready to move forward.

Budget Letter for Fiscal Year 2016-2017

Discussion was heard on the upcoming Budget for Weston County. The requests of the department heads will be two separate budgets. One for a 15% overall reduction and one for a 25% overall reduction. Declines in valuations, revenues will reflect this year's budget. Chairman Lambert, Commissioner Ertman, Administrative Assistant Dan Blakeman and County Clerk Cheryl Kline will be meeting to draft up the letters to the Department Heads of the County and the Provider of Services.

Porter, Muirhead, Cornia & Howard

Vicki Nunn and Jessica Harris, auditors for PMCH, updated the Commissioners on The Wyoming Retirement System and also GASB 68 which was discussed at the Commissioners Legislature meeting. Also discussed grant reimbursements with the auditors.

Weston County Attorney

County Attorney, William Curley, updated the Commissioners on various happenings in the County.

Weston County Fairgrounds

George Ross meet with the Commissioners on policies of boarding horses at the Weston County Fairgrounds. Mr. Ross had concerns and questions for the Commission. The Board urged Mr. Ross to attend a Fair Board meeting and express his concerns. No action was taken.

Weston County Event Center

Administrative Assistant, Dan Blakeman, updated the Commissioners on the progress of the Event Center with a letter from Scott Riley, Wiss, Janney, and Elstner Associates representing the County. The letter being addressed to Vertex and Paul Reed Construction discussed the completion of various projects concerning the Weston County Event Center. No action was taken.

Cambria Improvements & Service District

Dan Epperson, President of Cambria Improvements & Service District meet with the Commissioners to see if they would draft a letter of support pursuant to WY Statute 9-4-604(H) to send to the State Lands and Investment Board for funding on the application for the District to install a 200,000 gallon water storage tank and Pump station for \$203,550.00. Mr. Blakeman stated he would write a letter and Chairman Lambert would sign it.

Administrative Assistant Update

Dan Blakeman, Administrative Assistant, updated the Commissioners on courtroom security, bids for the Law Enforcement Center Roof, The Shop Floor at Road & Bridge, the Weston County Event Center and the Historical Architect' (Randy Hein) perspective on the HVAC Courthouse Project and the Courthouse Fire Alarm and Sprinkler System Project.

Visitor Comments

Chairman Lambert opened the floor to visitor comments. None were heard at this time.

Vouchers are as follows:

066 NCPERS, financial admin, \$272.00, AFLAC, payroll ded, \$2,213.26, Blue Cross Blue Shield, financial admin, \$62,482.78, Office of Child Support, payroll ded, \$175.00, Orchard Trust, payroll ded, \$1,615.00, WEBT, financial admin, \$199.85, WC Clerk, financial admin, \$48,070.98, WC Treasurer, financial admin, \$20.00, WY Child Support, payroll ded, \$1,175.00, WY Dept of Workforce Services, financial admin, \$2,230.77, WY Retirement System, financial admin, \$31,241.64, WY Retirement System, financial admin, \$1,321.39, Hermes Consolidated, oil/gas, \$7,851.48, 21 Electric LLC, misc, \$902.50, Ad Pro, supp, \$141.77,

Advanced Drug Testing, misc, \$26.00, Alpha Communications, tower rent, \$55.00, Amber Mason, veh maint/fuel, \$601.34, AIT, autopsies, \$150.00, API Systems Integrators, repair/maint, \$736.00, AT&T Mobility, comm, \$1,272.13, Becky Hadlock, misc, \$57.90, Beinick Inc, repair/maint, \$1,145.61, Bill Lambert, mile/trvl, \$64.80, BH Auto Salvage, investigations, \$79.30, BH Chemical & Janitorial, brd of prisoners, \$841.99, BH Energy, util, \$2,722.25, BH Plumbing, brd of prisoners, \$96.25, BH Reg Multiple Use Coalition, misc, \$100.00, Byrand Streeter, contract wages, \$1,158.75, C&J Newcastle Hardware, repair/maint, \$348.97, Cambria Supply, repair/maint, \$627.63, Casper Star Tribune, misc, \$80.95, Channing Bete Co Inc, p-hlth exp, \$421.01, Children's Home Society, investigations, \$250.00, City of Newcastle, util/dispatch/pub def/p-hlth exp/repair/maint, \$5,090.53, Control Solutions, p-hlth exp, \$192.00, Cresent Memorial, misc, \$190.98, Culligan Water Conditioning, misc, \$6.50, Cummins Rocky Mtn, repair/maint, \$24.96, Dan Blakeman, miles/trvl, \$1,057.32, Decker's Market, supp, \$123.03, Dixon Bros, oil/gas, \$310.70, Double D Obsolete Parts, repair/maint, \$236.77, Eddie's Truck Center, repair/maint, \$76.44, Fastenal Company, repair/maint, \$89.75, Focus, focus, \$1,125.00, Fox Valley Technical College, school exp, \$225.00, Frontier Home Ranch & Hardware, repair/maint/supp, \$616.39, Garrett Borgialli, misc, \$20.00, Gateway Auto Supply, sm tools, \$6.49, Geib Elston Frost PA, autopsies, \$1,972.00, Godfrey's Brake Service, repair/maint, \$1,463.21, Golden West Technologies, comp software, \$2,073.80, Hermes Consolidated, oil/gas, \$22,515.10, Hillyard/Sioux Falls, janitor supp, \$152.70, Horning Horning & McGrath, special attny, \$103.94, Jodi Brooks, wic, \$82.08, KASL, p-hlth exp, \$706.80, Kelly Philipsen, coroner exp, \$100.00, Larry Honebrink, emerg oper center, \$11,453.08, Lisa K. Finkey, special attny, \$195.00, Lori Bickford, p-hlth exp, \$2.94, Martha L. Ertman, mile/trvl, \$248.40, MasterCard, mile/trvl, \$970.08, Max Masters, gis land records, \$1,900.00, Moore Medical LLC, p-hlth exp, \$250.31, Motorola, hmlnd sec exp, \$6,340.25, National District Attorney's Assoc, attny dues, \$176.00, National Pen, p-hlth exp, \$278.95, Newcastle Ambulance Service, ambulance, \$1,458.33, Newcastle Fire Suppression, repair/maint, \$329.79, Newcastle Motors, veh maint/fuel, \$730.99, News Letter Journal, supp/print/publ/p-hlth exp, \$1,444.24, Northern WY Mental Health, jail medical, \$15.00, Northwest Specialty Sales, misc, \$395.10, Osage Improvement & Service Dist, coroner exp, \$300.00, Overhead Door Co, repair/maint, \$1,992.30, Pitney Bowes, supp, \$774.00, Plainsman, supp, \$31.43, Positive Promotions, p-hlth exp, \$232.95, Postmaster c/o Hmlnd Sec, hmlnd sec exp, \$225.00, Powder River Energy Corp, util, \$1,395.15, Power Plan OIB, repair/maint, \$141.53, Quality PC, ext serv exp, \$209.95, Quilting Unlimited, uniforms, \$209.40, Randy Rossman, mile/trvl, \$287.28, Rapid Delivery, post/freight, \$26.46, Roadrunner Disposal Service, util, \$60.00, RT Communications, comm, \$3,062.13, Safe Strap Co, supp, \$239.11, Sanofi Pasteur, p-hlth exp, \$166.88, Servall Uniform/Linen, janitor supp, \$274.66, ShopKo, janitor supp, \$278.34, Sofia Baeza, janitor, \$2,920.00, Source Gas, util, \$1,439.10, Tony Barton, mile/trvl, \$64.80, Top Office Products, supp, \$1,769.99, Urbin Law Office, special attny, \$1,134.09, Verizon Wireless, p-hlth exp, \$182.48, Visa, mile/trvl, \$1,049.07, WC&PAA, attny dues, \$200.00, WD Larson, repair/maint, \$1,153.06, Wesco Gas, oil/gas, \$1,150.66, West Payment Center, law library, \$332.33, WC 4-H Council, ext serv exp, \$47.80, WC Fairboard, insurance, \$1,868.01, WC Gazette, print/publ, \$729.87, WC Health Services, misc, \$85.00, WC Natural Resource Dist, nat res garden, \$1,375.00, WC Peace Off Assoc, pub rel, \$315.00, WC Road & Bridge, veh maint/fuel, \$2,504.54, WC Sr Services, brd of prisoners, \$2,318.00, Weston Engineering, engineer srvs, \$1,000.00, Wiss Janney Elstner Assoc, maj repairs, \$3,153.23, Woody's Food Center, brd of prisoners, \$262.17, WSCADV, p-hlth exp, \$275.00, WY Automotive, repair/maint/oil/gas, \$491.33, WY Dept of Health, p-hlth exp, \$318.00, WY Dept of Transportation, grvl/rd mtrl, \$34,423.63, WY Machinery, cntrct/equip/lbr/repair/maint, \$8,680.37, WY Network, financial admin, \$200.00, WY State Bar, supp, \$41.00, WY Technology Transfer Ctr, mile/trvl, \$60.00. Net Payroll, \$152,832.57.

There being no further business to come before the Commissioners, the meeting adjourned at 3:41 p.m.

Attest: County Clerk
Cheryl Kline

Bill Lambert
Chairman